

# Yolo County Community Corrections Partnership (CCP) and CCP Executive Committee

## MEETING AGENDA

Monday, April 12, 2021, 1:30 p.m.



### **Community Corrections Partnership (CCP)**

(\* denotes Executive Committee Member)

Chief Probation Officer: Dan Fruchtenicht\*

Presiding Judge or Designee: Shawn Landry\*

County Supervisor: Jim Provenza

District Attorney: Jeff Reisig\*

Public Defender: Tracie Olson\*

Sheriff: Tom Lopez\*

Chief of Police (Winters): John Miller\*

Head of Department of Social Service: Karen Larsen\*

Head of Department of Mental Health: Karen Larsen

Head of Department of Employment: Karen Larsen

Head of Alcohol & Substance Abuse Programs: Ian Evans

Head of County Office of Education: Garth Lewis

Community-Based Organization Representative: Marc Nigel

Individual who represents interests of victims: Laura Valdes

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NOTE: This meeting is being agendized to allow CCP Members, staff and the public to participate in the meeting via teleconference, pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#).

Teleconference options to join Zoom meeting:

Please click the link below to join the webinar:

<https://yolocounty.zoom.us/j/92852055783>

Or iPhone one-tap :

US: +14086380968,,94883226708# or +16699006833,,94883226708#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301  
715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 928 5205 5783

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make comment. The Chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes (subject to change).

#### **CCP Mission**

The mission of the Yolo County Community Corrections Partnership (CCP) is to protect the public by holding offenders accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration.

#### **CCP Goals**

**Goal 1:** Ensure a safe environment for all residents and visitors by reducing and preventing local crime and reducing recidivism

**Goal 2:** Restore victims and the community and hold offenders accountable

**Goal 3:** Build offender competency and support community reintegration

- 1) Call to Order (Fruchtenicht)
- 2) **CCP Action Item:** Consider approval of agenda (Fruchtenicht)
- 3) **CCP Action Item:** Consider approval of March 15, 2021 meeting minutes (Fruchtenicht) (Attachment A)
- 4) Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).
- 5) Member Announcements
- 6) Receive update on the RFP for Neighborhood Supports process (Will)
- 7) **CCP Action Item:** Receive CCP Budget Ad Hoc budget recommendation and consider approval of a percentage-based budget (Will)(Attachment B)
- 8) Adjournment (Fruchtenicht)

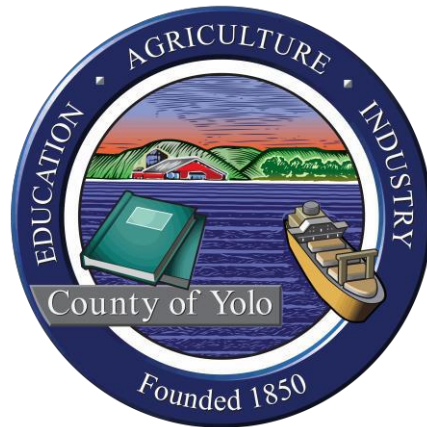
Next Meeting: July 12, 2021

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#### **Notice**

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CCP Analyst  
Yolo County Administrator's Office  
625 Court Street, Room 202  
Woodland, CA 95695



**MINUTES**  
**Community Corrections Partnership**

**Monday, March 15, 2021**

The Community Corrections Partnership met on the 15th day of March, 2021, via [teleconference](#) at 2:00 p.m. pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

**CCP Executive**

**Members Present:** Chief Probation Officer Dan Fruchtenicht, Lieutenant Matt Davis representing the Sheriff, Deputy District Attorney Jonathan Raven, Public Defender Tracie Olson, HHSA Director Karen Larsen, Winters Police Chief John Miller

**Full CCP Board**

**Members Present:** Chief Probation Officer Dan Fruchtenicht, Lieutenant Matt Davis representing the Sheriff, Deputy District Attorney Jonathan Raven, Public Defender Tracie Olson, HHSA Director Karen Larsen, Winters Police Chief John Miller, Supervisor Don Saylor, HHSA Ian Evans, Superintendent of Schools Garth Lewis (Experienced technical difficulties through meeting), COB Rep Marc Nigel

**Full CCP Board**

**Members Absent:** Laura Valdes

**Staff Present:** Phil Pogledich, Eric Will, Daniel Kim and Clerk Lupita Ramirez

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1. Call to Order (Fruchtenicht)

Roll call of the Full CCP Board was conducted by the Clerk.

