



EMERGENCY MEDICAL RESPONDER (EMR) RECERTIFICATION PROCESS

PURPOSE

The purpose of this policy is to establish a process by which individuals renew their Emergency Medical Responder (EMR) certification through the Yolo County Emergency Medical Services Agency (YEMSA).

AUTHORITY

Health & Safety Code, Division 2.5, Chapter 4, Article 1, §§ 1797.204, 1797.210 - 1797.212
California Code of Regulations, Title 22, Division 9, Chapter 1.5, Article 3, §§ 100017-10018

POLICY

- I. YEMSA certification is required for all prehospital personnel functioning as an EMR in Yolo County.
- II. This policy does not apply to personnel who are certified by another EMR certifying entity (CAL FIRE, California Highway Patrol [CHP], etc.).
- III. No individual shall hold himself or herself out to be an EMR unless that individual is currently certified such by YEMSA or another EMR certifying entity.

PROCEDURE

- I. EMR Recertification Requirements:
 - A. In order to recertify, an EMR shall meet the following requirements and provide documentation to YEMSA:
 1. Submit a complete YEMSA EMR Renewing Application, including signature, fees and required documentation.
 - a. Required documentation:
 - i. A YEMSA issued EMR Certification card. If your current EMR certification was issued through another certifying agency please refer to EMR (Initial) Certification Policy.
 - ii. A valid United States (U.S.) state-issued driver's license or identification card.
 - iii. A copy of a current and valid EMR Course certification.
 - iv. A copy of a current and valid Basic Life Support (BLS) Provider CPR certification.
 - v. A copy of the completed skills competency verification form. Skills competency shall be verified by direct observation of an actual or simulated patient contact. Skills competency shall be verified by an individual who is approved by an EMS Service Provider.
 2. Complete a criminal history background check utilizing our YEMSA DOJ Live Scan Form, no longer than sixty (60) days prior to the date the certification application is submitted. Criminal history background (State and Federal) checks must be on file prior to issuing a certification.



Yolo County Emergency Medical Services Agency

Certification

Revised Date: August 29, 2019

3. Disclose any certification or licensure action:
 - a. Against an EMR, EMT, Advanced EMT, or EMT-II certificate, or any denial of certification by a California Local EMS Agency, including any active investigations;
 - b. Against a Paramedic license, or any denial of licensure by the California EMS Authority (EMSA), including any active investigations;
 - c. Against any EMS - related certification or license of another state or other issuing entity, including any active investigations; or
 - d. Against any health-related license.
 4. Disclose any pending or current criminal investigations;
 5. Disclose any pending criminal charges;
 6. Disclose any prior convictions;
 7. Disclose each certifying entity or LEMSA to which the applicant has applied for certification in the previous twelve (12) months;
 8. Complete an application form that contains this statement: "I hereby certify **under penalty of perjury** that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to EMR certification in the State of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an EMR in the State of California." And
 9. Pay the established fees:
 - a. Pay standard EMR Renewing application fee. Amount is noted on website.
 - b. There is a late fee for applications turned in the same month they expire (between 0-30 days of expiration). Applications turned in the month before their certification expires are not considered late. The late fee is in addition to the standard application processing fee.
 - c. All fees are non-refundable and non-transferable.
- B. EMR's are responsible for notifying YEMSA in writing, within thirty (30) calendar days, of any changes to their mailing address or contact information.
- C. EMR's are responsible for keeping current and valid certifications on file with YEMSA at all times. This means if a certification expires during the EMR's certification period it's their responsibility to submit a current copy to YEMSA.
- D. EMR's are responsible for maintain confidentiality of patient medical information.
- E. EMR's are responsible to know and adhere to all YEMSA Policies & Protocols.
- F. Maintain employment with an approved EMR Program Provider in Yolo County.
- G. A YEMSA and/or State of California certified EMR who is a member of the Armed Forces of the United States and whose certification expires while deployed on active duty, or whose certification expires less than (<) six (6) months from the date they return from active duty deployment, with the Armed Forces of the United States shall have six (6) months from the date they return from active duty deployment to complete the EMR recertification requirements. In order to qualify for this exception, the individual shall submit proof of their membership in the Armed Forces of the United States and documentation of their deployment starting



Yolo County Emergency Medical Services Agency

Certification

Revised Date: August 29, 2019

and ending dates. CE credit may be given for documented training that meets the requirements contained in California Code of Regulations, Title 22, Division 9, Chapter 11, while the individual was deployed on active duty. The documentation shall include verification from the individual's Commanding Officer attesting to the training attended.

- II. Denial, Suspension or Revocation of a YEMSA EMR and/or State of California Certificate
 - A. YEMSA EMR and/or State of California certification may be denied, suspended, or revoked for any act that is substantially related to the qualifications, functions, and duties of an EMR and is evidence of a threat to the public health and safety, per the Health & Safety Code, Division 2.5, Chapter 7, § 1798.200.

- III. Application Processing
 - A. Upon completion of the above, and confirmation that the applicant meets all the criteria specified in the California Code of Regulations, Title 22, Division 9, Chapter 2, Articles 4, an individual shall be certified as an EMR. YEMSA shall issue a wallet-sized EMR certificate card.
 - B. The effective date of initial certification shall be the day the certificate is issued.
 - C. The expiration date for an EMR certificate shall be the same date as the CPR expiration date.
 - D. Only complete applications including signature, fees, and all required supporting documentation will be processed by YEMSA.
 - E. Incomplete applications will not be processed and will be held by YEMSA for sixty (60) days awaiting required supporting documentation. All applications not completed within sixty (60) days will be destroyed.
 - F. YEMSA will normally process completed applications within ten (10) business days.