



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

To: RCSA Leadership Advisory Committee
From: Colin S. Anderson, Regional Assistant Director
Subject: Yuba City Office Move Update (Agenda Item # 7)
Date: September 1, 2021

The current Yuba City location of the Regional Child Support Agency (RCSA) is located at 543 Garden Hwy # A, Yuba City, CA, also known as Holly Oak Square. The Child Support program has been at this location since 1990 and currently occupies 5,500 square feet. There is a subset of Health and Human Service Department (HHSD) functions located in this same strip center, adjacent to Child Support. The Child Support lease at Holly Oak Square expired on October 1, 2018, making it a month to month arrangement. During the term of the lease, the cost was adjusted annually based on the Consumer Price Index (CPI). In 2020, the landlord increased the monthly cost per square foot at \$1.36. The current location of Child Support is not proximate to other County Services or the Sutter Superior Court (a partner with whom Child Support works closely). At our last Leadership Advisory Committee (LAC) meeting staff gave an update on the exploration of a new leased space in Yuba City for the RCSA. Here is a summary of that update:

The RCSA hired Turton Commercial Real Estate to assist us in the Real Estate search. Turton found three (3) potential properties; the RCSA narrowed its focus on the property located at 1445 Butte House Road in Yuba City, CA.

The LAC was also informed of the RCSA's goal of obtaining a smaller office footprint, reducing costs to the regional agency. Furthermore, a poll of RCSA staff indicated an overwhelming majority of staff wanted to continue teleworking thus allowing for "hoteling" opportunities for staff in a smaller office.

Latest Update – The RCSA staff are continuing negotiations for Suites E & G in the property at 1445 Butte House Rd in Yuba City, CA at the Fidelity Building. (See plan of the Fidelity Building Attachment A.) The RCSA has submitted a Letter of Intent (LOI) to the owners of the building. Yolo County General Services staff are working on conceptual plans for us to acquire cost estimates for the Tenant Improvements that will need to be completed in order for us to continue with negotiations with the owner.

