

Organizational Structure and Responsibility

200.1 PURPOSE AND SCOPE

The organizational structure of the Yolo County Probation Department is designed to create an efficient means to accomplish our mission and goals and to provide for the best possible service to the public.

200.2 DIVISIONS

The Chief Probation Officer is responsible for administering and managing the Department. There are three divisions within the Department as follows:

- Administration
- Probation Services
- Juvenile Detention Facility and Alternative Sentencing Program/Transportation

200.2.1 ADMINISTRATION DIVISION

Administration consists of Analytical Services, Facilities Management, Financial Services, Information Technology, Personnel Administration and Support Services. Administration is under the direct supervision of the Chief Fiscal Administrative Officer whose primary responsibility is to oversee and manage the fiscal and administrative functions of the Probation Department.

200.2.2 PROBATION SERVICES DIVISION

Probation Services are directly supervised by the Division Administrative Manager and the Division Operations Manager, whose primary responsibilities are to provide general management direction and control of all probation services functions within the Department. Probation Services consists of the following units: Adult and Juvenile Court Services, Adult and Juvenile Field Services, Pre-Trial Services, and all other probation services.

200.2.3 JUVENILE DETENTION FACILITY AND ALTERNATIVE SENTENCING PROGRAM/TRANSPORTATION DIVISION

The Yolo County Juvenile Detention Facility is under the management of the Superintendent of the Juvenile Detention Facility. The Superintendent of the Juvenile Detention Facility provides general supervision and control for that facility. The Juvenile Detention Facility consists of custody services, enhanced education services, and provides services for individual special needs of detained minors.

The Alternative Sentencing Program/Transportation Unit is under the management of the Superintendent of the Juvenile Detention Facility. The Alternative Sentencing Program provides community work for individuals in lieu of custody in County Jail, and/or fines as set by the Superior Court. The Transportation Program provides supervised transportation of both Adult and Juvenile offenders as required by the Court and assists in offenders attending treatment, placement and Court appearances.