



Yolo County Homeless and Poverty Action Coalition (HPAC)

Davis/Woodland/Yolo County Continuum of Care (CA-521)

General HPAC Meeting Agenda

Wednesday, November 20th, 2019 (9:00-10:30 am)

Yolo County HHSA – Gonzales Building – Community Room

Meeting Agenda		
Agenda Item	Approximate Time	Speaker/Facilitator
1. Review and Approve Meeting Agenda <ul style="list-style-type: none"><i>ACTION ITEM: Approve 11/20/19 Agenda</i>	9:00-9:03 (3 Minutes)	Ryan Collins, HPAC Chair
2. Approve Meeting Minutes <ul style="list-style-type: none"><i>ACTION ITEM: Approve 10/23/19 Minutes</i>	9:03-9:05 (2 Minutes)	Ryan Collins, HPAC Chair
3. Introductions and Program Updates	9:05-9:20 (15 Minutes)	All
4. HPAC Voting Calendar <ul style="list-style-type: none"><i>ACTION ITEM: Vote on Changing HPAC Calendar to calendar year</i>	9:20-9:30 (5 Minutes)	Ryan Collins, HPAC Chair
5. HPAC Membership Policy <ul style="list-style-type: none"><i>Determine need for policy and assign development of policy to Technical or form an ad hoc committee, if needed.</i>	9:30-9:40 (15 Minutes)	Ryan Collins, HPAC Chair
6. HPAC Officer Nominations Update	9:40-9:50 (10 Minutes)	Ryan Collins, HPAC Chair
7. County Plan to Address Homelessness (link) <ul style="list-style-type: none"><i>ACTION ITEM: Adopt as Strategic Plan</i>	9:50-10:00 (10 Minutes)	Emily Moran-Vogt, HHSA
8. Governance Structure Ad Hoc Committee <ul style="list-style-type: none"><i>ACTION ITEM: Vote on forming an ad hoc committee</i>	10:00-10:10 (10 Minutes)	Ryan Collins, HPAC Chair
9. Sacramento Steps Forward Contract <ul style="list-style-type: none"><i>ACTION ITEM: Vote on user fee plan</i>	10:10-10:15 (5 Minutes)	Ryan Collins, HPAC Chair
10. Homeless Housing Assistance Program (HHAP) <ul style="list-style-type: none"><i>ACTION ITEM: Designate HHSA as Administrative Entity</i>	10:15-10:25 (10 Minutes)	Sandra Sigrist, HHSA
11. Technical Assistance for Capacity Building	10:25-10:30 (5 Minutes)	Ryan Collins, HPAC Chair
12. Meeting Evaluation & Adjournment	10:30	Ryan Collins, HPAC Chair

Upcoming Meetings and Events

- HPAC Technical Subcommittee – December 12th, 2019 – 9:00-11:00 am – Yolo County HHSA – Gonzales Building – Community Room – 25 N. Cottonwood Street, Woodland, CA 95695

Supporting Documentation for Item #2

Meeting Minutes from 10/23/2019



Yolo County Homeless and Poverty Action Coalition (HPAC)

October 23rd, 2019 - General Meeting Minutes

LOCATION: Davis – Davis Police Department – Community Room

MEETING ATTENDEES

1. **Alysa Meyer***, Legal Services of Northern California
2. Ann Marie McNulty, Grace in Action
3. **Bill Pride****, Davis Community Meals and Housing
4. Craig Blomberg, Sutter Davis
5. Dan Maguire, City of Winters
6. **Dan Sokolow***, City of Woodland
7. Diane Clarke, Yolo Conflict Resolution Center
8. **Doug Zeck***, Fourth and Hope
9. Elise Rietz, Yolo County Children's Alliance
10. Emily Moran-Vogt, County of Yolo – HHSA
11. **Helen Roland****, Davis Opportunity Village
12. Howard Channel, UC Davis – Aggie Compass
13. Janis Holt, Yolo County Housing
14. **Jeneba Lahai***, Yolo County Children's Alliance
15. Jennifer Longan, CommuniCare
16. **Joan Planell****, City of Davis
17. Kathy Trott, Woodland Opportunity Village
18. Kim Heuvelhorst, County of Yolo – HHSA
19. **Koy Saechao***, Turning Point Community Programs
20. Liane Moody, Short Term Emergency Aid Committee
21. **Linda Scott***, Interfaith Rotating Winter Shelter-Davis
22. **Mark Sawyer****, City of West Sacramento
23. **Martha Teeter***, Davis Opportunity Village
24. **Mary Anne Kirsch****, Interfaith Rotating Winter Shelter – Davis
25. Michael Bisch, Yolo Food Bank
26. **Michele Kellogg***, Yolo Community Care Continuum
27. **Nasiya Jae Gordy-Brown***, Shores of Hope
28. **Niomi Michel****, Empower Yolo
29. Patti Hobbs, Interfaith Rotating Winter Shelter – Davis
30. Rachel Davidson, Downtown Streets Team
31. Rachel Nervo, Veteran's Affairs
32. **Ryan Collins***, City of Davis – HPAC Chair
33. Sandra Sigrist, County of Yolo – HHSA
34. Sandy Alvarez, Davis Police Department
35. **Veronica Williams****, Volunteers of America
36. Zane Hatfield, Yolo Food Bank

