



EMERGENCY MEDICAL TECHNICIAN (EMT) CERTIFICATION PROCESS

PURPOSE

The purpose of this policy is to establish a process by which individuals obtain initial certification as an Emergency Medical Technician (EMT) from the State of California through the Yolo County Emergency Medical Services Agency (YEMSA).

AUTHORITY

Health & Safety Code, Division 2.5, Chapter 4, Article 1, §§ 1797.204, 1797.210 - 1797.212
California Code of Regulations, Title 22, Division 9, Chapter 2, Article 1, § 100060
California Code of Regulations, Title 22, Division 9, Chapter 2, Article 4, § 100079
California Code of Regulations, Title 22, Division 9, Chapter 2, Article 6, § 100083

DEFINITIONS

Emergency Medical Technician (EMT): “Emergency Medical Technician,” “EMT-Basic,” “EMT-B” or “EMT” means a person who has successfully completed an EMT course that meets the requirements of said Authority, has passed all required tests, and has been certified by a California EMT certifying entity. Emergency Medical Technicians provide out of hospital emergency medical care and transportation for critical and emergent patients who access the Emergency Medical Services (EMS) system. EMTs have the basic knowledge and skills necessary to stabilize and safely transport patients ranging from non-emergency and routine medical transports to life threatening emergencies. Emergency Medical Technicians function as part of a comprehensive EMS response system, under medical oversight.

EMT Certifying Entity: “California EMT certifying entity”, or “EMT certifying entity”, or “certifying entity” means a public safety agency or the Office of the State Fire Marshal, if the agency has a training program for EMT personnel that is approved pursuant to the standards developed pursuant to § 1797.109 of the Health and Safety Code, or the Medical Director of a LEMSA.

EMT Certifying Cognitive Examination: “EMT Certifying Cognitive Examination” means the National Registry of Emergency Medical Technicians EMT Cognitive Examination to test an individual applying for certification as an EMT.

EMT Certifying Psychomotor Examination: “Certifying Psychomotor Examination” means the National Registry of Emergency Medical Technicians EMT Psychomotor Examination to test an individual applying for certification as an EMT.

National Registry of Emergency Technicians (NREMT): NREMT means National EMS Certification. National EMS Certification, tells the public and employers that you have demonstrated a national level of competency.



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POLICY

- I. State certification is required for all prehospital personnel functioning as an EMT in Yolo County.
- II. This policy does not apply to personnel who are certified by another EMT certifying entity (CAL FIRE, California Highway Patrol [CHP], etc.).
- III. No individual shall hold himself or herself out to be an EMT unless that individual is currently certified such by YEMSA or another EMT certifying entity.

PROCEDURE

- I. Initial EMT Certification Requirements
 - A. An individual who meets one (1) of the following criteria shall be eligible for initial certification and upon fulfilling the requirements specified in item (B) of this section of the policy:
 1. Valid EMT School Course Completion Certificate and proof of passing the National Registry of EMT (NREMT) exam all within two (2) years of application date.
 2. Out-of-state initial EMT training course completion certificate and proof of passing the NREMT exams all within two (2) years of application date.
 3. Current and valid out-of-state EMT certificate and proof of passing the NREMT exams within two (2) years of application date.
 4. A current and valid NREMT or Paramedic registration certificate.
 5. A current and valid out-of-state Paramedic certificate.
 6. A current and valid California Paramedic license.
 - B. In addition to meeting one (1) of the criteria specified in item (A) of this section of the policy, to be eligible for initial certification, an individual shall:
 1. Be eighteen (18) years of age or older.
 2. Complete a criminal history background check utilizing our YEMSA DOJ Live Scan Form, no longer than sixty (60) days prior to the date the certification application is submitted. Criminal history background (State and Federal) checks must be on file prior to issuing a certification.
 3. Complete an application form that contains this statement: "I hereby certify **under penalty of perjury** that all information on this application is true and correct to the best of my knowledge and belief, and I understand that any falsification or omission of material facts may cause forfeiture on my part of all rights to EMT certification in the State of California. I understand all information on this application is subject to verification, and I hereby give my express permission for this certifying entity to contact any person or agency for information related to my role and function as an EMT in the State of California."
 4. Disclose any certification or licensure action:
 - a. Against an EMR, EMT, Advanced EMT, or EMT-II certificate, or any denial of certification by a California Local EMS Agency, including any active investigations;
 - b. Against a Paramedic license, or any denial of licensure by the California Emergency Medical Services Authority (EMSA), including any active investigations;



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- c. Against any EMS-related certification or license of another state or other issuing entity, including any active investigations; or
 - d. Against any health-related license.
 5. Disclose any pending or current criminal investigations;
 6. Disclose any pending criminal charges;
 7. Disclose any prior convictions;
 8. Disclose each certifying entity or LEMSA to which the applicant has applied for certification in the previous twelve (12) months; and
 9. Pay the established certification fees, which are non-refundable and non-transferable and provide copies of the following:
 - a. A course completion certificate or current certification card from another certifying entity indicated in § I.A. of this policy.
 - b. A copy of a current and valid United States (U.S.) state-issued driver's license or identification card.
 - c. A copy of a current and valid Basic Life Support (BLS) Provider CPR certification.
 - d. A completed copy of our YEMSA DOJ Live Scan Form.
 - e. A copy of a NREMT Certification Card.
 - C. EMT's are responsible for notifying YEMSA in writing, within thirty (30) calendar days, of any changes to their mailing address or contact information.
 - D. EMT's are responsible for keeping current and valid certifications on file with YEMSA at all times. This means if a certification expires during the EMT's certification period it's their responsibility to submit a current copy to YEMSA.
 - E. EMT's are responsible for maintain confidentiality of patient medical information.
 - F. EMT's working in Yolo County are responsible to know and adhere to all YEMSA Policies & Protocols.
 - F. An EMT shall be certified by only one (1) certifying entity during a certification period.
- II. Denial, Suspension or Revocation of a YEMSA EMT and/or State of California Certificate
 - A. YEMSA EMT and/or State of California certification may be denied, suspended, or revoked for any act that is substantially related to the qualifications, functions, and duties of an EMT and is evidence of a threat to the public health and safety, per the Health & Safety Code, Division 2.5, Chapter 7, § 1798.200.
- III. Application Processing
 - A. Upon completion of the above, and confirmation that the applicant meets all the criteria specified in the California Code of Regulations, Title 22, Division 9, Chapter 2, Article 4, an individual shall be certified as an EMT. YEMSA shall issue a wallet-sized EMT certificate card which is valid throughout the State of California.
 - B. The effective date of initial certification shall be the day the certificate is issued.
 - C. The expiration date for an initial EMT certificate shall be the last day of the month two (2) years from the effective date of the initial certification.
 - D. Only completed applications including signature, fees, and all required supporting documentation will be processed by YEMSA.



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- E. Incomplete applications will not be processed and will be held by YEMSA for sixty (60) days awaiting required supporting documentation. All applications not completed within sixty (60) days will be destroyed.
- F. YEMSA will normally process completed applications within ten (10) business days.