



Yolo County Homeless and Poverty Action Coalition (HPAC)

May 22nd, 2019 Meeting Minutes

LOCATION: West Sacramento – Civic Center Galleria

MEETING ATTENDEES

1. Adriana Galvez, CommuniCare Health Centers
2. **Alysa Meyer***, Legal Services of Northern California
3. **Amber Whitaker***, City of West Sacramento
4. Ann Marie McNulty, Grace in Action
5. **Bill Pride***, Davis Community Meals and Housing
6. Chris Bulkeley, Yolo County District Attorney
7. Dan Maguire, City of Winters
8. **Dan Sokolow***, City of Woodland
9. **Doug Zeck***, Fourth & Hope
10. Elizabeth Correa, Sacramento Veterans Resource Center
11. Emily Meza, Yolo County Health and Human Services Agency – Homeless Services
12. **Erin McEwen****, Yolo County Children’s Alliance
13. Ian Evans, County of Yolo – HHSA
14. Isabel Morales, CommuniCare Health Centers
15. **Janis Holt***, Yolo County Housing
16. **James McLeod****, Yolo Community Care Continuum
17. **Jeneba Lahai***, Yolo County Children’s Alliance
18. Joy Cohan, Yolo Food Bank
19. **Kathy Trott***, Woodland Opportunity Village
20. Kim Heuvelhorst, County of Yolo - HHSA
21. **Kristen Cline****, City of Woodland
22. Liane Moody, Short Term Emergency Aid Committee
23. **Linda Scott***, Interfaith Rotating Winter Shelter of Davis (IRWS)
24. **Mark Sawyer****, City of West Sacramento
25. **Nadia Waggener****, County of Yolo – HHSA
26. **Nasiya Jae Gordy***, Shores of Hope
27. **Niomi Michel****, Empower Yolo
28. **Nolan Sullivan***, County of Yolo – HHSA
29. Philip Scott Reed, Veteran’s Affairs
30. Rachel Davidson, Downtown Streets Team
31. Rachel Nervo, Veteran’s Affairs
32. **Ryan Collins***, City of Davis – HPAC Chair
33. Sandra Sigrist, County of Yolo – HHSA
34. Steve Smith, Grace in Action
35. **Veronica Williams****, Volunteers of America
36. Zane Hatfield, Yolo Food Bank

***Bold-type** indicates that the individual represented a Voting Board agency as either a primary (*) or secondary (**) voting designee*

1. REVIEW AND APPROVE 5/22/19 MEETING AGENDA

HPAC unanimously approved the agenda with one amendment adding a re-vote on the ESG applications. This item was added following # 4 Introductions and Program Updates.



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- **Motion:** Janis Holt, Yolo County Housing
- **Second:** Alysa Meyer, Legal Services of Northern California
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

2. REVIEW AND APPROVE 3/27/19 MEETING MINUTES

HPAC unanimously approved the 3/27/19 meeting minutes with one amendment on page 2, first bullet point under #3 Introductions and Program Updates: "...to extend the 'Extended Shelter' to June 30, 2019 (instead of April 30).

- **Motion:** Jeneba Lahai, Yolo County Children's Alliance
- **Second:** Bill Pride, Davis Community Meals and Housing
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

3. REVIEW AND APPROVE 5/1/19 MEETING MINUTES

HPAC unanimously approved the 5/1/19 meeting minutes with no changes.

- **Motion:** Alysa Meyer, Legal Services of Northern California
- **Second:** Jeneba Lahai, Yolo County Children's Alliance
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

4. INTRODUCTIONS AND PROGRAM UPDATES

Meeting attendees shared updates from their programs:

- Ian Evans, Yolo County HHSA – The NOFA for Housing for a Healthy CA was released. HHSA is working on a NOFA summary and will share it with HPAC as soon as it is ready. There are two articles (categories). Article I is for developers and Article II is for Counties, as applicants. The grant is for housing purchasing, renovation or acquisition, and there is a service component tied to it. It appears to be similar to No Place Like Home in that the dollars are for the housing units and the applicant needs to determine how to meet the required service component. Additional information will follow.
- Kim Heuvelhorst, Yolo County HHSA – There are printed copies of information flyers and brochures about the CalFresh Expansion to include SSI recipients. Attendees are invited to take copies to share with staff and customers.
- Adriana Galvez, Steps to Success – Are in the process of hiring a new clinician for their program.
- Doug Zeck, Fourth and Hope –
 - Hired a new case manager for their permanent supportive housing program.
 - Transitional housing grant for victims of crime is starting June 1st. They just leased up their final property. The project will provide 24 beds.
- Nolan Sullivan, Yolo County HHSA –
 - 211 Yolo has been contracted out to Sacramento and is in the process of forming a regional collaborative with them. He has been asked to update the 'Street Sheet' flyer. Nolan distributed



