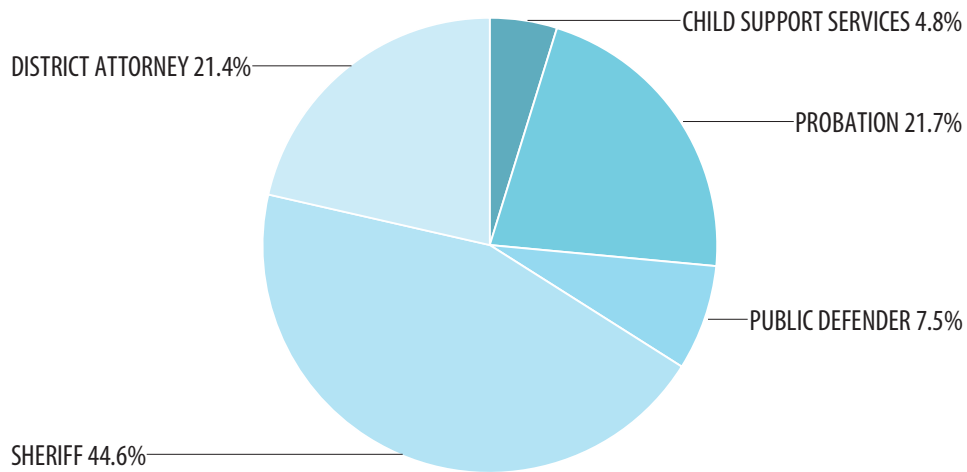




Law and Justice System

Recommended Appropriations by Department



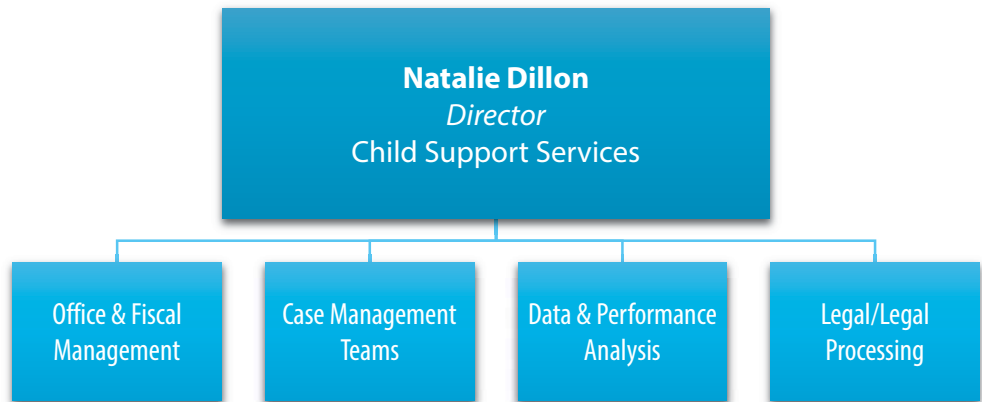
Appropriations by Department

	FY 2017 / 2018 Actuals	FY 2018 / 2019 Actuals	FY 2019 / 2020 Adopted	FY 2020 / 2021 Recommended	FY 2020 / 2021 Adopted
CHILD SUPPORT SERVICES	\$5,418,121	5,447,059	5,948,363	5,948,363	5,612,446
DISTRICT ATTORNEY	\$17,545,547	18,183,194	23,375,374	23,837,310	24,865,397
PROBATION	\$18,716,727	21,093,358	30,499,609	24,375,546	25,310,090
PUBLIC DEFENDER	\$7,124,691	7,863,436	8,649,170	8,914,688	8,735,891
SHERIFF	\$40,907,449	43,617,428	49,372,135	50,235,444	52,157,507
TOTALS	\$89,712,535	96,204,475	117,844,651	113,311,351	116,681,331

Child Support Services



Natalie Dillon
Director



OUR MISSION

The mission of the Department of Child Support Services is to promote the well-being of children and the self-sufficiency of families by assisting both parents to meet the financial and medical needs of their children through the professional establishment and enforcement of child support orders.

Major Services

The Department of Child Support Services (CSS) assists parents and guardians with court-ordered child and medical support. Child support services include locating a parent; establishing parentage; establishing, modifying and enforcing a court order for child support; and/or for medical insurance coverage. CSS works collaboratively with the courts, employers, HHSA, Empower Yolo, and various State and Federal agencies.

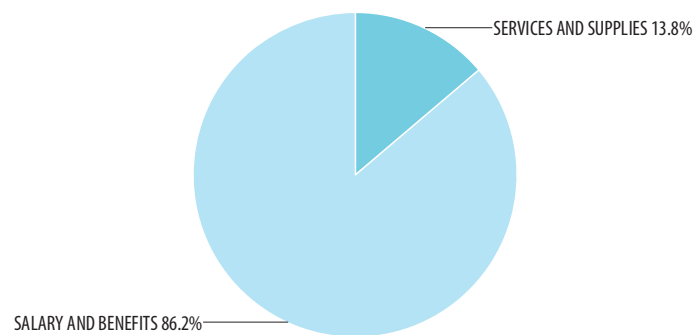
Summary of Budget by Program

Program	Expenditures	Revenue	Use of Fund Balance	Net County Cost
Child Support Services	5,612,446	5,612,446	0	0
Total	5,612,446	5,612,446	0	0

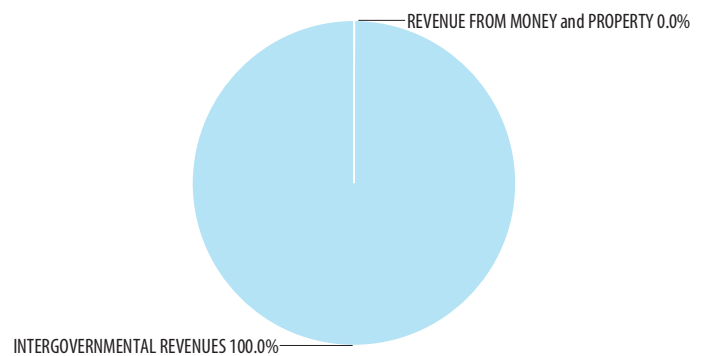
Summary of Budget by Category

	FY 2017 / 2018 Actuals	FY 2018 / 2019 Actuals	FY 2019 / 2020 Adopted	FY 2020 / 2021 Recommended	FY 2020 / 2021 Adopted
REVENUE					
REVENUE FROM MONEY & PROPERTY	7,377	11,609	2,000	2,000	2,000
INTERGOVERNMENTAL REVENUES	5,445,570	5,415,023	5,946,363	5,946,363	5,610,446
MISCELLANEOUS REVENUES	270	0	0	0	0
OTHER FINANCING SOURCES	7,285	87	0	0	0
TOTAL REVENUE	5,460,502	5,426,719	5,948,363	5,948,363	5,612,446
APPROPRIATIONS					
SALARY AND BENEFITS	4,580,585	4,403,334	5,121,682	5,121,532	4,836,837
SERVICES AND SUPPLIES	955,714	1,153,366	826,681	826,831	775,609
CAPITAL ASSETS	0	0	0	0	0
OTHER FINANCING USES	(118,178)	(109,641)	0	0	0
TOTAL APPROPRIATIONS	5,418,121	5,447,059	5,948,363	5,948,363	5,612,446
USE OF FUND BALANCE	(42,381)	20,341	0	0	0
NET COUNTY COST	0	0	0	0	0
FUNDED STAFFING	46	42	43	41	39

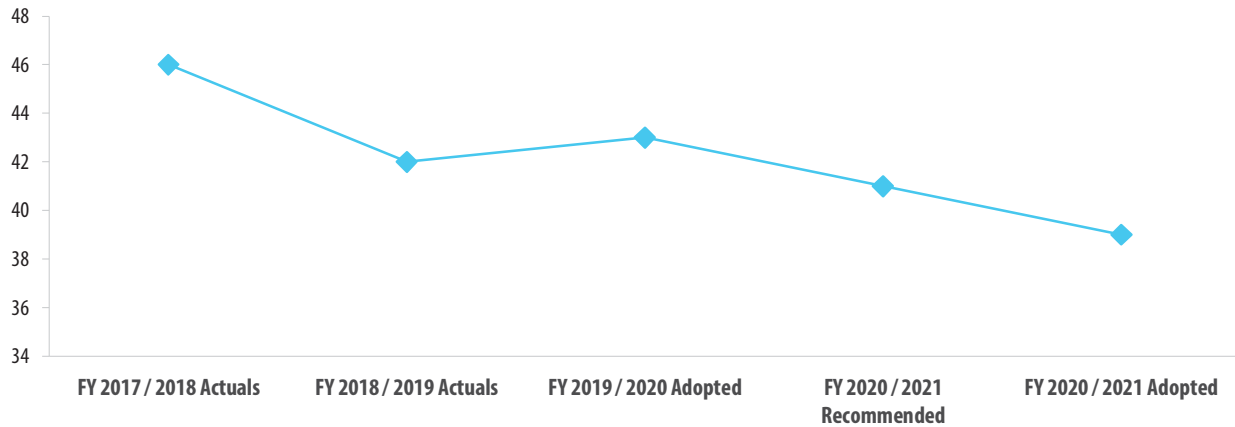
Expenditures



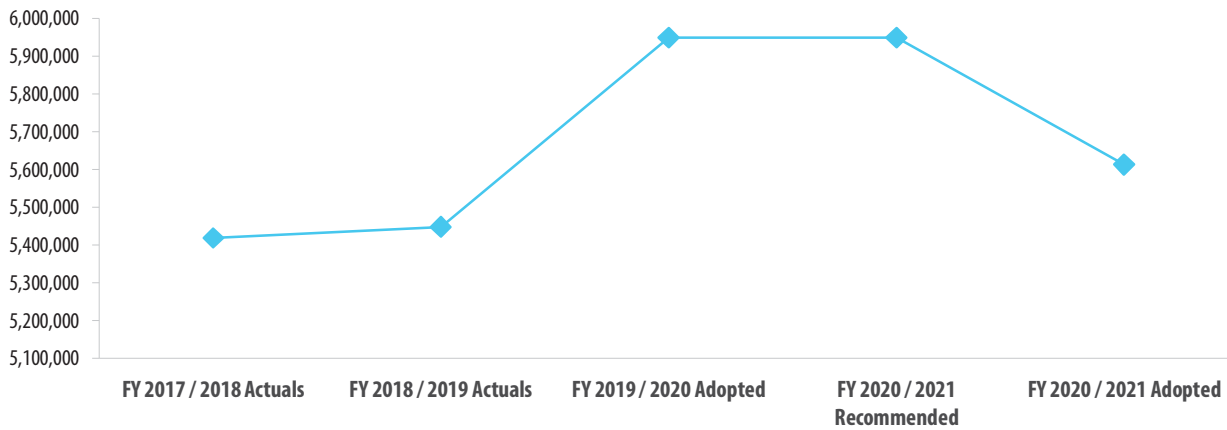
Revenues



Four Year Staffing Trend



Four Year Expenditures Trend



Significant Budget Changes

The Adopted Budget includes a reduction in Federal and State revenues which is offset by eliminating two full time positions and a further reduction in Services and Supplies.



Prior Year Goals, Strategies & Accomplishments

Goal 1: Customer satisfaction with a rating of 5.0



Strategies for 2019-20

- We will continue to assess the feasibility of adding texting as a vehicle to communicate with our customers. If the analysis supports implementation, we will commence prior to the end of 2019-20. We will also conduct an outreach campaign regarding improved functionality of Customer Connect, our self-service portal.

2019-20 Accomplishments/Status:

Yolo County CSS's average customer service rating has hovered around 4.0 for several years. Our cumulative average through the 1st Quarter of Federal Fiscal Year 19/20 was 3.85 out of 5. Through the 2nd Quarter, we're reporting an average of 3.97.

We have started the use of text messaging to engage participants and improve customer satisfaction. Customer Connect, the online self-service portal and new State DCSS website are also now live which gives more tools and easier access to information for participants.

Goal 2: Improve cost-effectiveness



Strategies for 2019-20

- We are exploring regionalization of child support agencies with Sutter and Colusa counties. The long-term vision is that a regionalized agency will efficiently and cost-effectively operate. It should be noted that the termination of shared service agreements (whereby Yolo County CSS was performing work for other county child support agencies) will negatively affect our cost-effectiveness ratio.

2019-20 Accomplishments/Status:

Midyear calculations are not good indicators of year-end cost-effectiveness due to the quarterly claiming process. However, we have consistently improved this measurement over the last several years. We finished Federal Fiscal Year 18/19 with a total cost-effectiveness of \$2.94; this is a 3% improvement from the prior year.

We continue to explore regionalizing child support operations with Sutter and Colusa County's child support agencies. Long term, it is envisioned that a regionalized agency will be able to capitalize on economies of scale and operate an efficient and cost-effective organization.

Prior Year Goals, Strategies & Accomplishments

Goal 3: Time to order



Strategies for 2019-20

- We will have a continued focus on training new and existing staff to ensure focus on collections and family-centered services. We will also explore new dashboard and data tools for staff to refocus attention on performance outcomes.

2019-20 Accomplishments/Status:

Data from this metric fluctuates quarterly as it is a running account within the Federal Fiscal Year. The most accurate representation of our performance of this service is at the end of year-end reporting periods. We ended Federal Fiscal Year 18/19 with an average of 107 days, a 1-day improvement over the previous year.

We have recently implemented a Legal Team personnel strategy that should lend more efficiency to legal processing and further improve this metric.

Goal 4: Time to payment



Strategies for 2019-20

- Our strategy is the continued practice of early intervention and family engagement efforts.

2019-20 Accomplishments/Status:

The most accurate data that reflects this service is at the end of the Federal Fiscal Year reporting period. Through the 2nd Quarter of this Federal Fiscal Year 19/20, we have averaged 23 days.

We continue to emphasize early intervention practices to quickly engage parties and facilitate case payment as quickly as possible.

Goal 5: Increase collections



Strategies for 2019-20

- Develop caseload tools to assist Child Support Officers in prioritizing case management work, focusing on parental engagement during the establishment of child support orders, and maintaining parental participation post order to achieve higher payment outcomes.



Prior Year Goals, Strategies & Accomplishments

2019-20 Accomplishments/Status:

Through the 2nd Quarter of Federal Fiscal Year 19/20, we have collected \$7,496,861. We're glad to report that this is an increase of over \$320,000 compared to this time last year when we collected \$7,176,323.

We have increased total collections year over year, this includes last Federal Fiscal Year (18/19) where we ended with \$14,829,478; exceeding year-end 17/18 collections by over \$250,000. However, it is important to note that our caseload continues to decline. This is not a trend exclusive to Yolo County and is occurring statewide. Yolo CSS, along with State DCSS and local agencies across the state, are exploring ways to increase caseloads and case retention as we look to the future of our program.

