## Yolo County Probation Department

Policy Manual

## **Military Leave**

## **740.1 POLICY**

In compliance with the provisions of Section 395.01 of the Military and Veterans Code, Yolo County Probation Department employees are entitled to take up to thirty (30) days paid temporary military leave per fiscal year for active National Guard or Reserve duty. Additional paid military leave may be provided pursuant to the MOU for the employee's bargaining unit.

Department employees who are members of the National Guard or Reserves must notify their Supervisor in advance of their training schedule and provide supporting documentation so that the required time off may be scheduled; however, requests for time off based on military necessity or emergency shall not be denied.