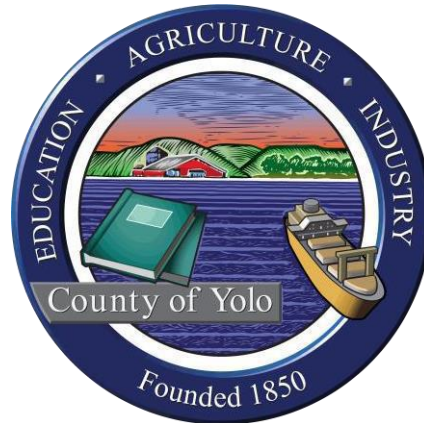


Yolo County Community Corrections Partnership (CCP) and CCP Executive Committee SPECIAL MEETING

MEETING AGENDA

Monday, May 10, 2021, 1:30 p.m.



Community Corrections Partnership (CCP)

(* denotes Executive Committee Member)

Chief Probation Officer: Dan Fruchtenicht*

Presiding Judge or Designee: Shawn Landry*

County Supervisor: Don Saylor

District Attorney: Jeff Reisig*

Public Defender: Tracie Olson*

Sheriff: Tom Lopez*

Chief of Police (Winters): John Miller*

Head of Department of Social Service: Karen Larsen*

Head of Department of Mental Health: Karen Larsen

Head of Department of Employment: Karen Larsen

Head of Alcohol & Substance Abuse Programs: Ian Evans

Head of County Office of Education: Garth Lewis

Community-Based Organization Representative: Marc Nigel

Individual who represents interests of victims: Laura Valdes

NOTE: This meeting is being agendized to allow CCP Members, staff and the public to participate in the meeting via teleconference, pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#).

Teleconference options to join Zoom meeting:

Please click the link below to join the webinar:

<https://yolocounty.zoom.us/j/92852055783>

Or iPhone one-tap :

US: +14086380968,,94883226708# or +16699006833,,94883226708#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301
715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 928 5205 5783

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The Chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes (subject to change).

CCP Mission

The mission of the Yolo County Community Corrections Partnership (CCP) is to protect the public by holding offenders accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration.

CCP Goals

Goal 1: Ensure a safe environment for all residents and visitors by reducing and preventing local crime and reducing recidivism

Goal 2: Restore victims and the community and hold offenders accountable

Goal 3: Build offender competency and support community reintegration

- 1) Call to Order (Fruchtenicht)
- 2) **CCP Action Item:** Consider approval of agenda (Fruchtenicht)
- 3) **CCP Action Item:** Consider approval of April 12, 2021 meeting minutes (Fruchtenicht) (AttachmentA)
- 4) Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).
- 5) Member Announcements
- 6) Receive revised CCP Budget Ad Hoc recommendation (Will) (Attachment B)
- 7) Adjournment (Fruchtenicht)

Next Meeting: July 12, 2021

Notice

This agenda was posted in accordance with the Brown Act. If requested, it can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 and the Federal Rules and Regulations adopted implementation thereof. Persons seeking an alternative format, or who require a modification or accommodation, including auxiliary aids or services in order to participate in the meeting should contact the CCP Analyst as soon as possible (preferably at least 24 hours prior to the meeting) at (530) 666-8150 or Eric.Will@YoloCounty.org or:

CCP Analyst
Yolo County Administrator's Office
625 Court Street, Room 202
Woodland, CA 95695



MINUTES
Community Corrections Partnership

Monday, April 12, 2021

The Community Corrections Partnership met on the 12th day of April, 2021, via [teleconference](#) at 1:30 p.m. pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

CCP Executive

Members Present: Chief Probation Officer Dan Fruchtenicht, Lieutenant Dale Johnson representing the Sheriff, Deputy District Attorney Jonathan Raven, Public Defender Tracie Olson, HHSA Director Karen Larsen, Winters Police Chief John Miller, and Rocio Vega representing the Courts