Goal 6: Decrease the number of children who need paternity established



Strategies for 2019-20

- We will be conducting refresher training with staff on the Paternity Opportunity Program (POP) and outreaching to medical providers about services our agency provides, particularly as laws are changing around parentage.

2019-20 Accomplishments/Status:

At the end of Federal Fiscal Year 2018/19, we reported a total of 3.37% of children within our caseload required paternity establishment. Through the 2nd Quarter of this Federal Fiscal Year 2019/20, a total of 3.30% of children require paternity establishment, consistent performance compared to previous year.

Current Year Goals & Strategies

Goal 1: Customer satisfaction with a rating of 5.0



Strategies for 2020-21

- Continue utilizing texting, with a focused emphasis on the participant’s preferred method of communication. Explore whether DocuSign can be used to streamline document signatures, reduce travel to our office, and expedite legal document processing.

Goal 2: Improve cost-effectiveness



Strategies for 2020-21

- Yolo County has purchased the building we currently occupy. This will result in reduced monthly costs immediately and have significant long term cost savings for the program. Yolo County continues to explore regionalizing with Colusa and Sutter County’s child support with the goal of taking advantage of economies of scale, finding new efficiencies, and improving service to our communities.

Goal 3: Time to order



Strategies for 2020-21

- Yolo County Child Support recently implemented a Legal Team with the goal of improving legal outcomes for child support customers – including time to order. In addition to attorneys, the approach uses designated staff who will specialize in legal procedures. This model, if proven, will be used in a three county regional model which will not only improve outcomes, but will be an efficient use of expensive resources.



Current Year Goals & Strategies

Goal 4: Time to payment



Strategies for 2020-21

- We are proud of our accomplishments in reducing the amount of time to first payment. As a result, with the goal of maintaining, if not improving this metric – we will continue our practice of early intervention and family engagement.

Goal 5: Increased collections



Strategies for 2020-21

- Although 2020-21 will be a difficult financial year for families and government alike, it is integral that Yolo County Child Support maintain a focus on serving both parents, finding agreement when possible, and distributing child support in the best interest of the child. We developed a new data analytics tool in 19/20 that will be further refined and utilized in the budget year. This tool gives case managers the ability to see deep data and prioritize their work. With the COVID-19 pandemic impacting many families financially, we anticipate we may see an uptick in our caseload, which could also contribute to increased collections.

Goal 6: Decrease the number of children who need parentage established



Strategies for 2020-21

- Determining Parentage is an important aspect of the Child Support program. We have recently expanded from paternity to parentage to be inclusive of same-sex couples and alternative reproductive methods and modified associated forms and procedures. Although the COVID-19 pandemic may negatively affect our ability to timely conduct genetic tests, we remain committed to decreasing the percentage of children in our caseload that need parentage established.

Program Summary

Case Management



Increase the self-sufficiency of families through the establishment and enforcement of Child Support.

These units ensure that both parents share the financial responsibility for their children. The units locate parents to establish court orders for paternity as well as child and medical support. The units then enforce the court orders, collect and distribute child support payments, maintain payment records, and modify court orders when appropriate.

Office Management



Increase the efficiency of all department staff and quality customer service.

The staff in this unit are responsible for our receptionist duties as well as handling all incoming mail and document imaging to our statewide child support system (CSE). This unit is also responsible for office supplies, facilities, payroll, and HR functions.

Financial Management



Maintain accurate Child Support fiscal accounts and accurate public assistance recoupments.

This unit is mandated by regulation and charged with the creation and adjustments of child support accounts in the statewide child support system (CSE). Staff are responsible for auditing payment histories to ensure the accuracy of the child support balances and audits the amount of public assistance (CalWORKs and Foster Care) paid to ensure accurate recoupment of public assistance.

Legal



Improve legal standing to establish, enforce, and collect child support.

Child Support Services has three attorneys on staff who are responsible for the legal work necessary to establish and modify court orders and other court proceedings required to establish, enforce, and collect child support. They handle summons and complaints, modifications, and all special remedies; including contempt and criminal prosecutions. There is additional staff responsible for providing legal processing support.

Data & Performance Analysis



Increase the performance efficiency of all department staff and program operations.

The Data & Performance Analysis team conducts data analysis for performance and organizational improvement.

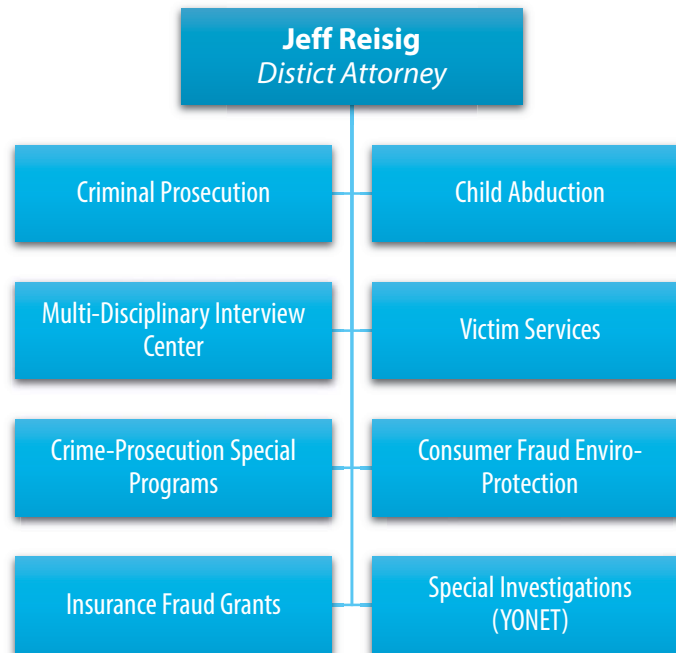
District Attorney



Jeff Reisig
District Attorney

OUR MISSION

We pursue truth and justice for victims and our communities with commitment, compassion, courage and integrity.



Major Services

The District Attorney is responsible for prosecution of all adult and juvenile felonies and misdemeanors committed in Yolo County. This past year, law enforcement submitted 7,538 cases to the District Attorney's office for a charging decision. Of those, the District Attorney charged 5,313 cases. The department is also responsible for environmental and consumer protection and advising the Grand Jury. Grant funds are received to pursue and prosecute automobile insurance fraud, workers' compensation insurance fraud and welfare fraud. The department uses a combination of local and grant funding to provide comprehensive services for victims of violent crimes, and to operate the restorative justice based Neighborhood Court. The District Attorney also plays a significant role in the County's Collaborative Courts (Mental Health Court and Addiction Intervention Court), where the goal is to help people with serious mental illness and substance use disorders get healthy and become contributing members of society, rather than send them to jail or prison. The District Attorney also manages the Steps to Success program where offenders with mental illness and substance use disorders are offered a diversion program which includes a robust treatment component. The District Attorney is responsible for overseeing the Special Investigations Unit, which identifies, gathers intelligence, and enforces laws associated with individuals involved in crimes such as narcotics, firearms, theft/burglary, human trafficking, and assisting other agencies with complex or high frequency crimes in their jurisdiction when the needs arises. The department also oversees the Multi-Disciplinary Interview Center, which coordinates and facilitates a multi-agency response to child abuse.

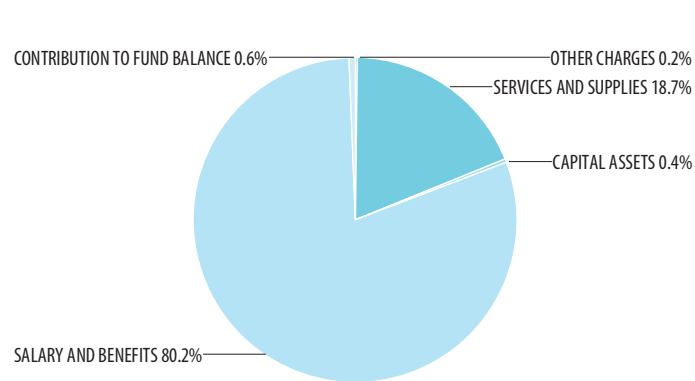
Summary of Budget by Program

Program	Expenditures	Revenue	Use of Fund Balance	Net County Cost
Community Corrections	427,093	390,808	36,285	0
Consumer Protection	3,220,586	2,820,586	400,000	0
Investigation	3,318,745	3,087,049	148,742	82,954
Neighborhood Court	1,488,412	1,438,895	0	49,517
Prosecution	15,273,956	5,661,131	378,017	9,234,808
Victim Assistance	1,136,605	1,008,792	0	127,813
Total	24,865,397	14,407,261	963,044	9,495,092

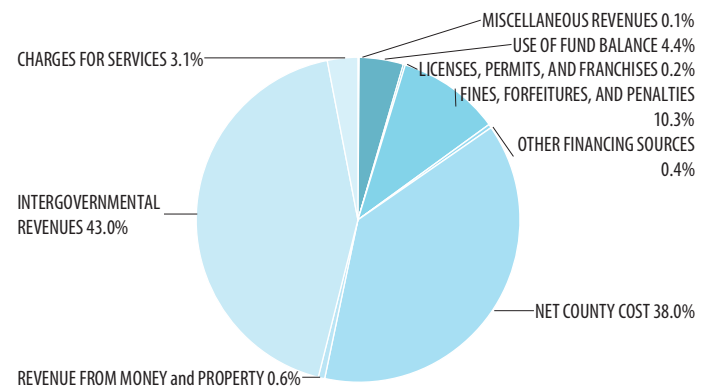
Summary of Budget by Category

	FY 2017 / 2018 Actuals	FY 2018 / 2019 Actuals	FY 2019 / 2020 Adopted	FY 2020 / 2021 Recommended	FY 2020 / 2021 Adopted
REVENUE					
LICENSES, PERMITS, AND FRANCHISES	44,871	41,741	45,000	52,912	52,912
FINES, FORFEITURES, AND PENALTIES	3,759,707	2,120,520	2,112,135	2,566,068	2,567,586
REVENUE FROM MONEY & PROPERTY	120,278	355,148	138,000	149,000	149,000
INTERGOVERNMENTAL REVENUES	7,473,414	8,418,846	10,465,961	10,119,374	10,760,546
CHARGES FOR SERVICES	1,059,524	768,001	896,511	884,621	763,217
MISCELLANEOUS REVENUES	93,063	87,262	20,000	26,000	26,000
OTHER FINANCING SOURCES	28,000	28,025	56,000	215,230	88,000
TOTAL REVENUE	12,578,857	11,819,543	13,733,607	14,013,205	14,407,261
APPROPRIATIONS					
SALARY AND BENEFITS	15,685,352	16,043,385	19,724,461	19,950,462	20,080,018
SERVICES AND SUPPLIES	1,920,256	2,173,844	3,408,663	3,865,251	4,678,558
OTHER CHARGES	135,287	40,000	64,000	47,597	47,597
CAPITAL ASSETS	72,215	81,284	245,123	35,000	96,702
OTHER FINANCING USES	(267,563)	(155,318)	(66,873)	(61,000)	(37,478)
TOTAL APPROPRIATIONS	17,545,547	18,183,194	23,375,374	23,837,310	24,865,397
USE OF FUND BALANCE	(2,383,741)	(1,082,086)	1,405,254	574,486	963,044
NET COUNTY COST	7,350,431	7,445,737	8,236,513	9,249,619	9,495,092
FUNDED STAFFING	120	120	121	114	115

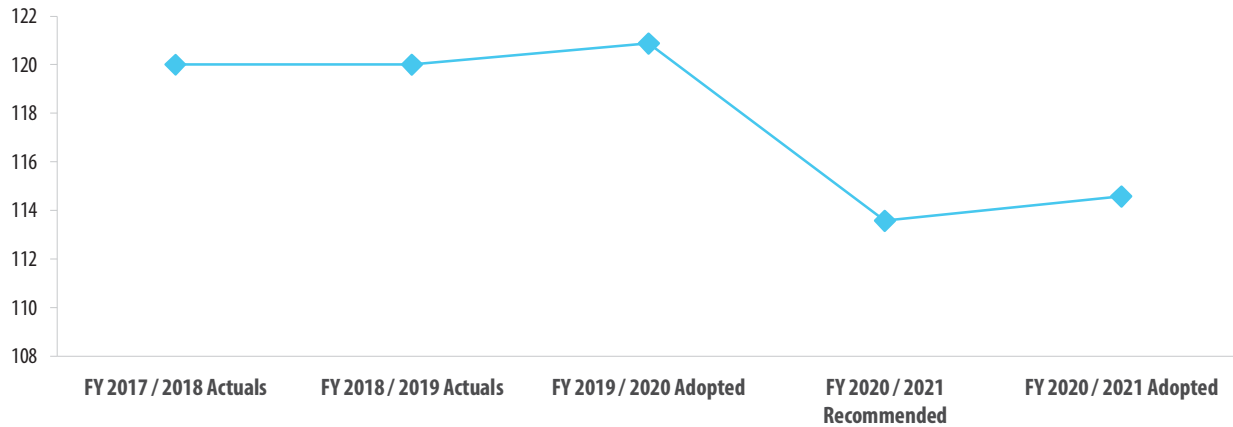
Expenditures



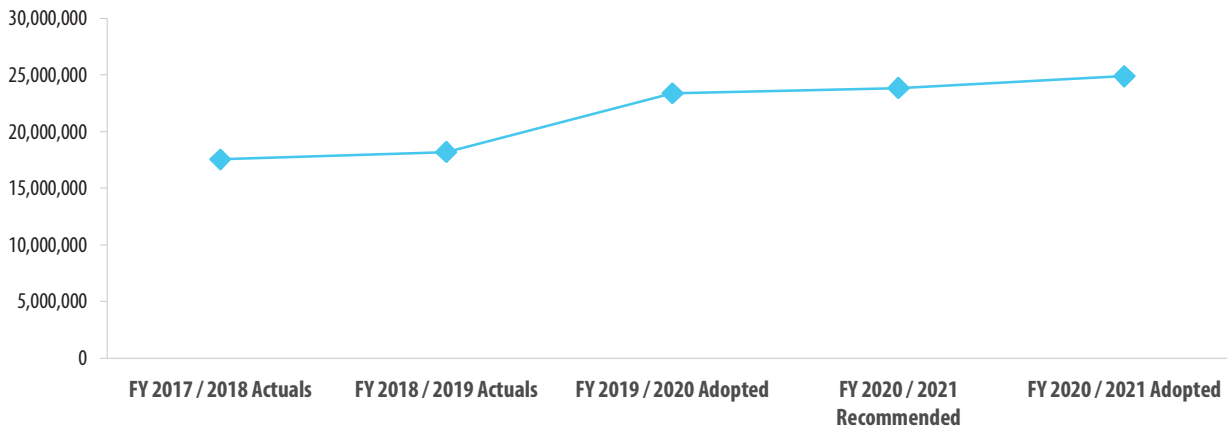
Revenues



Four Year Staffing Trend



Four Year Expenditures Trend



Significant Budget Changes

The District Attorney Adopted Budget includes the addition of multiple State/Federal grants and the use of special revenue funds to fund two positions effected by the reduction of realignment and Community Corrections Partnership funds.



