

# Yolo Animal Services Planning Agency

## Meeting Agenda

Thursday, April 22, 2021, 2:00pm

### **Governing Board Members**

(\*Indicates Voting Member)

Dan Carson, City of Davis\*

Josh Chapman, City of Davis

Wade Cowan, City of Winters\*

Rich Lansburgh, City of Woodland\*

Mayra Vega, City of Woodland

Gary Sandy, County of Yolo\*

Jim Provenza, County of Yolo

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NOTE: This meeting is being agendized to allow the Animal Shelter JPA Members, staff and the public to participate in the meeting via teleconference, pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#).

Teleconference options to join Zoom meeting:

<https://yolocounty.zoom.us/j/95376247709>

Meeting ID: 953 7624 7709

Dial by your location

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Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make comment. The Chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes (subject to change).

1. Call to Order
2. **Action Item:** Consider approval of agenda (Sandy)
3. **Action Item:** Consider approval of February 25, 2021 meeting minutes (Sandy) (Attachment A)
4. Public Comment: Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).
5. Receive update on Animal Services Planning Agency workplan and provide feedback (Will)
6. Adjournment

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Yolo County  
Administrator's Office  
625 Court Street,  
Room 202  
Woodland, CA 95695

## Yolo Animal Services Planning Agency

### Meeting Minutes

Thursday, February 25, 2021

The Yolo Animal Services Planning Agency met on the 25th day of February, 2021, via [teleconference](#) at 2:00 p.m. pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

Governing Board Members Present: (\*Indicates Voting Member) Dan Carson – City of Davis\*, Wade Cowan – City of Winters\*, Mayra Vega – City of Woodland\*, and Gary Sandy – County of Yolo\*

Governing Board Members Absent: (\*Indicates Voting Member) Josh Chapman – City of Davis, Rich Lansburgh – City of Woodland\*, and Jim Provenza – County of Yolo

Staff Present: Eric Will, County Administrator's Office  
Philip Pogledich, County Counsel  
Lupita Ramirez, Deputy Clerk

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1. Call to Order
2. **Action Item:** Consider approval of agenda

Minute Order No. 21-02: Approved agenda as submitted.

MOVED BY: Cowan / SECONDED BY: Vega

AYES: Carson, Cowan, Sandy, Vega.

NOES: None.

ABSTAIN: None.

ABSENT: None.

3. Public Comment: Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).

There was no public comment.

4. **Action Item:** Consider approval of meeting minutes from December 2, 2020 meeting (Attachment A)

Minute Order No. 21-03: Instead of approving the meeting minutes from December 2, 2020 meeting, action was taken to receive and file minutes from December 2, 2020, with the correction that Mike Webb from the City of Davis be included under staff present.

MOVED BY: Carson / SECOND BY: Cowan  
AYES: Carson, Cowan, Sandy, Vega.  
NOES: None.  
ABSTAIN: None.  
ABSENT: None.

5. Introduction of the new Director of Animal Services

Eric Will introduced Stephanie Amato, New Director of Animal Services.

6. Receive presentation on Animal Services Operations

Director Amato gave presentation on the Animal Services Operations. The current team consists of one Director, seven Animal Services Officers, with two being Supervisors; Kennel Staff: two full-time ACA, five part-time Extra Help and Volunteers; Medical Staff: UCD contracted two-DVM's, two-RVT's and two-AHT; Front Office: four Record's Specialist, and one Volunteer Coordinator. They service all of the cities they contract with and all the rural areas in between, with call coverage seven days during business hours and rotating on-call after hours.

She also discussed some of the types of calls/work they respond to from handling cute and fluffy animals, wildlife animals, dealing with crimes against animals, fighting birds, fighting dogs, to assisting with wildlife animal evacuations during wildfires, as well as helping with adoption of animals, volunteer opportunities, monthly vaccine clinics, low cost spay/neuter, licensing for Yolo residents, accepting donations and becoming a hub for pet food donations.

7. Receive update on the revised Shared Vision, Mission, and Goals and provide feedback (Attachment B)

Lisa Gaynes addressed the Board on this item.

Received update on the revised Shared Vision, Mission and Goals, and provided feedback. Staff mentioned that Attachment B reflects the discussion that Board previously had. The plan is to set this in stone for now, so that they can build a more robust strategic plan and look more at specific strategies, objectives, metrics and outcomes, which would be developed in the coming months, but keeping in mind that they can make edits in the future if needed. The plan for the next meeting is to start to parse those things out.

Staff also mentioned that they will be coordinating an onboarding process for new members.

Board Member Sandy introduced Assistant County Administrator Daniel Kim.

8. Adjournment