



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

Meeting Minutes

Wednesday, May 26, 2021

1:00 – 4:00 PM

This meeting occurred via teleconference compliant with the Governor's [Executive Order N-29-20](#) which allows for a deviation of teleconference rules required by the Brown Act. The recording of this meeting can be viewed [here](#).

LAC Members	
Kent Boes	Colusa County Supervisor
Wendy G. Tyler	Colusa County Administrative Officer
Mike Ziegenmeyer	Sutter County Supervisor
Steven M. Smith	Sutter County Administrative Officer
Don Saylor	Yolo County Supervisor
Daniel Kim	Yolo County Interim Administrative Officer

General Agenda

1. Call to Order, Roll Call and Introductions

Meeting started 1:02pm.

Roll called, LAC members present were:

Colusa County Supervisor Kent Boes.

Colusa County Administrative Officer Wendy Tyler.

Yolo County Supervisor Don Saylor.



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Yolo County Interim Administrative Officer Daniel Kim.

(Sutter County Administrative Officer Steven Smith arrived shortly after roll)

Also present were:

Colusa, Sutter, and Yolo Regional Child Support Services

Director Natalie Dillon.

Assistant Director Colin Anderson.

Assistant Director Amanda Battles.

2. Consider Approval of Agenda

1:05pm, Director Dillon requested motion to approve the agenda. Supervisor Saylor motioned to approve, Administrator Tyler seconded motion. Votes approved.

MOVED BY: Saylor / SECONDED BY: Tyler

AYES: Boes, Tyler, Smith, Saylor, Kim.

NOES: None.

ABSTAIN: None.

ABSENT: Ziegenmeyer.

3. Public Comment

1:05pm, No live public comment via callers / online chat. None received via other correspondence before meeting start.

Approval of Consent Agenda

1:06pm, Supervisor Saylor motioned to approve consent agenda. Administrator Tyler seconded motion. Votes approved.

MOVED BY: Saylor / SECONDED BY: Tyler

AYES: Boes, Tyler, Smith, Saylor, Kim.



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NOES: None.

ABSTAIN: None.

ABSENT: Ziegenmeyer.

Consent Items

- 4. Approve minutes of previous Leadership Advisory Committee Meeting that occurred on 02/24/2021.**
- 5. General Update**
- 6. Long Range Planning Calendar**

Approved via Consent Agenda, no questions or comments made.

Discussion Items

7. Yuba City Office Move Update

1:06pm, Assistant Director Anderson provided update on the potential move of child support office space in Yuba City. At the last LAC meeting, the committee voted to pursue to two options (Option 3, work with Sutter County to secure space at 850 Gray; and Option 4, explore new leased space by Yolo County but within Yuba City). Anderson explained work with Sutter County identified that Option 3, or space at 850 Gray, was not viable. New space at 669 Plumas St in downtown Yuba City appeared to be a viable option for relocation. However, the broker and/or owner was not interested in leasing to the agency; it is unknown why. Anderson advised the work on this effort continues; the agency is now working with Sutter County General Services and a local commercial real estate broker to identify new space options.

8. Regional Child Support Agency Performance Data

1:27pm, Assistant Director Anderson provided several data reports to show performance trends from the Regional Agency and Statewide data. These reports included Statewide and Regional Caseload trends; Number of Children Served; Total Child Support Collections; Current Monthly Support Collected; Average



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Current Support Distributed Per Case (for cases receiving collections); Federal Performance Measure: Paternity Establishment; Federal Performance Measure: Cases with Orders; Federal Performance Measure: Current Collections; Federal Performance Measure: Arrears (Past Due) Collections; and Federal Performance Measure: Cost-Effectiveness.

Supervisor Saylor asked if there were differences in individual county performance or challenges in certain counties. Director Dillon explained there are differences in performance and challenges as the agency continues to work toward more uniformed practices; adding that demographics of each county are similar and present similar challenges. Director Dillon committed to providing the LAC with performance data and also to continue review of individual county data to narrow focus on potential hot spots or cause for concern.

Administrator Tyler asked how staffing integration was going at the agency, asked about agency team building. Director Dillon explained the agency is planning a summer get-together, likely in July. A small number of staff, for example the Court Team, have already started working together. The agency holds monthly all-staff meetings, regular training sessions, which have helped mix staff from all offices to build relationships. Dillon looks forward to more in-person events to help build relationships, new organizational layout will begin in October and will combine all staff into their new teams.

9. Leadership Advisory Committee Comments and Discussion

1:57pm, Director Dillon opened the discussion to all committee members for questions, comments, or input.

Supervisor Saylor added two requests, one for financial updates throughout the year to in case there are issues that impact the annual budget. Saylor's second request was for a roster of LAC so committee members may reach out to one another. Dillon agreed.



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No other comments or requests.

10. Adjourn

Meeting adjourned 2:01pm.

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