



## Yolo County Homeless and Poverty Action Coalition (HPAC)

February 26<sup>th</sup>, 2020 - General Meeting Minutes

**LOCATION:** Davis - Veterans Memorial Center - Club Room; 203 East 14th Street, Davis, CA

### MEETING ATTENDEES

1. **Alysa Meyer\***, Legal Services of Northern California
2. April Wick, Resources for Independent Living
3. **Bill Pride\***, Davis Community Meals and Housing
4. Chris Bulkeley, Yolo County District Attorney
5. **Dan Sokolow\***, City of Woodland
6. **Don Bosley\***, Shores of Hope
7. **Doug Zeck\***, Fourth and Hope
8. Emily Moran-Vogt, County of Yolo – HHS
9. **Helen Roland\*\***, Davis Opportunity Village
10. **James McLeod\*\***, Yolo Community Care Continuum
11. **Janis Holt\***, Yolo County Housing
12. **Jeneba Lahai\***, Yolo County Children's Alliance
13. **Kathy Trott\***, Woodland Opportunity Village
14. **Koi Saechao\***, Turning Point Community Programs
15. **Lynnette Irlmeier\***, Empower Yolo
16. Mariah Ernst-Collins, Yolo County Office of Education
17. **Martha Teeter\***, Davis Opportunity Village
18. **Mary Anne Kirsch\*\***, Interfaith Rotating Winter Shelter – Davis
19. **Michael Bisch\*\***, Yolo Food Bank
20. **Nadia Waggener\*\***, County of Yolo – HHS
21. **Niomi Michel\*\***, Empower Yolo
22. Patti Hobbs, Interfaith Rotating Winter Shelter – Davis
23. **Rachel Nervo\***, Veteran's Affairs
24. **Ryan Collins\***, City of Davis – HPAC Chair
25. **Raul Huerta\***, City of West Sacramento
26. Sandra Sigrist, County of Yolo – HHS
27. Susan Yan, Veteran's Resource Center
28. **Tanya Provencher\***, County of Yolo – HHS
29. **Veronica Williams\***, Volunteers of America – NCNN

***Bold-type** indicates that the individual represented a Voting Board agency as either a primary (\*) or secondary (\*\*) voting designee*

### 1. REVIEW AND APPROVE 2/26/20 MEETING AGENDA

HPAC unanimously approved the 2/26/20 meeting agenda with no amendments.

- **Motion:** Janis Holt
- **Second:** Alysa Meyer
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None



## Yolo County Homeless and Poverty Action Coalition (HPAC)

### February 26<sup>th</sup>, 2020 - General Meeting Minutes

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#### 2. REVIEW AND APPROVE 1/22/19 MEETING MINUTES

HPAC unanimously approved the 1/26/19 meeting minutes with no revisions.

- **Motion:** Mary Anne Kirsch
- **Second:** Martha Teeter
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

#### 3. INTRODUCTIONS AND PROGRAM UPDATES

Attendees introduced themselves and provided the following provider collaboration updates:

- Mary Ann Kirsch, IRWS Davis – working in conjunction with the respite center that opened this week, and utilizing the van which has been very helpful to transport people from the respite center to intake for IRWS, and from intake to the host site.
- Rachel Nervo, VA –
  - Has HUD VASH vouchers available.
  - Has several people with lived experience who would be good to include in HPAC meetings.
- Veronica Williams, VOA – is requesting a Letter of Support from HPAC for the HPRP employment grant.
- Alysa Meyer, LSNC – Annual Fair Housing Conference will be held on April 15<sup>th</sup> from 8:45 AM to 4 PM at the Woodland Community and Senior Center.
- Janis Holt, YCH –
  - Commission approved to open the Housing Choice voucher and Project Based voucher waiting list on 4/21/20.
  - Effective 4/1/20, funding for Getting To Zero (GTZ) will transition to CSBG rather than Davis Pathways. GTZ participants are 100% still housed.
  - Still waiting to hear about their application for the next round of Family Unification Program vouchers.
  - Planning to apply for the next round of Mainstream vouchers.
- Dan Sokolow, City of Woodland – An affordable senior housing project called Gracewood Commons, located near Gibson Rd. and Hwy 113, consisting of 146 1-bedroom units, mix of low and very low income, is moving forward and is in Phase 1.
- Martha Teeter, DOVe – Working as a member of the Davis Homelessness Alliance, which recently opened the pilot respite center. All five subcommittees (housing, outreach, media, emergency shelter, and funding) have submitted goals for the first year and they will be publicly available soon.
- Raul Huerta, City of West Sacramento – 2020 draft CDBG Annual Action Plan was posted today for a 30-day comment period. It is posted on the City's website, at the Turner Library, and at City Hall. Questions or comments may be directed to Raul.
- Michael Bisch, Yolo Food Bank –
  - On track to increase food collections and distributions by 50% annually. Newest distribution partner is the Davis Respite Center.
  - Cohosting an event tomorrow with CalRecycle by invitation only to develop plans to comply with SB 1383 edible food recovery mandates.
- James McCleod, YCCC – Still trying to fill PSH beds.
- Jeneba Lahai, YCCA –



