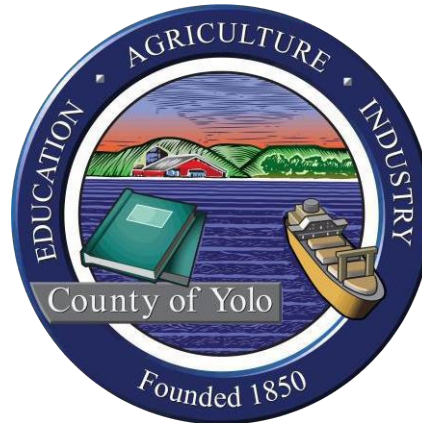


Yolo County Community Corrections Partnership (CCP) and CCP Executive Committee Meeting

MEETING AGENDA

Monday, July 12, 2021, 1:30 p.m.



Community Corrections Partnership (CCP)

(* denotes Executive Committee Member)

Chief Probation Officer: Dan Fruchtenicht*

Presiding Judge or Designee: Shawn Landry*

County Supervisor: Don Saylor

District Attorney: Jeff Reisig*

Public Defender: Tracie Olson*

Sheriff: Tom Lopez*

Chief of Police (Winters): John Miller*

Head of Department of Social Service: Karen Larsen*

Head of Department of Mental Health: Karen Larsen

Head of Department of Employment: Karen Larsen

Head of Alcohol & Substance Abuse Programs: Ian Evans

Head of County Office of Education: Garth Lewis

Community-Based Organization Representative: Marc Nigel

Individual who represents interests of victims: Laura Valdes

NOTE: This meeting is being agendized to allow CCP Members, staff and the public to participate in the meeting via teleconference, pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#).

Teleconference options to join Zoom meeting:

Please click the link below to join the webinar:

<https://yolocounty.zoom.us/j/92852055783>

Or iPhone one-tap :

US: +14086380968,,94883226708# or +16699006833,,94883226708#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 301
715 8592 or +1 312 626 6799 or +1 646 876 9923

Webinar ID: 928 5205 5783

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The Chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes (subject to change).

CCP Mission

The mission of the Yolo County Community Corrections Partnership (CCP) is to protect the public by holding offenders accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration.

CCP Goals

- Goal 1:** Ensure a safe environment for all residents and visitors by reducing and preventing local crime and reducing recidivism
- Goal 2:** Restore victims and the community and hold offenders accountable
- Goal 3:** Build offender competency and support community reintegration

- 1) Call to Order (Oneto)
- 2) **CCP Action Item:** Consider approval of agenda (Oneto)
- 3) **CCP Action Item:** Consider approval of June 14, 2021 meeting minutes (Oneto) (AttachmentA)
- 4) Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).
- 5) Member Announcements
- 6) **CCP Action Item:** Receive presentation on CCP budget policies, provide feedback, and consider actions as needed (Will) (Attachment B)
- 7) Adjournment (Oneto)

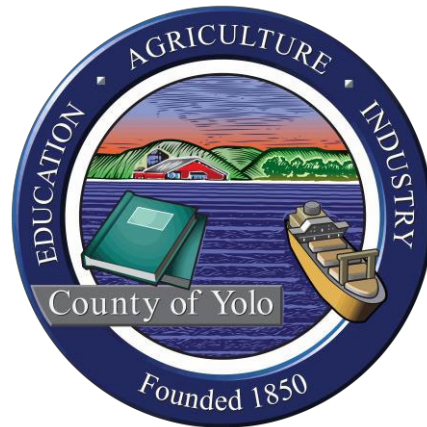
Next Meeting: Special CCP Meeting Monday, August 9, 2021 (1:30 p.m.)

