



PARAMEDIC FIELD TRAINING OFFICER (FTO) AUTHORIZATION POLICY

PURPOSE

To define standards and designate specific personnel as authorized Field Training Officers (FTO) for the training, evaluation, and overall quality improvement phases of the EMS system.

No person shall evaluate, supervise, or instruct an accrediting Paramedic in the capacity of a FTO, unless that person has been authorized as a Paramedic FTO by the YEMSA in accordance with this policy.

RESPONSIBILITIES

- I. Provide direct supervision, instruction, and evaluation at all times for an accrediting Paramedic or a Paramedic working toward individual performance improvement.
- II. Intercede and assume patient care whenever an accrediting or assigned Paramedic's performance falls below the standard of care or may cause patient harm.
- III. Comply with all employer rules and policies; state, federal, and county laws; EMS system policies and protocols; and state regulations pertaining to prehospital personnel.
- IV. Report to YEMSA and the agency of employment, any clinical deficiencies, incompetency, negligence, or conduct that may, or did, result in patient harm, or that would, or did, have an adverse operational impact on the EMS system.
- V. Disclose to YEMSA and the employer any conflict of interest with any accrediting or assigned Paramedic.
- VI. Maintain confidentiality and professionalism for all matters concerning medical care and quality improvement.
- VII. Complete all documentation and evaluations of an accrediting Paramedic within one (1) week from completing a Five (5) Call Evaluation.
- VIII. Have no more than one (1) accrediting Paramedic assigned during any one (1) shift.
- IX. Participate in YEMSA education, training and updates related to the functions of the FTO position.
- X. Attend scheduled meetings (50% within a calendar year).

AUTHORIZATION PROCEDURE

- I. Qualifications
 - A. The applicant shall have no clinical corrective action, clinical performance improvement plan(s) or clinical education assignment(s); no violations of YEMSA policy or protocol; and no violations of the EMS regulations as codified in the Emergency Medical Services System and Prehospital Emergency Personnel Act within the preceding twelve (12) months of its effective date.
 - B. The applicant shall have maintained a minimum of two (2) years of continuous accreditation with Yolo County or have a combined experience of two (2) years as a Paramedic in a California 9-1-1 system with at least one (1) year in Yolo County; or have worked part-time for two (2) years within the region and one (1) year full-time in Yolo County.



Yolo County Emergency Medical Services Agency

Service Provider

Revised Date: September 1, 2018

- II. Requirements
 - A. Submit an Application to YEMSA with approval to perform as a Paramedic FTO by a Yolo County ALS EMS system provider.
 - B. Complete a YEMSA orientation and successfully complete the Protocol Assessment Test with a minimum score of 85%.

APPROVAL PROCESS

- I. YEMSA will undertake a review of all applications to determine that the prerequisites for authorization have been met.
- II. Upon proof of compliance with this policy, YEMSA will issue documentation of authorization to perform as a Paramedic FTO.

CONTINUOUS AUTHORIZATION

- I. Maintain Paramedic accreditation in Yolo County.
- II. Have no clinical corrective action, clinical performance improvement plan(s) or clinical education assignment(s); no violations of YEMSA policy or protocol; and no violations of the EMS regulations as codified in the Emergency Medical Services System and Prehospital Emergency Personnel Act.
- III. Meet all responsibilities of the FTO as outlined in policy.
- IV. Complete and submit an application yearly.