## Yolo County Homeless and Poverty Action Coalition (HPAC)

### February 26<sup>th</sup>, 2020 - General Meeting Minutes

- Homeless Resource Fair will be held April 18<sup>th</sup> in West Sacramento at 500 Jefferson Blvd. There will be a shower van, clothing, blankets, haircuts, food, etc. Goal is to organize all resource agencies serving people experiencing homelessness in West Sacramento. Flyers are being finalized. Interested agencies may reach out to Elise.
- At previous meetings, HPAC requested a letter from YCCA. This letter was submitted as part of the agenda packet and any questions may be directed to Jeneba or Katie.
- Emily Moran-Vogt, HHS – Has accepted a position with the Housing Coordinating and Financing Council, working with the HHAP program. Her last day with HHS is 2/28/20.
- Ian Evans, HHS –
  - EFSP RFP was released and sent out to HPAC. Moving forward, HHS will notify HPAC of the RFP being released, and if there is interest in collaboration between applicants, HHS staff can reserve a room for the meeting to occur, but will not be facilitating a meeting for this process. Applicants are not required to collaborate.
  - Third case manager is starting on the HHS Homeless Services team in March. Once that occurs, one case manager will be assigned to each major jurisdiction.
  - Received a CMSP grant, starting 3/1/20, for 3 HHS Case Managers to serve individuals living homeless who have a physical health or mental health issue. The grant is for 3 years and includes the purchase of a truck and a van to assist in transporting clients and their belongings, and purchase of laptops to assist team in completing VI-SPDATS in the field.
  - TA for Capacity Building – Interested providers should send the HHS team 1-2 paragraphs describing their interest in TA for Capacity Building. HHS Team will compile those and submit on behalf of the CoC.
- Ryan Collins, City of Davis –
  - Respite Center launched this Monday. Located at the northeast corner of 5<sup>th</sup> and L on the west side of the public works corporation yard which has been converted to a day shelter space. It has showers, laundry, onsite storage, TV, internet, food, onsite peer supports, case management, mental health clinicians. It is a collaborative effort between the City of Davis, CommuniCare, County of Yolo HHS and IRWS Davis. Feedback thus far has been positive.
  - City is forming a volunteer program related to issues of homelessness. Plans are being made to host educational training modules on the City's YouTube channel, and hopes to utilize the skills represented by many HPAC agencies. Interested agencies may contact Ryan.
  - CESH flexible fund grant received by the City of Davis is available to provide Davis residents with housing needs. If there are needs that cannot be met by other funding sources, contact Ryan to request CESH funds.

#### 4. POINT IN TIME (PIT)/HOUSING INVENTORY COUNT (HIC) UPDATE

PIT – This year includes only the sheltered count. Emily Moran-Vogt has been working with providers of Emergency Shelter and Transitional Housing to capture the count for the night of 1/28/20 and verify the individual demographic data.

HIC – Emily Moran-Vogt has been working with providers of housing projects (Emergency Shelter, Transitional Housing, Rapid Rehousing or Permanent Supportive Housing) to confirm their housing inventory.

Kim Heuvelhorst will continue this work in Emily's absence. Data is due to HUD on 4/30/20. Current plan is for the data to be reviewed by the Data Subcommittee at the April meeting.

#### 5. SYSTEM PERFORMANCE MEASURE (SPM) REPORT



## Yolo County Homeless and Poverty Action Coalition (HPAC)

### February 26<sup>th</sup>, 2020 - General Meeting Minutes

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The SPM report is due to HUD on 2/28/20 and was submitted yesterday. The report evaluates certain metrics for the CoC's system-wide performance, based solely on project data entered in HMIS. There was group discussion regarding several of the metrics that had changed from the previous year, including length of time homeless and returns to homelessness within two years. Emily Moran-Vogt will send out the SPM report to HPAC, and will include links to the HUD exchange website for understanding how to utilize the data to make data informed decisions. Ryan Collins requested that the Data subcommittee members review this and bring recommendations back to HPAC General.