Next Scheduled Meeting: October 12, 2021

Notice

This agenda was posted in accordance with the Brown Act. If requested, it can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 and the Federal Rules and Regulations adopted implementation thereof. Persons seeking an alternative format, or who require a modification or accommodation, including auxiliary aids or services in order to participate in the meeting should contact the CCP Analyst as soon as possible (preferably at least 24 hours prior to the meeting) at (530) 666-8150 or Eric.Will@YoloCounty.org or:

CCP Analyst
Yolo County Administrator's Office
625 Court Street, Room 202
Woodland, CA 95695



MINUTES
Special Community Corrections Partnership Meeting

Monday, June 14, 2021

The Community Corrections Partnership met on the 14th day of June, 2021, via [teleconference](#) at 1:30 p.m. pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

CCP Executive

Members Present: Chief Probation Officer Dan Fruchtenicht, Lieutenant Dale Johnson representing the Sheriff, Deputy District Attorney Jonathan Raven, Public Defender Tracie Olson, HHSA Director Karen Larsen, Winters Police Chief John Miller.

Full CCP Board

Members Present: Chief Probation Officer Dan Fruchtenicht, Lieutenant Dale Johnson representing the Sheriff, Deputy District Attorney Jonathan Raven, Public Defender Tracie Olson, HHSA Director Karen Larsen, Winters Police Chief John Miller, Supervisor Don Saylor, HHSA Ian Evans, Superintendent of Schools Garth Lewis (joined late), CBO Rep Marc Nigel and Victim Representative Laura Valdes.

Full CCP Board

Members Absent: Rocio Vega representing the Courts.

Staff Present: Ron Martinez, Eric Will, Daniel Kim and Clerk Julie Dachtler.

1. Call to Order (Fruchtenicht)

Roll call of the Full CCP Board was conducted by the Clerk.

2. Consider approval of agenda (Fruchtenicht)

Minute Order No. 21-14: Approved agenda as submitted.

MOVED BY: Miller / SECONDED BY: Larsen

AYES: Evans, Fruchtenicht, Johnson, Larsen, Miller, Nigel, Olson, Raven, Saylor, Valdes.

NOES: None.

ABSTAIN: None.

ABSENT: Lewis, Vega.

3. Consider approval of May 10, 2021 meeting minutes (Fruchtenicht) (Attachment A)

Minute Order No. 21-15: Approved minutes of May 10, 2021 as submitted.

MOVED BY: Miller / SECONDED BY: Valdes

AYES: Evans, Fruchtenicht, Johnson, Larsen, Miller, Nigel, Olson, Raven, Saylor, Valdes.

NOES: None.

ABSTAIN: None.

ABSENT: Lewis, Vega.

4. Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).

There was no public comment.

5. Member Announcements

Member Raven announced the resuming of in-person graduation of Mental Health Court on Thursday, June 17, 2021 at 2:00 p.m.

6. Receive presentation on Electronic Monitoring program data and consider any related actions (Johnson) (Attachment B)

Undersheriff Johnson gave a presentation on Electronic Monitoring program data. He mentioned that electronic monitoring is evidence based and is the second highest rated category in the Results First Clearing House to have a positive impact on recidivism and allows sentenced individuals to remain in the community to serve time as opposed to serving time in jail. It allows sentenced individuals to maintain employment, maintain and strengthen family ties and social support structures and encourages and incentivizes programming. Undersheriff Johnson said the purpose of electronic monitoring is to reduce the number of incarcerated individuals in Yolo County jail and maintain the self-sufficiency of individuals in the community, along with the goals: reducing recidivism, number of jail bed days and the costs in the local criminal justice system. He went over an analysis of fiscal year 2019-20 data and costs: Cost of electronic monitoring was \$742,000, total number of jail beds saved due to the program was 7,231. The CCP funds the 5 Sheriff positions for the Electronic Monitoring system.

Tom Haynes, Assistant from Financial Services, explained that in the past when they were bringing the CCP budget through the process, they tended to look at the department allocations at a department-wide level, rather than items broken out separately. Last year he believes there was a focus to look at program level budgets for each department to see what departments are actually doing with the money and what different programs they are operating.

7. **CCP Action Item:** Receive presentation on revised CCP Budget Models and provide feedback and consider any related actions (Liddicoet/Will) (Attachment C)

Cesca Wright made public comment on this item.

Received presentation on revised CCP Budget Models. On page 118 of the Agenda Packet, the CCP Budget Options Matrix was presented with six different options. Options 5-6 are the result of the Governor's May revise so the amounts are more accurate than Options 1-4.

