



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Agenda

- Date & Time:** March 10, 2020 from 4:30 to 6 p.m.
- Location:** Yolo County Health and Human Services Agency – Bauer Building – Thomson Room
137 N. Cottonwood Street
Woodland, CA 95695
- Organizer:** Yolo County Health and Human Services Agency
- Contact:** Ian Evans: (530) 666-8297

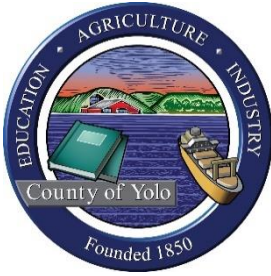
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- 1) **Pledge of Allegiance: Isaac Blackstock..... 2 Minutes**
 - 2) **Introductions and Community Updates: Isaac Blackstock..... 10 Minutes**
 - 3) **Public Comments: Isaac Blackstock 5 Minutes**
 - 4) **Approval of 3/10/20 Agenda: Isaac Blackstock..... 3 Minutes**
 - ACTION REQUIRED: Approve Agenda
 - 5) **Approval of 1/14/20 Minutes: Isaac Blackstock 5 Minutes**
 - ACTION REQUIRED: Approve Minutes
 - 6) **2020 CSBG Contract Update: Kim Heuvelhorst..... 10 Minutes**
 - 7) **Board Vacancy Update: Ian Evans..... 5 Minutes**
 - 8) **2019 CSBG Financial Update: Kim Heuvelhorst 5 Minutes**
 - 9) **2019 CSBG Annual Report: Kim Heuvelhorst 5 Minutes**
 - 10) **Performance Measure Report – Q4: Kim Heuvelhorst..... 20 Minutes**
 - 11) **Conflict of Interest Filing – Form 700: Ian Evans..... 5 Minutes**
 - 12) **Yolo County Homeless Funding: Ian Evans..... 15 Minutes**
 - 13) **Adjourn**

Next Meeting

- Date & Time:** May 12, 2020 from 4:30 to 6:00 p.m.
- Location:** Yolo County HHSA – West Sacramento Building A – River City Room
500 Jefferson Blvd.
West Sacramento, CA 95605

Supporting Documentation for Item #5

Meeting Minutes from 1/14/2020



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: January 14, 2020 from 4:30 to 6 p.m.

Location: Yolo County Library – Davis Branch – Children’s Activity Room
315 E. 14th Street
Davis, CA 95616

Organizer: Yolo County Health and Human Services Agency

Contact: Ian Evans: (530) 666-8297

Members Present: Isaac Blackstock, Irma Rodriguez, Roz Stone, David Lichtenhan, Manuela Melbourne, Fran Maguire, and Maria Chairez

Members Excused: Greta Eoff, Bill Pride, Maria Elena Alvilar, Vincent Olvera, and Pamela Byrd-Dunn

HHSA Staff Present: Ian Evans and Kim Heuvelhorst

Guest Presenters: None

Public Guests: None

The meeting was brought to order at 4:38 pm by Isaac Blackstock with five members present. Two members arrived after the meeting began and quorum was established at 5:13 am with seven board members present. CSAB deferred all votes until quorum was met.

1. Pledge of Allegiance

Isaac Blackstock led members in the Pledge of Allegiance.

2. Introductions and Community Updates

Isaac Blackstock led members in introductions and community updates.

- Kim Heuvelhorst – Reminder that the Brown Act Training is being offered 1/29/20 from 3:00 to 4:30 pm. Members interested in attending may email Kim. The 2020 Census is happening this year and planning efforts are underway. Information is available on the County website www.yolocounty.org
- Ian Evans – In November, the County formed an Opioid Coalition. Ian and Sara Gavin from CommuniCare Health Centers are the co-chairs. At the first meeting there were presentations about opioid use and services at the state and local level. The second meeting is scheduled for 2/11/20 from 9 to 11 am in West Sacramento at the Civic Center Galleria. At that meeting they plan to continue education and information sharing around opioid use and medically assisted treatment (MAT) options, and present data on Yolo's substance use disorder service delivery system from FY 18/19. They also plan to discuss what areas members want to focus on for the coalition. Two clients who have completed MAT will share their experiences at the meeting.
- Isaac Blackstock – Just returned from participating in a semi-annual charity event called Games Done Quick where they raised over \$3.2 Million in one week for the Prevent Cancer Foundation.

3. Public Comments

There were no public comments.

4. Approval of 1/14/2020 Agenda.

The 1/14/20 agenda was reviewed and approved with one amendment to indicate that agenda item #7 is an action item requiring approval of officer elections. HHSA will make this revision and post the updated version on the County website.

