



Yolo County Homeless and Poverty Action Coalition (HPAC)

June 26th, 2019 Meeting Minutes

LOCATION: Davis – Police Department – Community Room

MEETING ATTENDEES

1. **Alysa Meyer***, Legal Services of Northern California
2. Amanda Ekman, County of Yolo – HHSA
3. Ann Marie McNulty, Grace in Action
4. **Bill Pride***, Davis Community Meals and Housing
5. Carissa Dawson, County of Yolo – HHSA
6. Chris Bulkeley, Yolo County District Attorney
7. Craig Blomberg, Sutter Davis Hospital
8. Dan Maguire, City of Winters
9. **Dan Sokolow***, City of Woodland
10. Dan Walker, CommuniCare Health Centers
11. Daniel Lam, Hope at Davis
12. Diane Clarke, Yolo Conflict Resolution Center
13. **Doug Zeck***, Fourth & Hope
14. Elizabeth Correa, Sacramento Veterans Resource Center
15. Emily Meza, Yolo County Health and Human Services Agency – Homeless Services
16. **Erin McEwen****, Yolo County Children's Alliance
17. Geoff Rohde, Interfaith Rotating Winter Shelter – Davis
18. Helen Roland, Davis Opportunity Village
19. Ian Evans, County of Yolo – HHSA
20. Isabel Morales, CommuniCare Health Centers
21. **Janis Holt***, Yolo County Housing
22. **James McLeod****, Yolo Community Care Continuum
23. **Jeneba Lahai***, Yolo County Children's Alliance
24. Jennifer Longan, CommuniCare Health Centers
25. Kim Heuvelhorst, County of Yolo – HHSA
26. **Koy Saechao***, Turning Point Community Programs
27. Liane Moody, Short Term Emergency Aid Committee
28. **Nadia Waggener****, County of Yolo – HHSA
29. **Niomi Michel****, Empower Yolo
30. **Nolan Sullivan***, County of Yolo – HHSA
31. Patti Hobbs, Interfaith Rotating Winter Shelter – Davis
32. Philip Scott Reed, Veteran's Affairs
33. Rachel Nervo, Veteran's Affairs
34. **Ryan Collins***, City of Davis – HPAC Chair
35. Sandra Sigrist, County of Yolo – HHSA
36. Steve Smith, Grace in Action
37. **Veronica Williams****, Volunteers of America
38. Zane Hatfield, Yolo Food Bank

***Bold-type** indicates that the individual represented a Voting Board agency as either a primary (*) or secondary (**) voting designee*



Yolo County Homeless and Poverty Action Coalition (HPAC)

June 26th, 2019 Meeting Minutes

1. REVIEW AND APPROVE 6/26/19 MEETING AGENDA

HPAC unanimously approved the agenda with no amendments.

- **Motion:** Bill Pride
- **Second:** Alyssa Meyer
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

2. REVIEW AND APPROVE 5/22/19 MEETING MINUTES

HPAC unanimously approved the 5/22/19 meeting minutes with one amendment to correct the location to WSAC.

- **Motion:** Bill Pride
- **Second:** Janis Holt
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

3. INTRODUCTIONS AND PROGRAM UPDATES

Meeting attendees shared updates from their programs:

- Ian Evans, Yolo County HHSA –
 - Carissa Dawson, Substance Use Case Manager is doing a project studying large community organization or bodies that inform policy and decision making. She will be attending some upcoming HPAC meeting as part of this project.
 - Lorena Hettinger is no longer working at HHSA. Contact Nadia or Ian if you need to follow up on anything that was in progress with Lorena.
 - No Place Like Home (NPLH) – Awarded to City of Woodland/Friends of the Mission (6 M) and City of West Sacramento/Mercy Housing (7M)
 - NOFA released for Multi-Family Housing Program. Notify Ian by the end of this week if interested in applying. Application is due August 20th
- Emily Meza –
 - PATH grant application was submitted last week
 - Emily will be out of the office during the first half of July. HMIS needs should be addressed to Lindsay Moss with a copy to Kim Heuvelhorst
- Bill Pride –
 - Recent event to support Paul's Place. It was well attended and they have almost reached their goal of being ready to start construction over the next year and will be starting their planning application this Fall. They hope to start demolition of the current building by January/February 2020 and start construction on their new building which includes 18 permanent supportive housing units, a revised transitional housing program, a bigger resource center, and 4 emergency shelter beds.
 - Halfway through construction of Creekside which will include 90 units of housing (80 one-bedroom and 10 two-bedroom). They anticipate 28 beds will be for homeless/chronically



Yolo County Homeless and Poverty Action Coalition (HPAC)

June 26th, 2019 Meeting Minutes

homeless and 22 beds for tenants with developmental disabilities. Scheduled to open March 2020.