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drafts and asked agencies to review information to ensure accuracy, or add their agency if desired. 211 will do periodic updates to agency information but will not be maintaining the 'Street Sheet' on an ongoing basis. Consider if an agency is interested in taking that on, or if it belongs somewhere else, etc.

- CalFresh expansion to serve SSI recipients starts effective June 1. If SSI member is in a household receiving CalFresh their income will be counted, so it will be most beneficial to households that don't already include CalFresh. Applications can be accepted now at any Service Center location, online or by mail.
- GA resolution has not been updated since 1999. Currently GA has six categories of benefits and clients were required to meet requirements for all six to obtain benefits. Proposal is to reduce this to two which will make it easier to qualify. There is also a proposed \$200 benefit for housing. The goal is to make the benefits more accessible and helpful. This proposal goes to the Board of Supervisors at their first meeting in June and changes would be effective July 1.
- Later this fiscal year they will be asking for \$100,000 to fund a revival of the SMART-Y program (SSI advocacy).
- Also later this year they are trying to increase the funding for GA shelter beds from \$50,000 to \$150,000 for GA shelter beds. If approved, this would go out for Request for Proposal for provider(s).
- CalWORKs HSP has a lot of funds to serve homeless CalWORKs families, and additional funding is included in the next fiscal year budget. Please refer any homeless CalWORKs eligible families to CalWORKs staff.
- If you know of any landlords with vacant units who might be interested in master leasing, please let Nolan know. There is a 12-unit complex in West Sacramento they will be master leasing starting July 1.
- Janis Holt, Yolo County Housing –
 - Mainstream vouchers – YCH has exhausted current wait list and did not have as many people self-identify eligibility as expected. They received approval to open the wait list for direct referrals for HHSA. Ian Evans will be sending out an email with additional details. HPAC partners are asked to identify eligible clients and refer them through HHSA.
 - Family Unification Program – Working with HHSA for this process. It is going well and 10 to 12 referrals have been received so far. Applying for self-sufficiency coordinator grant to hopefully support these families.
- Alysa Meyer, Legal Services of Northern California – Will no longer be contracting with Agency on Aging to provide the Senior Link information and assistance program (includes a dedicated phone line and resource guide). Will still be serving this population and providing resource and referral, as a legal services agency. There will be a transition plan, and they have suggested to Agency on Aging to consider transitioning the program to 211 Yolo.
- Kathy Trott, Woodland Opportunity Village (WOV) – WOVI in collaboration with Friends of the Mission is moving forward with 12 permanent tiny houses (on cement slab) at the corner of Freeman and Kentucky. Using the Garden Court model. Intent is to serve extremely low, very low and low income AMI households.
- Sandra Sigrist, Yolo County HHSA – Regarding the NOFA for Housing for a Healthy California, HCD is offering a series of NOFA workshops, but the Sacramento one is not until later in June. She will be attending May 30th workshop in Oakland. Hoping to clarify eligible uses for Article II, if it can be used for standalone supportive services.
- Veronica Williams, Volunteers of America, Veteran's Services –



