



## Yolo County Homeless and Poverty Action Coalition (HPAC)

Davis/Woodland/Yolo County Continuum of Care (CA-521)

### General HPAC Meeting Agenda

Wednesday, February 26<sup>th</sup>, 2020 (9:00-10:30 am)

Davis - Veterans Memorial Center – Club Room

Meeting Agenda		
Agenda Item	Approximate Time	Speaker/Facilitator
1. Review and Approve Meeting Agenda <ul style="list-style-type: none"><li><i>ACTION ITEM: Approve 2/26/2020 Agenda</i></li></ul>	9:00-9:03 (3 Minutes)	Ryan Collins, HPAC Chair
2. Approve Meeting Minutes <ul style="list-style-type: none"><li><i>ACTION ITEM: Approve 1/22/2020 Minutes</i></li></ul>	9:03-9:05 (2 Minutes)	Ryan Collins, HPAC Chair
3. Introductions and Program Updates	9:05-9:25 (20 Minutes)	All
4. PIT/HIC Update	9:25-9:30 (5 Minutes)	Emily Moran-Vogt, HHS
5. System Performance Measure Report	9:30-9:35 (5 Minutes)	Emily Moran-Vogt, HHS
6. HHAP Update <ul style="list-style-type: none"><li>Application submitted</li><li>CoC priority eligible uses</li><li>Technical to finalize local section process</li></ul>	9:35-9:40 (5 Minutes)	Ian Evans, HHS
7. Executive Commission Update	9:40-9:45 (5 Minutes)	Sandra Sigrist, HHS
8. Governance Ad Hoc Subcommittee Report Out	9:45-9:55 (10 Minutes)	Alysa Meyer, LSNC
9. Staffing Update	9:55-10:00 (5 Minutes)	Ian Evans, HHS
10. HPAC Meeting and Structure	10:00-10:25 (25 Minutes)	Ryan Collins, HPAC Chair
11. Meeting Evaluation & Adjournment	10:25-10:30 (5 Minutes)	Ryan Collins, HPAC Chair

### Upcoming Meetings and Events

- HPAC Technical Subcommittee – February 27<sup>th</sup>, 2020 – 9:00-11:00am – Civic Center Galleria - Room 157; 1110 West Capitol Avenue, West Sacramento, CA, 95691
- HPAC Coordinated Entry Subcommittee – March 9, 2020 – 1:00-2:30pm – East Oak Community Room: 1271 East Oak, Woodland, CA, 95695
- HPAC General Meeting – March 25<sup>th</sup>, 2020 – 9:00-10:30am – Davis – Veterans Memorial Center – Club Room; 203 East 14<sup>th</sup> Street, Davis, CA, 95616
- HPAC Technical Subcommittee – March 26<sup>th</sup>, 2020 – 9:00-11:00am – Davis – Yolo County Library – Blanchard Room; 315 East 14<sup>th</sup> Street, Davis, CA, 95616