Motion: Maria Chairez

Second: Manuela Melbourne

Ayes: Unanimous

Nays: None

Abstentions: None

5. Approval of 10/29/2019 Minutes

The minutes had previously been approved at the 12/10/19 meeting. However, after the meeting HHSA noticed an additional correction to the second sentence on page 4, which was updated to read, "A summary sheet was passed out during the meeting, which included the proposed service, the amount requested by each proposal, and the average score of each proposal." The revised 10/29/19 minutes were reviewed and approved with no further changes.

Motion: Irma Rodriguez

Second: Maria Chairez

Ayes: Unanimous

Nays: None

Abstentions: None

6. Approval of 12/10/19 Minutes

The 12/10/19 minutes were reviewed and approved with no changes.

Motion: Isaac Blackstock

Second: David Lichtenhan

Ayes: Unanimous

Nays: None

Abstentions: None

7. 2020 CSAB Elections

Isaac Blackstock explained that the CSAB bylaws call for officer elections to occur at the January CSAB meeting. The two officer positions are Chair, whose primary responsibility is to facilitate the meeting, and Vice Chair whose primary responsibility is to facilitate the meeting if the Chair is absent. The election term is 12 months, from January through December. Isaac Blackstock indicated that he was willing to be considered for Chair and David Lichtenhan indicated that he was willing to be considered for Vice Chair. No other CSAB members indicated that they were interested in being considered. Motion to approve Isaac Blackstock as the Chair and David Lichtenhan as the Vice Chair.

Motion: Maria Chairez

Second: Fran Maguire

Ayes: Unanimous

Nays: None

Abstentions: Isaac Blackstock and David Lichtenhan

8. 2020 CSBG Contract Updates

Kim Heuvelhorst shared that the Board of Supervisors (BOS) approved CSAB's CSBG funding recommendation at the 12/17/19 BOS meeting. HHSA is in the process of executing the standard agreement with the CA Department of Community Services & Development (CSD). Once the standard agreement with CSD is in place, HHSA will execute contracts with the selected CSBG providers.

9. Board Vacancy Update

HHSA issued a press release 1/13/20 announcing three vacancies for CSAB, one for District 2 and two for low-income representatives. There are several prior applicants who could potentially represent low-income residents and they were asked to provide a statement.

10. Performance Measure Report – Q3

Kim Heuvelhorst presented the Q3 Performance Measure Reports, which were included in the agenda packet. Some language and data from Q1 and Q2 was corrected or updated after it was shared with CSAB at the August meeting. Changes are noted with blue font in the Q3 report. As of Q3, the "% of Goal" should be at 75% or higher in order to be on track to meet the goal for the year. For PM 3s, the percentage in the parenthesis is calculated based on the total number served to date, from PM 1. Each providers report was reviewed, with the following notes:

A. Yolo Food Bank – Will have data available for PM 3.1 in Q4

- B. Yolo County Children's Alliance – PM 3 is calculated based on the sum of PM 1.1 and 1.2. However, after discussing with YCCA, we will propose a change for the next CSBG contract. PM 1.1 represents clients receiving case management while PM 1.2 represents clients who were only provided resource or referral interaction, such as during the weekly Office Hours events.
- C. HHSA provided and reviewed an outcomes report for the CSBG funds that were used by HHSA to administer an emergent needs fund. There were several questions about motel stays that were discussed. Fiscal staff are still reconciling expense records from credit card payments, so an updated report will be provided when the Q4 data is shared.

Q4 data is due in January, along with the annual report data. HHSA plans to share the Q4 data at the March CSAB meeting.

11. 2019 Onsite Monitoring Reports

Kim Heuvelhorst explained that CSBG requires an annual onsite monitoring visit with each provider, and reported that these were completed in October. Each visit had HHSA program and fiscal staff, and at least one CSAB member in attendance. The reports were sent to providers in December and are included in the agenda packet. For Yolo Food Bank, the information about reports being received late is incorrect and a revised report will be issued. Yolo Food Bank had a previously approved arrangement to submit their data later due to their process of needing to obtain data reports from their partner agencies before reporting to HHSA.

12. County and HHSA Mission and Values

Ian Evans reviewed the County and HHSA Mission and Values statements with CSAB, and explained that reviewing these with CSAB is part of meeting the Organizational Standards. These documents were provided in the agenda packet.

13. County and HHSA Strategic Plans

Ian Evans reviewed and discussed the County Strategic Plan for 2020-2024 and the HHSA Strategic Plan for 2019-2020, both of which were recently finalized, and are included in the agenda packet. He explained that there are performance goals and outcome measures identified for each area that are assigned to individual departments and programs within HHSA and the County. For the County Strategic Plan, the work of CSAB primarily belongs in the category of Thriving Residents. Regarding the first priority strategy in that category, Ian provided additional information about the strategic planning that is happening in the County related to homelessness. HHSA will bring information to share to the next meeting. There was also discussion about the Governor's recent proposals related to homelessness, and some of the innovative solutions that have been proposed. Ian explained that every funding source has defined eligible uses, just as the mission for CSBG funds is specifically related to poverty. The county is considering how to be innovative and creative within the guidelines for each funding source. One example is a plan the County is pursuing to fund a mobile medical and dental care unit. The local HUD Continuum of Care, known as the Homeless and Poverty Action Coalition (HPAC) has a website that includes information about federal and state funding for homelessness and how the funds are being used locally. <https://www.yolocounty.org/health-human-services/boards-committees/homeless-and-poverty-action-coalition-hpac> On the HHSA Strategic Plan for 2019-2020, Goal 1 is to Improve Outcomes for Clients and the Community.

