



## Yolo County Homeless and Poverty Action Coalition (HPAC)

September 25<sup>th</sup>, 2019 Meeting Minutes

**LOCATION:** West Sacramento – Civic Center Galleria – Room 157

### MEETING ATTENDEES

1. Adriana Galvez, CommuniCare Health Centers
2. Aleecia Gutierrez, Mercy Coalition
3. **Alysa Meyer\***, **Legal Services of Northern California**
4. Anne Jakova, CommuniCare Health Centers
5. Ann Marie McNulty, Grace in Action
6. Dan Maguire, City of Winters
7. **Dan Sokolow\***, **City of Woodland**
8. Diane Clarke, Yolo Conflict Resolution Center
9. Elaine Lytle, County of Yolo – HHSA
10. Elise Rietz, Yolo County Children’s Alliance
11. Elizabeth Correa, Veteran’s Resource Center
12. Emily Meza, County of Yolo – HHSA
13. Emma Vieira, Yolo Food Bank
14. **Helen Roland\*\***, **Davis Opportunity Village**
15. Ian Evans, County of Yolo – HHSA
16. Isaac Blackstock, Yolo County Housing
17. **James McLeod\*\***, **Yolo Community Care Continuum**
18. **Jeneba Lahai\***, **Yolo County Children’s Alliance**
19. **Joan Planell\*\***, **City of Davis**
20. Kara Hunter, Yolo Conflict Resolution Center
21. Kim Heuvelhorst, County of Yolo – HHSA
22. **Koy Saechao\***, **Turning Point Community Programs**
23. **Kristen Cline\*\***, **City of Woodland**
24. Liane Moody, Short Term Emergency Aid Committee
25. **Linda Scott\***, **Interfaith Rotating Winter Shelter-Davis**
26. **Mark Sawyer\*\***, **City of West Sacramento**
27. **Mary Anne Kirsch\*\***, **Interfaith Rotating Winter Shelter – Davis**
28. Mary Fichera, Short Term Emergency Aid Commission
29. Michael Bisch, Yolo Food Bank
30. **Michele Kellogg\***, **Yolo Community Care Continuum**
31. **Nadia Waggener\*\***, **County of Yolo – HHSA**
32. Nicole Ring Collins, Shorts of Hope
33. **Niomi Michel\*\***, **Empower Yolo**
34. **Nasiya Jae Gordy-Brown\***, **Shores of Hope**
35. Patti Hobbs, Interfaith Rotating Winter Shelter – Davis
36. Philip Scott Reed, Veteran’s Affairs
37. Rachael Hoskins, Yolo County Housing
38. Rachel Nervo, Veteran’s Affairs
39. **Ryan Collins\***, **City of Davis – HPAC Chair**
40. Ryan Reyes, Project Sentinel
41. Sabina Kish, County of Yolo – HHSA
42. Sandra Sigrist, County of Yolo – HHSA
43. Sheila Allen, Yolo Healthy Aging Alliance



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- 44. Steve Smith, Grace in Action
- 45. Veronica Williams\*\*, Volunteers of America**
- 46. Zane Hatfield, Yolo Food Bank

**Bold-type** indicates that the individual represented a Voting Board agency as either a primary (\*) or secondary (\*\*) voting designee

#### 1. REVIEW AND APPROVE 9/25/19 MEETING AGENDA

HPAC unanimously approved the 9/25/19 meeting agenda with no amendments.

- **Motion:** Alysa Meyer
- **Second:** Veronica Williams
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

#### 2. REVIEW AND APPROVE 8/28/19 MEETING MINUTES

HPAC unanimously approved the 8/28/19 meeting minutes with one amendment to correct the location to WSAC.

- **Motion:** Alysa Meyer
- **Second:** Veronica Williams
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** Jeneba Lahai

#### 3. REVIEW AND APPROVE 9/11/19 MEETING MINUTES

HPAC unanimously approved the 9/11/19 meeting minutes with one amendment to correct the location to WSAC.

- **Motion:** Alysa Meyer
- **Second:** Dan Sokolow
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

#### 4. INTRODUCTIONS AND PROGRAM UPDATES

Meeting attendees introduced themselves and shared updates from their programs:

- Jeneba Lahai (YCCA) – Introduced Elise Rietz, YCCA's new homeless coordinator. Belen Rodriguez is their new housing navigator and she will begin attending the Thursday office hours
- Linda Scott (IRWS – Davis) – They are preparing for the winter shelter season. They hired an office staff person and are in the process of hiring overnight supervisors
- Helen Roland (DOVe) – Working on filling various positions on the task force committees
- Mercy Coalition – They are preparing for the winter warming center season
- Isaac Blackstock (Yolo County Housing) – Introduced Rachael Hoskins, their new intern who will be working on the Getting to Zero program.



