

# COUNTY OF YOLO

INVITES APPLICATIONS FOR

## *Ag Commissioner & Sealer of Weights*



**County of Yolo**

*Making a difference by enhancing the quality of life in our community*

# The County of Yolo

Yolo County, California, with a population of just over 224,000, is a naturally beautiful and richly diverse county. It is one of the leading agricultural producers in the nation with 661,000 acres that are used primarily for farming and ranching. The Capay Valley is one of the leaders in the nation for organic farming.

While agriculture is Yolo County's primary industry, nearly 85% of the County's population lives in the four cities of Davis, West Sacramento, Woodland, and Winters. It is an increasingly diverse county with 22% of the population born outside the United States.

An abundance of academic and cultural resources are located within the County, such as the University of California, Davis with 35,000 acres and the Mondavi Center for the Performing Arts, a world-class performance center and concert hall.

The County seat is located in Woodland, which is just 20 miles northwest of the State Capitol of Sacramento. Its proximity to the Sacramento International Airport and two major highways places Yolo County within a major transportation hub, as well as within two hours driving distance to the San Francisco Bay Area, Napa-Sonoma wine region, and the pristine mountains and ski resorts of Lake Tahoe and the Sierra Nevada.

Yolo County is committed to the preservation of open space, habitat and historical resources including water and agricultural resources. Complementing County efforts to preserve its farming and open space heritage, the County is keeping natural resources conservation high on its priority list. Yolo County aims to safeguard agriculture and open space, while creating more nature preserves and educational opportunities.

Yolo County is one of California's original counties and operates under General Law. The County is governed by an elected Board of Supervisors consisting of five members. The County is organized into functional areas such as: General Government (which includes the Library and the County Archives and Records Center); Law and Justice Services; Health and Human Services; and Community Services.

Yolo County is committed to creating and sustaining an inclusive and equitable work environment which supports and values our diverse community. By embracing and leveraging the diversity of our employees, Yolo County is better equipped to adapt to changes in the external environment. Yolo County's diverse teams bring different information, opinions and perspectives to their work, resulting in more effective problem solving, broader thinking and innovative solutions.

## YOLO COUNTY CORE VALUES

- Service
- Performance
- Integrity
- Responsibility
- Innovation
- Teamwork



# The Department

The Department of Agriculture's primary responsibility is to enforce agricultural related laws and regulations pertaining to pesticide use enforcement, weights and measures, State and Federal plant quarantine including export certification, State seed and nursery inspection, and minimum State quality standards for produce. The Department is also responsible for carrying out County-wide programs for apiary inspection, pest detection, and weed and vertebrate pest management. The department's vision is to promote and protect Yolo County agriculture and the environment, ensure the health and safety of Yolo County residents, and to foster confidence and equity in the marketplace through the fair and equitable enforcement of the laws, regulations, and ordinances enacted by the people of the State of California and the County of Yolo.

This department has an experienced team of nineteen staff members including one Chief Deputy Ag Commissioner, two Deputy Commissioners, one Deputy Sealer, eight Ag & Standards Inspectors, two Ag & Standards Technicians and five administrative staff. The guiding principles of how services are provided by the Agriculture department are honesty, integrity, trust, enthusiasm, and courtesy, with a focus on customer service, demonstrating initiative, and continuous improvement.



# The Position

The Ag Commissioner & Sealer of Weights is an at-will, exempt department head position appointed by the Board of Supervisors. The incumbent will report to the County Administrator, and will be responsible to administer the County Department of Agriculture; direct programs designed to promote and protect the agricultural industry in the County; direct enforcement of regulatory provisions of the California Food and Agricultural Code pertaining to the use of pesticides, pest exclusion, pest detection, seed law compliance and other State laws and regulations; enforces California Codes of Regulations pertaining to weights and measures, as well as any other State laws, rules and regulations pertaining to weights and measures standards, specifications, and tolerances.

Responsibilities include, but are not limited to, the following functions:

- Initiates, plans, organizes, and directs the County programs for the enforcement of pesticide laws and regulations, standardization, and quarantine of agricultural products and for the control and abatement of agricultural pests and noxious weeds in compliance with State laws and regulations.
- Plans and conducts County programs relating to fruit and vegetable inspection, pest detection and control, seed inspection, apiary and nursery inspection, plant quarantine, noxious weed control and pesticide enforcement activities.
- Interprets program policy in handling situations involving the public.
- Plans and organizes countywide programs for the inspection and testing of weighing and measuring devices and liquids and packaged food products.
- Directs the inspection, testing, and sealing of all commercial weighing and testing instruments, and packaged goods and containers to determine conformance with the regulations of the Division of Measurement Standards.

The ideal candidate for the Ag Commissioner and Sealer of Weights will be a well-rounded professional who has experience in both Agriculture as well as Weights and Measures, and is well-versed in all relevant laws and regulations pertaining to both focus areas. The successful candidate will be transparent, approachable, politically savvy, and skilled at developing effective working relationships with stakeholders, management, and staff. The new Ag Commissioner will make a concerted effort to familiarize themselves with all programs facilitated by the Agriculture department, provide appropriate guidance to management as needed, and maintain an “open-door” policy for all staff.

## **CANDIDATE QUALIFICATIONS**

In addition to the characteristics listed above, candidates for this position must possess the following minimum education and licensure requirements for this position:

**Education:** Possession of a Bachelor's Degree from an accredited four-year college or university with major coursework in agriculture or a related subjects;

AND

**Licensure:** Possession of a valid statewide County Agricultural Commissioner and Sealer of Weights and Measures License.

# The Compensation Package

The County of Yolo offers a competitive total compensation package. The current annual salary range for this position is \$125,975 - \$153,122 annually. In addition, the benefits provided by the County include the following:

**Retirement:** CalPERS 2.5% @ 55 for classic members; employees contribute 8% of salary toward retirement. (New members: 2% @ 62; employees currently contribute 6.25% of salary toward retirement.) The County participates in Social Security and Medicare programs.

**Health Benefits:** Employees currently receive a benefit package of \$25,454 annually to purchase health, dental, and vision insurance; remaining balance paid to the employee as taxable earnings. The County requires all employees to enroll in both the dental and vision plan.

**Auto Allowance:** \$570 per month

**Life Insurance:** The County provides a \$50,000 Life and AD&D Policy

**Deferred Compensation:** The County provides a \$500 match each calendar year when a Department Head defers \$500

**Sick Leave:** 8 hours per month

**Vacation Leave:** 80 hours per fiscal year; 104 hours after 5 years of employment

**Administrative Leave:** 80 hours per fiscal year

**Floating Holidays:** 40 hours per fiscal year

**Holidays:** 10.5 holidays per year

**County Disability Insurance:** Eligible for short-term disability benefit at 85% of salary

**Employee Assistance Program:** Confidential counseling program with up to 6 visits per incident

## How to Apply

To apply for this exciting career opportunity, please submit a letter of interest and detailed resume to:

Jenny Brown, Senior Personnel Analyst  
County of Yolo Human Resources  
Court Street, Room 101  
Woodland, CA 95695

OR

Send via email to [jenny.brown@yolocounty.org](mailto:jenny.brown@yolocounty.org)

Resumes will be accepted on a continuous basis until the position is filled. Candidates with the most relevant qualifications will be contacted for additional discussion and screening. Candidate interviews are tentatively scheduled for October 2020.