Prior Year Goals, Strategies & Accomplishments

Goal 1: Diversion/Restorative Justice Strategies for 2019-20



Create a division of Diversion & Reentry

Accomplishments

- Justice & Mental Health Grant – US DOJ – See update in 2020-2021 goals as this is an ongoing goal.
- Pre-Trial Felony Mental Health Diversion Program – Department of State Hospitals. See update in 2020-2021 goals as this is an ongoing goal.
- Yolo DA has worked with the court and collaborative court team to expand court reviews for diversion cases. Court reviews have worked extremely well in Mental Health and Addiction Intervention courts. The goal here is to have participants in Neighborhood Court and Steps to Success appear before a judge on a regular basis. Before COVID, the plan was to have retired Judge Janet Gaard handle these reviews. This has been put on hold due to COVID.
- Received a 3 year Edward Byrne grant to fund Neighborhood Court with the goal putting 10% of all felony cases into diversion. Since receiving the grant, an increased number of serious misdemeanors and felonies cases are going into the program. NHC also works very closely with the Day Reporting Center at the jail. Additionally, more and more cases involving mental health issues and substance abuse issues are going into NHC. Many of these are offenders that are not suitable for Steps to Success, Mental Health Court, or Addiction Intervention Court. NHC is a Restorative Justice based program so those in the program have a restorative justice conferences. <https://yoloda.org/progressive-programs/> <https://yoloda.org/yolo-county-district-attorney-announces-pilot-project-felony-expansion-for-neighborhood-court-diversion-program/>

Prior Year Goals, Strategies & Accomplishments

Goal 2: Improve Prosecution Processes Strategies for 2019-20



Collaborate with internal and external stakeholders to develop balanced criminal justice policies and procedures

Accomplishments

- Partnered with Code for America to use ‘Clear my Record’ technology to erase over 700 marijuana convictions – First in the State of California to use this technology. <https://yoloda.org/da-erases-over-700-marijuana-convictions/>
- Partnered with VitalsApp - an application for 1st responders to assist when interacting with persons in mental health crisis and/or medical emergency or other invisible disability. <https://thevitalsapp.com/>
- Partnered with Measures for Justice – Developing a Data Transparency Portal. See goals for 2020-2021 as this is an ongoing goal.
- Yolo DA, along with a seven other DA’s offices, is working with the Bay Area non-profit For The People on a program to reduce prison sentences for certain state prison inmates. AB 2942, allows DA’s office to take this action which was previously not procedurally possible. This bill— authored by Assemblymember Phil Ting and signed into law by former Governor Jerry Brown in 2018— represents a powerful new tool for District Attorneys. To expedite the process, For the People and the eight CA District Attorney’s offices are working with the California Department of Corrections and Rehabilitation to reduce the number of people serving unnecessary or excessive sentences.
- Implicit Bias Training for all prosecutors. The Yolo County District Attorney was the first DA’s office in the state to require all prosecutors to take an 8-hour implicit bias training facilitated by staff from the Museum on Tolerance. We have another scheduled training for in October, 2020.

Goal 3: Cutting Edge Investigative Techniques Strategies for 2019-20



Genealogical DNA testing

Accomplishments

- Created a Cold Case work group – includes Yolo County Sheriff’s office, West Sacramento PD, Woodland PD, Davis PD, Winters PD, Special Investigations, and the District Attorneys office.

Prior Year Goals, Strategies & Accomplishments

- Investigated a 2007 cold case involving the murder of multiple babies, through genealogical DNA testing which resulted in an arrest. This investigation was in collaboration with Cold Case work group, FBI, Bakersfield PD, and Sacramento Sheriff's office.

Current Year Goals & Strategies

Goal 1: Community Responsibility



Strategies for 2020-21

- Justice & Mental Health Grant – US DOJ
 - The DA's officer administers this grant and works with Mental Health Court (MHC) team members (Probation, Public Defender, and HHSA). The grant will expand capacity in MHC from 15 to 30 participants. The grant will fund a probation officer assigned to MHC, as well as a case manager and peer support worker from HHSA. The DA doesn't receive any funding for this grant. Currently, the 'Implementation Guide' was approved by the Department of Justice, a probation officer has already been assigned to the grant, and HHSA hopes to onboard its new staff within the next month.
- Pre-Trial Felony Mental Health Diversion Program – Department of State Hospitals. This grant, also administered by the DA's office, will expand Yolo County Mental Health Court with funding from the Department of State Hospitals. All funding will go to the treatment team (HHSA). The Yolo County Mental Health Court team will administer a pre-trial jail felony mental health diversion program for individuals charged with felony offenses in Yolo County. Program participants are individuals with serious mental disorders who have committed certain felony crimes and found by a Court of competent jurisdiction, to qualify for diversion services pursuant to Penal Code § 1001.36 hereafter referred to as 'Felony Mental Health Diversion Clients.' The MHC team shall provide clinically appropriate or evidence-based mental health treatment and wraparound services across a continuum of care, as appropriate, to meet the individual needs of Felony Mental Health Diversion Clients. For purposes of this section, 'wraparound services' means services provided in addition to the mental health treatment necessary to meet the individual's needs for successfully managing his or her mental health symptoms and to successfully live in the community. The District Attorney, on behalf of the Mental Health Court team, applied for the Department of State Hospitals Felony Mental Health Diversion grant to expand further Yolo County's Mental Health Court. This grant expands MHC by an additional 8 participants at a given time. The 8 individuals will be supervised by probation and have a robust treatment plan with HHSA. This grant funds a HHSA Forensic team clinician, case manager, peer support worker, and 10% of the Forensic Supervising Clinician. The contract will be taken to the Yolo County Board of Supervisors for approval on June 23, 2020.
- Continue working towards the goal of diverting 10% of our felony cases into Neighborhood Court. Currently, 19 participants charged with felonies are enrolled or engaged in the NHC.



Current Year Goals & Strategies

Goal 2: Continue to Improve Prosecution Processes



Strategies for 2020-21

- Implicit Bias Training: Another implicit bias training is scheduled for this Fall. Also, the DA's office has been assisting the county and law enforcement agencies with bringing more Continue work with VitalsApp.
- Continue our partnership with Measures for Justice – Developing a Data Transparency Portal. The goals are: (1) Collect and merge District Attorney and jail data to understand the county resources used by individuals in the criminal justice system; (2) Calculate the cost of spending a day in jail; and (3) Create a working model that will allow the Yolo County District Attorney and the public to understand the impact of diverting certain cases on jail costs and work with Measures for Justice to integrate that model into the Community Transparency Portal. This will be an interactive dashboard that will allow the public to view multiple areas of work in the DA's office and the public will be able to look at race in relationship to arrests, cases filed, etc. For more information, see, <https://measuresforjustice.org/> Youtube video: <https://bit.ly/30avNov> ABA Journal article: <https://bit.ly/30aJR1A>
- Continue our partnership with the Bay Area non-profit 'For the People' in identifying suitable state prison inmates sentenced out of Yolo County who are serving unnecessary or excessive sentences. See goal from 2019-2020. Thus far two inmates have had their sentences reduced or completed.
- Bringing implicit bias training to Yolo County. During the weeks of June 8 and June 15, the DA's officer coordinated conversations between the County HR and Woodland PD with the facilitator Yolo DA uses for its implicit bias trainings. The West Sacramento Police Department will also be scheduling implicit bias training after Yolo DA connected them to the same facilitator.
- Continuing our partnership with the Glide Church in the Tenderloin district of San Francisco to send first responders and prosecutors to a 3-day immersion program to build better empathy for those who work with the homeless. <https://yoloda.org/progressive-programs/glide-exploring-the-service-paradigm/> This '21st Century Leadership Training' is an immersion experience for public safety and civil leaders who are addressing issues of homelessness, addiction, mental illness, and poverty and despair in their communities. On September 14, 2019 the LA Times printed an article written by LA Times Columnist Nita Lelyveld who attended the Glide program earlier that month. <https://www.latimes.com/california/story/2019-09-13/in-san-francisco-a-homeless-immersion-course-aims-to-build-empathy-in-law-enforcement>

Current Year Goals & Strategies

- Continuing to add content to our DA Spanish website (this is not simply a ‘google translation”). <https://yoloda.org/yolo-county-district-attorneys-office-launches-new-spanish-language-services/>
- ‘Blind Charging” partnership with Stanford University- Yolo DA is partnering with Stanford University on a new ‘Blind Charging” program. Only one other District Attorney’s office in CA (San Francisco) has such a program. Expert programmers at Stanford are working on writing computer code so that identifying information of suspects (e.g., name, race, etc.) is scrubbed from police reports so that Deputy DAs who are reviewing the reports for a charging decision will not see this information which could potentially impact charging decisions. We plan to measure the results of this new program.
- Continue the partnership with the Yolo DA Multi-Cultural Community Council (MCCC) (<https://yoloda.org/progressive-programs/multi-cultural-community-council/>). Recently, the MCCC issued a statement condemning systemic racism, bigotry, and privilege that led to the deaths of Ahmaud Arbery, Breonna Taylor, and George Floyd in rapid succession. <https://yolomccc.org/wp-content/uploads/2020/06/MCCC-Message-to-the-Community-06.04.20.pdf>

Goal 3: Continue to use Cutting Edge Investigation Techniques



Strategies for 2020-21

- Continue to use Genealogical DNA testing – Cold Cases.
 - Continue to investigate the 30+ cold cases for DNA



Program Summary

Criminal Prosecution



Ensure that offenders are held accountable for violations of felony and misdemeanor crimes within Yolo County.

The program provides services towards the prosecution of felony and misdemeanor crimes committed in Yolo County by adults and juveniles.

Elder Abuse



Ensure offenders are held accountable for the physical and financial abuse of senior citizens and increase senior citizen awareness of ways to protect themselves from becoming victims of fraud.

The program investigates and prosecutes financial and physical abuse of senior citizens, and provides training and awareness to teach the elderly ways to protect themselves from becoming victims of fraud scams. One full-time attorney and one partial Enforcement Officer are funded by the General Fund for Elder Abuse prosecution and to conduct community-wide fraud prevention.

Witness Protection



Ensure the safety of potential witnesses in criminal prosecutions.

The program protects the identity of potential witnesses who may fear retaliation from the defendant or the defendant's associates.

Public Safety Realignment (AB 109)



Ensure accountability and reduce the recidivism of offenders in the restorative justice diversion programs of Neighborhood Court, Mental Health, and Post Release Community Supervision.

The program was instituted by state law to reduce State prison overcrowding, cost, and recidivism. Certain State prison inmates are returned to the county to finish serving time in the county jail or placed into an electronic-monitoring supervision program. The State distributed a formulated fiscal allocation to each county to assist in offsetting associated costs.

Consumer Fraud



Ensure offenders are held accountable, in both criminal and civil courts, for using unfair business practices to defraud consumers.

The program protects consumers from illegal, fraudulent, deceptive business practices, including advertising.

Environmental Protection



Ensure offenders are held accountable for practices that would damage and endanger the health and safety of Yolo County residents and the county's natural resources.

The program prosecutes those who would damage and endanger the citizens and the environment of Yolo County. Ensures Yolo County residents' health and safety are protected, and the integrity of the county's natural resources are maintained now and into the future.

Child Abduction



Enforce compliance of child custody/visitation orders and assist in locating/returning children maliciously taken, detained, or concealed in violation of court orders through any appropriate civil and criminal proceedings.

This unit performs all actions necessary to locate and return children, by use of any appropriate civil or criminal proceeding, and to obtain compliance with court orders relating to child custody or visitation. A critical function of the unit is to locate missing or concealed offenders and children. The Child Abduction Unit provides training on child abduction and enforcement of child custody and visitation orders for local law enforcement.

Neighborhood Court



Reduce recidivism among offenders in the program and ensure victim and community restoration.

The program, which is funded with county general funds and an annual grant, supports an adult criminal diversion program based on restorative justice that addresses criminal violations that impact the quality of life in the community. Restorative justice is accomplished in Neighborhood Court by involving the victim, the offender, and community members.

Office Traffic Safety (OTS) DUI



Ensure that DUI and DUID offenders are held accountable and deter DUI/DUID activity in Yolo County.

Grant funding that affords the department greater presence to deter DUI activity through ‘on-scene’ investigation and prosecution as well as ‘vertical

prosecution’ of the offense. If appropriate, the attorney may provide the individual an opportunity to enter into a DA-sponsored diversion program.

Yolo Narcotic Enforcement Team (YONET)



Eliminate illegal narcotics from the community and hold offenders accountable for violations of narcotics trafficking laws involving mid- to upper-level narcotics traffickers.

YONET is a collaborative effort of the Yolo County District Attorney, Sheriff-Coroner, and Probation departments; the police departments of Davis, UC Davis, West Sacramento, Winters, and Woodland; and the California Highway Patrol. Their host agencies budget the costs of their contributing agents. YONET receives additional operational support from the County Special Weapons and Tactics (SWAT) team, the National Guard, the Department of Justice and various specialized street teams from the local agencies to provide air support and personnel during entries, service of search warrants and interdiction operations. Narcotic agent training is mandatory and is provided by various sources including but not limited to the California Narcotic Officers Association, the Department of Justice and Robert Presley’s Institute of Criminal Investigation.

Insurance Fraud Unit



Increase insurance fraud awareness and deter insurance fraud.

The program is funded by grants from Automobile Insurance Fraud, Worker’s Compensation Fraud, and Life Insurance & Annuities Fraud. The areas of specialized investigation and prosecution are Worker’s Compensation Insurance Fraud, Automobile Insurance Fraud, and Life Insurance and Annuities Fraud. The various grants currently fund two full-time investigators, one full-time attorney, and one half-time Enforcement Officer. The YoU RAT (Yolo Unlicensed Response



Apprehension Team) program, designed to identify unlicensed and uninsured construction employers, has netted over 250 arrests.

children suspected of being sexually abused. MDIC services are provided in both English and Spanish.

Victim Services Unit



Support victims of crime by allowing their voices to be heard, increasing compensation/supports, and increasing wellness as well as increasing offender knowledge of victim impact.