The HHSA Homeless Services Case Management team is directly involved in the last strategy listed which is to Increase self-sufficiency of individuals experiencing homelessness in Yolo County, and is tracking a specific performance measure outcome related to this.

14. Adjourn –The meeting adjourned at 5:52 pm

Motion: Maria Chairez

Second: David Lichtenhan

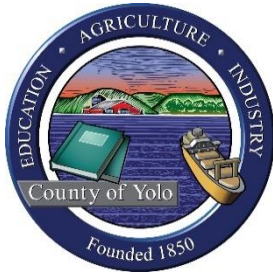
Ayes: Unanimous

Nays: None

Abstentions: None

Supporting Documentation for Item #10

Performance Measure Report – Q4



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Quarter 4 – 2019 – Performance Measure Report

Yolo Food Bank

Program Purpose: To improve client food security for low-income residents of Yolo County.

Outcomes:

		Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
Performance Measure 1: How much did we do?					
1.1	# of pounds of food drive products distributed through Partner Agencies • Goal: 81,700 lbs./year				
	Pounds Distributed in Quarter	13,851	17,304	7,071	0
	Pounds Distributed to Date	13,851	31,155	38,226	38,226
	% of Goal	17%	38%	47%	47%
Performance Measure 2: How well did we do it?					
2.1	# of households receiving food assistance through Partner Agencies • Goal: 109,048 (duplicated)				
	# of households served in Quarter	9,129	10,130	6,102	0
	# of households served to Date	9,129	19,259	25,361	25,361
	% of Goal	8%	18%	23%	23%
Performance Measure 3: Is anyone better off?					
3.1	% (#) of households who reported improved food security • Goal: None; Year 1 = Baseline Data; Year 2: 20% improvement in reported food security • Reporting on this measure requires comparison of surveys taken approximately 1 year apart regarding food security. Initial surveys (152) were collected in Quarter 4 of 2018, and the second set will be collected in Quarter 4 of 2019. The comparison of these two sets of data will provide this performance measure data.				
	# (%) of households	n/a	n/a	n/a	202 (73%)

Notes:

- The % of Goal” percentages are based on the outcomes compared to the goal for that PM
- PM 3.1 data will be collected in Quarter 4, and compared to the baseline established in 2018 Quarter 4
- Blue font indicates information that was corrected or updated after the CSAB meeting 1/14/20

Meals on Wheels

Program Purpose: To improve daily nutritional intake, decrease food insecurity and improve nutritional health of low-income and disabled or homebound seniors.

Outcomes:

		Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
Performance Measure 1: How much did we do?					
1.1	# of low-income seniors served (unduplicated) • Goal: 49/year				
	Seniors Served in Quarter	0	15	7	2
	Seniors Served to Date	0	15	22	24
	% of Goal	0%	31%	45%	49%
Performance Measure 2: How well did we do it?					
2.1	# of individuals offered referral to support resources • Goal: 49/year				
	Individuals Offered Referral in Quarter	0	15	7	2
	Individuals Offered Referral to Date	0	15	22	24
	% of Goal	0%	31%	45%	49%
Performance Measure 3: Is anyone better off?					
3.1	# (%) of individuals who reported improved daily nutritional intake • Goal: 49 individuals, (100% of total seniors served)				
	# (%) of individuals To-Date	0 (0%)	15 (100%)	22 (100%)	24 (100%)
	% of Goal	0%	31%	45%	49%
3.2	# (%) of individuals who reported decreased food insecurity • Goal: 41 individuals, (84% of total seniors served)				
	# (%) of individuals To-Date	0 (0%)	15 (100%)	20 (91%)	21 (88%)
	% of Goal	0%	37%	49%	51%
3.3	# (%) of individuals who improved nutritional intake • Goal: 24 individuals, (50% of total seniors served)				
	# (%) of individuals To-Date	0 (0%)	8 (53%)	15 (68%)	16 (67%)
	% of Goal	0%	33%	63%	67%

Notes:

- The “% of Goal” percentages are based on the outcomes compared to the goal for that PM
- The “To-Date” percentages (%) shown in PM 3s are based on the outcomes compared to the number actually served in PM 1.1
- Q1 and Q2 were revised to reflect the removal of the discretionary fund data.
- Blue font indicates information that was corrected or updated after the CSAB meeting 1/14/20

Yolo County Children's Alliance

Program Purpose: To improve the lives of low-income persons who are unstably housed or experiencing homelessness in Yolo County by securing permanent housing placements, increasing non-cash benefits, and increasing income.