Full CCP Board

Members Present: Chief Probation Officer Dan Fruchtenicht, Lieutenant Dale Johnson representing the Sheriff, Deputy District Attorney Jonathan Raven, Public Defender Tracie Olson, HHSA Director Karen Larsen, Winters Police Chief John Miller, Supervisor Don Saylor, HHSA Ian Evans, Superintendent of Schools Garth Lewis, CBO Rep Marc Nigel and victim representative Laura Valdes (present but experienced technical difficulties until partway into the meeting) and Supervisor Jim Provenza

Staff Present: Phil Pogledich, Eric Will, Daniel Kim and Clerk Julie Dachtler

1. Call to Order (Fruchtenicht)

Roll call of the Full CCP Board was conducted by the Clerk.

2. Consider approval of agenda (Fruchtenicht)

Minute Order No. 21-09: Approved agenda as submitted.

MOVED BY: Olson / SECONDED BY: Larsen

AYES: Evans, Fruchtenicht, Johnson, Larsen, Lewis, Miller, Nigel, Olson, Raven, Saylor, Vega.

NOES: None.

ABSTAIN: None.

ABSENT: Valdes.

3. Consider approval of March 15, 2021 meeting minutes (Fruchtenicht) (Attachment A)

Minute Order No. 21-10: Approved minutes of March 15, 2021 as submitted with the correction to Agenda Item No. 2, Minute Order No. 21-07 that Member Jonathan Raven indicated he was present for the vote. After reviewing the video, no correction was needed after all, as Jonathan was indeed absent for the vote approving the agenda but present for the rest of the agenda items.

MOVED BY: Miller / SECONDED BY: Saylor

AYES: Evans, Fruchtenicht, Johnson, Larsen, Lewis, Miller, Nigel, Olson, Raven, Saylor, Vega.

NOES: None.

ABSTAIN: None.

ABSENT: Valdes.

4. Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).

There was no public comment.

5. Member Announcements

There were no member announcements.

6. Receive update on the RFP for Neighborhood Supports process (Will)

Eric Will gave an update on the RFP for Neighborhood Supports process, reporting the subcommittee panel has selected a high scoring applicant for the proposal and have reached out to them and are waiting on a confirmation. As soon as they have confirmation, he will send out an

email to the members. He thanked everyone who served on the panel.

7. **CCP Action Item:** Receive CCP Budget Ad Hoc budget recommendation and consider approval of a percentage-based budget (Will)(Attachment B)

Eric Will, CCP Analyst, gave an update and presentation on the CCP Budget Ad Hoc recommendation for fiscal year 21/22 budget concept. He explained this is a follow up item to the discussion held at the last meeting on March 15, 2021. Staff presented the concept of the percentage-based budget to provide a shift in the CCP's budget that would establish clear delineations for funding priorities that would shift proportionately from year to year across the departments rather than individual shifts seen over the past decade. There are two major components for this recommendation, with the first piece being the move to the percentage-based budget and the second being the Budget Administration System to ensure alignment of the budget with the strategic plan. Today's conversation is primarily focused on the first piece. The second piece still requires additional vetting once steps are determined moving forward with this budgetary process. He went over the figures on the Percentage-Based Model table and within this budget there is parity brought between the district attorney and the public defender, a 2-1 ratio between enforcement and treatment, and an expansion of the innovation line item to promote budget flexibility. Additionally, with the changes to the budget percentage-based system, they're also looking at funneling existing expenditures toward more appropriate areas such as treatment.

Some members expressed concern with the percentage amount allocation (25-25-25) and what happens in the next fiscal year. Members felt more discussion was needed to get to a percentage-based budget. The consensus was not to take action today on the budget but to continue to study potential impacts to next fiscal year. It was suggested to ask the ad hoc subcommittee who's been working on this to reflect on what they've heard from the whole group and take another look at the timing.

