

Yolo County Aviation Advisory Committee (AAC)

Meeting Minutes November 7, 2019

The Aviation Advisory Committee (AAC) convened at Davis Flight Support located at 25170 Aviation Ave. Davis, CA 95616, Yolo County Airport November 7, 2019

1. Call to Order.

Meeting called to order at 6:01 PM by AAC Chair Gary Pelfrey.

2. Introductions.

Members of AAC Board introduced themselves.

3. Public Comment / Announcements / Non-Agenda Items.

Pelfrey reminded everyone attending to please sign in and provide contact information before they leave. Also pointed out snacks were available along with coffee / water and bathroom locations.

There were no comments from the AAC Board and members of the Public asked when we would be addressing the drainage basin project. Pelfrey noted it was on the agenda, the Airport Manager would be addressing the group along with representatives from Mead and Hunt, the project engineers.

4. Establish Quorum

There were three out of seven members present and a quorum was not established.

Present: Gary Pelfrey (Chair), Joel Larsen, Olena Sambucci

Absent: Jim Hechtl – Patrick Scribner – Blake Jessen (Vice Chair) - Stanley Maricich

5. Approval of Agenda.

a. No vote taken.

6. Approval of Minutes from May 9, 2019 AAC meeting.

a. No vote taken.

7. Airport Manager's Report – Gary Engel

a. Drainage Basin Update – Gary Engel, Airport Manager, provided an overview / update and pre where he noted the process has started with the drainage basin but the schedule had pushed to provide time to ensure all questions were addressed for the local community through additional communication on the airport website, public meetings such as the Aviation Advisory Committee and letters sent to neighbors who live in Rolling Acres. There was discussion from neighbors that they did not receive a letter and had no idea what was going on. Other neighbors and a Board Member noted they did receive notification and a letter regarding the drainage basin project. Gary Engel also provided an overview handout of the project and pointed out where it could be found online using the County of Yolo Website. There was general conversation from neighbors they knew nothing of this project and had not been informed. It was discussed this has been an ongoing topic for years eventually ending up before the Yolo County Board of Supervisors where it was approved in a public meeting. The public asked

where the representatives of the West Plainfield Advisory Committee on Public Development were on this and it was explained by Pelfrey, they had been part of the process but had dropped away and had not had any meetings. He pointed out there were open positions on the West Plainfield Advisory Committee, and he recommended people explore the charter of the group and consider being on this committee and he welcomed its restart.

Gary Engel then yielded to representatives from Mead and Hunt, the engineering firm who developed the drainage basin plan and preparation of reports. Mead and Hunt discussed in detail the basin design, the calculations behind it, the type of design and how typical it is for this type of project along with its limitations and what it is designed for. There were questions on who was funding the project from the public and Mead and Hunt representatives explained that the FAA funding was 90%, Caltran was 5% and the County of Yolo 5%. A neighbor raised concerns for the project as his property is adjacent to the drainage basin on the other side of the drainage ditches and levee. His concern was the failure of the basin and potential flooding of his property. Mead and Hunt discussed this in detail on water flow and direction, the ditches and levees separating the draining basin from his property and how other maintenance in the ditches and culverts would also assist overall noting that the flooding the area can experience was the result of many factors with the airport runoff being a minimal influence. There was general discussion regarding the drainage basin design, was it the best, and were there other alternatives? These questions were fielded by Mead and Hunt with a discussion on how this basin is designed and where they are used and their frequency. It was noted this is not a unique design to Yolo County Airport and a standard approach and option used frequently. There were questions from the public on where the dirt was being brought in from, had it been tested for contaminants and under what authority the dirt was being brought in under. The concern from the public was that they have private wells and do not want to experience a long-term health issue from imported dirt possibly being contaminated in some manner. These questions were addressed by the Airport Manager and Mead and Hunt. It was pointed out there is a routine check through storm water testing and analysis on water runoff from the airport and that would continue. There was also a discussion of how hazardous materials are handled on the airport and the processes in place. It was explained that dirt was being relocated from a road construction project in downtown Woodland and that it would be tested, and the results provided. Recommendations also came up to have a preventative maintenance program in place along with a regular inspection of the drainage basin and the overall system to support it. It was also explained to the group that the area would be seeded to reduce the possible effects of erosion.

b. Hangar Inspections – Gary Engel explained there would be hangar inspections and the timeframe would be in the December 2019 to February 2020 time range. The Aviation Advisory Committee recommended to give plenty of advanced notice along with a scope of what the inspection would consist of to allow time to prepare for the inspection. One member of the West Plainfield Fire Department explained to the group the importance of hangar inspections was for emergency responders to be knowledgeable of what was being stored where to help protect their own personal safety when responding.

c. Beacon / General Lighting Repairs – Gary Engel reviewed various lighting repairs taking place on the airport and it was pointed out that the beacon always operates even when sunny out and needs to be addressed when the contractor is on site again.

d. Airport Clean Up / Weed Abatement – Pelfrey noted many positive comments from visitors to the airport regarding the cleanliness and organization. The team sent by Blake Harlan worked hard and did a great job especially along the fence line. Blake Harlan was recognized for getting this taken care of.