Outcomes:

		Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
Performance Measure 1: How much did we do?					
1.1	# of participants provided "long-term" housing related assistance				
	• Goal: 40 individuals/year				
	Individuals Served in Quarter	76	42	6	4
	Individuals Served to Date	76	118	124	128
	% of Goal	190%	295%	310%	320%
1.2	# of participants provided "light-touch" housing related assistance				
	• Goal: 40 individuals/year				
	Individuals Served in Quarter	46	66	33	2
	Individuals Served to Date	46	112	145	147
	% of Goal	115%	280%	363%	368%
Total	Individuals Served in Quarter	122	108	39	6
	Individuals Served to Date	122	230	269	275
Performance Measure 2: How well did we do it?					
2.1	Average length of time from program intake to placement in permanent housing				
	• Goal: < 120 days				
	Ave length of time to permanent housing (YTD)	74 days	66 days	48 days	36 days
	% of Maximum Time	62%	55%	40%	30%
Performance Measure 3: Is anyone better off?					
3.1	# (%) of participants who secured permanent housing				
	• Goal: 20 individuals, (50% of total 40 individuals served)				
	# (%) of individuals in Quarter	26 (21%)	26 (24%)	31 (79%)	2 (33%)
	# (%) of individuals To-Date	26 (21%)	52 (23%)	83 (31%)	85 (31%)
	% of Goal	130%	260%	415%	425%
3.2	# (%) of participants who increased and/or maintained their non-cash benefits including CalFresh and Medi-cal				
	• Goal: 32, (80% of total 40 individuals served)				
	# (%) of individuals in Quarter	84 (69%)	73 (68%)	39 (100%)	6 (100%)
	# (%) of individuals To-Date	84 (69%)	157 (68%)	196 (73%)	202 (73%)
	% of Goal	263%	491%	613%	631%
3.3	# (%) of participants who increased their total income				
	• Goal: 8 (20% of total 40 individuals served)				
	# (%) of individuals in Quarter	2 (2%)	1 (1%)	2 (5%)	1 (17%)
	# (%) of individuals To-Date	2 (2%)	3 (1%)	5 (2%)	6 (2%)
	% of Goal	25%	38%	63%	75%

Notes:

- The "% of Goal" percentages are based on the outcomes compared to the goal for that PM
- The "To-Date" percentages (%) shown in PM 3s are based on the outcomes compared to the number actually served in PM 1.1 and PM 1.2 combined
- Q1 and Q2 were revised to reflect the removal of the discretionary fund data, approximately 12% of previously reported data was attributed to Discretionary CSBG funds, not regular CSBG funds.
- Blue font indicates information that was corrected or updated after the CSAB meeting 1/14/20

Davis Community Meals and Housing

Program Purpose: To improve the housing stability and economic security of individuals and families experiencing homelessness in Yolo County.

Outcomes:

		Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
Performance Measure 1: How much did we do?					
1.1	# of families served in the Family Transitional Housing Program (FTHP) • Goal: 8 families/year				
	Families Served in Quarter	4	1	1	0
	Families Served to Date	4	5	6	6
	% of Goal	50%	63%	75%	75%
Performance Measure 2: How well did we do it?					
2.1	Average length of stay for leavers (people who left the FTHP during the time period) in days • Goal: < 18 months (540 days)				
	Ave length of stay for leavers (YTD)	0	0	372 days	372 days
	% of Maximum Time	n/a	n/a	69%	69%
2.2	Average length of stay for stayers (people who remained in the FTHP past the timeframe) in days • Goal: < 18 months (540 days)				
	Ave length of stay for stayers (YTD)	411 days	300 days	236 days	328 days
	% of Maximum Time	76%	56%	44%	61%
Performance Measure 3: Is anyone better off?					
3.1	# (%) of households in FTHP who secured permanent housing at program exit • Goal: 6 households, (80% of total 8 families served)				
	# (%) of households in Quarter	0 (0%)	0 (0%)	3 (300%)	0 (0%)
	# (%) of households To-Date	0 (0%)	0 (0%)	3 (50%)	3 (50%)
	% of Goal	(0%)	(0%)	50%	50%
3.2	# (%) of households in FTHP who increased and/or maintained their non-cash benefits including CalFresh and Medi-cal • Goal: 6 (80% of total 8 families served)				
	# (%) of households in Quarter	4 (100%)	1 (100%)	1 (100%)	0 (0%)
	# (%) of households To-Date	4 (100%)	5 (100%)	6 (100%)	6 (100%)
	% of Goal	67%	83%	100%	100%
3.3	# (%) of households in FTHP who increased their total income • Goal: 2 (20% of total 8 families served)				
	# (%) of households in Quarter	4 (100%)	0 (0%)	1 (100%)	0 (0%)
	# (%) of households To-Date	4 (100%)	4 (80%)	5 (83%)	5 (83%)
	% of Goal	200%	200%	250%	250%

Notes:

- The “% of Goal” percentages are based on the outcomes compared to the goal for that PM
- The “To-Date” percentages (%) shown in PM 3s are based on the outcomes compared to the number actually served in PM 1.1
- Blue font indicates information that was corrected or updated after the CSAB meeting 1/14/20

Fourth and Hope

Program Purpose: To improve the lives of persons experiencing homelessness in Yolo County by securing permanent housing placements, increasing non-cash benefits, and increasing income.