## **Supporting Documentation for Item #2**

Meeting Minutes from 1/22/2020



## Yolo County Homeless and Poverty Action Coalition (HPAC)

January 22<sup>nd</sup>, 2020 - General Meeting Minutes

**LOCATION:** Woodland – Yolo County HHS – Gonzales Building – Community Room

### MEETING ATTENDEES

1. **Abraham Salinas\***, City of West Sacramento
2. **Adriana Galvez\***, CommuniCare
3. **Alysa Meyer\***, Legal Services of Northern California
4. **Bill Pride\***, Davis Community Meals and Housing
5. **Doug Zeck\***, Fourth and Hope
6. **Elise Reitz\*\***, Yolo County Children's Alliance
7. Elizabeth Correa, Veteran's Resource Center
8. Emily Moran-Vogt, County of Yolo – HHS
9. **Helen Roland\*\***, Davis Opportunity Village
10. James McLeod, Yolo Community Care Continuum
11. **Jeneba Lahai\***, Yolo County Children's Alliance
12. **Kathy Trott\***, Woodland Opportunity Village
13. Kim Heuvelhorst, County of Yolo – HHS
14. **Lynnette Irlmeier\***, Empower Yolo
15. **Martha Teeter\***, Davis Opportunity Village
16. **Mary Anne Kirsch\*\***, Interfaith Rotating Winter Shelter – Davis
17. **Michele Kellogg\***, Yolo Community Care Continuum
18. **Nadia Waggener\*\***, County of Yolo – HHS
19. **Niomi Michel\*\***, Empower Yolo
20. Patti Hobbs, Interfaith Rotating Winter Shelter – Davis
21. Rachel Nervo, Veteran's Affairs
22. **Ryan Collins\***, City of Davis – HPAC Chair
23. **Tanya Provencher\***, County of Yolo – HHS
24. **Zane Hatfield\***, Yolo Food Bank
25. **Sandy Alvarez\*\***, City of Davis
26. **Jennifer Longan\*\***, CommuniCare
27. **Liane Moody\***, STEAC
28. **Veronica Williams\***, Volunteers of America – NCNN
29. **Irma Jimenez-Perez\*\***, Yolo County Housing
30. Daniel Walker, CommuniCare
31. Aaron Latta, Office of Congressman Garamendi
32. Ian Evans, County of Yolo – HHS
33. Jenny Tan, County of Yolo – County Administrator's Office
34. Susan Yan, Veteran's Resource Center
35. Sandra Sigrist, County of Yolo – HHS
36. Don Bosley, Shores of Hope
37. **Linda M Scott\*\***, IRWS – Davis
38. Mariah Ernst-Collins, Yolo County Office of Education
39. Raul Huerta, City of West Sacramento
40. **Amara Pickens\*\***, Fourth & Hope
41. James Dodge, CommuniCare

***Bold-type** indicates that the individual represented a Voting Board agency as either a primary (\*) or secondary (\*\*) voting designee*



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### January 22<sup>nd</sup>, 2020 - General Meeting Minutes

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#### 1. REVIEW AND APPROVE 1/22/20 MEETING AGENDA

HPAC unanimously approved the 1/22/20 meeting agenda with 1 amendment.

**Amendment:** add item after Item 7 to discuss CoC pursuing Technical Assistance Opportunity with HCD.

- **Motion:** Bill Pride
- **Second:** Martha Teeter
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

#### 2. REVIEW AND APPROVE 11/20/19 MEETING MINUTES

HPAC unanimously approved the 11/20/19 meeting agenda with 1 correction.

**Correction to Minutes:** clarify on page 3, Item 5, that the Nominations subcommittee “determined that the issue should be resolved by HPAC”, replacing “were unable to make a decision regarding their eligibility for membership”.

- **Motion:** Alysa Meyer
- **Second:** Bill Pride
- **Ayes:** Abraham Salinas, Alysa Meyer, Bill Pride, Doug Zeck, Martha Teeter, Kathy Trott, Lynnette Irlmeier, Linda Scott, Michele Kellogg, Tanya Provencher, Ryan Collins, Zane Hatfield, Adriana Galvez, Liane Moody, Veronica Williams, Ima Jimenez-Perez
- **Abstentions:** Jeneba Lahai

#### 3. INTRODUCTIONS AND PROGRAM UPDATES

Attendees introduced themselves and gave brief program updates.

- Tanya Provencher – New Bringing Families Home application is being approved.
- Alysa Meyer – new laws protecting tenants are taking effect. Please send tenants to LSNC if they come in with any notice to vacate.
- Don Bosley – announced that he is now working with Shores of Hope
- Sandra Sigrist – Executive Commission is starting to meet regularly, HHSA is providing staff support.
- Zane Hatfield – Yolo Food Bank will begin a food distribution at Birch Lane Elementary school.
- Irma Jimenez-Perez – all 22 Mainstream Vouchers are leased, 14 FUP vouchers are leased
- Martha Teeter – DOVe is supporting Davis Homelessness Alliance, next steering committee is in Feb. They are also speaking with a journalism class to interest people in writing about homelessness.
- Elise Rietz – YCCA now has flexible funding for motel vouchers for households with children that cannot stay at the Winter Warming Center in West Sac.
- Jeneba Lahai – YCCA also will be providing tax preparation assistance via VITA.
- Abraham Salinas – West Sacramento Winter Warming Center has started its second season. The amount of trash collected by the Downtown Streets Team in 2019 was equal to the amount of trash generated by 1200 residents.