- Patty Hobbs, Interfaith Rotating Winter Shelter (IRWS) – Davis – St. Martin’s has agreed to provide their campus for IRWS nightly intake. Shelter tentatively plans to operate from December 1 through March 14.
- Zane Hatfield, Yolo Food Bank – Starting a new distribution site in Davis near Sacramento City College campus, and in Winters. Still looking for location in West Capitol area of West Sacramento.
- Veronica Williams, Volunteers of America, Veteran’s Services - Becca Bettis has officially retired. New program director is Julie Baumgartner.
- Diane Clarke, Conflict Resolution Center – Open house will include updates from executive director. The event is August 1st from 4 to 6 pm in the Woodland office. She will send flyer to HHSA to distribute to HPAC.
- Helen Roland, Davis Opportunity Village – Hosted a Davis community wide summit on homelessness to discuss prioritizing issues. There was also a follow up summit. They were recently notified that they can present the summit results to the Davis City Council on July 9th.
- Dan Sokolow, City of Woodland – Woodland Works, an employment program for homeless individuals, will be extended through late September. The program employs 4 individuals at minimum wage to help clean parks and facilities. YCCC provides a supervisor.
- Sandra Sigrist, County of Yolo – HHSA – Attended NOFA workshop for Housing for a Healthy California. Meeting with City of Woodland regarding their interest in applying. Application is due August 13th.
- James McCleod, Yolo Community Care Continuum – Working on filling one PSH bed
- Nolan Sullivan, Yolo County HHSA –
 - CalFresh SSI expansion started 26 days ago. Application volume has tripled, with many coming through electronically. Appointments are currently booked out about 2 weeks. Please keep referring SSI recipients.
 - Received \$500,000 FINI grant (referred to as the ‘double up’ program) for CalFresh recipients. Card allows them to get up to \$30 extra towards fruits and vegetables at Nugget, Food for Less, and La Superior.
- Doug Zeck, Fourth and Hope –
 - Recently awarded the No Place Like Home (NPLH) grant which provides a path to move forward on the East Beamer Project.
 - Starting next week, they won’t be providing day services at the shelter. This is due to funding shortages. They hired a development staff member and they are working on developing volunteer based services.
- Daniel Lam, Hope at Davis (Davis student advocacy group) – The shower program started by IRWS will be continuing from June 23 to August 25th. Showers are open every Sunday from 5:45 to 7 PM at the Hickey Gym on campus. Nine showers available. Email hopeatdavis@gmail.com for additional details.
- Ryan Collins –
 - The Homeless Plan Executive Commission met for the first time since December 2017. The Board of Supervisors and City Councils are making efforts to educate themselves and more effectively align the public entities around their efforts as a community to address homelessness. Will meet again in a month to update everyone on what is already happening through the CoC.
 - Pathways Day and Night Shelter Update – They delivered a report and met with all the council members individually. Plans to go to the social services commission in July and to the full council meeting in September. The two proposed components include a day shelter and an overnight shelter using a tiny home model or similar, situated on city owned land.
 - HPAC Circling of Services event has been rescheduled to September.



Yolo County Homeless and Poverty Action Coalition (HPAC)

June 26th, 2019 Meeting Minutes

- Davis Police Department has hired a full time volunteer coordinator and has received some inquiries from people interested in homeless services. They hope to grow a program, provide training for peer supports/case manager extenders, and have volunteers ready within a year.
- City council also approved an assistant position for Ryan and is developing the class specification. They also approved the purchase of a truck.
- Has been taking some leave time so it may take a little longer to return phone messages and emails etc.

4. COC GOVERNANCE – STAKEHOLDER INPUT

Ellen Fitzpatrick and Liz Stewart from Technical Assistance Collaborative, a non-profit consulting firm have been contracted through the CA Department of Housing and Community Development to offer capacity building technical assistance to counties in California. They are working with HPAC to offer assistance related to capacity building and governance structure. They provided a presentation including:

- Details of their engagement with Yolo – Focus on governance structure and aspects of the coordinated entry system for the CoC. The outcome will be recommendations to assist the CoC in being more competitive when applying for grant funding, and enhance the CoCs ability to conduct its work.
- Results of the surveys and stakeholder interviews –
 - Emerging themes related to governance and structure include a lack of understanding of CoC roles and responsibilities, desire for more advocacy for increasing resources for housing and services, desire for more transparency and consistency around project selection/funding awards, desire for participation from those with lived experience, interest in exploring alternate governance structures, interest in system and program-level evaluation, desire for more engagement with real estate brokers and developers, and desire for more regular participation from large healthcare
 - Emerging themes related to coordinated entry include excellent collaboration among service providers, lack of shelter and housing stock, challenges of NIMBYism, delays in filling available units, resistance to participating in coordinated entry, difficulties of housing challenging populations, and data challenges
- Overview of CoC responsibilities and requirements around governance – The four key areas of responsibility include operating the CoC, designating an HMIS, planning for the CoC geographic area, and preparing annual application for CoC funds. Generally, the CoC appears to be in compliance with CoC requirements, but there may be room for improvement related to efficiency, transparency, and effectiveness, resulting in better overall system performance.
- Next Steps – Ellen and Liz will discuss this information more thoroughly at the Technical Subcommittee meeting 6/27/19, and will continue collecting stakeholder feedback and reviewing documentation throughout the summer. The outcome will be strategic recommendations around some or all of the following: governance and structure, decision-making, funding access, and coordinated entry.

