



COUNTY OF YOLO

Department of General Services
Parks Division

Kevin Yarris
Director

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PARKS, RECREATION AND WILDLIFE ADVISORY COMMITTEE (PRWAC)

Summary of Minutes

June 17, 2019

Norton Hall: 70 Cottonwood Street, Woodland, CA 95695

Members in Attendance: Andrew Fulks (Chair), Anthony Volkar, Catherine Portman, Eileen Allen, Nancy Ullrey, Trini Campbell

Members Absent: Bridget O'Flaherty, Cliff Feldheim

County Staff in Attendance: Kevin Yarris, Director of General Services; Jeff Anderson, Associate Parks Planner

1. CALL TO ORDER

Chair Fulks called the meeting to order at 6:32 pm.

2. ADOPTION OF AGENDA

The agenda was adopted.

Motion: Ullrey. Second: Campbell. Motion carried unanimously.

3. ADOPTION OF MINUTES

The minutes of the April 15, 2019 meeting were adopted as presented.

Motion: Portman. Second: Ullrey. Abstention: Campbell. Motion carried.

4. PUBLIC COMMENTS

None.

5. REGULAR AGENDA

5.1 Advisory Members appointments/reappointments/resignations

Karen Sutliff resigned. District 3 now has two vacancies.

5.2 Selection of Vice-Chair

Campbell nominates Nancy Ullrey for Vice-Chair.

Motion: Campbell. Second: Portman. Motion carried unanimously.

5.3 Review Meeting Calendar for 2019 and Consider Meeting Every Other Month

Committee discussed changing meeting schedule from once a month to once every other month.

Motion: Portman. Second: Allen. Portman withdrew motion.

Committee continued discussion and decided to keep with status quo. Will continue with monthly meetings, cancelling if no pressing items for input and discussion.

5.4 Master Fee Schedule

The Parks master fee schedule was distributed to the committee. A fee study was conducted as part of the 2016 sustainability study, which showed Parks needed to increase fees over a 4-5 year period to be less reliant on general fund. Master fee schedule is going to Board of Supervisors on June 25, 2019 as part of a package with all other county departments. Campbell made a motion to support master fee schedule increases.

Motion: Campbell. Second: Ullrey. Motion carried unanimously.

6. PARKS DIVISION STAFF UPDATES

6.1 Cache Creek Campground

The campground was evacuated for several days due to the Sand Fire. Campground reopened last Thursday. Most weekends through August are busy. Cache Creek Canyon River Trips was recently sold and the new owners have reserved several group sites for six weekends this summer.

6.2 Knights Landing Boat Launch Grant

County was required to conduct auger testing in the area of the future restroom to determine presence of cultural resources. Auger testing was completed in May and no cultural resources were found. Army Corps has reviewed the County's revised cultural resources report and will send letter to State Historic Preservation Officer, which will start a 30-day review period. Once the 30-day review period is over, Army Corps will send the permit Central Valley Flood Protection Board for the final process. County will re-bid the project later this calendar year in order to construct in summer 2020.

Staff reported automatic pay stations have increased revenue for May by \$2,500, year over year.

6.3 Grasslands HCF Grant

County requested a construction estimate from a local company for the parking lot and ADA concrete path. The estimate came back higher than anticipated, so County will release a public bid on Monday, June 24. Goal is to start construction in September 2019. Another burrowing owl survey will be conducted within the next two weeks to determine if owls are still present around the trail area.

6.4 OHV Planning Grant

County received comments from the State's Off-Highway Motor Vehicle Recreation Division on the preliminary application. Staff responded to all comments and submitted final application on June 3, 2019. County should find out in late August or early September if grant is awarded.