Outcomes:

		Quarter 1 Jan-Mar	Quarter 2 Apr-June	Quarter 3 Jul-Sept	Quarter 4 Oct-Dec
Performance Measure 1: How much did we do?					
1.1	# of participants provided emergency shelter and general demographics				
	<ul style="list-style-type: none"> • Goal: 400 individuals/year 				
	Participants Served in Quarter (duplicated across quarters)	91	102	109	112
	Participants Served to Date (unduplicated)	91	136	188	232
	% of Goal	23%	34%	47%	58%
Performance Measure 2: How well did we do it?					
2.1	Average length of stay for leavers (people who left the Emergency Shelter during the time period) in days				
	<ul style="list-style-type: none"> • Goal: < 120 days 				
	Ave length of stay for leavers (YTD)	64 days	71 days	70 days	75 days
	% of Maximum Time	53%	59%	58%	63%
2.2	Average length of stay for stayers (people who remained in the Emergency Shelter past the timeframe) in days				
	<ul style="list-style-type: none"> • Goal: < 120 days 				
	Ave length of stay for stayers (YTD)	110 days	139 days	145 days	160 days
	% of Maximum Time	92%	116%	121%	133%
Performance Measure 3: Is anyone better off?					
3.1	# (%) of participants who secured permanent housing				
	<ul style="list-style-type: none"> • Goal: 200, (50% of total 400 participants served) 				
	# (%) of participants in Quarter	8 (9%)	22 (22%)	21 (19%)	17 (15%)
	# (%) of participants To-Date	8 (9%)	30 (22%)	51 (27%)	68 (29%)
	% of Goal	4%	15%	26%	34%
3.2	# (%) of participants who increased and/or maintained their non-cash benefits including CalFresh and Medi-cal				
	<ul style="list-style-type: none"> • Goal: 320 (80% of total 400 participants served) 				
	# (%) of participants in Quarter (duplicated across quarters)	65 (71%)	78 (76%)	86 (79%)	90 (80%)
	# (%) of participants To-Date (unduplicated)	65 (71%)	105 (77%)	149 (79%)	187 (81%)
	% of Goal	20%	33%	47%	58%
3.3	# (%) of participants who increased their total income				
	<ul style="list-style-type: none"> • Goal: 80 (20% of total 400 participants served) 				
	# (%) of participants in Quarter	3 (3%)	3 (3%)	1 (1%)	2 (2%)
	# (%) of participants To-Date	3 (3%)	6 (4%)	7 (4%)	9 (4%)
	% of Goal	4%	8%	9%	11%

Notes:

- The “% of Goal” percentages are based on the outcomes compared to the goal for that PM
- The “To-Date” percentages (%) shown in PM 3s are based on the outcomes compared to the number actually served in PM 1.1
- Blue font indicates information that was corrected or updated after the CSAB meeting 1/14/20

**Outcomes Report for the 2019 CSBG Emergent Needs Fund
Updated 2/6/2020**

Total Funds Utilized

- \$54,435.43

Total Assisted

- 65 Households (55 unduplicated)
- 99 Individuals (81 unduplicated)

55 Payments Issued

- 15 Move in Costs (Security Deposit and/or First Month Rent)
- 14 Rental Assistance/Eviction Prevention
- 15 Motel Stays
- 2 Application Fees for Permanent Housing
- 1 Supplies for New Apartment
- 4 Storage Fees
- 1 Utility Payment
- 2 Transportation Fees for Medical Treatment
- 2 Medication Costs
- 2 Medical Supplies
- 2 Greyhound Bus Tickets
- 1 Bus Pass
- 1 DMV License Test Fee
- 1 Birth Certificate Fee
- 1 Payment to Transfer Community Service Hours
- 1 Clothing for Employment

2019 CSBG Q4 Performance Measure Report

Provider Notes

Yolo Food Bank

- 1.1 At the end of Q3, we distributed all of our inventory of food drive products. During Q4, we collected almost 20,000 pounds in food drive products during the months of December and November however we have more pressing perishable foods to distribute in this time frame, thus we were unable to distribute any food drive
- 2.1 - Due to not collecting any food drive products until November and December, we were unable to distribute any of the foods in Q4, therefore none of the clients served reports will qualify to be recorded in Q4.
- 3.1 - From our findings, weighted for longevity of food bank use, only 27% of chronic food bank users still find themselves in extreme food insecurity.