Minute Order No. 21-11: Approved tabling this topic and sending it back to the Budget Ad Hoc subcommittee for further discussion taking in the feedback received from the group and to bring it back to a special meeting of the CCP. Roll call of the CCP Executive Committee was taken.

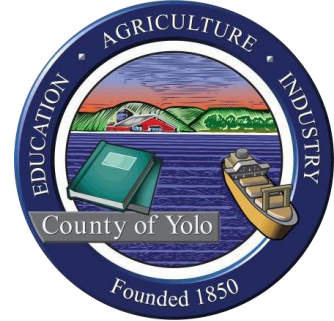
MOVED BY: Miller / SECONDED BY: Olson
AYES: Fruchtenicht, Johnson, Larsen, Miller, Olson, Raven, Vega.
NOES: None.
ABSTAIN: None.
ABSENT: None.

8. Adjournment (Fruchtenicht)

Special meeting scheduled for Monday, May 10, 2021 at 1:30 p.m. for discussion and report out from the Budget Ad Hoc Subcommittee.

Minutes prepared by: Julie Dachtler, Senior Deputy Clerk, Board of Supervisors

Yolo County Community Corrections Partnership



Subject: Budget Ad Hoc Committee Recommendation FY21-22

Date: May 3, 2021

Introduction

At the April 12, 2021 CCP meeting, the members discussed the adoption of a percentage-based budget model and the development of a new budget administration system. The CCP Budget Ad Hoc provided a recommendation developed to move the CCP budget toward alignment with the CCP Strategic Plan and to provide a more flexible budgeting option that would provide for innovation and combat volatility. While the proposal offered a starting point for discussion, it became clear that new alternatives with longer time horizons and additional flexibility would be needed to realistically discuss and vote on a CCP budget moving forward. Thus, this packet was developed with the following in mind:

- New options include a 3-year timeline rather a 1-year timeline
- The Treatment and Innovation budget line items should offer a flexible area of the budget to adapt to this new budget model (see “Budget Flexibility” Header)
- A reserve should be used to combat budget volatility over time
- Unspent fund balances should be used strategically beginning in FY21-22 as part of a long-term strategy to fill budget gaps and in combination with long-term department-level programs and staffing (see “Budget Flexibility” Header)

Attachment A outlines the three options developed by the CCP Budget Ad Hoc for this purpose. Options 1 and 2 represent new concepts, while Option 3 illustrates the first concept proposed at the April 12 meeting.

Budget Concepts

Option 1 provides a 3-year timeline to shift budgets toward a similar outcome as developed for Option 3. However, the year-over-year shifts in budgets are less substantial and provide budget coverage through innovation funds and uncommitted fund balance funds for FY21-22. Currently, the unencumbered fund balance for FY21-22 is estimated at \$1,314,908. A 5% (or \$450,349) reserve is proposed, leaving \$864,559 in fund balance to cover budget gaps.

Option 2 similarly provides a 3-year timeline, but FY21-22 matches more closely to the 33/33/33 model basis as discussed in April. 33 percent is split for Sheriff, Probation, and the final 33 is split between the rest of the budget. By FY23-24, there are just minimal differences between Options 1 and 2, particularly in the Probation Department and Innovation line items. The reserve and fund balance proposal remains the same as Option 1.

Both Options 1 and 2 include an administration budget line item that is being proposed for the CCP Analyst and additional staff from IT and/or Probation for support as needed. Both budgets assume zero growth after FY21-22, as historical data illustrates growth is volatile. See Attachment B for the CCP Growth over time.