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- Emily Meza (HHS) – Expressed appreciation to everyone for responding promptly to inquiries and providing information as needed for the CoC grant application.
- Ryan Collins (City of Davis) – Has extended an offer for an assistant position in his program

#### 5. OFFICER NOMINATING SUBCOMMITTEE

Emily Meza explained that the HPAC policies and procedures outline the process of electing a chair, vice-chair and secretary for the HPAC term which runs from November 1<sup>st</sup> through October 31s. Procedures call for the formation of an officer nominating subcommittee of at least 3 members, who are not interested in running, to assist in accepting nominations and answering candidate questions. Alysa Meyer, Niomi Michel and Joan Planell volunteered to serve on the nominating subcommittee. Elections will occur at the October meeting.

#### 6. ASSESSMENT OF YOLO COUNTY HOMELESS SYSTEM GOVERNANCE

Ellen Fitzpatrick and Liz Steward of Technical Assistance Collaborative presented their assessment of Yolo County Homeless System Governance. The full report and presentation are available on the [HPAC Provider Resources website](#). The recommendations from the assessment are:

1. Expand on HPAC's existing governance charter to ensure that all operational aspects of the CoC including all requirements per HUD's CoC Program Interim Rule, are detailed explicitly in writing.
2. Expand existing committee/subcommittee structure within HPAC to ensure that all responsibilities of the CoC are being met efficiently, effectively, and with the appropriate CoC membership at the table.
3. Shift the assignment of Collaborative Applicant to the Yolo County Health and Human Services Agency.
4. Shift the assignment of the HMIS Lead to the Yolo County Health and Human Services Agency.
5. Conduct outreach necessary to ensure representation from all CoC stakeholders including persons with lived experience.
6. Create a new HPAC Board with the primary role to establish policies and funding priorities that align with the larger community strategic vision.
7. Create County-level Strategic Planning Body responsible for Creating and Implementing a Community-wide Vision for Ending Homelessness

Comments/Discussion following presentation:

- Suggestion to chunk the work into more manageable interim steps, in order to move forward.
- Concern that the jurisdictional representatives will lack the understanding needed to set priorities and really accomplish the work. How has this worked in other CoC?
  - The county wide commission/council typically relies on the formalized CoC board for the day to day working knowledge.
  - Solano County recently restructured their CoC board to accomplish a more strategic and streamlined approach.
- Better understanding desired for countywide commission/council structure; concern about the design being top heavy.
- Concern about wanting to preserve the homeless plan work that has already been done in Davis.
- Concern about whether appointed officials having capacity to take on another commission/council. TAC acknowledged that capacity and commitment are needed for this to be successful. Regarding capacity, Ryan pointed out some of the existing structures could be eliminated as they could be consolidated into the new structures and the result may be equal or reduced amount of time for elected officials.



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- Question asked if a JPA was considered as a third possible governance structure for the countywide entity? If so, why was it not recommended? TAC responded that some CoCs, particularly in California and in larger homeless systems (Los Angeles) use a JPA. With large amounts of money this may make the most sense, but they didn't see this as necessary or advantageous for Yolo.
- Recommendation #6 can be implemented independent of Recommendation #7.
- This would be a significant system change for Yolo. Does TAC have a recommendation for next steps to make this more digestible? TAC suggested that an ad hoc committee could be created to focus on reviewing each recommendation and develop a timeline for each one to be accomplished. There are some recommendations such as #1, #2 and #5 that are 'low hanging fruit'.
- The County Plan to Address Homelessness would be a good starting place for moving forward with strategic planning goals. Suggestion to develop a work plan version of this.

Ryan encouraged everyone to read the full report, and consider the desired outcomes, with the goal of how each recommendation would enable HPAC to take action towards common goals.

#### 6. MEETING EVALUATION AND FUTURE TOPICS

##### Future Topics:

- TAC Assessment Report
- Email suggested agenda items to Ryan or HHS staff.

##### Meeting Evaluation:

- Plus – Excellent presentation, coffee and homemade baked goods, good representative attendance
- Delta – Sometimes difficult to hear – everyone is encouraged to speak up

#### 8. NEXT MEETING & ADJOURNMENT

The meeting was adjourned at 10:39 AM by Ryan Collins.

The next meetings are:

- HPAC Technical Subcommittee – September 26<sup>th</sup>, 2019 – 9:00-11:00 am – Yolo County Library – Davis – Blanchard Room – 315 E. 14<sup>th</sup> Street, Davis, CA 95616
- HPAC Data Subcommittee – October 16<sup>th</sup>, 2019 – 8:30-9:30 am – Yolo County HHS – Bauer Building – Ross Room – 137 N. Cottonwood Street, Woodland, CA 95695
- General HPAC Meeting – October 23<sup>rd</sup>, 2019 – 9:00-10:30 am – Davis Police Department – Community Room – 2600 Fifth Street, Davis, CA 95618
- HPAC Technical Subcommittee – October 24<sup>th</sup>, 2019 – 9:00-11:00 am – Yolo County HHS – Bauer Building – Ross Room – 137 N. Cottonwood Street, Woodland, CA 95695