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## **PARAMEDIC REACCREDITATION PROCESS**

### **PURPOSE**

The purpose of this policy is to establish a process by which individuals renew their Paramedic accreditation through the Yolo County Emergency Medical Services Agency (YEMSA).

### **AUTHORITY**

Health & Safety Code, Division 2.5, Chapter 7, § 1797.192  
California Code of Regulations, Title 22, Division 9, Chapter 4, § 100166

### **RENEWING & MAINTAINING ACCREDITATION**

- I. Renewing accreditation as a Paramedic shall be contingent upon:
  - A. Completing a YEMSA's Paramedic Renewal Application which includes the statement that the individual is not precluded from accreditation for reasons defined in the Health & Safety Code, Division 2.5, Chapter 7, §§ 1798.200 – 1798.211.
  - B. Maintaining employment with an approved ALS Provider in Yolo County.
  - C. Providing a copy of a current and valid State of California Paramedic License.
  - D. Providing a copy of a current and valid United States (U.S.) state-issued driver's license or identification card.
  - E. Providing a copy of a current and valid Advance Cardiac Life Support (ACLS) certification.
  - F. Providing a copy of a current and valid Pediatric Advanced Life Support (PALS) certification.
  - G. Providing a copy of a current and valid International Trauma Life Support (ITLS), or Prehospital Trauma Life Support (PHTLS) certification.
  - H. Providing a copy of YEMSA's Paramedic Infrequent Skills Verification Form, signed off by an ALS Service Provider.
  - I. Providing a copy of YEMSA's Paramedic Intubation Verification Form, signed off by an ALS Service Provider.
    1. Form should show verification of four (4) intubations per year during the accreditation period.
    2. These intubations may be adult, pediatric, or infant; and can be any combination of live, sim man, or mannequin.
  - J. All Paramedics accredited in Yolo County will be required to attend a total of two mandatory ALS Update classes per accreditation cycle.
  - K. Paramedics failing to maintain the requirements specified above will result in the individual repeating some or all of the initial accreditation requirements as determined by YEMSA.
  - L. There is a late fee for applications turned in the same month they expire (between 0-30 days of expiration). Applications turned in the month before their certification expires are not considered late. The late fee is in addition to the standard application processing fee.
  - M. For an accreditation lapse of less than (<) thirty (30) days the reaccrediting



# Yolo County Emergency Medical Services Agency

## Certification

Revised Date: June 1, 2023

Paramedic must:

1. Meet the requirements for renewing Accreditation, and
2. Pay a late application fee.

N. For an accreditation lapse of greater than (>) thirty (30) days the reaccrediting Paramedic must:

1. Repeat all initial accreditation steps, and
2. Pay a late application fee and Paramedic lapse accreditation fee.

O. Paramedics failing to maintain the specified accreditation requirements will result in suspension or revocation of accreditation to practice as a Paramedic in Yolo County, and:

1. Paramedics are responsible for notifying YEMSA in writing, within thirty (30) calendar days, of any changes to their mailing address or contact information.
2. Paramedics are responsible for keeping current and valid certifications on file with YEMSA at all times. This means if a certification expires during the Paramedic's accreditation period it's their responsibility to submit a current copy to YEMSA.
3. Paramedics are responsible for maintain confidentiality of patient medical information.
4. Paramedics are responsible to know and adhere to all YEMSA Policies & Protocols.

P. Individuals functioning as a Paramedic without current valid accreditation will be reported as functioning outside of medical control to the California EMS Authority and may be subject to criminal and civil penalties.

## II. Application Processing

- A. Upon completion of the above, and confirmation that the applicant meets all the criteria specified in the California Code of Regulations, Title 22, Division 9, Chapter 4, Article 5, an individual shall be accredited as a Paramedic in Yolo County. YEMSA shall issue a wallet-sized Paramedic Accreditation card which is valid throughout Yolo County, for a period consistent with and not to exceed the period for which their current State Paramedic license is valid.
- B. Only completed applications including signature, fees, and all required supporting documentation will be processed by YEMSA.
- C. Incomplete applications will not be processed and will held by YEMSA for sixty (60) days awaiting required supporting documentation. All applications not completed within sixty (60) days will be destroyed.
- D. YEMSA will normally process completed applications within ten (10) business days.