Budget Flexibility

Budget flexibility has been stressed at prior CCP meetings due to the volatility of State funding and historical CCP growth. In addition to using a percentage-based budget, the CCP Ad Hoc recommends instituting a 5% budget reserve policy and a flexible approach toward the Treatment and Innovation budget line items. Some examples of what might be considered for the Treatment line item are the following:

In custody programming

- DRC in custody services
- Substance Use Disorder Treatment (could include CO time)
- Mental Health Treatment (group and individual)
- Jail Treatment Coordinator (Sheriff position)
- Jail Discharge Planner (Sheriff position)

Community Based Treatment

- Expand MHC/AIC
- DRC Probation Officer
- Forensic ACT team (would include probation officer)
- Crisis Now Model
 - 24/7 call center attached to dispatch
 - 24/7 crisis responders for SUD and MH
 - 24/7 receiving center to include sobering center

Additionally, the Innovation line item might include some of the following items:

- 3rd striker program
- High utilizer team
- 1170 (h) project
- Pre-trial expansion to eliminate reliance on cash bail/increase caseloads of Probation Officers

This list is not exhaustive. However, it demonstrates a capability to expand what might be considered for Treatment and Innovation against what falls under those line items currently.

One final area in which budget flexibility exists is the use of unspent department fund balances. As this budget model seeks to build a three-year bridge toward the CCP's targeted goals, the Budget Ad Hoc would recommend that departmental unspent fund balances be used for those specific departments to ensure budget viability over the next 3-year period. However, at the end of the three-year period, or starting in FY24-25, all unspent balances are recommended to be distributed on a percentage-based methodology to the entire CCP.

Budget Administration Tools

A budget proposal is only the first step in achieving the expectations of the Board of Supervisors. As described previously, success of the CCP budget moving forward will require a new budget administration system that is built upon standardized metrics and outcome tracking to ensure all

departments can and do track the progress of programs funded by AB 109 dollars. This effort would include the following continued efforts of the CCP Budget Ad Hoc and would be subsequently implemented by staff funded by the administration line item:

- Develop the full budget administration system scope
- Develop metrics and performance measures before the budget is adopted annually
 - Focus on maximizing AB 109 dollars by achieving goals
- Develop the system for determining innovation and treatment budget lines
 - Determine what items are eligible under each of these budget lines

To facilitate these actions, the Budget Ad Hoc recommends extending the life of the Ad Hoc to continually support the efforts of budget preparation. This would signal an increased and continued effort by the CCP to manage its budget well and could be a flexible process where members might rotate onto the Ad Hoc or stay stagnant, depending on the wishes of the CCP Executive Membership.

Karen Larsen, Yolo County Director of Health & Human Services Agency
John Miller, City of Winters Chief of Police
Marc Nigel, Community-Based Organization Representative
Tracie Olson, Yolo County Public Defender
Laura Valdes, Yolo County District Attorney Victim Services Representative

Attachment A

Option 1	FY20-21			FY21-22			FY22-23			FY23-24		
	Dollars	Percent		Dollars	Percent	Diff	Dollars	Percent	Diff	Dollars	Percent	Diff
	\$9,006,987			\$9,681,401			\$8,506,132			\$8,506,132		
				Assumes no growth			Assumes no growth			Assumes no growth		
Treatment	\$1,315,020	15%		\$1,839,466	19%	\$524,446	\$1,701,226	20%	(\$138,240)	\$2,126,533	25%	\$425,307
Sheriff	\$3,206,487	36%		\$3,001,234	31%	(\$205,253)	\$2,551,840	30%	(\$449,395)	\$2,126,533	25%	(\$425,307)
Probation	\$3,728,893	41%		\$3,485,304	36%	(\$243,588)	\$2,977,146	35%	(\$508,158)	\$2,381,717	28%	(\$595,429)
Public Defender	\$144,112	2%		\$484,070	5%	\$339,958	\$425,307	5%	(\$58,763)	\$425,307	5%	\$0
District Attorney	\$423,328	5%		\$484,070	5%	\$60,742	\$425,307	5%	(\$58,763)	\$425,307	5%	\$0
Innovation	\$189,147	2%		\$193,628	2%	\$4,481	\$255,184	3%	\$61,556	\$765,552	9%	\$510,368
Administration	\$0	0%		\$193,628	2%	\$193,628	\$170,123	2%	(\$23,505)	\$255,184	3%	\$85,061
	\$9,006,987	100%		\$9,681,401	100%		\$8,506,132	100%		\$8,506,132	100%	

