

# Yolo Animal Services Planning Agency

## Meeting Agenda

Thursday, January 27, 2022, 2:00 pm

### **Governing Board Members**

(\*Indicates Voting Member)

Dan Carson, City of Davis\*

Josh Chapman, City of Davis

Wade Cowan, City of Winters\*

Rich Lansburgh, City of Woodland

Mayra Vega, City of Woodland\*

Gary Sandy, County of Yolo\*

Jim Provenza, County of Yolo

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NOTE: This meeting is being agendized to allow the Animal Shelter JPA Members, staff and the public to participate in the meeting via teleconference, pursuant to Assembly Bill 361.

Teleconference options to join Zoom meeting:

<https://yolocounty.zoom.us/j/95376247709>

Meeting ID: 953 7624 7709

Dial by your location

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

Assembly Bill 361 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make comment. The Chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes (subject to change).

1. Call to Order (Sandy)
2. **Action Item:** Consider approval of agenda (Sandy)
3. **Action Item:** Receive and file December 2, 2021 meeting minutes (Sandy) (Attachment A)
4. **Action Item:** Authorize remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that local officials continue to recommend measures to promote social distancing as a result of the COVID-19 pandemic. (Sandy) (Attachment B)
5. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).
6. Receive a presentation on Yolo County Animal Services intake/outcome statistics from FY 2015-16 to 2020-21 and provide feedback to staff (Van Hoosear) (Attachment C)
7. Adjournment (Sandy)

Next Meeting: February 24, 2022

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Yolo County  
Administrator's Office  
625 Court Street,  
Room 202  
Woodland, CA 95695

## Yolo Animal Services Planning Agency

### Meeting Minutes

Thursday, December 2, 2021

The Yolo Animal Services Planning Agency met on the 2nd day of December, 2021, via [teleconference](#) at 1:00 p.m. pursuant to Government Code section 54953(e)(1) (as amended by Assembly Bill 361), available at the following [link](#).

Governing Board Members Present: (\*Indicates Voting Member) Dan Carson – City of Davis\*, Wade Cowan – City of Winters\*, Mayra Vega – City of Woodland\* (joined late), Gary Sandy – County of Yolo\* Jim Provenza (alternate) – County of Yolo\*

Governing Board Members Absent: (\*Indicates Voting Member) Josh Chapman – City of Davis, and Rich Lansburgh – City of Woodland

Staff Present: Joanne Van Hoosear, County Administrator’s Office  
Philip Pogledich, County Counsel  
Chad Rinde, Interim County Administrator  
Stephanie Amato, Director of Animal Services  
Lupita Ramirez, Deputy Clerk

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1. Call to Order
  2. **Action Item:** Consider approval of agenda (Sandy)

Minute Order No. 21-10: Approved agenda as submitted with the following update to Agenda Item No. 6: “Receive a presentation on the current Yolo County Animal Services cost allocation methodology and provide feedback to staff.” The discussion of the historical changes in costs has been deferred to a future meeting.

MOVED BY: Carson / SECONDED BY: Cowan  
AYES: Carson, Cowan, Sandy.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Vega.

3. **Action Item:** Receive and file October 28, 2021 meeting minutes (Sandy)  
(Attachment A)

Minute Order No. 21-11: Approved the October 28, 2021 meeting minutes.

MOVED BY: Carson / SECONDED BY: Cowan

AYES: Carson, Cowan, Sandy.

NOES: None.

ABSTAIN: None.

ABSENT: Vega.

4. **Action Item:** Authorize remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that local officials continue to recommend measures to promote social distancing as a result of the COVID-19 pandemic. (Sandy)  
(Attachment B)

Minute Order No. 21-12: Authorized remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that local officials continue to recommend measures to promote social distancing as a result of the COVID-19 pandemic.

MOVED BY: Carson / SECONDED BY: Cowan

AYES: Carson, Cowan, Sandy.

NOES: None.

ABSTAIN: None.

ABSENT: Vega.

5. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 3 minutes (subject to change).

There was no public comment.

6. Receive a presentation on the current Yolo County Animal Services cost allocation methodology and ~~review of historical changes in costs~~ and provide feedback to staff (Van Hoosear) (Attachment C)

Eileen Samitz addressed the Board on this item.

Received a presentation on the current Yolo County Animal Services cost allocation methodology and provided feedback to staff. The discussion of the historical changes in costs has been deferred to a future meeting

7. Adjournment (Sandy)

Minutes prepared by Lupita Ramirez, Deputy Clerk



# COUNTY OF YOLO

Health and Human Services Agency

*Karen Larsen, LMFT*  
Director

**Aimee Sisson, MD, MPH**  
Health Officer

MAILING ADDRESS  
137 N. Cottonwood Street • Woodland, CA 95695  
www.yolocounty.org

Date: January 4, 2022

To: All Yolo County Boards and Commissions

From: Dr. Aimee Sisson, Health Officer

Subject: Remote Public Meetings

On September 22, October 20, and November 20, 2021, I issued memoranda recommending remote meetings. The case rate in Yolo County has increased significantly since the November 20 memorandum, and the current case rate represents high community transmission. In the context of high community transmission, I recommend meetings be held remotely whenever possible. I am re-issuing the earlier memorandum with updated COVID-19 case rate data.

In light of the ongoing public health emergency related to COVID-19 and the high level of community transmission of the virus that causes COVID-19, the Yolo County Public Health Officer recommends that public bodies continue to meet remotely to the extent possible. Board and Commissions can utilize the provisions of newly enacted AB 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, the grounds for the remote meeting recommendation include:

- The continued threat of COVID-19 to the community. As of January 4, 2022, the case rate is 32.3 cases per 100,000 residents per day. This case rate is considered “High” under the Centers for Disease Control and Prevention’s (CDC) framework for assessing community COVID-19 transmission; and
- The unique characteristics of public governmental meetings, including the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges of ensuring compliance with safety requirements and recommendations at such meetings.

Meetings that cannot feasibly be held virtually should be held outdoors when possible, or indoors only in small groups with face coverings, maximal physical distance between participants, use of a portable HEPA filter (unless comparable filtration is provided through facility HVAC systems), and shortened meeting times.

#### **Davis**

600 A Street  
Davis, CA 95616  
Mental Health (530) 757-5530

#### **West Sacramento**

500 Jefferson Boulevard  
West Sacramento, CA 95605  
Service Center (916) 375-6200  
Mental Health (916) 375-6350  
Public Health (916) 375-6380

#### **Winters**

111 East Grant Avenue  
Winters, CA 95694  
Service Center (530) 406-4444

#### **Woodland**

25 & 137 N. Cottonwood Street  
Woodland, CA 95695  
Service Center (530) 661-2750  
Mental Health (530) 666-8630  
Public Health (530) 666-8645

This recommendation is based upon current conditions and available protective measures. The Public Health Officer will continue to evaluate this recommendation on an ongoing basis and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.