It is the goal of the Victim Services Program to serve crime victims with comprehensive services and to lead victims through the criminal justice process with as little trauma as possible. Staff refers victims to appropriate service agencies to facilitate recovery from adverse effects occurring as a result of the crime. Penal Code Section 13835 and Proposition 9 (as of November 2008) set forth the mandated services for victim services programs.

Staff includes a program manager, three victim advocates/assistants, a senior social worker, a legal secretary, three extra-help program assistants, and three interns. Advocate services include court accompaniment, assistance with completing State Victim of Crime applications for mental health and medical expenses, assistance submitting victim-impact statements to the court at the time of defendant's sentencing, and follow up counseling as needed.

Multi-Disciplinary Interview Center (MDIC)



Ensure a coordinated multi-agency response to support child abuse victims and reduce system-inflicted trauma.

The MDIC coordinates and facilitates a multi-agency response to child sexual abuse. It provides forensic and child welfare interviews, sexual assault evidentiary exams, investigative assistance, clinical mental health services, advocacy, assistance with victims of crime applications, outreach, and support services to all

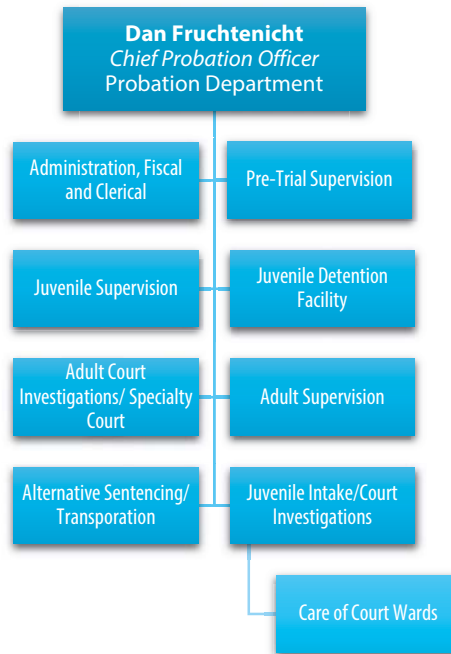
Probation



Dan Fruchtenicht
Chief Probation Officer

OUR MISSION

*To provide public safety
and foster behavioral
change*



Major Services

Probation Department responsibilities include: supervision, case management and correctional intervention with delinquent youth and their families, as well as the adult community corrections population (pretrial, probation, post-release community supervision and mandatory supervision); monitoring of youth who are placed in out-of-home settings; operating the Juvenile Detention Facility; completion of pre-trial and pre-sentence assessments, investigations and recommendations to assist with judicial decision-making; investigation and assessment of all juvenile referrals and preparation of juvenile dispositional reports and recommendations; and providing alternatives to custody such as alternative work programs for adult and youthful offenders.

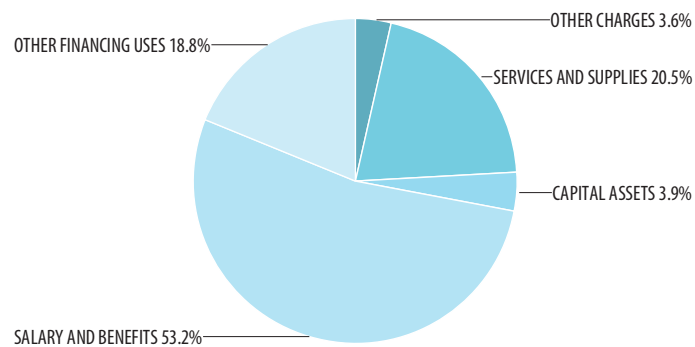
Summary of Budget by Program

Program	Expenditures	Revenue	Use of Fund	
			Balance	Net County Cost
Administration	264,877	210,600	54,277	0
Adult	5,949,770	4,879,779	299,538	770,453
Community Corrections	5,133,067	4,303,646	829,421	0
Juvenile	13,962,376	11,668,574	1,034,903	1,258,899
Total	25,310,090	21,062,599	2,218,139	2,029,352

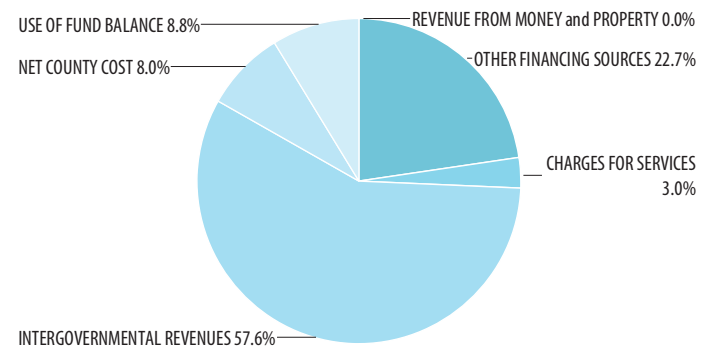
Summary of Budget by Category

	FY 2017 / 2018 Actuals	FY 2018 / 2019 Actuals	FY 2019 / 2020 Adopted	FY 2020 / 2021 Recommended	FY 2020 / 2021 Adopted
REVENUE					
FINES, FORFEITURES, AND PENALTIES	18,146	13,080	0	0	0
REVENUE FROM MONEY & PROPERTY	44,911	96,179	8,000	4,000	4,000
INTERGOVERNMENTAL REVENUES	15,958,786	18,116,476	21,312,638	14,377,662	14,568,828
CHARGES FOR SERVICES	933,992	1,006,599	903,179	1,051,886	753,668
MISCELLANEOUS REVENUES	951	2,172	0	0	0
OTHER FINANCING SOURCES	939,326	2,476,690	4,995,748	5,669,462	5,736,103
TOTAL REVENUE	17,896,112	21,711,196	27,219,565	21,103,010	21,062,599
APPROPRIATIONS					
SALARY AND BENEFITS	14,013,553	15,140,891	19,093,914	14,282,081	13,472,401
SERVICES AND SUPPLIES	3,736,913	3,711,456	5,510,240	4,449,827	5,195,524
OTHER CHARGES	790,141	834,086	1,290,346	896,577	901,577
CAPITAL ASSETS	176,120	48,869	173,521	0	984,086
OTHER FINANCING USES	0	1,358,055	4,431,587	4,747,061	4,756,502
TOTAL APPROPRIATIONS	18,716,727	21,093,358	30,499,609	24,375,546	25,310,090
USE OF FUND BALANCE	(617,744)	(1,432,379)	989,347	1,622,487	2,218,139
NET COUNTY COST	1,438,359	814,541	2,290,696	1,650,049	2,029,352
FUNDED STAFFING	124	122	145	102	102

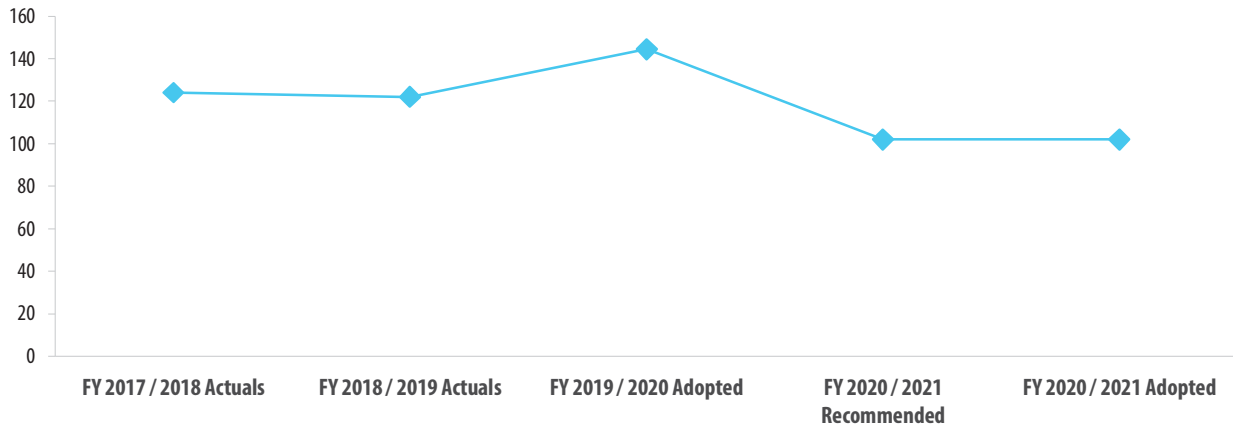
Expenditures



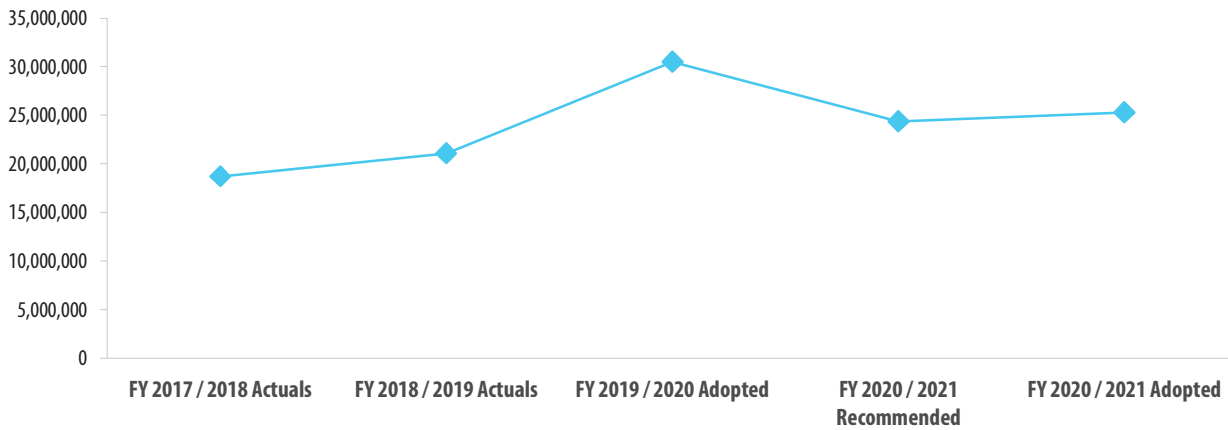
Revenues



Four Year Staffing Trend



Four Year Expenditures Trend



Significant Budget Changes

The Adopted Budget for Probation includes an increase in General Fund for Adult Services due to anticipated revenue reduction from the Community Correction Partnership.



Prior Year Goals, Strategies & Accomplishments

Goal 1: Continue to expand treatment service options both in- and out-of-custody for all supervised populations.



Strategies for 2019-20

- Initiate Summer Program for youth within Yolo County Construction Program (YCCP). (Juvenile)
- AB 372 Pilot Project – Evidence-Based Practices Review. (Adult)
- Apply for grants with County and community-based organizations (CBOs) for treatment/service expansion projects: Department of State Hospitals Mental Health Diversion Grant (Adult); Board of State and Community Corrections Adult Reentry Grant (Adult); Board of State and Community Corrections Juvenile Reinvestment Grant (Juvenile); and California Health Facilities Financing Authority Community Services Infrastructure Grant (Adult)

Accomplishments/Status

- Successful YCCP Summer Program initiated with 10 participants.
- Initiated implementation of AB 372 Pilot Project by evaluating Batterer's Intervention Programs currently provided and by training providers in related evidence-based practices.
- In partnership with other County departments and/or CBOs, awarded over \$3 million in funding to expand treatment/services from the following: Board of State and Community Corrections Adult Reentry Grant (Adult) - \$1.1 million; Board of State and Community Corrections Juvenile Reinvestment Grant (Juvenile) - \$630,001; and California Health Facilities Financing Authority Community Services Infrastructure Grant (Adult) - \$1 million

Goal 2: Complete revisions to Sanctions & Incentives Matrix for Field Operations.



Strategies for 2019-20

- Technical Assistance support of revisions to the Department's Sanctions & Incentives Matrix from the Federal Bureau of Justice Assistance Swift, Certain & Fair Resource Center. (Adult)

Accomplishments/Status

- Completed update of the Sanctions & Incentive Matrix for Field Operations.

Prior Year Goals, Strategies & Accomplishments

Goal 3: Update and merge departmental Policies & Procedures Manuals.



Strategies for 2019-20

- Dedicated retired annuitant, as part of an assigned team working to finalize drafts of the Department Policies & Procedures Manuals within Juvenile Detention Facility and Probation Operations, to include critical updates provided by Lexipol Law Enforcement Policies and Training Services.

Accomplishments/Status

- Updated Probation Services and Juvenile Detention Facility Policies & Procedures Manual and placed it on the public-facing website.

Goal 4: Expand Employee Engagement Initiatives established through YES Team Outreach Planning, including internal communication and workforce satisfaction goals.



Strategies for 2019-20

Department Employee Engagement Team establishing the following subcommittees in 2019-20:

- Exercise and Health Committee: focused on creating healthy options for employees to include workout groups, weekend activities and future talks on health awareness.
- Social Media Committee: focused on bringing Yolo County Probation into the modern media environment as it relates to social media (website updates, Facebook page, etc.).
- Parties and Events Committee: focused on creating opportunities to bring the department together through BBQs, birthday celebrations, welcoming new staff and ‘thinking outside the box’ to bring fun to the workday.
- Community Service Committee: focused on outreach and community service (annual events include park clean ups, the Special Olympics Torch Run and information sessions for the public to ask questions and learn what Probation provides).
- Employee Appreciation Committee: focused on employees and ways to recognize them for all the hard work and dedication they provide each day to the department and the community.



Prior Year Goals, Strategies & Accomplishments

Accomplishments/Status

- Progress was made by all of the departmental Employee Engagement Committees. Of note was: a bi-weekly, employee-led exercise program was initiated; the website was updated and contributions were made to the County's Facebook feed; there was an increase in employee celebrations, including a special welcome to the Historic Courthouse; public information sessions were conducted in the community; and department COVID-19 Champions were recognized.

Goal 5: Finalize updates to the Probation Division On-Boarding process for new hires.



Strategies for 2019-20

- Finalize updates and expansion of department-wide New Officer On-Board and Training Protocols.

Accomplishments/Status

- Progress was made in updating the on-boarding plan to reflect the County's initiative to move toward coaching sessions, identifying core competencies and learning objectives, and defining essential and non-essential trainings for department staff.

Goal 6: Smooth operational transition into Historic Courthouse for both clients and staff by Winter 2019.



Strategies for 2019-20

- Regular department meeting to provide recommendations on improvements while planning for the transition of operations to the Historic Courthouse once renovations are completed.

Accomplishments/Status

- A grand opening of the Historic Courthouse was held in December.
- Staff started moving into the newly refurbished facility in January and smoothly transitioned the operation to the Historic Courthouse by February.

