

YOLO COUNTY FINANCIAL OVERSIGHT COMMITTEE

MINUTES OF MEETING May 13, 2021

County Administration Building, County Admin Room
625 Court Street
Woodland, CA 95695

Members present: Gary Sandy (Chair – Supervisor), Angel Barajas (Supervisor), Larry Raber (Public Member), Crissy Huey (Education), Kimberly McKinney (Cities), and Kristin Sicke (Special District).

Others present: Chad Rinde (CFO), Tom Haynes (Assistant CFO), Marilyn Tiriboyi (Accounting Manager), Kevin Sorensen (Treasury), Ken Schiebel and Allison Kaune (PFM), Brandon Young (LSL), and Kim Eldredge and Noemy Mora-Beltran (Internal Audit).

Moderator: Noemy Mora-Beltran
Recorded by Kim Eldredge

- 1) **Introductions.**
- 2) **Call to Order.** Gary Sandy called the meeting to order at 10:00 a.m. with members Angel Barajas, Larry Raber, Crissy Huey, Kristin Sicke, Kimberly McKinney in attendance. Quorum was formed.
- 3) **Follow-up of items from prior meeting.** No follow-up items for discussion.
- 4) **Approval of Agenda.** Certain items were rearranged to accommodate schedules. Agenda reviewed and approved.
MOVED BY: Gary Sandy / SECONDED BY: Angel Barajas
AYES: 6
NOES: 0
ABSTAIN: 0
ABSENT: 0
- 5) **Public Comment.** There were no public comments.
- 6) **Approval of the 2/11/2021 meeting minutes.** Minutes accepted and approved.
MOVED BY: Crissy Huey / SECONDED BY: Angel Barajas
AYES: 6
NOES: 0
ABSTAIN: 0
ABSENT: 0
- 7) **Receive staff report on the Yolo County Single Audit Report for 6/30/2020 and status of dates/approach on the interim audit CAFR 6/30/21 from the Independent Auditor's (LSL/Tiriboyi).** Brandon Young, Partner (LSL), provided a report on the Single Audit and an update on the interim work for the CAFR FY 20-21. Six county federal major programs were audited for the year ended 6/30/2020 with one federal program having a significant deficiency/internal control (program title: Medicaid Cluster; participation list included noneligible individuals). FY20-21 CAFR

interim audit work will start 5/17/2021 with obtaining an understanding of internal controls on financial reporting and a heavy portion on tracking of CARES and ARP funding.

- 8) **Receive Treasury audit reports quarters ended 12/31/2020 and verbal update on the status of pending audits for 3/31/2021 (Rinde).** Brandon Young, Partner (LSL) provided an update on the Treasury Audit Report for quarter ended 12/31/2020. There were a couple accounts where reconciliations were prepared after the 30 days following the end of the quarter. This was mainly due to the vacancy of the Treasury Manager position.
- 9) **Receive staff report on the status of current engagements and the release of audit reports since last meeting from the Division of Internal Audit (Eldredge).** Kim Eldredge gave a status of current audit engagements and reports completed since last meeting: Contracting and Procurement Audit is in-progress, Payroll Audit wrapping up testwork and drafting report, Cash Audit for the Sheriff's Department is planned for June. The audit plan for FY21-22 is in-progress with reviewing risk consideration surveys received by the board/county management for feedback.
- 10) **Receive staff report on budget update (Rinde).** Chad Rinde provided an update of the County budget and the budget tracking report for Q3 FY20-21.
- 11) **Receive report on the Treasury Pool Investment Activity for the First Quarter ended March 31, 2021 (PFM/Rinde).** Allison Kaune and Ken Schiebel (PFM) provided an economic update and overview of the investment portfolio performance for the First Calendar Quarter through 3/31/2021. Questions were raised regarding market conditions in property markets and hiring wage rates. For the portfolio composition, Larry asked Chad if the investment policy has any language within to invest locally. Chad stated historically we have not included investing locally but would do further research with his peers on a local program and how they measure the benefit. Treasury benchmark on total return was also discussed. Chad mentioned that PFM/County is changing from a 1-5 benchmark to a more diverse fixed income pool within the short-term 0-5 range to be more reflective. This change will come in July beginning of the fiscal year. Larry asked, how do we stack up against other counties policy (high/low risk) and expectations in yield to performance? Chad stated, he will investigate this more with his peers and bring back this item to the committee at a future date.
- 12) **Confirm next meeting date.** August 12, 2021 at 10:00 to 11:30 a.m.
- 13) **Committee Member and Staff Announcements.** There were no committee member and staff announcements.
- 14) **Adjournment.** Meeting Adjourned at 11:08 a.m.