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- They have rapid rehousing and homeless prevention assistance and employment resources.
- Current program director Rebecca Bettis is retiring effective June 23rd. The new director has been hired and new information will be shared soon.
- Linda Scott, Interfaith Rotating Winter Shelter – Davis (IRWS) and Davis Opportunity Village (DOV) – They are doing a Homelessness Solutions Summit this evening and have 70 people registered and look forward to developing a recommendation for the City of Davis.
- James McCleod, Yolo Community Care Continuum – Filled one PSH bed vacancy, but has a new vacancy so another case conference is needed.
- Zane Hatfield, Yolo Food Bank –
 - During the past two months they have been hosting meetings with localities throughout Yolo County to consider how the Yolo Food Bank can expand, with their new facility. They identified several new food distribution sites, including ones in Winters and West Davis (at Sacramento City College Campus). They are also hoping to add a West Capitol site in addition to the one at the County building.
 - Through the community meetings, they became aware that many people were unaware of the various food resources available in Yolo County. They are working on gathering information about all of the food resources in Yolo County so the information can be centralized in their data base. They will share this with HPAC and 211 Yolo.
 - Non Profits in Yolo can shop for \$0.19 per pound at the Food Bank. Contact Zane for details.
- Joy Cohan, Yolo Food Bank–
 - The community meetings were very interesting and provided the opportunity to learn about unmet needs and identify opportunities to increase their services in the community, either directly or through their partners.
 - Received ½ million Cal-Recycle grant to supply some equipment purchases for the new facility and startup costs to support their increased collection and distribution of food, and eliminate food going to landfill.
- Steve Smith, Grace in Action – They are a group in Davis that does homeless and low-income ministry. A lot of it is street based, and they take and make referrals with many of the HPAC partners.
- Ryan –
 - In March, Mayor Lee asked staff to prepare a report for an idea he called a respite center. They prepared a report, and delivered it to City management. Renamed to Davis Pathways Shelter, presented a few different options, including day shelter, overnight shelter and expansion of current non-profit services. They are meeting with individual council members to explore options for how to proceed. The goal is to expand the homeless services available. Has a location been identified yet? Not yet – options are being explored.
 - Thank you and welcome to all the new agencies here for the first time.

5. EMERGENCY SOLUTIONS GRANT (ESG) RE-VOTE

Each jurisdiction is permitted to submit two competitive applications for the ESG grant, At the 5/1/19 meeting, HPAC approved Interfaith Rotating Winter Shelter – Davis (IRWS), and Fourth and Hope Emergency Shelter as the two applications for submission. IRWS has since decided to withdraw. Fourth and Hope is prepared to submit application for Emergency Shelter as previously planned and add an application for Street Outreach. Doug Zeck, Fourth and Hope provided an overview of their Street Outreach application. Street Outreach will apply for 200,000 primarily for staffing for 4 case managers and a couple of support staff plus a small amount for bus tickets and supplies, etc. The street outreach will continue similar service to what is currently being provided



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under CABHI and an existing ESG grant. The model views street outreach as an extension of the shelter, moving the front door out into the community to reach clients, connect them with case management prior to when a bed might become available in shelter, permanent supportive housing or rapid re-housing. ESG is a very competitive grant and they were not funded for this upcoming year, but they are hopeful they will be funded in this application. There was a change in how the state was allocating funds for ESG and this has created less availability of funds in ESG. Ryan commented that he felt IRWS made the right choice in withdrawing their application so someone else could apply. They realized that they did not currently have sufficient exit interview/outcome data in HMIS. They got into a position of greater readiness for future grants and gave the CoC and Fourth and Hope an opportunity to compete for these funds.

HPAC unanimously approved the new applicant for ESG competitive applications as Fourth and Hope and no longer IRWS for this season.

- **Motion:** Bill Pride, Davis Community Meals and Housing
- **Second:** Dan Sokolow, City of Woodland
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** Doug Zeck, Fourth and Hope

6. TECHNICAL ASSISTANCE COLLABORATIVE TA GRANT (UPCOMING SURVEY AND INTERVIEWS)

Ian Evans, Yolo County HHSa shared that HCD offered free technical assistance (TA) available to Counties in several areas, including capacity building which includes topics such as governance structure, HMIS utilization, coordinated entry practices, policies and procedures. HHSa has been working with Technical Assistance Collaborative Assistance, Inc. (TAC) which is the company that HCD partnered with to support jurisdictions on these topics. They will be sending out a survey they developed to get input from all of the partners that are involved in the homeless services arena. The survey will be sent within the next week or two. TAC will attend the June HPAC meeting to introduce themselves, receive some feedback in person and discuss the work going forward. It is in the early developmental stages right now, so the input received through the surveys, at the meeting and through some possible phone interviews, will help inform the work going forward. There are 279 hours of TA available to our CoC at no cost. A collaborative approach will be utilized, looking at our CoC system as a whole, rather than being available to individual member agencies. Topics they may consider is the requirements associated with recent and upcoming grants, governance structures that may make CoCs more or less competitive for certain funds, providing feedback and guidance regarding models that other CoCs and jurisdictions have in place. They would like broad participation from all members of HPAC to inform this work moving forward. This may become an ongoing agenda item for future meetings, and HHSa will report back to HPAC as this continues to develop and as information is shared back from TAC.

7. CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING (CESH) PROGRAM – ROUND 2

Ian Evans, Yolo County HHSa explained that CESH Round 2 funds became available a couple of months ago and the application is due to the state by the end of June. HHSa received proposals, reached out to agencies to participate in the selection subcommittee and had three agencies participate. The funding recommendations from that selection subcommittee is included in the agenda packet for review and approval today. Bill Pride, member of the selection subcommittee, shared that decisions were very difficult because there were application for almost a million dollars and there was only about half that available. He provided a brief recap of the funding recommendations included in the agenda packet and highlighted some of the considerations made by the subcommittee. Sandra Sigrist asked if the funding recommended was directly proportional to the score received?



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No. Nolan Sullivan asked if an agency could execute their proposed program with only the partial funding recommended? Unknown. Ryan Collins expressed concern that only 3 agencies participated in the selection subcommittee while the adopted local selection process indicates that 5 will participate. Sandra Sigrist also expressed concern about whether not following the established local selection process could jeopardize the entire grant with HCD. One of the factors that led to this is that HPAC lacks a formal definition of conflicted agency. As a result, HHSA applied a conservative approach which resulted in a small pool of non-conflicted agencies.

After discussion, for purposes of CESH – Round 2, HPAC voted to temporarily adopt a definition of conflicted agency as one that is receiving money as either the recipient or sub recipient of the grant funds being applied.

- **Motion:** Bill Pride, Davis Community Meals and Housing
- **Second:** Nolan Sullivan, Yolo County HHSA
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

There was a lengthy discussion about how best to proceed. There were a variety of suggestions discussed, but ultimately HPAC decided to discard the current funding recommendations, solicit five new agencies for a new selection subcommittee to score the proposals by Wednesday, May 29th, and to notify applicants that the local selection process has been delayed due to HPAC realizing that the selection subcommittee was not compliant with the local selection process requirements and as a result has discarded those funding recommendations and convened a new selection subcommittee that is compliant with the local selection process. It was noted that a grievance would not apply until the actual funding recommendation is approved. HPAC also expressed appreciation to the three members who served on the original selection subcommittee.

Motion to send out a notice to applicants today informing them that HPAC is attempting to correctly follow the process and are having five non-conflicted voting member agencies review and score the applications by May 29th.

- **Motion:** Nolan Sullivan, Yolo County HHSA
- **Second:** Bill Pride, Davis Community Meals and Housing
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** Adriana Galvez, CommuniCare Health Centers; Isabel Morales, CommuniCare Health Centers; Doug Zeck, Fourth and Hope; James McLeod, Yolo Community Care Continuum; Jeneba Lahai, Yolo County Children's Alliance; and Erin McEwen, Yolo County Children's Agency.

Five non-conflicted voting member agency representatives volunteered to serve on the new selection subcommittee: Alysa Meyer, Legal Services of Northern California; Mark Sawyer, City of West Sacramento; Janis Holt, Yolo County Housing; Kathy Trott, Woodland Opportunity Village; and Niomi Michel, Empower Yolo.

Some items were mentioned as possible topics to consider at Technical Subcommittee at a later date. These included: definition of conflicted agency, parameters for the local selection process, whether selection subcommittee must be voting member agencies, possible option for multiple County departments be considered separate voting agencies, utilizing the County homeless plan to identify priorities for proposals, and establishing a grievance process.



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8. 2019 POINT IN TIME (PIT) COUNT

This agenda item was moved to the June meeting to allow time for the Downtown Streets Team presentation. Everyone now has a physical and digital copy of the draft report and this can be discussed further during the June meeting. The intent is for HPAC to review it, discuss planning for future PIT Counts and discuss issues HPAC wants to address as an organization.

9. DOWNTOWN STREETS TEAM PRESENTATION

Rachel Davidson of DST gave a presentation about the Downtown Streets Team, including their locations served, funding sources, possibilities for expansion, an overview of their program design and scope, referral process eligibility criteria, and a success story. Following the presentation, attendees had the opportunity to ask questions and Rachel responded.

10. MEETING EVALUATION AND FUTURE TOPICS

Future Topics: County Plan to Address Homelessness

Meeting Evaluation:

- Plus – Thank you for the donuts and coffee
- Delta – None noted

11. NEXT MEETING & ADJOURNMENT

The meeting was adjourned by Ryan Collins. The next meeting is scheduled for June 26th, 2019.