

Yolo County Housing  
Yolo County, California

August 7, 2008

MINUTES

Yolo County Housing met on the 7th day of August, 2008 in a special session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 1:30 p.m. Present were Commissioners Thomson, Rexroad, Chamberlain, Tupolo, and Garnes. Commissioners McGowan and Yamada were absent. Vice-Chair Thomson presided. Lisa A. Baker, Executive Director and Sonia Cortes, Agency Counsel, were present.

Agenda Item No. 1.01  
Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 1.02  
Approval of the Agenda

Minute Order No. 08-35: Approved the agenda for this meeting as submitted, with the addition of the following item to the Regular Agenda, which came to the Board of Commissioners' attention after the posting of the agenda and action is necessary before the next Board of Commissioners meeting:

Agenda Item 5.04 – That the Board amend its action for item 5.04 to review and, after making any modifications to the proposed budget, approve and authorize the chair to sign the budget Acceptance Resolution and adopt the fiscal year 2008/09 budget for Yolo County Housing (YCH).

MOTION: Rexroad. SECOND: Tupolo. AYES: Thomson, Rexroad, Tupolo, Garnes. ABSENT: Yamada, Chamberlain, McGowan.

Agenda Item No. 1.03  
Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. There was no public comment.

Agenda Item No. 2.01  
Presentations

Commissioner Thomson presented Certificates of Achievement from USDA Rural Development to Brenda Lomeli-Rocha, Cindy Brambila, Jorge Almeida, Maria Peña, and Aurora Vargas.

Commissioner Chamberlain arrived at 1:45 p.m.

Agenda Item No. 4.01  
Consent Agenda

Minute Order No. 08-36: Acted on the Consent Agenda as follows:

- 4.01 Approved the minutes of the Yolo County Housing meeting of July 3, and July 17, 2008.
- 4.02 Reviewed and approved the Facility Use Policy for Yolo County Housing community space, parks and fields.
- 4.03 Authorized staff to write off bad debts of the Yolo County Housing Low Income Public Housing Program and Davis Solar Housing of approximately \$6,000 for the quarter ended June 30, 2008.
- 4.04 Approved amendment to Yolo County Housing's Capital Assets Capitalization Policy.
- 4.05 Took the following actions:
  - A. Approved the write-off of items included in the Fixed Asset Schedule that do not meet the cost threshold established by the amended policy.
  - B. Approved the write-off of assets included in the Fixed Asset Schedule that were previously disposed but not removed from the Fixed Asset Schedule.

MOTION: Rexroad. SECOND: Chamberlain. AYES: Thomson, Rexroad, Chamberlain, Tupolo. GARNES. ABSENT: Yamada, McGowan.

Marlene Garnes left the dais at 1:50 p.m.

Agenda Item No. 3.01  
Housing Choice Voucher Program

Minute Order No. 08-37: Received staff report, conducted a public hearing and approved a change in administrative plan policy to reporting interim changes in the Housing Choice Voucher Program.

MOTION: Tupolo. SECOND: Rexroad. AYES: Thomson, Rexroad, Chamberlain, Tupolo. ABSENT: Yamada, McGowan, Garnes.

Agenda Item No. 5.01  
Section 8 Management  
Assessment Program Certification

Minute Order No. 08-38: Approved and authorized the Chair to sign **Resolution No. 08-09** approving the Yolo County Housing Self-Certification score for Section 8 Management Assessment

Program (SEMAP) Certification and analysis for fiscal year 2007-2008.

MOTION: Tupolo. SECOND: Chamberlain. AYES: Thomson, Rexroad, Chamberlain, Tupolo.  
ABSENT: Yamada, McGowan, Garnes.

Agenda Item No. 5.02  
Public Housing  
Assessment System Certification

Minute Order No. 08-39: Approved and authorized the Chair to sign **Resolution No. 08-10** approving the Public Housing Assessment System (PHAS) Management Operations Certification of Yolo County Housing to the Department of Housing and Urban Development (HUD).

MOTION: Rexroad. SECOND: Chamberlain. AYES: Thomson, Rexroad, Chamberlain, Tupolo.  
ABSENT: Yamada, McGowan, Garnes.

Agenda Item No. 5.03  
Purchase of 214 Trinity

Minute Order No. 08-40: Reviewed and ratified execution of purchase of 214 Trinity, four-bedroom home through MHSA funds.

MOTION: Rexroad. SECOND: Tupolo. AYES: Thomson, Rexroad, Chamberlain, Tupolo.  
ABSENT: Yamada, McGowan, Garnes.

Agenda Item No. 5.04  
FY 2008-2009 Budget

Minute Order No. 08-41: Approved and authorized the Chair to sign the Budget Acceptance **Resolution No. 08-11** and adopted the FY 2008-2009 budget for Yolo County Housing.

MOTION: Tupolo. SECOND: Rexroad. AYES: Thomson, Rexroad, Chamberlain, Tupolo.  
ABSENT: Yamada, McGowan, Garnes.

Agenda Item No. 5.03  
Executive Director Comments

Received comments from the Executive Director. Ms. Baker addressed the Board of Commissioners and provided an update on the following issues:

- They have a new electronic ID system and adopted a color striping system for Emergency Services (OES) workers so they could report for duty. Next week they have their quarterly meeting and will receive their photo ID's.
- Madison, Winters, Davis Migrant Centers formed a soccer league with the grant from the Sierra Health Foundation, which is up and running and so far seems to be a successful

program. Folks from UC Davis will be offering a soccer clinic for residents to work on their skills and abilities.

- There is a non-profit organization called 'Computers for Kids' out of West Sacramento, which refurbishes Microsoft Computers and sells them at a cost of \$100 each. YCH is looking at purchasing 23 computers to refurbish all of their computers in their computer labs. YCH also agreed to place a link on their website to this organization because these computers are available for \$100 to low income youth. Very excited about this program, as it will provide computer access to low-income residents.
- Finalizing agreement with Fair Plaza East for project based vouchers and will be able to take 27 vouchers, which will be a way to support leasing caseload, provide housing that might not otherwise be out there and will also allow new property owners to be able to use that actual anticipated income in obtaining financing to make needed physical improvements to that property. Collaboration between the City of Woodland, Yolo County Housing and new owners at Fair Plaza East.
- Contract to start the full analysis on their carbon foot printing.
- In the Family Self Sufficiency Program, three to six people have met their goals and they hope to hold graduations for them in September.

Agenda Item No. 3.06

Board of Commissioners Comments

Received comments from the Board of Commissioners. There were no comments from the Board of Commissioners.

Adjournment

Adjourned this meeting of the Yolo County Housing at 2:12 p.m.

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Mike McGowan, Chairman  
Yolo County Housing

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Ana Morales, Clerk of the Board