Current Year Goals & Strategies

Goal 1: Strengthen case management.



Strategies for 2020-21

- Research, evaluate and choose a juvenile and adult supervision model.
- Prepare for Division of Juvenile Justice (DJJ) youth population to shift from the State to the County level.
- Prepare for SB10 bail reform should the ballot measure pass in upcoming election.

Goal 2: Evaluate options and make recommendations for future uses of the Juvenile Detention Facility (JDF).



Strategies for 2020-21

- Identify pro-social activities that utilize the JDF gym in an effort to prevent entry into the criminal justice system.
- With input from the Board of Supervisors, partners and stakeholders, complete an Environmental Scan, Needs Assessment and Gaps Analysis concerning the JDF.
- Present recommended options to the Board of Supervisors of futures uses of the JDF.
- Initiate further analysis of selected options.

Goal 3: Quality Assurance/Continuous Quality Improvement.



Strategies for 2020-21

- Dedicate staff to implement a Quality Assurance/Continuous Quality Improvement program.
- Train all officers on Motivational Interviewing and other best practices.

Current Year Goals & Strategies

Goal 4: Strengthen Department Workforce



Strategies for 2020-21

- Evolve on-boarding program for Probation Officers.

Goal 5: Plan for grants due to expire.



Strategies for 2020-21

- Identify other funding or options to continue programs and services supported by the following expiring grants:
 - Local Innovation Subaccount Grant (funds mentoring/life skills work with juveniles)
 - Swift, Certain & Fair Grant (funds supervision strategies)
 - Prop 47 (funds Steps 2 Success program)

Goal 6: Complete Department Strategic Plan.



Strategies for 2020-21

- Refine department Mission, Vision and Values statements and set priorities.
- Conduct an Environmental Scan and SWOT Analysis with input from staff, partners and stakeholders.
- Develop long-term goals and related performance measures.

Current Year Goals & Strategies

Goal 7: Further expand community engagement efforts.



Strategies for 2020-21

- Determine types of collaborative community-oriented law enforcement solutions and programs based on best practices that will increase citizen engagement.
- Implement the Community Corrections Partnership's community engagement strategies.

Program Summary

Adult Court Investigations



Restore victims of crime and accurately assess the risk to community safety.

Prepare investigative reports and provide recommendations to the Court regarding felony matters as mandated by law.

Contact victims of crime to ensure their statement and restitution request is factored into sentencing.

Complete risk assessments on offenders to assess the likelihood of recidivism.

Conduct stepparent adoptions investigation and provide the necessary response to the court.

Adult Supervision



Increase community safety and improve client stability.

Supervise more than 2,000 adults in the community, including felons and misdemeanants.

Complete risk assessments to help guide decision-making about appropriate supervision levels.

Complete needs assessments to accurately connect offenders with appropriate treatment and community resources to increase their stability and reduce the risk of re-offense.

Mental Health Court



Improve the stability of community members with severe mental illness and improve their independence.

Assign a Probation Officer to the Court to assist in the Mental Health Court.

Supervise up to 15 severely mentally ill offenders with a treatment-oriented model.

Participate in the Mental Health Court collaborative team.

Encourage independence and compliance with medical and psychiatric treatment plans.

Addiction Intervention Court



Improve behavior and increase the stability/sobriety for each client.

Assign a Probation Officer to assist in Addiction Intervention Court.

Supervise up to 15 offenders whose primary criminogenic factor is tied to addiction.

Participate in the Addiction Intervention Court team. Connect clients with treatment and residential care resources.

Encourage sobriety through a case plan established with the Addiction Intervention Court team.

Alternative Sentencing Work Transportation



Increase community landscape beautification and reduce jail incarceration.

- Provide alternatives to incarceration for adult offenders.
- Reserve bed space at the County Jail for more serious offenders.
- Allow offenders to give back to the community by providing community work services.
- Collect adult offender participation fees and garner revenue from State, city, and county agencies that utilize the work crews.
- Monitor offender participation in court-ordered community service programs.

Pre-Trial Supervision



Reduce pre-disposition offenses and reduce failures to appear in court.

- Provide alternatives to incarceration for clients pending criminal justice disposition.
- Supervise clients pending trial or disposition. Connect clients to services in the community and assist in creating stability.
- Utilize GPS and electronic alcohol monitoring to provide an alternative to bail for release from custody.
- Provide resources and reminders to assist clients in appearing for Court.

Juvenile Detention Facility



Increase youth well-being, increase youth stability, and increase community safety.

- Operate Board of State and Community Corrections-approved facility with capacity for 55 youth.
- Provide on-site services including education, medical and psychiatric services, mental health screening, assessment and counseling services; as well as evidence-based programs designed to promote social literacy, including, general education diploma readiness, literacy, cognitive self-change, and social skills training.
- Facilitate community volunteer program that provides mentorship, prosocial programming, and additional services.

Juvenile Intake



Increase community safety and accurately assess the risk to the community.

- Screen all in-custody and out-of-custody referrals from law enforcement pursuant to the Welfare & Institutions Code.
- Assess youth using a validated risk assessment tool, mental health screening tool, and detention risk assessment tool to determine custody status, appropriate referrals to services, and referral to the District Attorney.
- Utilize alternatives to incarceration (contract release, electronic monitoring, and GPS) whenever possible during the Court process pre-adjudication phase.

Juvenile Court Investigations



Accurately assess risk, improve the stability of youth and provide recommendations to the Court for case disposition.

Assess all youth who are referred to juvenile court, utilizing the Ohio Youth Assessment System to identify criminogenic needs that must be targeted to reduce their likelihood to re-offend.

Contact family, supports, and victims of crime for input and insight into youth behavior.

Generate a case plan, which helps to drive the recommendations to the Juvenile Court for appropriate terms and conditions of probation and targeted treatment interventions.

Incorporate all processes into legislatively-mandated social studies and dispositional reports under the Continuum of Care Reform, which seeks to ensure that all children live as members of committed, nurturing, and permanent families.

Juvenile Supervision



Increase community safety and increase the stability of criminal justice-involved youth.

Engage youth and families in behavior change programs designed to reduce the likelihood that they will re-offend.

Supervise reduced juvenile caseloads to focus and provide higher intensive case management.

Work directly with families to prepare them to participate in and benefit from rehabilitative programming.

Utilize alternatives to incarceration supervision (electronic monitoring, GPS) when appropriate at the post-disposition phase of the Court process.

Provide an onsite school resource probation officer to a local community school.

Care of the Court Wards



Increase the stability and the independence of court wards.

Coordinate the services and treatment needs of youth who become wards of the Juvenile Court and who are placed in the SB 163 Wraparound Program or out-of-home into a relative placement, foster home, residential group home, or AB12 Non-Minor Dependent program.

Locate placement for wards of the Court in out-of-home placement settings.

Monitor progress and work to safely transition youth to his/her home or another permanent place.

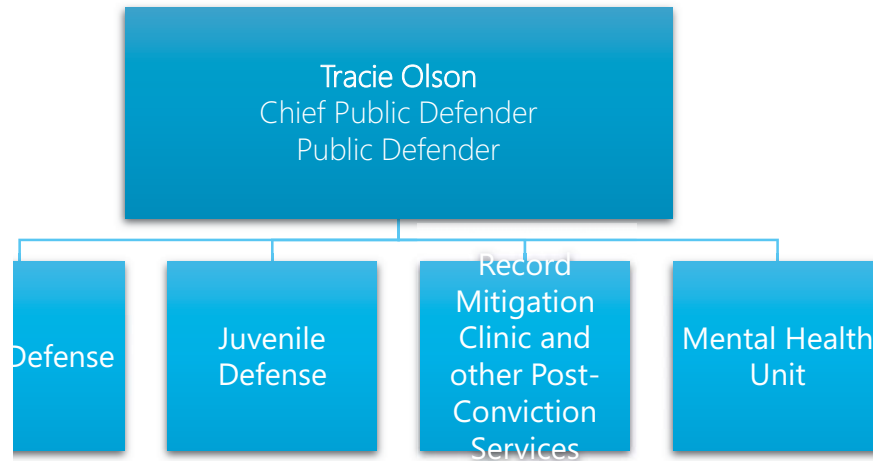
Provide education and practical job skills for youth in the YCCP Program with the assistance of the Yolo County Office of Education, vocational training resources, and counseling services.

Coordinate reentry of DJJ committed youth back to Yolo communities.

Public Defender



Tracie Olson
Public Defender



OUR MISSION

The mission of the Public Defender's Office is to provide quality legal representation through zealous advocacy that protects the liberty and constitutional rights of indigent persons and ensures a fair system of justice.

We strive to be client-centered by advising holistically and assisting clients with the services necessary to address both their legal and social support needs. We believe in treating every client with compassion and respect as well as pursuing each case with commitment, professionalism and teamwork.

Major Services

The legal services provided by the Yolo County Public Defender's Office (YCPD) are mandated by the federal and state Constitutions. The right to counsel, especially where the government uses its vast powers to deprive an individual of his or her freedom, is one of those fundamental principles of liberty and justice which lie at the base of our civil and political institutions. This right to counsel, however, is meaningless if it is dependent on the financial ability of a person to hire an attorney. Therefore, the law requires the government to provide effective legal counsel to accused persons who are financially unable to hire an attorney. The YCPD provides legal and related services to adult, indigent persons accused of felony and misdemeanor criminal violations; juveniles prosecuted for alleged conduct that would be criminal if they were adults; individuals in mental health (e.g., conservatorship) cases; and other persons whose liberty interest may be affected by the government.

The YCPD provides primary services to indigent defendants. However, because the State Bar of California Rules of Professional Conduct prohibit an attorney from accepting or continuing legal representation in a matter with a conflict of interest, the YCPD is unable to represent every indigent defendant in need of legal counsel. Attorney-client conflicts of interest exist when a lawyer's duty on behalf of one client obligates the lawyer to take action prejudicial to the interests of another client. In circumstances where the office must declare a conflict of interest, a pool of criminal defense attorneys provides representation through contracts with the county. Program information for conflict indigent defense services is found in its own budget section.



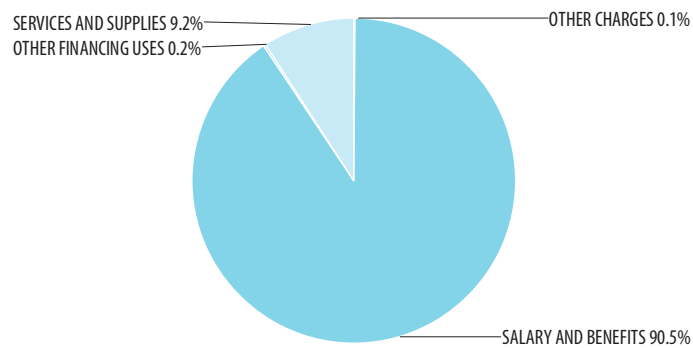
Summary of Budget by Program

Program	Expenditures	Revenue	Use of Fund Balance	Net County Cost
Community Corrections	143,457	131,269	12,188	0
Public Defender	8,592,434	186,359	68,033	8,338,042
Total	8,735,891	317,628	80,221	8,338,042

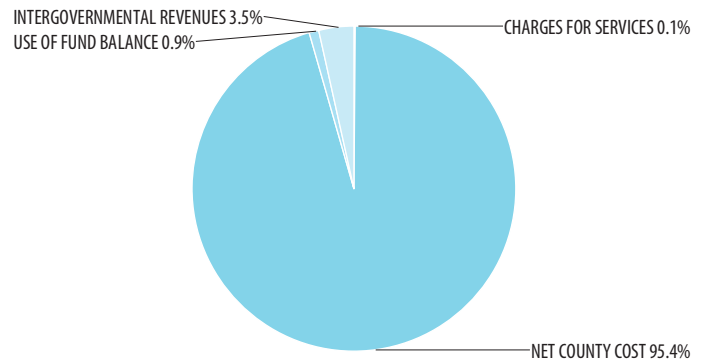
Summary of Budget by Category

	FY 2017 / 2018 Actuals	FY 2018 / 2019 Actuals	FY 2019 / 2020 Adopted	FY 2020 / 2021 Recommended	FY 2020 / 2021 Adopted
REVENUE					
REVENUE FROM MONEY & PROPERTY	0	67	0	0	0
INTERGOVERNMENTAL REVENUES	292,191	366,651	400,193	345,475	307,628
CHARGES FOR SERVICES	9,282	10,472	10,000	10,000	10,000
MISCELLANEOUS REVENUES	0	10,682	0	0	0
TOTAL REVENUE	301,473	387,872	410,193	355,475	317,628
APPROPRIATIONS					
SALARY AND BENEFITS	6,387,875	7,031,363	7,836,280	8,120,164	7,903,575
SERVICES AND SUPPLIES	669,899	756,877	784,141	763,774	801,566
OTHER CHARGES	2,945	3,481	8,500	10,500	10,500
CAPITAL ASSETS	44,374	51,464	0	0	0
OTHER FINANCING USES	19,598	20,250	20,250	20,250	20,250
TOTAL APPROPRIATIONS	7,124,691	7,863,436	8,649,170	8,914,688	8,735,891
USE OF FUND BALANCE	(78,674)	104,215	182,356	202,309	80,221
NET COUNTY COST	6,901,892	7,371,348	8,056,621	8,356,904	8,338,042
FUNDED STAFFING	40	40	42	41	41