2. Consider approval of agenda (Fruchtenicht)

Minute Order No. 21-07: Approved agenda as submitted.

MOVED BY: Larsen / SECONDED BY: Nigel

AYES: Davis, Evans, Fruchtenicht, Larsen, Miller, Nigel, Olson, Saylor, Vega.

NOES: None.

ABSTAIN: None.

ABSENT: Lewis, Raven, Valdes.

3. Consider approval of January 11, 2021 meeting minutes (Fruchtenicht)

Minute Order No. 21-08: Approved minutes of January 11, 2021 as submitted.

MOVED BY: Olson / SECONDED BY: Larsen

AYES: Davis, Evans, Fruchtenicht, Larsen, Miller, Nigel, Olson, Raven, Saylor, Vega.

NOES: None.

ABSTAIN: None.

ABSENT: Lewis, Valdes.

4. Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).

Lindsay Weston addressed the Board during public comment and urged the Board to consider agendizing AB 1542 pilot program proposed by Assembly Member Kevin McCarthy.

5. Member Announcements

Member Jonathan Raven mentioned it would be a good idea to agendize an item regarding the pilot program Ms. Weston mentioned during public comment as the bill has drastically changed based on a lot of feedback.

Member Don Saylor mentioned he is delighted to join the CCP Board this year, that Supervisor Proveza will remain serving as an alternate, and that he looks forward to working with everyone in shared purpose and providing insights and connections to the entire Board.

6. Receive update on the RFP for Neighborhood Supports process (Will)

Eric Will, CCP Analyst gave an update on the RFP for Neighborhood Supports process. He mentioned that the RFP was posted back in January and three submissions were received. A subcommittee was formed to discuss the RFP process and they finished up the review panel score of the RFP's, they will meet again and he anticipates bringing forward another update during the April 12<sup>th</sup> CCP meeting.

7. Receive presentation on CCP 2021-22 budget and provide feedback (Haynes/Will)

Cesca Wright addressed the Board on this item.

Tom Haynes, Assistant Chief Financial Officer gave a presentation of the CCP Preliminary 2021-22 Budget Estimates. He went over Yolo County's Projections and mentioned that growth revenue for 2021-22 is estimated to be quite sizeable for Yolo County approximately 1.2 million dollars, which is quite a bit more than Yolo County has received in any past year. He also mentioned that there is reason to proceed with caution as the CCP growth has been highly unpredictable over the years not just in the fact that the allocation is based on fluctuations in the economy, but also based on the performance in a variety of criminal justice metrics. Tom concluded by saying that the healthy growth that is estimated for next year certainly will look to benefit the CCP budget in the 2021-22 fiscal year and that over the long term the trend does continue to reflect a structural imbalance for CCP and that the CCP may wish to use this opportunity to use some of this growth windfall to fund the reserve to some level.

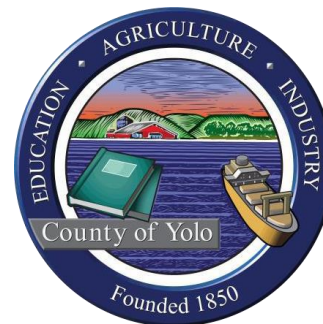
Eric Will, CCP Analyst gave update on the CCP Budget Ad Hoc. He mentioned that in September 2020 the Board of Supervisors requested changes to the CCP's budget to ensure the budget reflects the CCP Strategic Plan, so in October 2020 the CCP approved the formation of the CCP Budget Ad Hoc Committee to help gather information and develop recommendations for the upcoming budget cycle. The Budget Ad Hoc is composed of representation from Health and Human Services, Public Defender, District Attorney, Police, as well as Community Based Organizations and they have met to look at ways to find alternatives to how things are currently being done. Some of their recommendations for the budget process are to move forward with a percentage-based budget system. He also mentioned that the next meeting is on April 12<sup>th</sup> and that between now and then the plan is to gather additional data, explore strategic plan/budget and have a recommended action. They also plan to bring the Draft CCP budget/strategic plan to the Board of Supervisors by June 2021.

8. Adjournment (Fruchtenicht)

Next meeting is scheduled for Monday, April 12, 2021.