Fund Balance	\$1,314,908		Fund Balance	X		Fund Balance	X		Fund Balance	X	
Reserve	\$450,349	5% of total budget	Reserve	\$484,070	5% of total budget	Reserve	\$425,307	5% of total budget	Reserve	\$425,307	5% of total budget
Uncommitted	\$864,559	Remaining after reserve	Uncommitted	X	Remaining after reserve	Uncommitted	X	Remaining after reserve	Uncommitted	X	Remaining after reserve

Option 2	FY20-21			FY21-22			FY22-23			FY23-24		
	Dollars	Percent		Dollars	Percent	Diff	Dollars	Percent	Diff	Dollars	Percent	Diff
	\$9,006,987			\$9,681,401			\$8,506,132			\$8,506,132		
				Assumes no growth			Assumes no growth			Assumes no growth		
Treatment	\$1,315,020	15%		\$1,645,838	17%	\$330,818	\$1,701,226	20%	\$55,388	\$2,126,533	25%	\$425,307
Sheriff	\$3,206,487	36%		\$3,194,862	33%	(\$11,625)	\$2,551,840	30%	(\$643,023)	\$2,126,533	25%	(\$425,307)
Probation	\$3,728,893	41%		\$3,194,862	33%	(\$534,030)	\$2,807,024	33%	(\$387,839)	\$2,126,533	25%	(\$680,491)
Public Defender	\$144,112	2%		\$484,070	5%	\$339,958	\$425,307	5%	(\$58,763)	\$425,307	5%	\$0
District Attorney	\$423,328	5%		\$484,070	5%	\$60,742	\$425,307	5%	(\$58,763)	\$425,307	5%	\$0
Innovation	\$189,147	2%		\$484,070	5%	\$294,923	\$425,307	5%	(\$58,763)	\$1,020,736	12%	\$595,429
Administration	\$0	0%		\$193,628	2%	\$193,628	\$170,123	2%	(\$23,505)	\$255,184	3%	\$85,061
	\$9,006,987	100%		\$9,681,401	100%		\$8,506,132	100%		\$8,506,132	100%	

Fund Balance	\$1,314,908		Fund Balance	X		Fund Balance	X		Fund Balance	X	
Reserve	\$450,349	5% of total budget	Reserve	\$484,070	5% of total budget	Reserve	\$425,307	5% of total budget	Reserve	\$425,307	5% of total budget
Uncommitted	\$864,559	Remaining after reserve	Uncommitted	X	Remaining after reserve	Uncommitted	X	Remaining after reserve	Uncommitted	X	Remaining after reserve

Option 3	FY20-21			FY21-22		
	Dollars	Percent		Dollars	Percent	Diff
	\$9,006,987			\$9,681,401		
				Assumes no growth		
Treatment	\$1,315,020	15%		\$2,420,350	25%	\$1,105,330
Sheriff	\$3,206,487	36%		\$2,420,350	25%	(\$786,137)
Probation	\$3,728,893	41%		\$2,420,350	25%	(\$1,308,542)
Public Defender	\$144,112	2%		\$484,070	5%	\$339,958
District Attorney	\$423,328	5%		\$484,070	5%	\$60,742
Innovation	\$189,147	2%		\$1,161,768	12%	\$972,621
Administration	\$0	0%		\$290,442	3%	\$290,442
	\$9,006,987	100%		\$9,681,401	100%	

Fund Balance	\$1,314,908		Fund Balance	X	
Reserve	\$450,349	5% of total budget	Reserve	\$484,070	5% of total budget
Uncommitted	\$864,559	Remaining after reserve	Uncommitted	X	Remaining after reserve