8. Update on complaints / concerns – Gary Pelfrey updated the group on complaints in the most recent quarter timeframe which were:

- A helicopter from Reach Medical had flown over the east side of the airport arriving to do training with the West Plainfield Fire Department. Another helicopter passed parallel to the airport on the east side of the airport property moving north to south but did not land. Group discussion on helicopters and Pelfrey distributed a document from FAA webpage titled *Low Flying Aircraft Complaints*. This document provides explanation and guidance to individuals who have a concern and how to report a low flying aircraft.
- Reviewed corporate jet that crossed the runway at about 2000 ft and overflew the east side of the airport resulting in a call. Noted the aircraft was at proper altitude and entered the pattern correctly.
- Skydance management was concerned with the placement of surveyor stakes in the ground in the area beginning jumpers land marking out the location for the drainage basin project. The County along with the Airport Manager communicated what was taking place and assisted to make accommodations with other landing area options.
- Transient bathroom cleanliness and supply of paper products were brought up by Pelfrey as issues he was made aware of. He noted a single call was followed up on immediately and upon inspection nothing was discovered. He also noted the bathrooms are inspected daily and a house keeping service cleans once per week.
- The siren that is sounded from West Plainfield Fire Department was brought up as startling to people. Representatives of the Fire Department explained how it works and it is a component of their emergency response notifications.
- A camper had set up residence inside the gate near airport hangars and was asked to leave per County Code and did so within twenty-four hours.

9. Update on Fire Department Aviation Response Training

Pelfrey explained training was held at Davis Flight Support with the West Plainfield Fire Department. The training was focused on First Responder Training for ballistic parachute equipped aircraft and other general controls of aircraft such as fuel and power shut offs.

10. Discussion of airport improvements and funding.

Pelfrey explained this agenda item with action was placed for the AAC Board to discuss, act and recommend the repair of the livestock fence, generator with switch gear, and consider different taxiway lighting options to reduce damage to reflectors and aircraft. This was discussed but no action taken.

11. Action was not taken on the 2020 AAC schedule. It was presented to the group with the notable change of moving from Thursday evenings to Wednesday evenings to better accommodate schedules.

The schedule presented was:

- Wednesday, February 5, 2020
- Wednesday, May 6, 2020
- Wednesday, August 5, 2020
- Wednesday, November 4, 2020

The next meeting schedule and location is planned for Wednesday, February 5, 2020 starting 6:00 PM to 8:00 PM at Davis Flight Support, 25170 Aviation Ave. Davis, CA 95616 – Yolo County Airport KDWA.

12. Other business that may come before the Board.

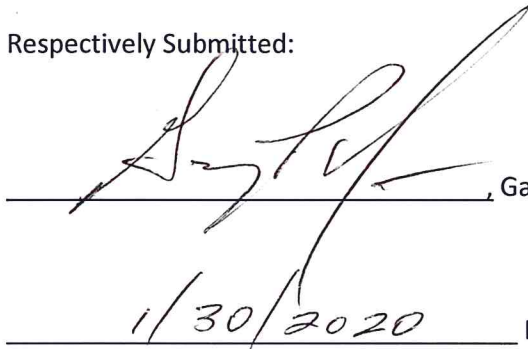
Public / Neighbors who attended the meeting again brought up they still did not understand where representatives of the West Plainfield Advisory Committee on Public Development were in the process of the drainage basin project and what were their comments. Pelfrey explained the West Plainfield Advisory Committee had convened and attended meetings and this could be found in their meeting minutes. He also explained that the group had members but were not meeting. He suggested neighbors who qualify per the charter of the Committee should consider joining and getting involved.

A member of the public and neighbor Steven St. Andre requested it be placed in the minutes of this meeting that all neighbors were still not in favor of the airport drainage basin project. Pelfrey noted St. Andre's statement would be placed in the minutes and asked how many neighbors were there at the ACC meeting and seven identified themselves as neighbors from Rolling Acres.

Pelfrey thanked everyone for their patience and politeness exhibited to each other during the meeting.

The meeting was adjourned at 7:26 PM.

Respectively Submitted:



Gary Pelfrey, Chair Aviation Advisory Committee

11/30/2020 Date

End of Minutes