Meals on Wheels

- 1.1 – Meals on Wheels Yolo County utilizes CSBG funds towards the salary of the Home Delivered Meal Coordinator. The \$7,000 additional discretionary funding spent from January to March 2019 exclusively went towards those services. As Q1 carries over the preexisting clients on the program, the actual numbers reported in the discretionary funding reporting were far greater than the target. Regular CSBG funding was utilized from April through December 2019, but did not include the preexisting clients, skewing the breakdown for the numbers reported in following quarters. When looking at the combined total of actual seniors served, Meals on Wheels exceeds all performance measure goals, except for 3.2.
- 2.1 – See comment from 1.1
- 3.1 – These performance measures indicate improvement from each quarterly visit. While recipients significantly improve in this measure after starting Meals on Wheels services, remaining on the program does not typically improve their ability further.
- 3.2 – See comment from 1.1 and 3.1
- 3.3 – See comment from 1.1 and 3.1

Yolo County Children's Alliance

- 3.1 – The Homeless Services Program did not secure permanent housing for 50% of participants served because they served 189 more clients than anticipated. In addition to having more clients than the projected 80, starting in Q3, YCCA's CSBG housing services staff changed, which required time for learning and adjusting. Also, out of 269 clients, 53% of clients were not case managed long term and it is difficult to secure housing when only meeting with a client a few times. If the percentage calculations were based on long-term clients only than we could better accomplish this. In conclusion, to help more clients secure permanent housing the program will need to serve fewer clients in order to prioritize developing trusting relationships with landlords, and dedicate more time to helping clients with their housing search.
- 3.2 – Starting in Q3, The Homeless Services Program staff has reviewed non-cash benefits with each client served, tracked outcomes and supported maintenance/ increase of these benefits. Since then we have met this goal at 100% for both Q3 and Q4. The new Housing Navigator

screens each client for CalFresh, Medi-Cal and discount utility/energy programs and enrolls clients in these benefits when necessary. The new staff also has not seen any clients lose their benefits. Therefore, there are no concerns of meeting this goal in the future.

- 3.3 – The staff currently does not have the time to help participants find employment leads, apply for income, get ready for interviews, build resumes, and acquire trainings on how to help participants apply for cash benefits. It is believed that the Homeless Services Program will need to limit our services to closer to 80 individuals a year so that we can work more closely in supporting the goal to increase cash benefits. The program will also need to make case management for income a priority.

Davis Community Meals and Housing

- 1.1 – Families are staying longer and the lack of housing is an impediment to successful permanent housing placements. Further, due to a change in the relationship with our affordable housing landlord, we have not had reliable units available as we had had over the prior 16 years and are seeking new units/housing elsewhere.
- 3.1 – Families are staying longer and the lack of housing is an impediment to successful permanent housing placements.

Fourth and Hope

- 1.1 – The total number of participants in the main mission shelter has been decreasing over the past few years as the length of stay has become longer due to the housing market.
- 2.1b – The length of stay has become longer due to the housing market and the increase in the number of homeless individuals.
- 3.1 – The lack of affordable housing and increase in the number of homeless individuals and families has made it more difficult for participants to secure permanent housing.
- 3.3 – Outreach projects have resulted in more individuals entering the shelter with income and benefits.

Supporting Documentation for Item #12

Yolo County Homeless Funding Log

APPENDIX B: YOLO COUNTY HOMELESS FUNDING LOG

(projects active as of 6/30/2019)