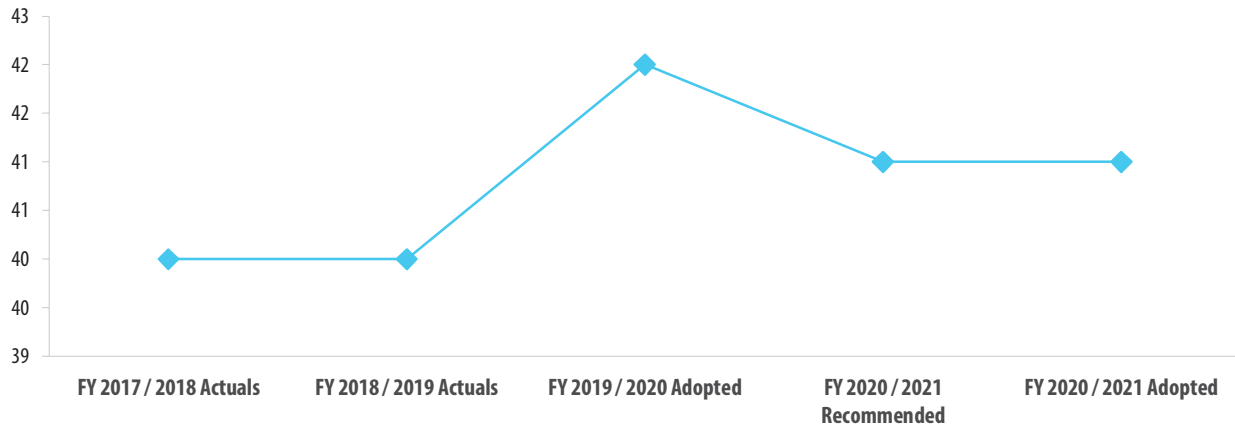
Expenditures



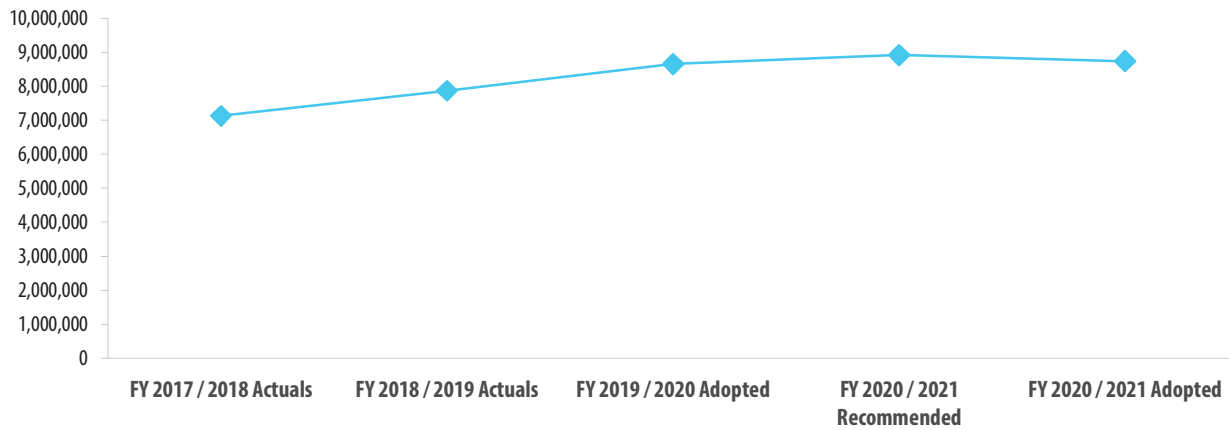
Revenues



Four Year Staffing Trend



Four Year Expenditures Trend



Significant Budget Changes

The Public Defender Adopted Budget includes a department wide pledge of Extra-Time Off (XTO) hours to contribute to departmental savings. This eliminated the need for additional general fund for Community Correction Partnership and Realignment revenue reductions.

Prior Year Goals, Strategies & Accomplishments

Goal 1: Provide quality representation through zealous advocacy that protects the liberty, constitutional rights and livelihood of vulnerable and indigent clients.



Strategies for 2019-20

- Implement an Early Representation Project, modeled after the Contra Costa Public Defender's Office's successful pilot program, to reduce failures to appear in court by those cited for misdemeanor offenses.
- Identify, apply, and receive funding to offer immigration removal defense legal services to vulnerable clients.
- Continue review and litigation of post-conviction cases, including those related to youthful offender parole consideration; SB 1437 eligibility for resentencing; and implementation of AB 1812 (Penal Code section 1170(d)), which authorizes the court to recall sentences when in the interests of justice.

Accomplishments

- Early Representation Project

When an individual is arrested for a misdemeanor violation, the first court date after arrest is known as the arraignment. At arraignment, the individual is formally informed of the charges, given the chance to settle the case if they so choose and/or are provided an attorney from the public defender's office upon request. The failure to appear rate at arraignment is high, resulting in the court issuing arrest warrants that law enforcement later must use to re-arrest individuals. With the goal of reducing failures to appear at misdemeanor arraignments, the Early Representation Project (ERP) launched in late August 2019. ERP collaborates with local law enforcement to receive citations and notices to appear for every person arrested for a misdemeanor violation. The Woodland Police Department partnered with ERP in September 2019, followed by the Davis Police Department and West Sacramento Police Department in November 2019 and April 2020, respectively.

ERP contacts defendants via phone, text message and/or letter. If able to reach the client, ERP makes sure the client is aware of the upcoming court date and has a transportation plan to attend the court date. Based on the charges, clients may be advised to take steps prior to the first court date to prepare themselves for court, including obtaining a valid driver's license or enrolling in AA or NA classes. Clients are screened for immigration status and referred to the office's immigration attorney for a consultation as needed. All clients with valid phone numbers are enrolled in an automated court reminder system, allowing clients to receive automated text message reminders for upcoming court dates.

The first six months of data from the Woodland Police Department showed that housed individuals enrolled in ERP appeared in court 66% of the time. For unhoused individuals, the

Prior Year Goals, Strategies & Accomplishments

appearance rate is less. This data lends itself to the conclusion that improving appearance rates for homeless individuals requires additional solutions. For instance, holding homeless courts modeled after Veteran's Stand Down may be a solution worth exploring.

- Immigration Removal Defense

The Board of Supervisors set aside twelve months of funding to hire an attorney to provide immigration removal defense legal services. Human Resources conducted two recruitments to fill the position, but neither resulted in an offer for employment. A partnership with the Alameda County Public Defender's Office and its Immigration Unit was then developed and through a new recruitment, potential candidates for the Yolo County position were identified. However, the COVID-19 crisis and associated economic downturn led the Department of Finance to recommend defunding this position. Hence, we have not made an offer of employment.

- Post Conviction Relief

New laws have expanded the scope of post-conviction relief available to incarcerated persons. However, no state funding accompanied these laws, requiring the YCPD to shoulder the burden of implementation through the use of existing resources. New laws are impactful only to the extent they are implemented. Proper and timely implementation of post-conviction relief is even more important now, as the COVID-19 virus has the potential to impact those incarcerated in state prison at a disproportionate and more deadly rate.

Many incarcerated persons of the California Department of Corrections and Rehabilitation (CDCR) who committed their crime before the age of 26 years and are serving lengthy prison sentences are eligible for a parole suitability hearing at their 15th, 20th or 25th year of incarceration. Scientific evidence proves that the parts of adolescent brains that control impulse, appreciation of consequences, and other executive functions are undeveloped until well after adolescence. Furthermore, the younger a person is, the more susceptible they are to negative influences and the less able they are to control their environment. Time leads to maturity, reflection, remorse, and rehabilitation. Incarcerated persons eligible for youthful offender parole consideration may be granted parole if they can show they have been rehabilitated and gained maturity. The YCPD prepares psychosocial assessments supported by records and analysis in order to allow the Board of Parole Hearings sufficient information to make its release decisions.

SB 1437's 'Accomplice Liability for Felony Murder' law narrows the situations in which a person may be convicted of murder. Effective on January 1, 2019, SB 1437 is retroactive and incarcerated persons convicted of first- or second-degree murder under the old law may petition the court for SB 1437 resentencing if eligible. Determining whether an incarcerated person qualifies for relief is a legal determination, with the central question being whether the person could have been convicted for first- or second-degree murder had SB 1437 already been in place. There are 78 incarcerated persons in CDCR for first- and second-degree murder convictions. Of these, up to 15 are currently presumed eligible for relief and in various stages of litigation.

Penal Code section 1170(d) was modified effective January 1, 2019. Prior to the modification, a court could recall the sentence of a state prisoner only upon the recommendation of CDCR. In practice, CDCR typically limits its recall recommendations to those cases in which a sentencing error has occurred, an applicable sentencing law has changed, or an incarcerated person

Prior Year Goals, Strategies & Accomplishments

demonstrates ‘exceptional conduct’ after a number of limiting criteria are applied. After January 1, 2019, the court can also recall a sentence based upon the recommendation of a district attorney. The modification allows a district attorney’s office to apply an expanded range of criteria to incarcerated persons serving an unnecessarily long and punitive sentence which no longer serves the interest of justice. Much like the youthful offender parole process, the YCPD prepares assessments supported by records and analysis to advocate for Penal Code section 1170(d) recall recommendations.

Goal 2: Support a strong, positive work environment that provides employee development and engagement.



Strategies for 2019-20

- Continue to host employee team-building events.
- Integrate the quarterly performance evaluation model’s forms and procedures with an e-solution. Provide other departments the option of adopting this performance evaluation model.
- Update policies and procedures manual to reflect current operating practices and set employee expectations.
- Realign support staff duties to improve efficiency and encourage continued employee development.

Accomplishments

The office hosts virtual workplace well-being sessions facilitated by two wellness experts. The first session was entitled ‘Covid-19: Coping with Crisis’ and was designed to assist employees with processing personal and professional issues caused by the pandemic. Subsequent sessions have built on this theme and support employees to build resilience during this unfolding and unprecedented pandemic emergency.

The YCPD continues to utilize a performance evaluation model which uses quarterly check-ins and coaching conversations using an in-house system of forms and scheduling. Once the county selects its preferred e-solution program, we will move the process to that format.

The YCPD is on track to have the updated Policies and Procedures Manual completed by the early part of next fiscal year.

E-discovery for paper documents was implemented in March 2019. Having digital discovery in place has assisted the office in persevering with its critical operations in the midst of the COVID-19 virus crisis. Further, because digital discovery has streamlined certain processes, the duties of support staff have been realigned to improve customer service and increase much-needed support to attorneys.



Prior Year Goals, Strategies & Accomplishments

Goal 3: Continue the enhancement of the Public Defender Records Management System (PDRms) and advance other innovative projects.



Strategies for 2019-20

- Public Defender records management system (PDRms) upgrade is slated for testing in summer 2019. Full implementation is expected in 2019-2020.
- Develop process to electronically transmit personal data directly from clients to the Department of Finance for evaluation of the ability-to-pay county fees.
- Collaborate with Probation Department to ensure an ability-to-pay analysis is performed for every defendant.
- Implement e-discovery for audio/visual discovery. This second phase of e-discovery will require a digital storage solution for large quantities of data.

Accomplishments

The old public defender case management system was primarily targeted toward an outdated business practice that no longer works after the move to digital (paperless) files. This new business model allows for more detailed data to be entered into the case management system and requires input to be done quickly while appearing in court. With the availability of a more modern and feature rich background to build upon, a complete overhaul of the system commenced. The new case management system will lead to better data collection capabilities and will enhance the user experience. In the coming year, the goals will be managing the smooth launch of the new system and then adding additional user enhancements as attorneys become more familiar with the system and recognize opportunities for upgrades. The second phase of e-discovery, which will address the digital transmission of audio/video discovery, will be implemented once the other relevant parties are ready to proceed. Yolo County IT programmer, Ronan McNamara, has been embedded within the public defender's office several days a week and has been instrumental in creating the system upgrade.

In order to streamline the county fee waiver process and to ensure that the courts are appropriately considering the financial situation of defendants in light of recent case law, we collaborated with Probation to develop a process that allows the courts to use the same assessment process that the county Department of Financial Services (DFS) requires for fee waiver assessment. This will enable defendants to complete the required paperwork one time, ensure that the assessment is uniform and available at any point in the process, and that defendants entitled to reduced fines or fees are awarded those reductions or waivers. A uniform format and process for collecting the information and presenting it to the court is in place. We are working with DFS and Probation to implement the last stage of the process so that every defendant's assessment is received by DFS.

Prior Year Goals, Strategies & Accomplishments

The YCPD has the equipment necessary to implement e-discovery for audio/visual materials, including server space capable of storing large quantities of data. Implementation is delayed until IT resources are available to complete the project.

Goal 4: Collaborate with other stakeholders and community partners to establish client-centered policies and procedures that enable clients to access services necessary for their well-being and growth.



Strategies for 2019-20

- Continue to explore options to expand specialty court and diversion opportunities for clients, to include Mental Health Court and Addiction Intervention Court.
- Continue to work with grant writing team to apply for grants that will augment services to vulnerable clients.
- Assist in the implementation of grants, if awarded, to include the Youthful Reinvestment and Department of State Hospitals diversion grants.
- Continue membership in Medication Assisted Treatment (MAT) cohort to explore augmenting local MAT services.
- Continue membership in AB 372 workgroup that is developing more effective approaches to treating domestic violence; assist in the implementation of selected protocol.

Accomplishments

The Federal Bureau of Justice Assistance awarded the county the Justice and Mental Health Collaboration grant to expand Mental Health Court for the next three years. The grant proposal was prepared through a collaborative effort by the criminal justice grant writing team (of which the YCPD is a member) and existing Mental Health Court staff. The Community Corrections Partnership matched the grant funds with an additional \$200,000 to help fund the full costs of the expansion. This will allow the capacity of Mental Health Court to double from 15 to 30 participants, while still affording participants the same level of essential support and treatment that leads to better outcomes. The YCPD will staff the expanded specialty court without additional resources.

The YCPD remains an active member of the grant writing team. In the last year, the county was awarded all three grants in which the YCPD provided a co-lead role (i.e., Medication Assisted Treatment Cohort, Youthful Reinvestment grant, Department of State Hospitals grant).

The YCPD serves on the steering committee of the Youthful Reinvestment grant program which launched RESTORE (Redefining Engagement with Services and Treatment Offering Restorative Experience). The goal of RESTORE is to improve the overall wellbeing and outcomes of youth in Yolo County using restorative justice methods that help them understand the impact of, and take

Prior Year Goals, Strategies & Accomplishments

responsibility for repairing, the harm; seek to identify and address underlying issues; and build individual capacity. RESTORE diverts youth from the juvenile justice system by offering opportunities to participate in restorative justice conferencing and to be connected to needed services.

In partnership with other stakeholders, the YCPD is assisting in the implementation the Pre-Trial Felony Mental Health Diversion Program grant awarded by the Department of State Hospitals. This grant seeks to safely treat in the community individuals deemed mentally incompetent to stand trial, or at risk for the same. Many mentally ill people benefit from treatment in the community rather than hospitalization, improving their quality of life and individual outcomes as well as saving resources and preserving scarce state and local hospital space for the most urgent need.

Yolo County was invited, after application, to join a learning collaborative regarding ‘Expanding MAT in County Criminal Justice Settings.’ While county and community treatment providers were familiar with and utilized MAT, all relevant stakeholders did not possess the necessary understanding of how MAT fits into diversion, sentencing, and release decisions. No comprehensive framework was in place that allows access to MAT in the local jail, drug court, and throughout our criminal justice diversion programs. The learning collaborative is designed to broaden our collective knowledge of best practices and emerging medical standards of care related to MAT so that we can develop and implement effective MAT treatment services across the criminal justice system. The learning collaborative participants attended a series of trainings, participated in regular coaching calls, and developed a process to implement MAT more robustly in the jail. Participation in the learning collaborative led to a second round of grant funding, which will be used to hire a coordinator to implement the MAT protocols for the in-custody population.

