

**Willowbank County Service Area (WCSA) Advisory Committee Meeting**

**Draft Minutes**

Tuesday, 25 August 2020

Meeting conducted via Zoom: Meeting ID 955 3359 3968

<b>1.</b>	<p><b>Call to Order:</b> Committee Chair Woods called the meeting to order at 7:10 PM. The Chair stated that the Zoom meeting would be recorded in order to assist in preparing accurate meeting minutes.</p> <p><b>Kimberly Villa (Yolo County CSA Representative):</b> Provided a brief description of the “rules of the game” for conducting a meeting via Zoom</p>
<b>2.</b>	<p><b>Introductions</b></p> <p><b>Committee Members Present:</b> Olin Woods, Kent Calfee, Liz McCapes, Marcia Kreith, Brian Morrissey, and Joanne Roy</p> <p><b>Committee Members Absent:</b> None</p> <p><b>Recording Secretary:</b> Michael Curry</p> <p><b>Others Present:</b> Gail Finney, Kathleen Rockwell, Michael Rockwell, John Cooluris, Renee Spent, Adam Yassir, Ron Ringen, Julie Auger, Marybeth Buechner, Nann Fanguie, Bill Corliss, Mont Hubbard, Shelly Cello, Ann Todgham</p> <p><b>Deputy Supervisor,</b> Rich Reed; <b>Yolo County CSA Representative,</b> Kimberly Villa</p> <p><b>Davis Fire Marshall,</b> Patrick Sandholdt; <b>Davis Wildlife Resource Specialist,</b> John McNerney, Yolo County Manager of Natural Resources, Elisa Sabatini</p> <p><b>Yolo County</b> Marissa Juhler [Yolo County Waste Reduction and Sustainability Manager]; Leslie Lindbo [Yolo County Chief Assistant Director of Community Services</p>
<b>3.</b>	<p><b>Approval of Minutes</b>—21 January 2019, Meeting minutes; Approval of minutes: Calfee moved; Kreith seconded; passed unanimously.</p>
<b>4.</b>	<p><b>Public comments:</b> None</p>
<b>5.</b>	<p><b>Yolo County Report by District 4 Supervisor Jim Provenza</b> (In the absence of Provenza, report by Richard Reed) Reed commented briefly on the COVID and fire issues.</p> <p>With respect to the Mace issue, the city held a meeting wherein the city staff engineering consultants reported on the “30% design” version of proposed changes to the current Mace Blvd. There was considerable negative reaction to what seemed to some to be a solution that was no better than the current situation.</p> <p>Supervisor Provenza hosted two meetings with city officials, one of the Mace</p>

Blvd .Working Group (including Willowbank residents Liz McCapes and Michael Curry) and another of residents and businesses south of Montgomery. Discussion and suggestions from these meetings led to the development of alterative design concepts drawn up by county staff largely based on community feedback. The city is considering these and other ideas and has not yet set a date for them to return to the city council for further direction or action.

In response to a question, Reed commented on the proposed Davis Innovative Sustainability Information Center (DISC) development north of I-80 and east of Mace. This is a City project that will be on the ballot at the upcoming election. If the proposal passes, it would take between thirty and fifty years for it to be completed. Kreith expressed concern that traffic was minimal due to Covid shelter-in—place when when metering occurred earlier in the year.

**6. Updates to County Solid Waste and Code enforcement Ordinances**

County representatives presented a report on Ordinance No. 1378 (rev July 2020) on proposed changes to County solid waste collection and to related code enforcement procedures. The ordinance updates County Code to be consistent with State code, in addition to incorporating changes related to WCSA collection and related code enforcement.

With respect to loose-pile yard trimmings, collection will be carried out by a County Franchisee, currently Recology. Where there are curbs and gutters waste is to be placed on the street; where there are no curbs and gutters it shall be placed adjacent to the street on gravel or the unpaved area. Of special concern are those residences whose waste disposal is made more difficult because the residence is on a cul-de-sac or on a flag lot. The proposed changes to the current ordinance set out procedures for resolving those difficulties. The ordinances will be considered by the Board of Supervisors in September. [Note: Subsequently first reading scheduled for Sept. 1 and the Public Hearing and decision on September 29]

There was considerable discussion about the proposed change to the ordinance, and in particular, about the process of code enforcement.

Among the issues raised were: How was the constitution of the subcommittee determined? (Spent) John Cooluris responded that he organized the committee at the suggestion of Supervisor Provenza and that he (John) then chose the other members . There were members from each neighborhood and a mix of new and old residents.

How does code enforcement work? It is complaint driven. (Juhler).

How will the new system deal with flag lots and cul-de-sacs? (Spent) Where necessary the County will establish the proper location for waste disposal by placing markings on the pavement. The size of these lots may vary, but there is no limit to the number of piles that can be placed within a particular location. (Juhler)

Does the size of the fine generated by a violation vary? Yes; particularly egregious violations, ones which endanger health and safety, will lead to stiffer penalties. (Lindbo)

Cooluris commented that he thought the proposed fines were too high and that the fines, regardless of the amount, should not be implemented this year until after the heavy leaf fall season.