Minutes prepared by: Lupita Ramirez, Deputy Clerk, Board of Supervisors

## Yolo County Community Corrections Partnership



**Subject:** Budget Ad Hoc Committee Recommendation FY21-22

**Date:** April 12, 2021

For several years the CCP has struggled at budget time to come to consensus and align our budget with our agreed upon strategic plan. In response to this, CCP voted to create a multi-disciplinary Budget Ad Hoc Committee. Over the past several months, the CCP Budget Ad Hoc Committee (Ad Hoc) has met to discuss various budget methodologies that would align with the CCP Strategic Plan and the request of the Yolo County Board of Supervisors. After a thorough review of data and budget information spanning FY19-20 and 20-21, the Ad Hoc is proposing a percentage based CCP budget. This proposed method will serve two purposes: 1) Alignment of the CCP's budget with its Strategic Plan, and 2) Flexible budgeting that provides for innovation and combats volatility.

While this methodology will result in some departments' budgets reducing from FY20-21 to FY21-22, we are proposing the use of innovation and one-time funds to fill the gap for the coming year and to allow for adjustments to bring budgets in line to occur over the course of the coming fiscal year. Furthermore, the treatment line item is being expanded in both size and scope, thus allowing some costs associated with other departments to be provided for under treatment. This flexibility should allow for alterations to be made at the department level going into FY21-22 and beyond. It is our hope that departments will propose accessing funds for programs/services aligned with the strategic plan that could be funded within the innovation line item or the treatment line item, if approved by CCP.

In addition to the shift to percentage-based budgeting, the Ad Hoc is strongly recommending additional adjustments to ensure accountability and transparency of these public funds. Specifically, we are recommending standard tracking and reporting of metrics, outcomes and costs associated with CCP funded programs. Within To support this effort, the Ad Hoc has tentatively proposed an administration line item to include the existing CCP analyst and additional fiscal support that may be needed to track invoices and outcomes throughout the year.

Following is the CCP Budget Ad Hoc's recommendation for proposed percentages by budget unit.

Karen Larsen, Yolo County Director of Health & Human Services Agency  
John Miller, City of Winters Chief of Police  
Marc Nigel, Community-Based Organization Representative  
Tracie Olson, Yolo County Public Defender  
Laura Valdes, Yolo County District Attorney Victim Services Manager

## CCP Budget Ad Hoc Recommendation – April 12, 2021

The CCP Budget Ad Hoc proposes the following two-pronged budget strategy:

1. Adopt a percentage-based budget model
2. Develop a new budget administration system

### Percentage-Based Budget Model Current & FY21-22 Projections

		FY20-21 (Current)		FY21-22	
	<b>Funding</b>	\$9,006,987		\$9,681,401	
Department	Percentage		Percentage		Difference
Treatment	14.6%	\$1,315,020	25%	\$2,420,350	\$1,105,330
Sheriff	35.6%	\$3,206,487	25%	\$2,420,350	-\$786,137
Probation	41.4%	\$3,728,893	25%	\$2,420,350	-\$1,308,542
Public Defender	1.6%	\$144,112	5%	\$484,070	\$339,958
District Attorney	4.7%	\$423,328	5%	\$484,070	\$60,742
Innovation	2.1%	\$189,147	12%	\$1,161,768	\$972,621
Administration	0%	\$0	3%	\$290,442	\$290,442

#### Budget Model Philosophy

- Increase in treatment to reflect a 2:1 ratio between enforcement and treatment. However, with this increase, the budget should reflect programs not currently tracked under treatment that might be eligible for those dollars
- Parity between the Public Defender and District Attorney
- Increase in Innovation funding to promote programming aligned with the CCP Strategic Plan and ensure budget flexibility due to State volatility
- Increased focus for programs that will increase AB 109 funding through six categories (Second Striker, Felony Probation, etc.)
- Addition of Administration to reflect CCP Analyst and flexible fiscal staffing for increased tracking and monitoring. Funding available for use in innovation if need is not identified.

#### Budget Administration System

With the change to a percentage-based budget model, there are opportunities for improvement in the ways the CCP tracks budgeting moving forward. Using a new system of budgeting will require additional staff efforts but should provide better tracking of the budget in alignment with the CCP Strategic Plan. Furthermore, the proposed .5 FTE Assistant is budgeted to assist in tracking invoices, contracts, and outcomes from the various CCP department budgets.

The proposed tools to administer the budget are as follows:

- Quarterly Invoice tracking with data
- Utilize a reimbursement method based on invoicing to ensure funds are accountable and transparent in accordance with AB 109 purpose
- At the outset of budget preparation, develop projected metrics to compare against measured metrics to illustrate program effectiveness annually
- Annual measurement of how the budget was spent moving forward the CCP Strategic Plan