Motion made by Member Johnson to remove options 2 and 3 from the CCP Budget Options Matrix, Attachment C, page 118 of the Agenda Packet. The motion died for a lack of a second.

Motion made by Member Olson and seconded by Member Larsen to approve Option 6 as presented from the CCP Budget Options Matrix, Attachment C, page 118 of the Agenda Packet. No vote was taken.

Minute Order No. 21-16: Substitute motion made to approve Option 6 from the CCP Budget Options Matrix, Attachment C, page 118 of the Agenda Packet with the modification to the Sheriff and Probation budgets from 25% and 30% respectively to 27.5% for both departments. (see table below)

MOVED BY: Fruchtenicht / SECONDED BY: Miller

AYES: Fruchtenicht, Larsen, Miller, Olson.

NOES: Johnson, Raven.

ABSTAIN: None.

ABSENT: Vega.

Option 6	FY20-21			FY21-22			May Revise (Base and Growth)
	Base Year						
	Dollars	Percent		Dollars	Percent	Diff from Base	
	Treatment	\$1,315,020	15%	Treatment	\$2,886,424	25%	\$1,571,404
	Sheriff	\$3,206,487	36%	Sheriff	\$3,175,066 \$2,886,424	27.5% 25%	(\$31,421)
	Probation	\$3,728,893	41%	Probation	\$3,175,066 \$3,463,709	27.5% 30%	(\$53,827)
	Public Defender	\$144,112	2%	Public Defender	\$519,556	4.5%	(\$375,444)
	District Attorney	\$423,328	5%	District Attorney	\$519,556	4.5%	\$96,226
	Innovation	\$189,147	2%	Innovation	\$1,039,113	9%	\$849,966
	Administration	\$0	0%	Administration	\$230,914	2%	\$230,914
		\$9,006,987	100%		\$11,545,695	100%	
	Projected Ending Fund Balance	\$1,000,774		Projected Ending Fund Balance	\$0		
	Reserve	\$450,349	5% of total budget	Reserve	\$577,285	5% of total budget	
	Uncommitted	\$550,425	Remaining after reserve	Uncommitted	\$423,489	Remaining after reserve	

8. **CCP Action Item:** Receive presentation on Mental Health Diversion program and provide feedback and consider any related actions (Raven) (Attachment D)

Linda, Cesca Wright, Joseph Farrow and Lindsay Weston made public comment on this item.

Minute Order No. 21-17: Approved the CCP Funded Mental Health Diversion Program (MHDP) proposal as presented (Attachment D).

MOVED BY: Raven / SECONDED BY: Miller
AYES: Fruchtenicht, Johnson, Larsen, Miller, Olson, Raven.
NOES: None.
ABSTAIN: None.
ABSENT: Vega.

9. Adjournment (Fruchtenicht)

Next meeting scheduled for Monday, July 12, 2021 at 1:30 p.m.

Minutes prepared by: Julie Dachtler, Deputy Clerk, Board of Supervisors

Community Corrections Partnership Budget Policy Discussion

The following areas of discussion serve to aid the CCP in developing budget policies aligned with the percentage-based budget model and the CCP and County Strategic Plan. These concepts are to serve as a beginning place for discussion, which would then be voted on by the CCP Executive Committee and amended into the CCP Bylaws.

Annual Review Process

Consider an April deadline to approve the CCP budget to align with the County's Recommended Budget process and ensure allocations are ready by the beginning of each Fiscal Year (July 1). Working backward, this process would begin at the Fall Quarterly CCP Meeting (October) and would continue at the January meeting. To ensure the budget is contemplated over several meetings, special meetings in February and March would ensure that the CCP can vote to finalize a budget in April each year. This would allow the CCP budget to be finalized by the County's Recommended Budget.

As written in the current CCP bylaws, the CCP Executive Committee would continue to vote on the approval of the CCP budget annually. This would include the review of the CCP budget, and any proposals included for Innovation and/or Treatment funds.