***Bold-type** indicates that the individual represented a Voting Board agency as either a primary (*) or secondary (**) voting designee*

1. INTRODUCTIONS

Meeting attendees introduced themselves. Ryan Collins briefly introduced the newest member of his team, Sandy Alvarez.



Yolo County Homeless and Poverty Action Coalition (HPAC)

October 23rd, 2019 - General Meeting Minutes

2. REVIEW AND APPROVE 10/23/19 MEETING AGENDA

HPAC unanimously approved the 10/23/19 meeting agenda with 1 amendment proposed by Ryan Collins to add a quick round of introductions first then agency updates after item 6.

- **Motion:** Janis Holt
- **Second:** Bill Pride
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

3. REVIEW AND APPROVE 9/25/19 MEETING MINUTES

HPAC unanimously approved the 9/25/19 meeting agenda with no amendments.

- **Motion:** Alysa Meyer
- **Second:** Martha Teeter
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

4. ELECTIONS

Sandra explained that the nominations committee had questions about HPAC agency affiliations that needed to be reviewed and there was not time for the questions to be resolved to bring the new slate forward. Proposing to approve extending the term for current officers through the next month so that the nominations committee could finalize their recommendations.

Question - would this mean the new officer slate would take an 11 month term rather than a 12 month term?

Ryan responded that is likely what would happen

Question – why were these issues not addressed prior to the vote?

Alysa Meyer (member of the nominations committee) explained that the issue was brought to their attention only after the vote was initiated.

Question – is this being done mindful of item #6 (TAC Recommendations)

Nominations committee – no.

MOTION: Extend the current officer slate until next meeting.

- **Motion:** Doug Zeck
- **Second:** Bill Pride
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** Jeneba Lahai

5. CENSUS 2020 PRESENTATION



Yolo County Homeless and Poverty Action Coalition (HPAC)

October 23rd, 2019 - General Meeting Minutes

Jenny Tan, from the County Administrator's Office gave a presentation on the upcoming 2020 Census administered by the federal government, focusing on how those experiencing homelessness would be counted and what homeless service providers can do to assist.

6. SYSTEM PERFORMANCE DATA REPORTING

Emily Moran-Vogt announced that due to four systemwide data reports being due to HUD over the next six months, the Data Subcommittee recommended that a working group with HMIS Agency Leads be formed to prepare HMIS data for these reports. Emily will be reaching out to HMIS Partner Agencies to request names of designated individuals.

Jenny encouraged those interested in working as enumerators to apply with the US Census Bureau and they would be assigned to work in their community. She noted that the application process can take 2-3 months to be hired.

7. TAC RECOMMENDATIONS DISCUSSION

Ryan introduced topic of TAC Recommendations Report and noted that there was a draft Subcommittee Roles and Responsibilities report to provide guidance around one of the TAC recommendations. Ryan noted that the CoC often lacks the opportunity to have a good conversation due to limited time and encourages a robust discussion about how the CoC will move forward.