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- Ryan Collins – City of Davis continues working on the Davis Respite Center. Ginger Hashimoto is no longer working with City of Davis as of 1/24/20. City of Davis now has CESH Flexible funding available and has \$86,000 to spend by 6/30/20.

#### 4. 2020 CENSUS - UPDATE

Jenny Tan provided a presentation on how the 2020 Census will count individuals living homeless. Emily Moran-Vogt is working on a list of homeless service locations and unsheltered locations for the Census to visit to ensure every individual is counted.

#### 5. HHAP UPDATE

Ian Evans gave an update on the Homeless Housing, Assistance and Prevention (HHAP) Program application process in Yolo County. At the last Technical meeting all of HHAP eligible uses were discussed and HPAC voted to prioritize Top 4 activities via a SurveyMonkey sent to all of the Voting Board Members. Technical on 1/23/20 will decide specific activities to prioritize for funding. The Homeless Coordinating and Financing Council is now requiring more explanation than originally communicated about what types of projects are going to be funded by HHAP in the application.

- Question asking how the County Plan aligns with HUD and State's priorities?
  - The State is prioritizing Housing First principles and projects that follow evidence-based or promising practices and align with their community's strategic plan.

**MOTION:** A motion was made for Technical to make the final decision on activities to be funded with HHAP funds by the CoC allocation during the meeting on 1/23/20 and for this decision to be binding for the purposes of this grant.

The motion PASSED according to the vote below:

- **Motion:** Helen Roland
- **Second:** Bill Pride
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

#### 6. HPAC VOTING CALENDAR

Ian Evans explained that there were two items voted on at the 11/20/19 meeting regarding voting and the HPAC calendar. Once staff began to update documents related to these changes more questions arose regarding who could vote, when, and on what. Staff recommends that the Calendar year remains 1/1-12/31, staff would tally attendance throughout year and notify agencies in December whether they would have voting status next year. The first week of January officer nominations would be open, second or third week of Jan SurveyMonkey would be released to vote on nominees and at the first HPAC meeting in January the officers would be voted in based on SurveyMonkey results.

- Question whether we should continue to have the ad hoc nominations committee
  - Alysa - Concern was to ensure that people felt comfortable nominating themselves.



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- Question regarding who would run the January meeting
  - Staff clarified that it would be the prior officer slate
- It was noted that these sorts of decisions may change during the Governance structure revision in progress.

**MOTION:** A motion was made to make January to December the eligibility period for HPAC voting membership.

The motion PASSED according to the vote below:

- **Motion:** Raul Hernandez
- **Second:** Martha Teeter
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

**MOTION:** A motion was made stating move nominations committee item to Technical to determine whether the current nominations process is appropriate.

The motion PASSED according to the vote below:

- **Motion:** Alysa Meyer
- **Second:** Michele Kellogg
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None

#### 7. 2020 HIC/PIT

Emily Moran-Vogt provided a brief update regarding the 2020 HIC/PIT. The Data Subcommittee chose 1/28/2020 as the date of the count. In 2020, only a Sheltered count would be part of the PIT. HHSA is working closely with the housing and shelter providers to complete the 2020 HIC/PIT before HUD's deadline of 4/30/2020.

#### 8. HCD TECHNICAL ASSISTANCE

Ian Evans explained that the HCD Technical Assistance is available to providers CoC wide for capacity building. The CoC needed to approve submission of an application on behalf of the CoC for this assistance. Ian stated that interested parties should email Emily Moran-Vogt with one or two paragraphs explaining the type of assistance needed to be submitted as part of the HCD TA request.