#### 6. HHAP UPDATE

Ian Evans provided an update that both the County and the CoC HHAP applications were submitted timely. The Technical subcommittee determined the following funding priorities for the CoC application: 35% Prevention and Shelter Diversion to Permanent Housing, 25% Rental Assistance/Rapid Rehousing, 25% Permanent Housing and Innovative Solutions, and 15% for New Navigation Centers and Emergency Shelters. At the HPAC Technical meeting tomorrow, the group will review and finalize the HHAP Local Selection Process.

#### 7. EXECUTIVE COMMISSION UPDATE

Sandra Sigrist provided an update on the Executive Commission, explaining that the Chair Gary Sandy is very focused on addressing homelessness and is prioritizing involving local officials, aligning funding, tracking data, and making policy level decisions to align with the County and CoC adopted Plan to Address Homelessness. Early meetings will include education about the work HPAC is doing, as well as current funding and data. Meetings will be held the first Thursday morning of every month from 9:30 to 11 AM and are open to the public. HPAC's representative on the Homeless Executive Commission is Ryan Collins. It is not a Brown Act meeting so the information is not publicly posted, but HPAC members may request to join the mailing list. Contact Sandra Sigrist if you would like to be added.

#### 8. GOVERNANCE AD HOC SUBCOMMITTEE REPORT OUT

Alysa Meyer provided an update on the Governance Ad Hoc committee, including a list of attendees, and the work completed thus far, which has included exploring models of CoC governance, and researching high-performing CoCs that are similarly sized. Goals include building cohesiveness, establishing a new structure for governance, improving performance with clear guidelines, reforming the understanding of what the CoC is and what HPAC's role is, building a system with better coordination, and strengthening the CoC and its relationship with the Commission and the County. Next steps include evaluating the pros and cons of each model, including cost effectiveness, and choosing a model or model(s) and then reviewing these with the Commission. Alysa invites attendees who are not able to attend the meetings to contact her with governance suggestions. Next meeting is March 12<sup>th</sup>.

#### 9. STAFFING UPDATE

Ian Evans shared that with Emily Moran-Vogt leaving, HHSa will be streamlining HPAC staffing duties to ensure that primary reports and applications of the CoC continue to be completed and submitted timely. HPAC meeting minutes will be consolidated to capture motions, seconds, votes and key outcomes from



## Yolo County Homeless and Poverty Action Coalition (HPAC)

### February 26<sup>th</sup>, 2020 - General Meeting Minutes

discussions. There was a request to release the minutes sooner than the following meeting, and staff agreed. Individual attendees are encouraged to take detailed notes as desired.

- The role of HPAC Secretary, which has been filled by Emily/HHSA as a member of the staffing to HPAC will be vacant with her leaving. Primary responsibilities include facilitating room reservations, meeting scheduling, taking minutes, tracking membership and attendance. HHSA will send out the job description to the HPAC mailing distribution list. HPAC will accept nominations and conduct an email vote by the next General meeting.

#### 10. HPAC MEETING AND STRUCTURE

Ryan Collins discussed that the CoC is in the process of revising and re-visioning HPAC's structure and governance, which may include changes in officers, staffing, meeting schedule, and subcommittees. He observed that there are primarily two types of staff involved in HPAC:

- administrators and policy makers, primarily concerned with system wide issues, priorities, funding, grants
- direct service providers, primarily concerned with how to meet the needs of clients, collaborating, learning about each other's programs and services, and how to work together as a continuum.

Ryan suggested that as HPAC considers options for governance structure, there may be an opportunity to bifurcate this meeting into one that is policy focused, and another that is service provision focused. Ryan solicited feedback and facilitated a discussion on this topic.

After discussion, there was support for the governing meeting to include report outs from each subcommittee lead, in addition to any voting items. The subcommittees would drive the work that needs to be done by the CoC, and inform the larger body at the governing meetings. This would mean that formal votes would take place at the subcommittee level. It was noted that the subcommittees would need to have clearly defined roles and responsibilities and orchestrated to ensure they are working in coordination with each other. There was also support for each subcommittee to have identified chairs/co-chairs and note takers, with a clearly defined channel for a report back to the board. The service provision meeting would include the networking, updates and collaboration among service providers.

#### 11. MEETING EVALUATION & ADJOURNMENT

- Plus: Great room, Emily is here, coffee and cake
- Delta: Request for placards to identify voting member agencies

The meeting was adjourned at 10:30 AM by Ryan Collins.