

# **Wild Wings CSD Formation Advisory Committee**

**Minutes of Meeting: June 7, 2021**

**6:00 pm**

**Zoom Online Meeting**

*This was the first introductory meeting*

**Committee:** Tom Hanagan-committee member  
Dave DeKreek-committee member  
Brenda Seabert -committee member  
Scott Picanso -committee member  
Rick Fenaroli – committee member  
Carrie Scarlata – committee member

**Others:** Tricia Valenzuela- Yolo County  
Kim Villa- Yolo County  
Phil Pogledich- Yolo County  
Christine Crawford- LAFCo  
Dotty Pritcher – Deputy of Supervisor Sandy  
Public: Sharon Schwarz  
Public: Lachi Richards  
Public: William Rungaitis  
Public: Matt Morley  
Public Barb and Rich Horan  
Public: Eric Simpson  
Public Mallory Fawns  
Public: Rob Johnson  
Public Ruth Schreiber

*The meeting was called to order at 6:00 pm by Tricia Valenzuela.*

**Introductions:** The committee introduced themselves and their connections to Wild Wings. Tricia introduced the purpose of the meeting and a brief overview of agenda. Questions were raised about the committees' recommendation to the board regarding when a recommendation was required by the committee.

**Designation of Chair for the evening:** Carrie Scarlata self-nominated, no one opposed.

**Public Comment:** No comments.

**Brief Presentation on Brown Act by County Counsel:** Phil Pogledich presented the Brown Act or Open Meeting Law. This Act ensured the deliberation and actions of

legislative body and decisions were open to the public for transparency purposes. This committee is considered a legislative body, as it was formed by the Yolo County Board of Supervisors, due to the agreement in the settlement. Materials and communication need to be available to the public at the same time that committee members receive materials. Requirements of meetings: Notice, Agenda, Open and Public, No conditions on attendance. Voting requirements need to announce who voted to approve and how the members votes. Agenda's must be posted in a location that is freely accessible to members of the public 24/7. Notices need to be posted timely, so the public has enough information to decide whether they choose to attend (no less than 72 hours prior to meeting). The committee is unable to take actions unless the items are properly agenzized. Closed session is only allowed under Brown Act if there is potential pending litigation, or sensitive issues such as employee discipline. Closed session and emergency meeting would likely not apply to a committee such as this one.

**Brief Presentation on CSA vs. CDS by LAFCo:** Christine Crawford presented the agency types that are set up for community services: County Services Area (CSA), County Services District (CSD), and incorporated city. The application of the forming CSD would need to provide a **plan for services**, initial budget for services, revenue sources and any additional information requested by LAFCo. Scott asked about the assessments and how the fees are attached to tax bills – The CSD would be required to continue the Prop 218's to pass fees. The fees are still added to the tax roll, same as the CSA. The discussion of is the CSD operated on the teeter program, CSD can be put on the teeter program. Question from a community member– do the homeowners get the opportunity to vote on becoming the CSD or is the HOA making the final decision? The residents will be able to vote as a typical action provided by LAFCo in the formation of a CSD.

**Roles and Responsibilities of Committee:** Tricia Valenzuela recommended the committee determine ad-hoc committees that can present to the CSA advisory board and HOA. The committee will be making reports to LAFCo and Supervisor Sandy directly. The committee has the ability to review all contracts and amendments, as long as that does not incur delays. The committee has the ability to hold town hall meetings as they determine. Rick had a question about the board beginning the process and starting the LAFCo application, without the need of the committee's recommendation. LAFCo can start the process of analysis to convert to a CSD while the committee has time to determine if the process is what they want to proceed. Once the Board of Supervisors initiates the process there is no stopping the conversion of the process. The Board of Supervisors highly considers the recommendation by this committee, and this opportunity is why this committee was formed.

**Appoint Officers and ad-hoc committees:** Carrie started the conversation on who should be chair and vice-chair. Scott recommended Carrie to continue as co-chair, Dave and Tom suggested Rick as co-chair. Carrie wanted clarification on how a co-chair would logistically be conducted. Scott recommended the co-chairs would alternate meeting chairmen. Rick stated he wants continuity of coordination of

organizational needs between the county, LAFCo and ensuring all deliverables are met by deadlines. Tom suggested Rick be the full chair and Carrie could be vice-chair or secretary. Dave asked if Brenda would consider to be secretary. Brenda is willing to step up in how the committee needs her. Scott suggested getting newer members to the community to lead the group to get a fresh approach. Tom suggested since he is new he is willing to be vice-chair to Carries chair. **Motion was created by Scott – Carrie as Chair, Tom as vice chair, and Brenda as secretary. Dave seconded. All approved.** All information needs to be submitted to Tricia, so the entire committee can receive the items at the same time.

**Planned Deliverable and Timeline:** Carrie suggested that she wants to know the roles of supporting CSA, the cost of operations, etc. The charges to CSD are in the audits online, and other information could be requested by committee members to county staff. Committee requested the last 5 years of financial history. Rick suggested that the committee research what works and what doesn't work. Rick volunteered to compile a history of where the community has gotten to today. Scott offered to assist. Carrie and Brenda are splitting the task of obtaining the audits and financials. Scott recommended a fellow CSD manager, to get perspective of a currently operational CSD. Dave agreed to reach out to Steve Knightly, and Scott will reach out to Leo Refsland. Tricia informed the committee that she will need their recommendation by July 21, for conversion to the CSD to get on the Board of Supervisors meeting in time for the July 27 meeting. Scott requested an extension on this recommendation to the Board of Supervisors. Rick suggested waiting 2-4 weeks and determine where the committee is in making a recommendation. Tom suggested postponing the recommendation by 2 months. **Scott motioned to move it back two months, assuming Tricia gets a hold of LAFCo and it doesn't affect the timeline of the LAFCo process. Brenda seconded. All agreed, no opposed.** Rick suggested next meeting be two weeks out, allowing for time to gather materials for these meeting. Submit all agenda items to Tricia and then Carrie with Tricia will work on finalizing the agenda.

**Recommendations for Future Meetings:** Asking CSD managers to present to committee on the operation of the CSD's. Committee member attending CSD meetings

**Set a meeting schedule and location:** Next meeting is planned by zoom bi-weekly at 6pm.

**Call for Future Agenda Items:** Brenda suggested inviting Steve Knightly and Leo Refsland to the next meeting scheduled. Reports and research collected by the members for discussion.

**Next dates for 2021 committee meetings:** 6/21, 7/6

**Adjournment:** The meeting was adjourned at 8:16 pm. Carrie made the motion.

*Submitted by Kimberly Villa*