**MOTION:** A motion was made authorizing an application to be submitted on behalf of the CoC for Technical Assistance for Capacity Building.

The motion PASSED according to the vote below:

- **Motion:** Helen Roland
- **Second:** Martha Teeter
- **Ayes:** Unanimous
- **Nays:** None
- **Abstentions:** None



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#### 9. CONFLICTED/AFFILIATE AGENCIES

Ryan shared County Counsel's position statement. A robust discussion followed where the following points were noted:

- Michele Kellogg – the letter is not an unbiased opinion because it is an opinion from the agency that is part of the governance issue.
- Martha Teeter – During the November meeting the agencies in question stated more information regarding their agency's position would be provided.
- Alysa Meyer – There is an issue because, as an attorney, County Counsel has a duty to his clients and past clients, and this means he cannot present an opinion against his current or past clients. It's really important that HPAC is an independent body.
- Ryan Collins – HPAC gave the opportunity to affected parties to present an opinion (YCCA and YCH included) and this is what was provided.
- Irma Jimenez-Perex – YCH is not part of the county, they are their own entity.
- Dan Maguire – does YCCA have a separate executive board?
- Jeneba Lahai – reached out to Ryan during Dec subcommittee meeting to share a letter written by YCCA's exec board chair. YCCA has a separate board of directors, 501c3 status. Katie Villegas was initially employed by the County in 2002 as the director of the Child Abuse Prevention Council and then that council grew to be YCCA, a fully-fledged non-profit.
- Bill Pride – clarified that this was not in opposition to YCCA, simply that we need to determine who's eligible to vote for different entities. The issue is does County get a vote *and* YCCA get a vote? Does County really get 2 votes if both County and YCCA get a vote?
- Ian Evans – asked if it would be helpful for the CoC to see the letter from YCCA.
- General consensus was that it would be helpful and that the letter from YCCA would be shared with HPAC.

#### 10. NEXT MEETING & ADJOURNMENT

The meeting was adjourned at 10:40 AM by Ryan Collins.

## **Supplemental Documentation**

Letter from Yolo County Children's Alliance





February 19<sup>th</sup> 2020

To: Yolo County Homeless and Poverty Action Coalition (HPAC)

From: Yolo County Children's Alliance Board of Directors

This letter serves as a response to the proposal of some HPAC members to review Yolo County Children's Alliance (YCCA) voting rights due to the agency being listed as an "affiliate" on the County of Yolo's website. YCCA was established in 2002 and incorporated as a non-profit in 2003 serving all of Yolo County through its various programs including the cities of Clarksburg, Davis, Esparto, West Sacramento, Winters, Woodland, and the Capay Valley. The agency is a 501(C) 3 non-profit organization overseen by its Executive Director who is guided by a community-based board of directors. Due to the matter discussed in two previous HPAC meetings YCCA Board of Directors would like to make some clarifications:

- In 2003, The Yolo County Children's Alliance was established as a private non-profit organization, receiving its unique employer ID number and IRS recognition as a 501c3 organization.
- Yolo County Children's Alliance maintains a community based Board of Directors whose purpose is to "...have control of and be responsible for the management of the affairs and property of YCCA" (from YCCA Bylaws)
- YCCA rents space, IT access and telephone services. We pay annual and monthly fees for all these County provided services.
- YCCA has been an active and participatory member of HPAC since 2009, representing the interests of the families and individuals we serve.
- While YCCA's Executive Director is an employee of Yolo County, she is supervised by, directed by, disciplined by, and can be terminated by YCCA's community based Board of Directors.
- YCCA's current voting members on HPAC are not, nor have they ever included the Executive Director.
- Looking at our 10 years of participation in HPAC as a non-profit organization, you will see that historically and in practical application, YCCA's voting members represent YCCA's mission and interests as a private non-profit community based family resource center.

If you have any further inquiries, please let me know.

Thank you,  
Quirina Orozco  
Chair, YCCA Board of Directors