Proposal Review Process

The CCP Executive Committee would continue to review and vote on proposals submitted by County departments and external organizations, such as CBOs and City Police Departments. This would include all proposals, including if a department seeks to alter the use of their allocation from the initial budget approved as part of the annual budget cycle. This will ensure transparency with the public regarding CCP dollars.

The proposal process would seek to capture the following information as related to the CCP's Strategic Plan:

- What will be done with the money
- What goal/outcome is being sought after and how will it be achieved (timing, staffing, phasing)
- What are the performance measures that would be tracked

To help determine what would be eligible for Treatment and/or Innovation funding, it would benefit the CCP to develop definitions for Treatment and Innovation. Several examples are listed below for consideration:

- **Treatment Definition:** Mental Health or Substance Use Disorder treatment or other programming that improves the likelihood of employment, success in community, addresses criminogenic needs through a behavioral health lens
- **Innovation Definition:** Turning an idea into a solution that best serves clients/improves outcomes for offenders. Innovation introduces either new practices or approaches, or changes to existing practices or approaches with the potential to significantly improve services and outcomes.

Finally, including the County Alcohol and Drug Administrator in votes tied to Treatment proposals would enhance the process and ensure alignment with existing County and CCP practices.

Allocations/Fund Balances/Reserves

If the annual review process is completed on time in April, allocations will be ready in July for the beginning of the Fiscal Year. As with many processes, allocations can be funded at the beginning of each Fiscal Year, including Treatment and Innovation dollars. However, if an external entity is funded through CCP dollars, funds would likely be passed through a department and invoicing would be used, as per standard contract agreements through the County.

The purpose of the CCP reserve can be aligned with the County's reserve policy. Furthermore, reserves can assist with smoothing over volatile years with unexpected cuts or hits to revenues. In alignment with the CCP Bylaws, the CCP Executive Committee would be responsible for reviewing any potential changes to the Reserve policy.

Should the CCP hold any fund balance at the end of each Fiscal year, it can be transferred over to the reserve to meet a minimum amount and/or supplement the amount for future flexibility. All uses of dollars placed into the reserve through this method would still be subject to vote by the CCP Executive Committee. This policy can apply to the existing CCP fund balance and if in the future, a department is unable to spend their allocation and is required to return funds back to the CCP but not in either the Treatment or Innovation funds.

Should a department overspend their allocation of CCP dollars, that department shall be responsible for applying for additional funding through the CCP or County General Fund. A proposal would be placed before the CCP Executive Committee for consideration and would be required to outline why the overage occurred, how corrections shall occur moving forward, and outcomes associated with rightsizing the program.

Rollover Process

Should a department maintain a fund balance from one fiscal year to the next and have a plan or statement as to why funding should be maintained in their department, the funds can be rolled over that year within the department. This explanation for the rollover would be discussed during the annual review process. However, Treatment and Innovation dollars placed into a department budget for the purpose of funding a program over the course of one year or more would not be rolled over into the department budget at the end of the program. Rather, the funding would be rolled over into the Treatment and/or Innovation fund.

However, if balances hit a set limit (25% of the allocation for that department for the given year), a review would be automatically required. The CCP Executive Committee would then vote to either maintain the funds within that department or reallocate them back into the CCP budget.

Budget Reporting/Invoicing

To ensure efficiency in budget and data collection each year, the CCP should consider a standardized budget reporting process, similar to the County's Midyear Monitor and End of Year reporting. Using a standardized form will speed up collection and provide transparency for each department to the public. This standardized form might include what has been spent/what is remaining in a line item, etc.

Outcomes/Data Collection

As part of each program and proposal approved by the CCP Executive Committee, outcomes and data collection will be required and reporting out will be required with the Midyear and End of Year budget reporting.

An important piece that has not yet been determined is what metrics and/or outcomes will be required for each program/proposal and who will review and ensure that the correct data is being

collected. While difficult to implement, standardizing a simple form for each program would enhance the CCP's transparency to the public and help ease review by the CCP Executive Committee.

The County has implemented the use of Results Based Accountability (RBA) in the past for performance measurement. The CCP could consider using this methodology or something similar that captures important data points that will ultimately help the CCP Executive Committee vote on budget items that push forward the CCP Strategic Plan and implement the purpose of AB 109.