	<p>How will people who have disabilities deal with the waste disposal issue? (Morrissey) The new system will be ADA compliant; Recology has in place the appropriate procedures.(Juhler)</p> <p>Several residents complained about the confusing nature of Recology’s brochures; in some places that documentation appeared to be inaccurate.</p> <p>Finally, residents enquired about the appropriate means for making their concerns known to the County Board of Supervisors. County representatives responded that at this point it is anticipated that there will be few changes to the draft document. However, residents can make their concerns known by email to <u>Marissa Juhler</u>, <a href="mailto:marissa.juhler@yolocounty.org">marissa.juhler@yolocounty.org</a>, (Waste Ordinance) and Leslie Lindbo, <a href="mailto:leslie.lindbo@yolocounty.org">leslie.lindbo@yolocounty.org</a>, (Enforcement Ordinance).</p> <p>Kathleen Rockwell spoke in favor of the revisions to the Waste Ordinance and the Enforcement Ordinance, as written.</p> <p>Brian Morrissey spoke up to say that the Zoom hand raising rule was not being observed. (Explanation, as later determined: there was a technical glitch in that the raised hand emoji was unavailable for viewing by the host during this item. It was restored later in the meeting.)</p>
<p>7.</p>	<p><b>The Putah Creek Channel</b>, Report by <b>Davis Fire Marshall</b>, Patrick Sandholdt; and <b>Davis Wildlife Resource Specialist</b>, John McNerney, and <b>Yolo County Manager of Natural Resources</b> Elisa Sabatini.</p> <p>Sandholdt, McNerney, and Sabatini reported on the status of the Putah Creek Channel that forms the northern border of Old Willowbank. Sandholdt and McNerney had walked through the area the day before the meeting and have scheduled a follow-through by a larger group for the day after this meeting. Their activity had in part been a response to expressions of concern posed by neighbors; it was reported that there were a large number of trees down in the creek, and neighbors expressed concern about potential fire hazards, but also a desire that responses to their worries not lead to disruption of wildlife habitat.</p> <p>McNerney reported that within the next several weeks trees will be marked for cutting, and that cutting will occur. The cutting had been delayed until the ending of the wildlife breeding season.</p> <p>Marybeth Buechner asked if there is some guidance available to homeowners along the Drainage Channel to guide them on how to maintain growth on their property, both to insure fire safety and to the extent possible to respect the flora and fauna. McNerney commented that it would great to have such guidance. Sabatini responded that the County has literature that residents would find useful; she offered to provide that literature to Buechner and to other interested neighborhood residents.</p> <p>Responding to these concerns, Sandholdt reported that there is a relatively low risk of major fires in the Creek area, but emphasized the need to attend to the amount of undergrowth. He expressed appreciation that residents who live on the edge of the creek are attending to the fire danger and to the need to manage vegetation in the area. McNerney noted the unusual character of the area and need for City-County cooperation in</p>

	<p>its maintenance; he pointed to the joint agreement that the Creek area should not be allowed to revert to a “park-like” form, but should instead maintain a balance between undergrowth and trees.</p> <p>In response to Kent Calfee’s inquiry about the recent surveying along the Creek, Elisa offered to send Calfee the Record of Survey maps</p>
8.	<p><b>Water rate subcommittee report:</b> Calfee reported that there was little action in the most recent meeting. The Subcommittee continues working on amassing data that would be useful in understanding the extent to which the current water rate structure may have been established in ways that overcharge Willowbank residents.</p>
9.	<p><b>Greater Willowbank Improvement Association :</b> Report by Marybeth Buechner. Marybeth reported that because of other commitments she will be unable to continue in her roles as a GWIA board member and acting Chair.</p>
10.	<p><b>Budget:</b> The current fund balance is about \$3,200. A significant charge, of \$2,800 went for training for WCSA Advisory Committee members and WCSA residents in the use of Zoom prior to the May 19th WCSA Advisory Committee meeting.</p> <p>In the future WCSA will be directly charged by the County Office of Fiscal Services for its services to all County Service Areas; it is anticipated that those charges will be about \$400 per quarter for WCSA. We have not yet been informed of the WCSA’s budget allocation for the year.</p>
11	<p><b>Consideration of Procedures to Streamline Minute Taking Process</b></p> <p>In his June 25,2020 e-mail note to the members of the Advisory Committee, the Chair suggested trying out a new process for preparing and reviewing the meeting minutes and, proposed that if it worked acceptably to present it to the WCSA Advisory Committee at the August 25, 2020, meeting for approval. The goal of the new process was to reduce the time taken to get the draft minutes out to the Advisory Committee and to residents of the WCSA while maintaining the quality of the document.</p> <p>Motion, Roy; Second , Morrissey; Motion passes 5 Yes; 0 No</p>
12	<p><b>Purchase of recording device for use by WCSA recording secretary</b></p> <p>The Chair recommends consideration of the Purchase of a recording device for use by the Recording Secretary to facilitate taking WCSA meeting minutes. Recording Secretary to be authorized to research a good quality, cost-effective device and return to the Committee for action on the proposed purchase at the 10/20/20 meeting.</p> <p>Motion, Calfee; Second Kreith; Motion passes, 5 yes; 0 No</p>
13	<p><b>WCSA Advisory Committee Member Comments</b></p> <p>Kreith : Encouraged residents to “birddog” meetings pertaining to the water issue.</p>
	<p><b>Adjourn:</b> Next regularly scheduled WCSA meeting, 20 October 2020</p>