

Smoking and Tobacco Use

718.1 PURPOSE AND SCOPE

This policy establishes limitations on smoking and the use of tobacco products by employees and others while on-duty or while in Yolo County Probation Department facilities, on county property or in Department vehicles.

For the purposes of this policy, smoking and tobacco use includes, but is not limited to, any tobacco product, such as cigarettes, cigars, pipe tobacco, snuff, tobacco pouches and chewing tobacco, as well as any device intended to simulate smoking, such as an electronic cigarette or personal vaporizer.

718.2 POLICY

Smoking and other use of tobacco products is not permitted inside Department facilities or in any Department vehicle. It shall also be the responsibility of all employees to ensure that no person smokes or uses any tobacco product inside Department facilities and vehicles.

Smoking on county property will be allowed only at the following areas:

- (1) At the Day Reporting Center at the designated smoking area.
- (2) At the Sheriff's Office, Monroe Detention Center, and Juvenile Detention Facility in the designated employee smoking areas.
- (3) At the Public Defender's Office in all areas located 20 ft. from entrances, exits, windows, and intake vents.
- (4) At the Yolo Emergency Communication Agency at the designated employee smoking area

Employees in uniform are also prohibited from smoking or using tobacco products while in public view.