AB 372 was a bill sponsored by the California State Association of Counties that sought to improve the outcomes associated with interventions that treat domestic violence. It created a pilot program that allows Yolo County and five other counties to deliver alternative and innovative evidence-based approaches that do not comply with current statutory requirements of batterer’s intervention treatment programs, but which may be more effective at addressing the criminogenic needs of batterers. New AB 372 protocols have been implemented and the pilot program has commenced.

Goal 5: Enhance community engagement.



Strategies for 2019-20

- Focus on improving community engagement activities that benefit clients, to include a second annual holistic defense services fundraiser and other community outreach activities.
- Maintain office Facebook page. Explore other media opportunities to educate the public about the work of public defense and influence client-centered policies.

Prior Year Goals, Strategies & Accomplishments

Accomplishments

Inspired by the IRS 501(c)(3) organizations associated with the Yolo County Archives and the Yolo County Library, members of the YCPD are in the process of forming an independently operated organization called Yolo Public Defender CARES (Community Assistance and Re-Entry Support).

The purpose of Yolo Public Defender CARES is to enhance the ability of the YCPD to address the unmet needs of the justice-involved population. The organization will be able to privately raise funds and apply for grants, as appropriate, and use funds-so-received to assist justice-involved individuals in addressing the underlying issues that contribute to criminal justice involvement, including homelessness, trauma, health, and behavioral health concerns.

Heeding a pandemic-related call for help from the Yolo County Health and Human Service's Agency, the YCPD is responsible for a Woodland motel as part of Project Roomkey, a statewide effort to provide motel rooms to homeless people who are vulnerable to a COVID-19 infection.

YCPD staff coordinate daily activities, including the delivery of food and other supplies to residents, and perform daily check-ins to ensure that the residents' needs are being met and to provide a friendly conversation during what can be a very lonely time as they shelter-in-place. On Easter, YCPD staff prepared over 50 meals of ham, sausage, macaroni and cheese, scalloped potatoes, carrots, rolls, and cookies and hand-delivered warm meals to the residents of two Project Roomkey motels.

The Yolo County Public Defender Facebook page is maintained with regular posts. Monthly analytics are reviewed, including engagements and new followers, for areas of improvement.



Current Year Goals & Strategies

Goal 1: Provide quality representation through zealous advocacy that protects the liberty, constitutional rights, and livelihood of vulnerable and indigent clients.



2020-21 Strategies

- Assess opportunities to improve the customer service experience.
- Create a Racial Justice Committee tasked with identifying and confronting racial inequity and discrimination in the criminal and juvenile legal systems and working toward racial justice: when race no longer determines an outcome.
- Evaluate Early Representation Project outcomes from each participating agency. Use data to explore additional solutions to failures to appear in court.
- Improve staffing ratios with justice system partners.

Goal 2: Support a strong, positive work environment that provides employee development and engagement.



2020-21 Strategies

- Expand and enhance internal training curriculums.
- Improve performance evaluation process.

Goal 3: Advance innovative projects that will streamline and/or automate functions.



2020-21 Strategies

- Pursue creative solutions to implement e-discovery for audio/visual discovery in light of resource limitations.
- Expand YCPD's ability to produce accurate and timely administrative reports.

Current Year Goals & Strategies

Goal 4: Collaborate with other stakeholders and community partners to establish client-centered policies and procedures that enable clients to access services necessary for their well-being and growth.



2020-21 Strategies

- Complete implementation of the Pre-Trial Felony Mental Health Diversion grant program.
- Pursue appropriate grant opportunities that benefit clients.

Goal 5: Enhance community engagement.



2020-21 Strategies

- Launch Yolo Public Defender CARES.
- Increase external communications regarding YCPD services.

Program Summary

Felony and Misdemeanor Teams



Improve case and life outcomes for clients charged with felony and misdemeanor crimes.

The **Adult Criminal Teams** are comprised of attorneys who work with investigators, social workers, an immigration attorney, and support staff to provide legal representation to indigent adults charged with criminal conduct as well as improve the quality of clients' life outcomes. The teams staff the criminal hearing courtrooms to conduct arraignments, pre-hearing conferences, preliminary hearings, law and motion hearings, settlement conferences, and jury trials for appointed felony and misdemeanor clients. They also handle post-conviction violation matters including violation of probation, post-release community supervision, mandatory supervision, and parole revocation cases.

Investigators search for and gather information that attorneys can use in defendants' cases. The immigration attorney provides clients with accurate information about the immigration consequences of charges and convictions, as required by the United State Supreme Court. Social workers provide integral support to clients in both the pre- and post-adjudication phases. Pre-adjudication social work services are performed based on case goals as set by the attorney and client, and commonly include developing diversion plans, gaining charge or case dismissals, avoiding or reducing jail or state prison sentences in favor of needs-based treatment plans, gaining clients' acceptance into residential treatment programs or specialty courts, and other mitigated case outcomes. Post-adjudication social work services are designed to help clients transition from incarceration to living successfully in the community. Activities commonly include developing jail discharge plans, short-term case management services, advocacy, referrals to community-based services, and warm hand-offs to community service providers.

Juvenile Team



Improve case and life outcomes for youth charged with criminal conduct.

The **Juvenile Team** consists of attorneys who work closely with investigators and a social worker to provide legal representation to youth accused of criminal conduct and to respond to the causes and consequences of an arrest. The team provides multi-systemic representation, including but not limited to, educational advocacy, meeting with service providers to ensure efficient and appropriate delivery of effective treatment, and collaborating with key community stakeholders to provide affordable and meaningful opportunities for youth to engage in pro-social activities.

The juvenile social worker is actively engaged with supporting high-risk youth, regularly engaging in crisis intervention, conducting risk/needs assessments, identifying barriers to success and locating appropriate services to overcome those barriers, completing comprehensive social histories, creating alternative plans to incarceration, providing ongoing case management and transitional housing assistance, and advocating for youth on a global scale. After the passage of Proposition 57, the juvenile team represents minors whom the prosecution seeks to transfer to adult court, thereby increasing the seriousness and intensity of the juvenile team's caseload. A court's decision to keep a child in juvenile court, where the focus is rehabilitation, versus transferring that child to adult court, where state prison is the reality, is often the pivotal point in the child's life that changes – forever – the trajectory of the child's future.

The team regularly participates in a variety of youth-focused committees and workgroups with the shared goal of improving youth outcomes. Examples include local and regional Commercial Exploitation of Children workgroups; Yolo Truancy Abatement Committee; Blue Ribbon Commission; Yolo Gang Reduction, Intervention & Prevention Project; and Northern CA Social Worker

meetings. Community outreach includes supporting the River City High School Mock Trial Class, educating UC Davis Law School students about the work of the juvenile team, and presenting to the Northern CA Social Workers about juvenile issues.

Mental Health Unit



Improve case and life outcomes for clients with high mental health or related needs.

The **Mental Health Unit** represents individuals in conservatorship proceedings, the majority of which begin after an allegation that the person is gravely disabled due to a mental disorder and unable to provide for his/her basic personal needs for food, clothing or shelter.

This unit additionally represents clients in sexually violent predator civil commitment proceedings, incompetent to stand trial proceedings, involuntary commitment extensions, Laura’s Law proceedings, and staffs the specialty courts, namely Mental Health Court and Addiction Intervention Court. Finally, this unit works directly with system stakeholders to advocate for appropriate community-based treatment for individuals facing criminal charges due to mental illness.

Record Mitigation Clinic (and Other Post-Conviction Services)



Clear or reduce the criminal convictions of eligible offenders.

The **Record Mitigation Clinic** provides post-conviction legal services to clear or reduce criminal convictions of eligible offenders to support successful reentry into the community. Typical motions filed include motions to set aside and dismiss convictions, seal records, obtain certificates of rehabilitation, reduce felonies to misdemeanors, and early termination of probation. Many clients also received help to address a specific and immediate barrier to reintegration into the community,

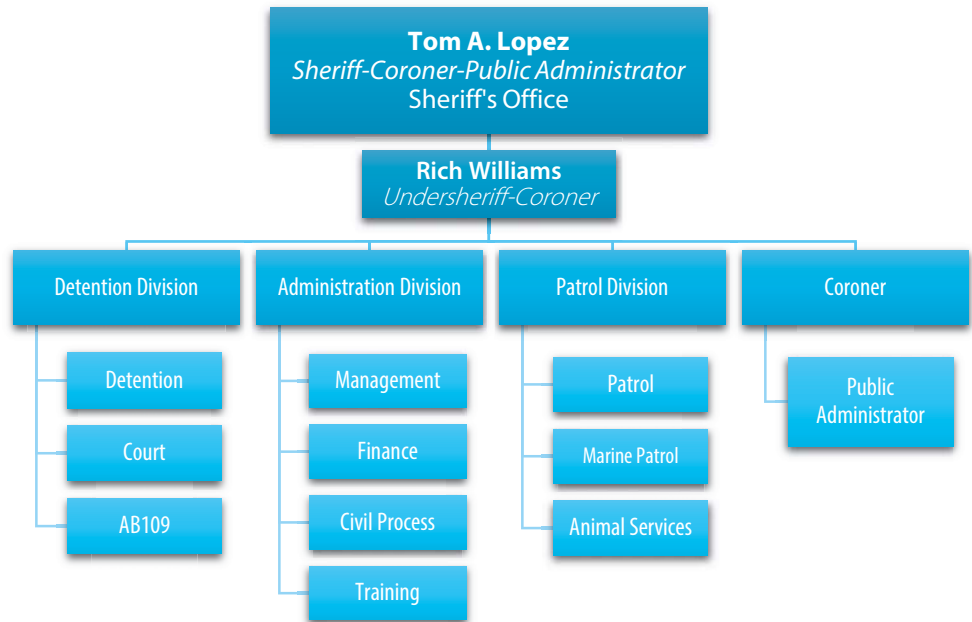
including issues related to employment or education, housing, and immigration.

Other Post-Conviction Services: Regularly, new laws are passed that seek to reduce the number of people serving unjust and overly punitive convictions and state prison sentences. For incarcerated individuals to benefit from these new laws, the YCPD must undertake their post-conviction representation. Past examples of new reform laws include the entitlement to the reduction of felony convictions to misdemeanors or the right to vacate convictions altogether under Propositions 47 (theft and drug offenses) and 64 (marijuana offenses). Most recent examples include the right to youthful offender parole consideration, SB 1437 review of cases of prisoners who were convicted of unintentional homicide to determine eligibility for resentencing, and amendments to Penal Code section 1170(d) authorizing the court to recall sentences in the interests of justice in an expanded range of cases.

Sheriff



Tom A. Lopez
Sheriff-Coroner-Public Administrator



OUR MISSION

With a commitment to professionalism, integrity, and collaboration, we strive to uphold and respect the rights of all to liberty, equality, and justice.

Major Services

The Sheriff-Coroner Office provides the following services: patrol, civil, detention, coroner, investigation, bailiff, public administrator and animal control. The Monroe Detention Center is the main jail for Yolo County.

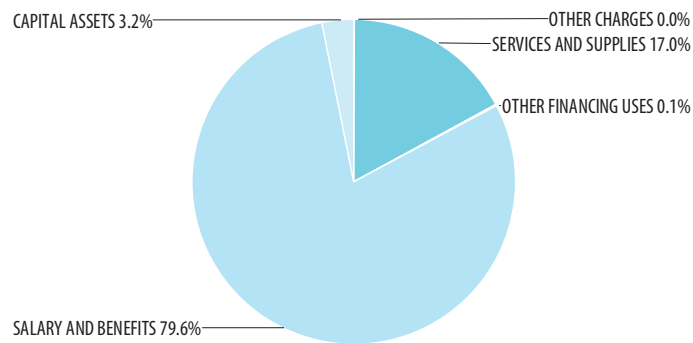
Summary of Budget by Program

Program	Expenditures	Revenue	Use of Fund Balance	Net County Cost
Administration	5,135,339	2,890,553	111,046	2,133,740
Animal Services	3,008,788	2,393,840	75,733	539,215
Community Corrections	3,489,468	2,933,994	272,407	283,067
Coroner	1,195,230	392,465	0	802,765
Court Security	3,602,905	3,425,598	(204,026)	381,333
Detention	19,996,965	8,150,158	53,142	11,793,665
Patrol	15,446,430	6,631,865	1,740,064	7,074,502
Public Administrator	282,382	10,000	0	272,382
Total	52,157,507	26,828,473	2,048,366	23,280,669

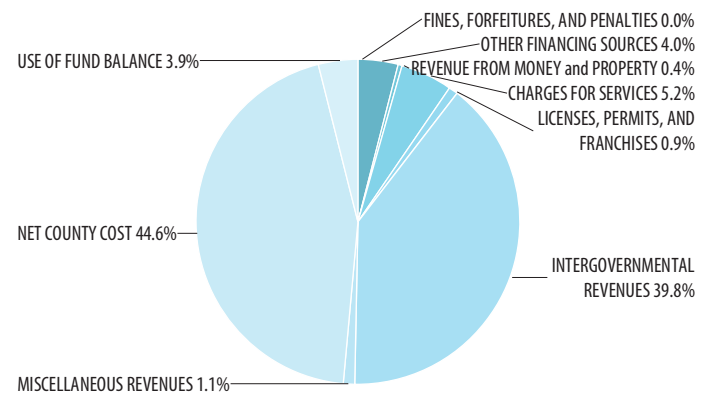
Summary of Budget by Category

	FY 2017 / 2018 Actuals	FY 2018 / 2019 Actuals	FY 2019 / 2020 Adopted	FY 2020 / 2021 Recommended	FY 2020 / 2021 Adopted
REVENUE					
LICENSES, PERMITS, AND FRANCHISES	475,087	530,133	459,278	459,546	459,546
FINES, FORFEITURES, AND PENALTIES	13,735	4,840	8,000	8,000	8,000
REVENUE FROM MONEY & PROPERTY	65,142	109,929	210,250	215,250	215,250
INTERGOVERNMENTAL REVENUES	20,350,273	21,482,708	21,682,795	21,249,115	20,775,685
CHARGES FOR SERVICES	2,575,968	2,621,661	2,398,524	2,676,138	2,700,182
MISCELLANEOUS REVENUES	343,464	257,036	521,131	592,512	592,512
OTHER FINANCING SOURCES	742,073	752,073	1,473,428	1,960,179	2,077,298
TOTAL REVENUE	24,565,742	25,758,379	26,753,406	27,160,740	26,828,473
APPROPRIATIONS					
SALARY AND BENEFITS	35,590,314	37,191,168	41,453,812	41,330,720	41,516,557
SERVICES AND SUPPLIES	5,090,169	5,239,685	6,782,509	7,676,697	8,879,700
OTHER CHARGES	15,773	41,854	15,375	20,125	20,125
CAPITAL ASSETS	290,916	1,117,600	1,714,162	1,135,227	1,668,450
OTHER FINANCING USES	(79,723)	27,120	(593,722)	72,675	72,675
TOTAL APPROPRIATIONS	40,907,449	43,617,428	49,372,135	50,235,444	52,157,507
USE OF FUND BALANCE	(137,331)	(294,672)	863,711	1,201,318	2,048,366
NET COUNTY COST	16,479,038	18,153,721	21,499,339	21,873,387	23,280,669
FUNDED STAFFING	277	275	293	277	277