Option 1	FY20-21			FY21-22			FY22-23			FY23-24				
	\$9,006,987			\$9,681,401			\$8,506,132			\$8,506,132				
	Assumes no growth			Assumes no growth			Assumes no growth			Assumes no growth				
	Dollars	Percent		Dollars	Percent	Diff		Dollars	Percent	Diff		Dollars	Percent	Diff
Treatment	\$1,315,020	15%		\$1,839,466	19%	\$524,446	Treatment	\$1,701,226	20%	(\$138,240)	Treatment	\$2,126,533	25%	\$425,307
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Administration	\$0	0%		\$193,628	2%	\$193,628	Administration	\$170,123	2%	(\$23,505)	Administration	\$255,184	3%	\$85,061
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Fund Balance	\$1,314,908		Fund Balance	X			Fund Balance	X			Fund Balance	X		
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Uncommitted	\$864,559	Remaining after reserve	Uncommitted	X	Remaining after reserve		Uncommitted	X	Remaining after reserve		Uncommitted	X	Remaining after reserve	

Option 2	FY20-21			FY21-22			FY22-23			FY23-24		
	\$9,006,987			\$9,681,401			\$8,506,132			\$8,506,132		
				Assumes no growth			Assumes no growth			Assumes no growth		
	Dollars	Percent	Dollars	Percent	Diff	Dollars	Percent	Diff	Dollars	Percent	Diff	
Treatment	\$1,315,020	15%	\$1,645,838	17%	\$330,818	\$1,701,226	20%	\$55,388	\$2,126,533	25%	\$425,307	
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District Attorney	\$423,328	5%	\$484,070	5%	\$60,742	\$425,307	5%	(\$58,763)	\$425,307	5%	\$0	
Innovation	\$189,147	2%	\$484,070	5%	\$294,923	\$425,307	5%	(\$58,763)	\$1,020,736	12%	\$595,429	
Administration	\$0	0%	\$193,628	2%	\$193,628	\$170,123	2%	(\$23,505)	\$255,184	3%	\$85,061	
	\$9,006,987	100%	\$9,681,401	100%		\$8,506,132	100%		\$8,506,132	100%		
Fund Balance	\$1,314,908		X			X			X			
Reserve	\$450,349	5% of total budget	\$484,070	5% of total budget		\$425,307	5% of total budget		\$425,307	5% of total budget		
Uncommitted	\$864,559	Remaining after reserve	X	Remaining after reserve		X	Remaining after reserve		X	Remaining after reserve		

Option 3

FY20-21	\$9,006,987			FY21-22	\$9,681,401	
					Assumes no growth	
	Dollars	Percent		Dollars	Percent	Diff
Treatment	\$1,315,020	15%		Treatment	\$2,420,350	25% \$1,105,330
Sheriff	\$3,206,487	36%		Sheriff	\$2,420,350	25% (\$786,137)
Probation	\$3,728,893	41%		Probation	\$2,420,350	25% (\$1,308,542)
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Innovation	\$189,147	2%		Innovation	\$1,161,768	12% \$972,621
Administration	\$0	0%		Administration	\$290,442	3% \$290,442
	\$9,006,987	100%			\$9,681,401	100%

Fund Balance	\$1,314,908		Fund Balance	X	
Reserve	\$450,349	5% of total budget	Reserve	\$484,070	5% of total budget
Uncommitted	\$864,559	Remaining after reserve	Uncommitted	X	Remaining after reserve

Growth is Unpredictable

Fiscal Year	Growth Receipts*	% of Statewide
2015-16	\$221,316	0.4%
2016-17	\$664,623	0.8%
2017-18	\$347,977	0.5%
2018-19	\$132,618	0.2%
2019-20	\$0	
2020-21	\$1,305,854	1.7%
2021-22	\$0	

Average = \$336,634

** Reflects gross receipts, not including 10% transfer to Local Innovation Fund*