6.5 County Road 40/Low Water Bridge

The project is being led by the Public Works Division. Geotechnical studies were completed in April and work on final design will start at the end of this month. The consultants are drafting the environmental analysis, which includes both NEPA and CEQA. The project is still on track for

construction in spring/summer 2020. Fulks raised questions about funding sources for the project. Staff will inquire with Public Works and report back next meeting. Fulks also inquired about how to start the conversation on future road usage and maintenance. Yarris recommended that Fulks reach out to Office of Emergency Services. Ullrey suggested that it would be prudent for CalFire to coordinate with California Conservation Corps for ditch clearing.

6.6 Rumsey Bridge

Public Works is still working through the historical process with Caltrans and State Historic Preservation Officer (SHPO). The three historical societies are now in concurrence and will help with planning of the monument. Caltrans will send Memorandum of Agreement to SHPO for review soon. Once cultural process is completed, Public Works can start on the environmental analysis and final design.

6.7 Parks Marketing and Branding

Staff still working to finalize logo. Staff also working with Public Works and Caltrans to add and improve road directional signage for County park locations. Campbell mentioned that Supervisor Sandy recommended that the committee invite Bob Segar from UC Davis to speak about the university's signage program. Fulks stated that he works in same building as the university's campus planner, Lucas Griffith, and will talk to him about ideas and possibly speaking at a future meeting. Campbell mentioned that staff look at signage on Highway 1 for Point Reyes National Seashore for examples.

6.8 Esparto Park and Aquatic Center- Tuli Mem Park

Campbell reported that over 200 people used the pool on the second weekend it was open. WYORCA received a \$5,000 grant from Teichert Foundation for shade structures. WYORCA will provide a match.

6.9 Knights Landing Park Project

CAO is on track to submit State Parks Program grant application by August 5, 2019. County staff has met internally to discuss funding strategies.

6.10 Cache Creek Parkway Plan

The project is being led by the Natural Resources Division. The Draft Environmental Impact Report comment period ends June 24, 2019.

6.11 Putah Creek Fishing Access Site #3

Staff is planning to apply for WCB Public Access Program grant to reconstruct parking lot. More details on the grant requirements will be released by the end of June.

6.12 Sand Fire Update

Staff shared map showing the burn areas and dozer lines. The fire did not burn County Parks properties, but dozer lines were cut in Valley Vista Regional Park and on County property on the north side of Hwy 16.

7. COMMITTEE MEMBER AND DIRECTOR REPORTS

Committee Member Reports:

- Portman: Reiterated request to reduce printed copies of agendas and minutes at meetings. Staff will no longer bring printed copies but will provide the materials on the PRWAC meetings web page and project any documents on a large screen for each meeting.

- Ullrey: Shared example of partnerships within parks- Cache Creek Conservancy assisted Esparto High School Honor Society with an educational event at Capay Open Space Park.
- Volkar- Recent Yolo County job fair had a great turnout. Suggested that Parks consider donating promotional items to Back to School fair in West Sacramento to spread the word about parks.

8. ITEMS FOR FUTURE AGENDAS

- A) Presentation by Yocha Dehe regarding proposed signage in various parks (July or August)
- B) UCD campus planner presentation on signage (Fulks to inquire)

9. NEXT MEETING

Next regular meeting scheduled for July 15, 2019, Norton Hall, 70 Cottonwood Street, Woodland.

10. ADJOURN

Fulks adjourned the meeting at 7:49 pm.

NOTICE

The Parks, Recreation and Wildlife Advisory Committee is responsible for providing advice and recommendations on matters within its jurisdiction to the Board of Supervisors, the County Administrative Officer, and the Director of General Services as appropriate. Any person who is dissatisfied with a recommendation of this committee may submit their comments to the Director of General Services prior to a final decision being made on the issue. The appropriate body for making a final decision on a given issue, whether it is the Director of General Services or the Board of Supervisors, may sustain, modify, reject or overrule any recommendations of the Parks, Recreation and Wildlife Advisory Committee. Final decisions may be appealed in accordance with Chapter 4 of Title 1 of the Yolo County Code.