The slides from today's presentation were sent out with the agenda packet for tomorrow's Technical Subcommittee meeting. Additionally, TAC will share the full survey results.

5. 2019 POINT-IN-TIME COUNT

The 2019 PIT Count Report has been shared previously in various venues, but needs to be approved by HPAC so it can be formally finalized. HPAC unanimously approved the 2019 PIT Count report with no amendments.

- **Motion:** Bill Pride
- **Second:** Dan Sokolow



Yolo County Homeless and Poverty Action Coalition (HPAC)

June 26th, 2019 Meeting Minutes

- **Ayes:** All except for the abstention noted below
- **Nays:** None
- **Abstentions:** Jeneba Lahai

6. COUNTY PLAN TO ADDRESS HOMELESSNESS

Ian Evans provided a brief review of the history of this document. This plan was needed for the NPLH grant application, and the General and Strategic Plan to Address Homelessness was used as the starting point. A lot of community engagement, input and feedback opportunities were utilized and this County Plan to Address Homelessness is the end result. Pages 33 and 34 list the identified goals and strategies, but the lead(s), were intentionally left blank, with the intention that HPAC and possibly the Homeless Plan Executive Commission would help inform those decisions. The lead would be responsible to help move the work forward, not necessarily completing the work themselves. One option is to have a subcommittee review and make recommendations. The leads could be HPAC members, Homeless Plan Executive Commission members, individuals or agencies. A commitment of time, energy and resources will be needed from both the leads as well as from the elected officials. The Homeless Plan Executive Commission is composed of representatives from each of the cities, one Board of Supervisors member, one HPAC representative and possibly one consumer representative. The meetings are posted and open to the public. There are minutes taken and posted. Ryan stated that the Homeless Plan Executive Commission meetings set aside some time for public input and encouraged HPAC to attend and share information and stories about the clients served by our programs. Suggestion to include this item as an ongoing agenda item to discuss the CoCs role and activity related to the County Plan to Address Homelessness.

7. HOMELESS AND HEALTH SYSTEMS COLLABORATION

There is a meeting planned with Sutter, Dignity Health and housing and homeless services providers to discuss SB 1152, coordination, and collaboration related to hospital discharge planning and homeless services intake processes. The meeting is scheduled for July 10th from 8 am to 10 am at the Yolo County Administration building (625 Court Street in Woodland). Anyone wanting to attend who did not already receive an invite can contact Ian Evans.

8. CESH ROUND 2 – PROJECT SELECTION RESULTS

The project selection subcommittee recommendations were shared by email on 5/30/19 and an email vote was conducted. The result of the vote was shared by email on 6/10/19 (Ayes: 11, Nays: 1, and Abstentions: 5) and the funding recommendations were approved as proposed. The two approved projects were Fourth and Hope (emergency shelter services) and YCCC (operating reserve and housing subsidies). If an agency didn't respond, it was counted as a yes vote, consistent with past practice. There was a suggestion to change a non-response to an abstention, but this would need to be discussed by Technical Subcommittee and would require a revision to governance charter. There was a lot of discussion at the last meeting that ties into the current technical assistance being provided around governance structure, how HPAC prioritizes funding, and how HPAC makes decisions around funding etc.



Yolo County Homeless and Poverty Action Coalition (HPAC)

June 26th, 2019 Meeting Minutes

9. TECHNICAL SUBCOMMITTEE RECOMMENDATIONS – APPEALS PROCESS, DEFINITION OF CONFLICTED

The draft document from Technical Subcommittee was shared. The draft will be reviewed and revised further by Technical Subcommittee and the final version will be brought to HPAC in August for a formal vote. Additional suggestions include developing a process to identify priorities prior to soliciting project proposals for grants, and developing a general project selection process that can be applied to all funding sources, unless a particular funding source has differing requirements. This would also reduce administrative work. These suggestions can be discussed further at Technical Subcommittee.

10. VOTING MEMBER AGENCY ATTENDANCE STATUS UPDATE

Emily Meza is reviewing HPAC agency attendance and will provide email updates to agencies regarding their attendance history, indicating whether they are on track to achieve or maintain voting status. To qualify for voting member status during the 2019-2020 year, an agency must attend at least 6 General Meetings and 1 Subcommittee meeting between November 1, 2018 – October 31, 2019.

11. MEETING EVALUATION AND FUTURE TOPICS

Future Topics: County Plan to Address Homelessness (ongoing agenda item requested by Ryan)

Meeting Evaluation:

- Plus – appreciated TAC's presentation and guidance; not shying away from hard topics, high attendance
- Delta – new white board markers needed, no coffee or donuts

11. NEXT MEETING & ADJOURNMENT

The meeting was adjourned at 10:32 by Ryan Collins. The next meeting is scheduled for August 28th, 2019.