Project	HHS Role in FY18/19	County Internal Program & Administrative Costs	Community Based Organizations	Total Funding	Total Homeless Specific Funding	Time Period
HHS CONTRACTED						
Bringing Families Home	Maintenance	\$ 225,000	\$ -	\$ 225,000	\$ 225,000	5/2017 - 6/2019
CalWORKs Housing Support Program	Maintenance, Renewal	\$ 1,918,674	\$ -	\$ 1,918,674	\$ 1,918,674	07/2018-06/2019
CalWORKs Homeless Assistance (THA/PHA)	Maintenance	\$ 239,716	\$ -	\$ 239,716	\$ 239,716	07/2018-06/2019
Cold Weather Shelter	Maintenance, Renewal	\$ -	\$ 38,300	\$ 38,300	\$ 38,300	11/2018-03/2019
Community Services Block Grant (CSBG)	Maintenance, Renewal	\$ 83,459	\$ 210,000	\$ 293,459	\$ 223,459	1/2019-12/2019
Cooperative Agreements to Benefit Homeless Individuals (CABHI)	Maintenance	\$ 410,265	\$ 1,989,063	\$ 2,399,328	\$ 2,399,328	9/2016 - 9/2019
General Assistance (GA) Shelter - Fourth & Hope	Maintenance	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	07/2018-06/2019
Homeless Coordination Project	Maintenance	\$ 35,000	\$ -	\$ 35,000	\$ 35,000	07/2018-06/2019
Homeless & Disability Advocacy Program (HDAP)	Maintenance	\$ 212,760	\$ 168,206	\$ 380,966	\$ 380,966	12/2017 - 6/2020
Homeless Mentally Ill Outreach & Treatment (HMIOT)	Maintenance	\$ 213,000	\$ -	\$ 213,000	\$ 213,000	2019-2020
Mental Health Block Grant (MHBG)	Maintenance, Renewal	\$ 224,180	\$ 322,597	\$ 546,777	\$ 164,084	07/2018-06/2019
New Pathways Short-Term Supported Housing	Maintenance, Renewal	\$ -	\$ 130,401	\$ 130,401	\$ 130,401	07/2018-06/2019
No Place Like Home (NPLH) Technical Assistance	Maintenance	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	7/2017 One-time
Mental Health Services Act (MHSA) - Housing & Supportive Services	Maintenance, Renewal	\$ -	\$ 505,762	\$ 505,762	\$ 505,762	07/2016-06/2019
Projects for Assistance in Transition from Homelessness (PATH)	Maintenance, Renewal	\$ -	\$ 32,405	\$ 32,405	\$ 32,405	7/2018 - 6/2019
Proposition 47 - Steps to Success	Maintenance	\$ 1,803,603	\$ 4,164,611	\$ 5,968,214	\$ 1,267,065	06/2017-08/2021
Winter Respite Centers	New	\$ -	\$ 80,737	\$ 80,737	\$ 80,737	7/2018 - 6/2019
Transitional Housing for Probationers	Maintenance	\$ -	\$ 145,000	\$ 145,000	\$ 145,000	07/2018-6/2019
TOTAL - HHS CONTRACTED		\$ 5,365,657	\$ 7,937,082	\$ 13,302,739	\$ 8,148,896	
CoC GOVERNED - HHS FACILITATED						
California Emergency Solutions & Housing (CESH)	New	\$ 43,176	\$ 820,348	\$ 863,524	\$ 863,524	2019-2023
Continuum of Care (CoC) Program - 2018	Renewal	\$ -	\$ 481,697	\$ 481,697	\$ 481,697	2019-2020
Emergency Solutions Grant (ESG) - 2018	Renewal	\$ -	\$ 129,052	\$ 129,052	\$ 129,052	2019-2020
Homeless Emergency Aid Program (HEAP)	New	\$ 67,091	\$ 1,274,737	\$ 1,341,828	\$ 1,341,828	2019-2021
TOTAL - CoC GOVERNED - HHS FACILITATED		\$ 110,267	\$ 2,705,834	\$ 2,816,101	\$ 2,816,101	
HHS FACILITATED - EXTERNALLY CONTRACTED						
Emergency Food and Shelter Program (EFSP)	Renewal	\$ -	\$ 109,192	\$ 109,192	\$ 80,256	2/2018 - 1/2019
No Place Like Home - Non-Competitive Allocation	New	\$ -	\$ 608,340	\$ 608,340	\$ 608,340	Varies by Project
No Place Like Home - Competitive	New	\$ -	\$ 11,757,407	\$ 11,757,407	\$ 11,757,407	Varies by Project
TOTAL-HHS FACILITATED-EXTERNALLY CONTRACTED		\$ -	\$ 12,474,939	\$ 12,474,939	\$ 12,446,003	
TOTAL OVERALL		\$ 5,475,924	\$ 23,117,855	\$ 28,593,779	\$ 23,411,000	

- **HHS Contracted:** HHS plays a primary role in deciding how funds are utilized and executes financial contracts.
- **CoC Governed – HHS Facilitated:** CoC decides how to distribute funds and HHS facilitates the project selection processes and/or serves as the administrative entity of the funds by entering into contracts with the funder and executing subcontracts with subrecipients.
- **HHS Facilitated – Externally Contracted:** HHS does not execute any financial contracts in relation to these funds. HHS assists in the project selection processes or application preparation; HHS may have a primary role in deciding how the funds are utilized, however all contracts are executed directly between the funder and the recipient.
- **New:** An initial application for funding from a new source was submitted in the fiscal year.
- **Renewal:** An application or actions required to renew existing funding was/were completed in the fiscal year.
- **Maintenance:** Maintenance activities such as reporting and subcontractor monitoring were completed, however no new application was required to renew the funding

APPENDIX C: FISCAL YEAR 18/19 HOMELESS FUNDING LOG

(Funds Allocated for 7/1/2018-6/30/2019)

