

**Willowbank County Service Area (WCSA) Advisory Committee Meeting**

*DRAFT: 1 July 2020*

Tuesday, 19 May 2020

Meeting conducted via Zoom: Meeting ID 970-0702-7207

1.	<p><b>Call to Order:</b> Committee Chair Woods called the meeting to order at 7:10 PM. The Chair stated that the Zoom meeting would be recorded in order to assist in preparing accurate meeting minutes.</p>
2.	<p><b>Introductions</b></p> <p><b>Committee Members Present:</b> Liz McCapes, Marcia Kreith, Kent Calfee, Olin Woods</p> <p><b>Committee Members Absent:</b> Brian Morrissey, Joanne Roy</p> <p><b>Recording Secretary:</b> Michael Curry</p> <p><b>Others Present:</b> Marybeth Buechner, Nann Fanguie, Anne Todgham, Kathleen Rockwell, Michael Rockwell, Pam Eisele, Bill Corliss, Gail Finney, Mont Hubbard, Julie Auger, Shelly Cello</p> <p><b>District 4 Supervisor, Jim Provenza; Deputy Supervisor, Rich Reed; Yolo County CSA Representative, Kimberly Villa</b></p> <p><b>Kimberly Villa:</b> Provided a brief description of the “rules of the game” for conducting a meeting via Zoom</p>
3.	<p><b>Approval of Minutes</b>—21 January 2019, Meeting minutes</p> <p>Woods identified two minor corrections that needed to be made, and offered to make those corrections. A motion to approve the corrected minutes was put to a vote: Moved: Kreith; Second: Calfee; Ayes: Kreith, Calfee, McCapes, Woods; Absent: Roy, Morrissey. The motion passed.</p>
4.	<p><b>Public comments:</b> None</p>
5.	<p><b>Yolo County Report</b> by District 4 Supervisor Jim Provenza</p> <p><b>a.</b> The virus pandemic has been the Board of Supervisor’s main concern. The Board has been actively and on a full-time basis addressing issues raised by the pandemic. The casualty rate in Yolo County has been relatively low; as of meeting time there have been 185 cases of COVID-19 infection and 22 deaths. Most of the deaths have been confined to a nursing home in Woodland. Yolo County is now in Phase 2, which allows, subject to restrictive precautions, curbside commerce, child care, and certain kinds of office-based businesses. While services are open, the wearing of masks is required as is physical or “social” distancing. In response to requests by golf-course operators, the county has developed a protocol for the regulation of golfing. As of meeting time, personal services, such as as beauty parlors, barbershops, nail salons, and tattoo parlors may not resume operation. Provenza noted that in some cases the County prefers restrictions more strict than those established at the State level.</p> <p>The County is now providing testing for its residents. Testing is mandatory for workers in nursing</p>