Attendees had a robust discussion of the TAC recommendations report. Some items that were clarified were decided on:

- Clarification was sought from consultants after the presentation because it was unclear which body had the power to make decisions about governance, and TAC responded that it was the CoC that had the authority to make decisions, and this applies to recommendation #7 to a certain extent.
- Clarification that even though CoC cannot assign work to other bodies, it can make recommendations to city officials and other groups on how those officials/bodies should interact with the homeless system, and the CoC does have the authority to determine how the CoC interacts with any other governing body that is created.
- Fewer meetings that are more specialized will allow people to be more involved in their areas of expertise.
- Page 11 of Homeless System Governance – need for sufficient number of existing committees and participation to get the governance work of the body done and organized. Note that there's a lot of need to bring all the organizations together for information sharing and the second piece is governance and that is where the committees come into play.
- Technical Subcommittee participants support Recommendation #2 because of the amount of work needed and it's extremely important to capture the right talent and areas of expertise in the committees.
- Note that we are currently out of compliance with having a voting member with lived experience. Recommendation to recruit these individuals from those that providers work with.
- Note of the importance that to be able to implement recommendation #1 is that many more committees are needed to be able to develop policy.
- Need for greater participation in the CoC beyond just attending monthly general meetings and one subcommittee. For example, extremely important to do performance evaluation and oversight. Frustration about not know what the CoC's funding priorities are. Need to stop competing with each



Yolo County Homeless and Poverty Action Coalition (HPAC)

October 23rd, 2019 - General Meeting Minutes

other. Example given, CoC as a body has not talked about overall shelter strategy for the community, should we be having one centralized shelter? Should we have decentralized shelters? Need to determine these things so that we can effectively distribute funds.

- Issue that CoC functions on behalf of fund, how do we follow HUD rules and priorities that do not actually align with our local needs.
 - The State dollars are funding shelter and call out shelter as a priority.
 - This coalition is more than just HUD dollars, it is now also the mechanism for distributing State dollars so we need an overall strategy.
 - Note that Community Services Action Board (CSAB) conducts a community needs assessment to guide Community Services Block Grant (CSBG) funding, and CoC could do that too.
- Note that even though the HUD dollars are only about \$500,000, the State funding is utilizing HUD structure to guide funding.
- Agreement that we need more committees, statement that it is extremely important for the CoC to empower the committees. Expressed disagreement with the CoC undermining the committee recommendations.
 - The purpose of the committees is to examine a policy issue at a more detailed level than the overall CoC.
- Discussion of experience of students experiencing homelessness and the need to consider different models to address student homelessness. Recommendation to explore options based on population needs. Students want different solutions than older adults. Students in Davis care about access to internet, hygiene facilities, and safe parking. They don't care about having a house and all the costs associated with that.
- Importance to bridge the gap between decision makers and those experiencing homelessness.
- Concerns about governance and board roles and structures and desire for a well-considered approach to determine the most appropriate structure.
- Statement of need to establish committees now to complete immediate work needed and governance structure will take time to determine. There is work that needs to be now.
 - Support for implementing the low hanging fruit first, with making the County the HMIS Lead as an example.
- Desire to form a Governance committee.

MOTION: To form Coordinated Entry committee and System Performance and Monitoring Committee

- **Motion:** Martha Teeter
- **Discussion and Amendment: Amendment:** Coordinated Entry immediately and System Performance and Monitoring formed with a phased in approach
- **Second:** Jeneba
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

8. PROGRAM UPDATES

There was no time available for updates, so this item was skipped.

9. MEETING EVALUATION



Yolo County Homeless and Poverty Action Coalition (HPAC)

October 23rd, 2019 - General Meeting Minutes

Meeting Evaluation:

- Plus – lively discussion, good decision making, new insight regarding student homelessness
- Delta – no coffee, still not really understanding what we're doing and what priorities are of the CoC, landscaping crew will be asked to not work during this time.

8. NEXT MEETING & ADJOURNMENT

The meeting was adjourned at approximately 10:35 AM by Ryan Collins.

The next meetings are:

- HPAC Technical Subcommittee – October 24th, 2019 – 9:00-11:00 am – Yolo County HHSA – Bauer Building – Ross Room – 137 N. Cottonwood Street, Woodland, CA 95695
- General HPAC Meeting – November 20th, 2019 – 9:00-10:30 am – Yolo County HHSA – Gonzales Building – Community Room – 25 N. Cottonwood Street, Woodland, CA 95695
- HPAC Technical Subcommittee – November 21st, 2019 – 9:00-11:00 am – Civic Center Galleria – Room 157, 1110 West Capitol Avenue, West Sacramento, CA 95691