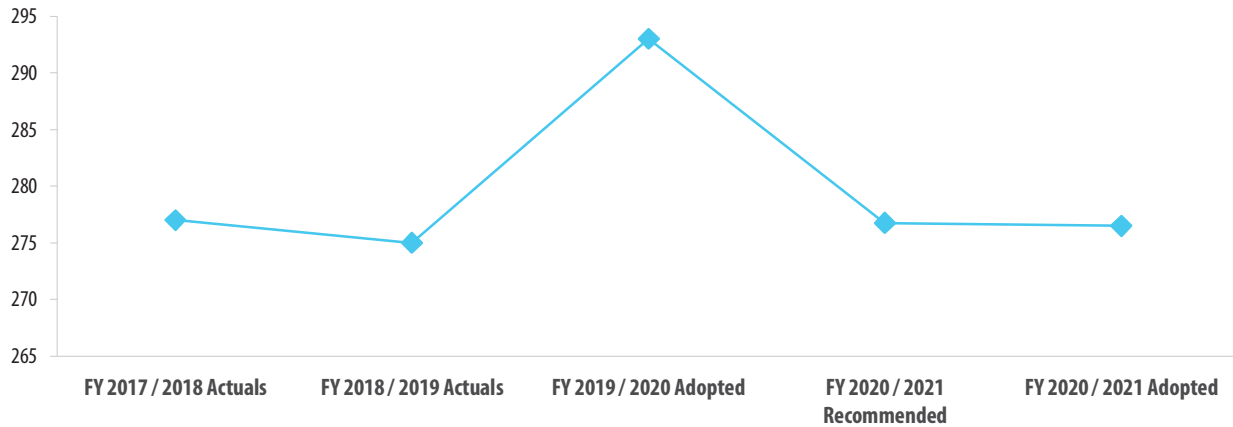
Expenditures



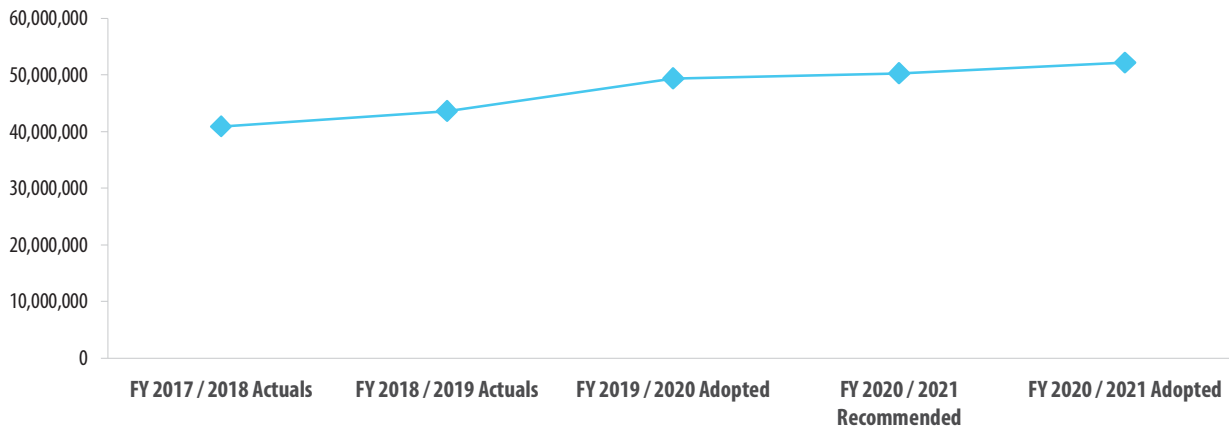
Revenues



Four Year Staffing Trend



Four Year Expenditures Trend



Significant Budget Changes

The Sheriff Adopted Budget held three additional General Fund positions vacant and funded \$865,000 in new augmentations with special revenue funds.

Prior Year Goals, Strategies & Accomplishments

Goal 1: Leverage the adoption of innovative law enforcement technology to improve operations, performance, and public safety.



Strategies for 2019-20

- Evaluate the utilization of current hardware and software systems. Research and develop recommendations to meet the agency’s advanced technology needs that are fiscally responsible.
- Upgrade the current Records Management and Jail Management Systems.
- Replace end-of-life servers with modern and efficient virtual servers.

Accomplishments

The Sheriff’s Office is continuously evaluating department needs in conjunction with emerging technological innovations. A technology strategic plan and innovation forecast is currently being created which will establish high-priority information technology needs. After careful review of business practice and software needs, the Sheriff’s Office successfully procured an upgraded Records Management and Jail Management System. Staff is currently working on building out the new systems with projected go-live dates in the spring of 2021.

A virtual server solution was purchased and installed which will allow for secure database storage and the ability to meet and expand as technology utilization grows.

Goal 2: Develop a succession plan to ensure a lasting positive legacy by establishing continuity of operations and sharing of institutional knowledge.



Strategies for 2019-20

- Create processes which will cement a culture of staff recognition and development.
- Support enhanced leadership training and cross-training throughout the Sheriff’s Office.
- Form an on-boarding process for new employees to allow for increased employee engagement.

Accomplishments

The Sheriff’s Office has created and implemented several methods to improve the culture of staff recognition including shifting the annual awards banquet format to its primary focus of honoring employees for their outstanding work and contributions. ‘Employee of the Month’ awards are now

Prior Year Goals, Strategies & Accomplishments

regularly given and an employee newsletter is sent quarterly, which highlights the hard work of staff.

The Sheriff's Office invested in the development and training of all sworn and civilian supervisors by providing a 6-month leadership course which focused on expanding individual capacity to perform in leadership roles. In addition, staff members have been selected to attend National FBI training and the Sherman Block Institute for Leadership.

A formal on-boarding process for new employees is currently in development. The Sheriff's Office has worked steadily on increasing employee engagement through various employee committees, employee surveys and soliciting employee feedback whenever possible.

Goal 3: Build a comprehensive community engagement plan which will embed community policing principles and tactics deeply within our core operations and will require ongoing assessment.



Strategies for 2019-20

- Expand the use of social media into new platforms with a broader audience reach.
- Develop a new community meeting format with regular scheduled meetings throughout rural Yolo County
- Expand the Resident Deputy Program to new rural areas where deputies will live and work in their communities.

Accomplishments

The Sheriff's Office has achieved its goal of expanding the utilization of social media in community engagement. The Sheriff's Office has significantly expanded its reach in multiple platforms by over 20% in the last year. The Sheriff's Office administers multiple accounts including specific accounts for Animal Services and the Capay Valley Resident Deputy program.

With the current social distancing requirements and limitations to gatherings, the Sheriff's Office is re-evaluating what format will work best for community meetings. The department remains committed to providing information to public members as well as meeting the community where they are to allow for the exchange of concerns, information and public safety needs.

A Capay Valley Resident Deputy was successfully implemented this last year with community enthusiasm and support. The Deputy lives and works in the Capay Valley, allowing the opportunity to personally invest in other residents and the community.

Prior Year Goals, Strategies & Accomplishments

Goal 4: Perform an agency assessment, create a strategic plan and establish performance measure to provide focus and direction on areas of improvement and continued success.



Strategies for 2019-20

- Conduct an agency audit to determine efficient use of public resources.
- Establish performance measures throughout the Sheriff's Office focusing on improving program performance.
- Evaluation of best business practices to improve efficiencies.

Accomplishments

The Sheriff's Office has made considerable progress of its goal to determine efficient use of public resources by performing several audits in the last year. This includes a cash drawer audit, a Public Administrator audit and a technology hardware/device audit. The Sheriff's Office continues to work on developing formal auditing practices and is committed to transparency.

The Sheriff's Office has worked to improve program performance through the understanding of performance measures, data collection and quality improvement. Established performance measures are still being developed and will be adopted in the future.

In the last year, the Sheriff's Office has focused on improving efficiencies department-wide. This includes multiple internal trainings on budget development, reallocation of staff for more effective oversight, reorganizing existing divisions to provide more streamlined services to employees and citizens, and fiscal processes were assessed and adjusted allowing for the first balanced budget in 5 years.

Current Year Goals & Strategies

Goal 1: Leverage the adoption of innovative law enforcement technology to improve operations, performance, and public safety.



2020-21 Strategies

- Expand our use of imperative and innovative advancements needed to bring our organization to an appropriate level of modern technology, including the implementation of body worn cameras.
- Successfully complete the installation of a new Records and Jail Management System.
- Develop a formal technology strategic plan and innovation forecast which will establish high-priority information technology needs.

Goal 2: Evaluate and improve current business practices.



2020-21 Strategies

- Assess and expand options for family and friends to visit inmates that include not only in-person visitation but also on-site and remote video visitation.
- Form a multi-agency committee, with various stakeholders and community partners, tasked with identifying inmate programming needs, researching best practices, and formulating an inmate programming plan that is evidence based and encompasses coordinated reentry planning.

Goal 3: Build a comprehensive community engagement plan which will embed community policing principles and tactics deeply within our core operations and will require ongoing assessment.



2020-21 Strategies

- Expand public trust through honest and transparent communication to reinforce legitimacy and broaden community support.

Current Year Goals & Strategies

- Extend and improve our community outreach efforts by adding an additional Resident Deputy in the northern unincorporated area of the county, a school resource officer and a dedicated community outreach coordinator.
- Develop a new format for Town Hall meetings, within social distancing limitations, that will allow for community members and the Sheriff's Office to exchange concerns, information and public safety needs.

Goal 4: Develop a succession plan to ensure a lasting positive legacy by establishing continuity of operations and sharing of institutional knowledge.



2020-21 Strategies

- Increase employee retention.
- Provide training and development opportunities for Sheriff's Office employees.
- Form an on-boarding process for new employees to allow for increased employee engagement.

Program Summary

Administration



Civil Section: Ensure timely and impartial assistance to the public with the service of process and enforcement of court orders. Training Section: Increase employee knowledge, safety, and productivity.

The **Civil Process Unit** provides process services for all civil documents and assistance in enforcement of judgment processes.

Legal Services and Professional Standards ensures that the integrity of the Sheriff's Office is maintained, coordinates all civil lawsuits, claims, risk management issues.

The **Personnel Section** coordinates all personnel-related matters and is responsible for employee evaluations as well as recruiting and screening prospective employees.

The **Planning and Research Section** researches, develops, and writes grants. The section also manages contracts and proposals, and creates policies and procedures.

The **Training Unit** ensures that all personnel receive current, realistic, and quality training and resources to enhance their work performance/professional skills, and maintain a specified level of law enforcement proficiency in compliance with State standards.

Coroner



Coroner: Determine the manner and cause of all deaths within the jurisdiction of the Coroner's Office. Public Administrator: Ensure the resolution of finances and proper burial of decedents without a will or any known relatives to act on their behalf.

Coroner personnel investigate all sudden, violent, and unusual deaths that occur in Yolo County. The primary

duty of the Coroner is to determine the cause and manner of death through on-scene investigation, the examination of evidence, interviews, medical records, toxicological analysis, forensic pathology examination, and autopsies. In addition, the Coroner's unit determines positive identification of decedents, issues certificates of death, provides notification to next-of-kin, collects and processes evidence, and secures decedent's property.

The **Public Administrator** is charged with investigating and administering the estates of persons who die without a will, or without an administrator to settle the estate, as well as to manage the cremation program.

Finance

The Finance Section maintains fiscal accountability and stability for the Sheriff's Office, including all aspects of the general fund and public safety operating budgets, other special funds, and Inmate Welfare Trust.

Detention



Detention: Ensure a safe and secure environment for inmates housed in Yolo Detention Facilities. Detention Courts: Ensure a safe and secure environment for inmates accessing the Courthouse and to provide bailiff and security services for courthouse staff and the general public.

The Monroe Detention Center is the main jail for Yolo County. It is a medium/maximum security facility rated to house prisoners of virtually every security classification. Leinberger Center is primarily a working facility designed to house sentenced inmates who work at varied city, County and State agencies to reduce their jail time. This division constitutes the largest portion of the Sheriff's workforce.

The adult detention facilities have all the basic needs of a small city to provide for the care, custody, and control of those incarcerated. In addition to meeting their basic

needs, inmates are offered special programs such as educational opportunities, work experience, certified medical care, and when qualified, the electronic home detention program. With the implementation of AB109, the division has increased the use of Home Custody and Electronic Monitoring to expand the numbers of inmates that can remain under Sheriff custody and control.

Court Security provides bailiff and security services for courthouse staff and the general public in the 16 different courtrooms. The unit conducts threat assessment investigations involving judges and court staff and provides required law enforcement services in the courthouse in support of the contracted private, perimeter security officers.

The **Superior Court** provides funding for this service as provided in State law.

Patrol Services



Patrol: Ensure the protection of people, property, and rights in our community. Animal Services: Increase the number of animals adopted in Yolo County.

Patrol Unit covers all unincorporated areas of the county, from Clarksburg to Rumsey. Units may be called out to address problems ranging from drugs and domestic violence to burglaries and homicides, as well as requests for assistance by other agencies and jurisdictions.

Marine Patrol ensures and promotes the safety of the boating public. This unit also provides countywide search and rescue services for lost, stranded, and injured victims. In addition, deputies give demonstrations and provide boat care training to the general public. The program conducts boating safety checks and investigates watercraft accidents.

Animal Services protects the public from aggressive, dangerous dogs causing injury to people and other

animals, including investigating and quarantining vicious animals.

Offers low-cost vaccinations and microchips to the public.

Provides health and welfare checks for injured, sick, abused, and neglected animals, for both stray and owned animals.

Offers safe-keeping of owned animals when owners are involved in traffic accidents or fires, or in the case of the owner’s death until next of kin is located.

Enforces laws pertaining to animal abuse, including animal fighting, hoarding, neglect, and abandonment.

Manages the rabies control program in reports of animal bites, and enforces State and County rabies and licensing laws.

Provides humane sheltering of stray and unwanted animals, as well as humane euthanasia. The program also works to increase rescues of unadoptable animals by organizations that will rehabilitate them, giving them a second chance for life.