	<p>homes and assisted-living facilities. For nursing-home residents that testing is monthly. The testing is expected to be expanded to other populations that involve people at risk. Anyone can sign up for the tests, which are to be administered at the County Fairgrounds.</p> <p><b>b.</b> County budget. Given the cutting of retail and other services and the requirement that the County budget be balanced, this will be a “tight” year.</p> <p><b>c.</b> Mace. Matters have been quiet on the Mace front. The City continues to work on its 30% plan, which was expected to have been completed by about now. Provenza is asking that there be a meeting of the smaller ad hoc subcommittee prior to a planned larger public meeting. One important issue will be the proposal to install a stoplight at the intersection of Mace and Montgomery.</p> <p><b>d.</b> Street repairs. The County is working on a possible plan for street repairs in our area.</p>
<p>6.</p>	<p><b>Water rate subcommittee report:</b></p> <p>The last city water rate hike was 9%, in January 2019. The rates cannot be raised again until a proposition 218 schedule is approved after a public hearing. To that end the city has hired a consultant, Bartell Wells, to do a Cost of Service study. It is anticipated that the consultant’s findings will be complete by November or December.</p> <p>The new water rate schedule will allow for annual adjustments by the city over a five-year period. It appears that the Davis Utilities Commission anticipates making recommendations to the City Council in November or December. A prop 218 hearing could be held forty-five days thereafter.</p> <p>The Utilities Commission is next week being asked by staff to recommend that Bartell Wells be contracted to produce a cost of service study on waste-water and make a prop 218 rate schedule recommendation. Its recommendations to the Council would probably be made in February or March 2021; if that turns out to be the case, the consequence would be that city water rates would have been set prior to waste-water rates being recommended.</p> <p>The WCSA water rate subcommittee is in the process of reviewing the various agreements and resolutions surrounding the formation of the WCSA and the provision of City water. It hopes to stay abreast of data collection pertaining to water and waste-water use and costs and rates for each, as well as the models being built. The subcommittee will report as appropriate.</p>
<p>7.</p>	<p><b>Greater Willowbank Improvement Association</b></p> <p>Report by Marybeth Buechner.  Because of the current COVID-19 situation the Annual Spring GWIA meeting has been postponed. In the interim Marybeth will remain as GWIA President.</p> <p>Woods asked the WCSA Advisory Committee for its agreement in principle to a joint GWIA-WCSA meeting to be scheduled for the future, perhaps in August or October.</p> <p>Calfee so moved; McCapes seconded. Discussion: Kreith suggested that such a meeting might bring up Brown-Act issues. Woods responded that according to County Counsel as long as matters of discussion were properly agendized there would be no problem. It was agreed that running such a joint meeting via Zoom would not be ideal. Vote: Calfee, McCapes, and Woods (yes); Kreith</p>

	(abstain); Roy (absent); Morrissey (absent). The motion passes 3 Yes; 1 Abstain.
8.	<b>Budget update</b> The Chair reported on the 2019-20 Third Quarterly Report.
9.	<b>Status of Recruitment Efforts</b> to fill Bill Corliss’s vacancy on the WCSA Committee as a representative of the Willowbank subdivision. Deputy Supervisor Reed commented that to date there have been no applicants.
10.	<b>Comments:</b> Advisory committee comments <b>Calfee:</b> None; McCapes: None <b>Kreith:</b> The Water Subcommittee anticipates that at the next WCSA meeting it will present a report on water.
	<b>Woods:</b> Next time: Depending in part on whether we will by then have foregone Zoom meetings, there may be a report on the Aqua Hawk water monitoring system. <b>Acknowledged:</b> Kim Villa, the new WCSA liaison, and thanked her for her many efforts to pull together the Zoom meeting.
	<b>Other comments:</b> <b>Buechner:</b> We need an update on fire hazards.
	<b>Calfee:</b> Issue of a tree down at Putah Creek, and whether it is a hazard. <b>Reed:</b> The County is aware of the tree, and asked its contract arborist to inspect it. In the arborist’s judgment it is not dangerous. Further, the City’s biologist advises that there are several bird’s nests in the tree. They intend to return in several months to remove the tree if doing so would not pose a risk for wildlife.
	<b>Auger:</b> Would like an update on the green-waste ordinance. <b>Provenza:</b> It is in abeyance because of the COVID-19 pandemic.
	<b>Villa:</b> Shelly Cello notes a green waste pile in front of a fire hydrant on Willowbank; it poses a risk, and it also blocks access for USPS vehicles. <b>Provenza:</b> He will follow up with Rich Reed and will see to it that it is dealt with.
11.	<b>Adjourn:</b> The meeting closed at 8:07 PM, with a memorial to long-time Willowbank resident Frances Cook Lawyer: The Chair commented on Francie’s many professional achievements as a molecular biologist, DNA researcher, and patent holder, and on her accomplishments as a musician (string bass, flute, piccolo), her devotion to her husband and two children, and her commitment as a volunteer with the Friends of Mondavi, the Davis Bridge Educational Foundation, and the Willowbank Club. She was a wise, calm, and generous presence in the neighborhood and she will be missed by all who had the good fortune to know her. <b>Next regularly scheduled WCSA meeting—Tuesday, 25 August 2020.</b>