Project	HHSA Role in FY18/19	Total Homeless Specific Funding	Time Period	Note
HHSA CONTRACTED				
Bringing Families Home	Maintenance	\$ 130,000	07/2018 - 6/2019	Total of \$225,000 - \$95,000 allocated for FY17/18= \$130,000.
CalWORKs Housing Support Program	Maintenance, Renewal	\$ 1,918,674	07/2018-06/2019	Full allocation for FY18/19.
CalWORKs Homeless Assistance (THA/PHA)	Maintenance	\$ 239,716	07/2018-06/2019	Actual expenses in FY18/19.
Cold Weather Shelter	Maintenance, Renewal	\$ 38,300	11/2018-03/2019	Actual contract for FY18/19.
Community Services Block Grant (CSBG)	Maintenance, Renewal	\$ 223,459	1/2019-12/2019	Actual contract amounts for FY18/19.
Cooperative Agreements to Benefit Homeless Individuals (CABHI)	Maintenance	\$ 799,776	7/2018-06/2019	Actual contract amounts for FY18/19.
General Assistance (GA) Shelter - Fourth & Hope	Maintenance	\$ 50,000	07/2018-06/2019	Actual contract amounts for FY18/19.
Homeless Coordination Project	Maintenance	\$ 35,000	07/2018-06/2019	Actual contract amounts for FY18/19.
Homeless & Disability Advocacy Program (HDAP)	Maintenance	\$ 139,200	07/2018-06/2019	Actual contract amounts for FY18/19.
Homeless Mentally Ill Outreach & Treatment (HMIOT)	Maintenance	\$ 213,000	2019-2020	Initial allocation of \$213,000 was budgeted and available in FY18/19 HHSA budget. Leftover funds were budgeted to FY19/20.
Mental Health Block Grant (MHBG)	Maintenance, Renewal	\$ 164,084	07/2018-06/2019	Actual contract amounts for FY18/19.
New Pathways Short-Term Supported Housing	Maintenance, Renewal	\$ 130,401	07/2018-06/2019	Actual contract amounts for FY18/19.
No Place Like Home (NPLH) Technical Assistance	Maintenance	\$ 100,000	7/2017 One-time	Actual contract amounts for FY18/19.
Mental Health Services Act (MHSA) - Housing & Supportive Services	Maintenance, Renewal	\$ 505,762	07/2018-06/2019	Actual contract amounts for FY18/19.
Projects for Assistance in Transition from Homelessness (PATH)	Maintenance, Renewal	\$ 32,405	7/2018 - 6/2019	Actual contract amounts for FY18/19.
Proposition 47 - Steps to Success	Maintenance	\$ 532,691	06/2017-08/2021	Actual contract amount for FY18/19.
Winter Respite Centers	New	\$ 80,737	7/2018 - 6/2019	Actual contract amounts for FY18/19.
Transitional Housing for Probationers	Maintenance	\$ 145,000	07/2018-6/2019	Actual contract amounts for FY18/19.
TOTAL - HHSA CONTRACTED		\$ 5,478,204		
CoC GOVERNED - HHSA FACILITATED				
California Emergency Solutions & Housing (CESH)	New	\$ -	2019-2023	No funds were available for utilization in FY18/19 as the Standard Agreement with HCD was not executed until 7/25/2019, however grant was applied for and approved during FY18/19.
Continuum of Care (CoC) Program - 2018	Renewal	\$ 481,697	2019-2020	Funds listed here represent funds allocated as part of the Federal Fiscal Year budget and do not represent the actual monies in use during FY18/19.
Emergency Solutions Grant (ESG) - 2018	Renewal	\$ 129,052	2019-2020	Funds listed here represent funds allocated as part of the Federal Fiscal Year budget and do not represent the actual monies in use during FY18/19.
Homeless Emergency Aid Program (HEAP)	New	\$ 23,197	1/29/19-6/30/19	Only Empower Yolo subcontract was initiated during FY18/19. This figure represents 5 months of Empower Yolo's contract and HHSA Admin Costs only.
TOTAL - CoC GOVERNED - HHSA FACILITATED		\$ 633,946		
HHSA FACILITATED - EXTERNALLY CONTRACTED				
Emergency Food and Shelter Program (EFSP)	Renewal	\$ 80,256	2/2018 - 1/2019	Funds listed here represent funds allocated as part of the Federal Fiscal Year budget and do not represent the actual monies in use during FY18/19.
No Place Like Home - Non-Competitive Allocation	New	\$ -	Varies by Project	Monies were not yet distributed in FY18/19, application was submitted and approved in FY18/19.
No Place Like Home - Competitive	New	\$ -	Varies by Project	Monies were not yet distributed in FY18/19, application was submitted and approved in FY18/19.
TOTAL-HHSA FACILITATED-EXTERNALLY CONTRACTED		\$ 80,256		
TOTAL OVERALL		\$ 6,192,406		

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- **New:** An initial application for funding from a new source was submitted in the fiscal year.
- **Renewal:** An application or actions required to renew existing funding was/were completed in the fiscal year.
- **Maintenance:** Maintenance activities such as reporting and subcontractor monitoring were completed, however no new application was required to renew the funding