

RESPONSE PROCEDURE FORM TO YOLO COUNTY GRAND JURY REPORT

The governance of responses to the Grand Jury Final Report is contained in Penal Code §933 and §933.05. Responses are required in writing and in electronic format as to the findings and recommendations of the Grand Jury report. By law, a governing body of a public agency must submit a response to the Yolo County Superior Court within 90 days and an elected official or agency head must respond within 60 days.

Please submit all responses in writing to:

- The Honorable Sonia Cortés, 1000 Main Street, Woodland, CA, 95695
- Yolo County Grand Jury Foreperson, PO Box 2142, Woodland, CA 95776.

Please submit all responses by way of email attachments to the Yolo County Grand Jury Foreperson at grandjury@yolocounty.org.

Report Title: **Monitoring Compliance with 2017-2018 Yolo County Grand Jury Recommendations**
Report Date: September 24, 2020

FINDINGS

I (we) agree with the findings numbered:

F6

I (we) disagree wholly or partially with the findings numbered:

RECOMMENDATIONS

Recommendations numbered: _____
have been implemented (attach a summary describing the implemented actions).

Recommendations numbered: R3
require further analysis (attach an explanation of the analysis or study, and the time frame for the matter to be prepared by the officer or director of the agency or department being investigated or reviewed; including the governing body where applicable. The time frame shall not exceed six (6) months from the date of the Grand Jury Report).

Recommendations numbered: _____
will not be implemented because they are not warranted and/or are not reasonable (attach an explanation).

Total number of pages attached 2

Print Name Martha Guerrero

Date February 18, 2021

Signature *Martha Guerrero*
DocuSigned by: 272D63142919406...

Title Mayor of West Sacramento



February 18, 2021

Honorable Sonia Cortés
1000 Main Street
Woodland, CA 95695

Yolo County Grand Jury
P.O. Box 2142
Woodland, CA 95776

via e-mail: grandjury@yolocounty.org

Re: West Sacramento City Council Response to Grand Jury Report - Monitoring Compliance with 2017-2018 Grand Jury Recommendations

Dear Judge Cortés:

The City Council is in receipt of the Grand Jury's report on the Yolo Habitat Conservancy dated February 1, 2021. The report makes eleven findings (F1-F11) and six recommendations (R1-R6). Pursuant to Penal Code Section 933.05, the Grand Jury requested the City Council respond to Finding F6 and Recommendation R3. As requested, the City Council has completed the response form provided by the Grand Jury (see attached) and provides additional support for such responses below.

GRAND JURY FINDINGS

F6. The City of West Sacramento said a summary forecast of pension benefits and OPEB costs would be included in the City's adopted FYs 2019-2020 and 2020-2021 budget document, but this document had not been posted on their website as of May 2020.

We agree with this finding. The City Council adopted the budget for FYs 2019-20 and 2020-21 on June 19, 2019; however, a formal budget book, including the long-term projections and pension/OPEB projections, was not created. In lieu of a formal budget book, the budget reports presented to and approved by the City Council were posted to the City's website. Finance staff is in process of implementing a new interactive transparency tool and developing a digital budget book that will be accessible through the City's website once it is completed.

GRAND JURY RECOMMENDATIONS

R3: The City of West Sacramento should post their budget no later than July 1st of each fiscal year and include future retiree medical and pension costs to provide timely access for their citizens.

We agree with this recommendation and it will be implemented. The new budget book and long-term forecast report will include actual and projected annual pension and OPEB costs and

unfunded liabilities. We will continue to post the budget no later than July 1st of each fiscal year in which a new two-year budget is adopted, though the formal budget book may take additional time to complete and therefore be posted after July 1.

Sincerely,

DocuSigned by:

Martha Guerrero

272063142919406
Martha Guerrero

Mayor of West Sacramento

Enclosure

cc: Yolo County Grand Jury Foreperson (via email only)