

# Yolo County Aviation Advisory Committee (AAC)

## Meeting Minutes August 8, 2019

The Aviation Advisory Committee (AAC) convened at Davis Flight Support located at 25170 Aviation Ave., Davis, CA 95616, Yolo County Airport August 8, 2019

1. **Call to Order.**  
Meeting called to order at 6:02 PM by AAC Chair Gary Pelfrey.
2. **Introductions.**  
Members of AAC Board introduced themselves.
3. **Public Comment / Announcements / Non-Agenda Items.**

Pelfrey, AAC: Noted Woodland Aviation continues to look for qualified mechanics to support business levels.

Member of Public commented he would like to see an additional windsock placed on the airport as the current is difficult to see on approach. Also brought up the current windsock needs to be lit so it can be seen at night. Discussion ensued on windsock design with comments regarding the upgrade of weather station. Also noted this item would be discussed later in meeting as an agenda item.

### 4. **Establish Quorum**

There were four out of seven members present and a quorum was established.

**Present:** Gary Pelfrey (Chair), Joel Larsen, Stanley Maricich, Olena Sambucci  
**Absent:** Jim Hechtl – Patrick Scribner – Blake Jessen

5. **Approval of Agenda.**
  - a. Motion to approve the Meeting Agenda by Larsen and second by Sambucci

Motion passed.  
AYES 4  
NOES 0  
ABSENT 3  
ABSTAIN 0

6. **Approval of Minutes from May 9, 2019 AAC meeting.**
  - a. Motion to approve the Minutes from May 9, 2019 AAC Meeting by Sambucci and second by Larsen

Motion passed.  
AYES 4  
NOES 0  
ABSENT 3  
ABSTAIN 0

## **7. Airport Manager's Report –**

### **Airport Manager Update – Gary Engel**

- Upcoming Capital Improvement Plan projects update. – Taxiway rehabilitation is scheduled for 2020 and runways 16-34 rehabilitation scheduled for 2021.
- Draining Basin Updates – Contract finalization scheduled September 2019. Mobilization begins in November 2019 and when work begins expecting 20-day schedule depending on weather. Discussion it was important to notify neighbors and airport tenants prior to work start on site for any questions on the amount of truck traffic, dust control along with hours of work scheduled. That notification to neighbors and tenants was confirmed it would take place.
- Taxiway Reflectors – Noted some are missing or have been damaged. Gary Pelfrey (AAC) will be collecting information on count to submit to Airport Manager.
- Crop Duster Use Update – Airport Manager Gary Engel explained that a new contract for crop duster use of the area on the airport was in review and would then go to the Board. There was a discussion of issues of airfield use and what specific requirements for crop dusters were required. Also noted that complaints happen when companies outside Yolo County work from the airport. These complaints are documented specifically in Complaint section of these minutes.
- Gate Pin and code change update – Pelfrey (AAC) explained gate code PINs have been entered and the older common or shared codes he was aware of have been turned off. He explained updating this information provided a good opportunity update phone and N Numbers of aircraft. He also noted that was a shared file created online with the County to provide real time updates for accuracy and consistency. He thanked everyone for their cooperation that the changes and updates had went smoothly. There were Public comments that the posting of updates and forms at the gates were helpful to airport tenants and that bulletin boards at the entry gates could be used for other communications.

## **8. Update on complaints / concerns – Gary Pelfrey**

- a. Crop duster aircraft taking off into traffic, not speaking on the radio resulting in complaints from pilots using the airfield. Complaints stopped when this specific aircraft generating complaints experienced a mechanical issue and could not fly. It was parked, subsequently repaired and sold. Extensive discussion on crop duster use at the airport. Pelfrey pointed out that Growers Air, a Yolo based company is not a problem. He noted Growers Air follows regulations of the airport and are quick to respond to any issues and easy to communicate with.
- b. Crop duster helicopter flying parallel to runway from north to south on east side of airport flying over homes. No spraying was taking place just passing through and individual originating complaint thought headed to University Airport. No markings or color reported.

- c. A tenant pilot landing at night noted the markings on the runway very faint and he had trouble seeing airport edge markings. He asked when this could be corrected. Discussion there was planned rehabilitation of the runway scheduled and with that the markings would be repainted.
- d. Question on when red lights at fire department would be repaired or replaced. Airport Manager noted a contractor was involved to get pricing and repairs done.
- e. Pelfrey (AAC) noted the airport needed to have weeds cut along the runway and they were overgrowing through the fence. He explained pilots comment a great airport but need a better level of weed control to improve overall housekeeping. This was taken as an action by Airport Manger to get resolution. Discussion on the extra moisture in the ground causing excess rains and how it had impacted growth of weeds at the airport and throughout the County and a significant increase in amount of money had been spent by Farmer on chemicals and labor to control the issue.
- f. Center pedestrian manual gate hard to latch. Pelfrey (AAC) noted they would look into improving its operation.

**9. Update on Fire Department Aviation Response Training**

Pelfrey (AAC) explained that he had met new fire department personnel from West Plainfield. They had visited his facility and reviewed FAA supplied first responder training for ballistic parachute equipment aircraft. The meeting resulted in a planned training event at Davis Flight Support for staff of the West Plainfield Fire Department.

**10. Hangar inspections required by year end.**

Airport Management had noted that planning was in process to complete hangar inspection by year end. Pelfrey (AAC) explained he had taken calls on the matter and it was not a desired or popular activity with a long history of issues. There were questions presented on what was going to be inspected, by whom and what authority. Airport Manager explained the reasons and requirements of hangar inspections and would update with further information. General agreement inspections need a clear scope of work, who will be doing them and clear communication of the process. Suggestion that an Ad-Hoc Committee be created from airport tennants to support drafting guidelines for hangar inspections. Update planned for next meeting.

11. Discussion of airport improvements and funding with questions on the proper mechanism to get items in front of the FAA to consider for funding. Items that come up were the repair of the livestock fence that was not updated with the airport chain link fence was installed and has missing sections. Also discussed was the addition of a generator and switch gear to maintain electricity for the water pumping station along with other essential systems at the airport such as weather station and runway lights. Explanation of budgets and how the projects are funded by Airport Manager. Suggestion to list items and AAC to act and submit to County.

**10. Next AAC Meeting schedule and location – Thursday, November 7, 2019 starting at 6:00 PM to 8:00 PM at Davis Flight Support, 25170 Aviation Ave., Davis, CA 95616 – Yolo County Airport KDWA.**



11. **Other business that may come before the Board.**  
No other business was presented.

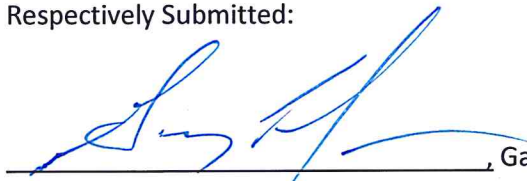
12. **Adjournment**

Meeting was moved to adjournment by Pelfrey at 7:13 PM.

- a. Motion to adjourn the meeting by Larsen and second by Sambucci  
Motion passed.

AYES	4
NOES	0
ABSENT	3
ABSTAIN	0

Respectively Submitted:



\_\_\_\_\_, Gary Pelfrey, Chair Aviation Advisory Committee

10/31/19

\_\_\_\_\_, Date

End of Minutes