

## Willowbank County Service Area (WCSA) Advisory Committee

### Final Minutes of the Meeting Held October 19<sup>th</sup>, 2021

#### Meeting conducted via Zoom, Hosted by Julie Auger

1.	<p><b>Call to Order:</b> Committee Chair Woods called the meeting to order at 7:00 PM</p> <p><b>Committee Members Present:</b> Liz McCapes, Anne Todgham, John Lindsey, Joanne Roy, and Olin Woods. <b>Absent:</b> Brian Morrissey, Kent Calfee</p> <p><b>Note taker:</b> Anne Todgham</p>
2.	<p><b>Invited Guests:</b> None; Residents: 5</p>
3.	<p><b>Consistent with New Legislation, Chair Woods recommends Adoption of the following language</b> “The WCSA Advisory Committee authorizes remote (teleconference/videoconference) meetings by finding, per Assembly Bill 361, that local officials continue to recommend measures to promote social distancing as a result of the COVID-19 pandemic.”</p> <p>Motion to adopt the new language outlined above <b>MSP (Woods, Lindsey)</b></p> <p><i>Discussion</i> Woods has documents from County Counsel Phil Pogledich and Health Officer Dr. Aimee Sisson as to the reason behind this requirement. Woods is happy to share with anyone that would like to read the letters and will share with the entire Committee.</p> <p>Unanimously approved Absent: Morrissey, Calfee</p>
4.	<p><b>Approval of the Minutes:</b> Chair Woods</p> <p>Woods provided one suggested change from a resident to clarify that Willowbank was the only CSA in the unincorporated area to have “Claw” green waste pick up service. Suggestion is to add a footnote: In response to a resident’s comment, it would have been more correct to say that Old Willowbank is the only CSA or other area within unincorporated Yolo County to have the Claw service.</p> <p>Motion to approve minutes with added revision. <b>MSP (Roy, Lindsey)</b> Motion passed unanimously Absent: Morrissey, Calfee</p>
5.	<p><b>Public Comments:</b> No comments</p>

6.	<b>Yolo County Report:</b> No Yolo County Report was given.
7.	<p><b>Water Rate Subcommittee Update: Woods</b></p> <p>Woods and Calfee sent a letter recently to Provenza to clearly articulate the issues with the current water rates for Willowbank residents. The Supervisor’s Office is in the process of scheduling a meeting.. It is likely that Provenza, Calfee and Woods (and perhaps County Counsel) will meet in the coming weeks.</p> <p>Woods commented that a City of Davis newsletter, Greener Davis Conservation News, can be a useful resource on water and other issues. The October 2021 Issue is attached to the agenda. There will be a zoom session on November 17<sup>th</sup> 12 noon – 1pm on water conservation. October Newsletter also covers how to deal with Davis wild turkeys, green waste (note: is the included schedule is for the City of Davis not Old Willowbank), and water saving strategies.</p>
8.	<p><b>WCSA Zoning, CC&amp;Rs and Parking Regulations: Lindsey</b></p> <p>Lindsey addressed a couple of the residents’ comments about parking large vehicles and time limits for parking on street for non-residents. Lindsey has added additional detail about these two items.</p> <p>Woods will offer some formatting suggestions to Lindsey to finalize. Woods suggests that residents should feel free to ask Lindsey for help in understanding regulations. This suggestion may be added, at Lindsey’s discretion, to the end of the document.</p> <p>Morrissey entered the meeting.</p> <p>Motion to finalize WCSA Zoning, CC&amp;Rs and Parking Regulations document, with suggested changes outlined above.</p> <p><b>MSP (Woods, McCapes)</b></p> <p><i>Discussion</i></p> <p>Roy clarified that this is a guidance document for the community and is not meant to take the place of the Yolo County Zoning Code.</p> <p>Motion passed unanimously  Abstained: Morrissey (Abstention due to arriving after Lindsey’s presentation)  Absent: Calfee</p>
9.	<b>Budget Update: Woods</b>

	<p>The 2020-21 Fourth quarter final report is not out yet. No spending in the 2021-22 First quarter. Balance \$6,386 (does not include the influx from property taxes that occurs during the 2021-22 Second quarter that is not yet concluded).</p>
<p><b>10.</b></p>	<p><b>Follow up: Old Willowbank Talking Points: McCapes</b></p> <p>Deputy Supervisor Rich Reed indicated at the 5/18/21 WCSA meeting that the Supervisor’s Office would be happy to receive background information about Old Willowbank in addition to the bulleted items and other historical records presented at the May WCSA meeting McCapes submitted a “Brief history”, which has been revised, based on additional feedback and information from Old Willowbank residents. The Revised “Brief History”, if approved by the Committee, will be transmitted to the Supervisor’s office.</p> <p>Additional information and input would be welcomed from the residents of Oakside and Meadowbrook as information on our community history is assembled.</p> <p>As a result of pulling together information requested by Supervisor Provenza’s office, McCapes has suggested consolidating historical information on Willowbank in one comprehensive record. Anyone who would like to help pulling such information together and/or with the writing of this document should get in contact with McCapes.</p> <p>Motion to send this document to the County Supervisor’s Office  <b>MSP (Lindsey, Roy)</b></p> <p>Motion passed unanimously  Absent: Calfee</p>
<p><b>11.</b></p>	<p><b>Proposed 2022 WCSA Advisory Committee Meeting Schedule: Woods</b>  Tuesday January 18<sup>th</sup>, 2022  Tuesday March 15<sup>th</sup>, 2022  Tuesday May 17<sup>th</sup>, 2022  Tuesday August 23<sup>rd</sup>, 2022  Tuesday October 18<sup>th</sup>, 2022</p> <p>Motion to accept the schedule as proposed by Chair Woods  <b>MSP (Morrisey, McCapes)</b></p> <p>Motion passed unanimously  Absent: Calfee</p>
<p><b>12.</b></p>	<p><b>WCSA Advisory Committee Member Comments.</b></p>

	<p>Todgham: No comment  Roy: No comment  Lindsey: No comment  McCapes: No comment  Morrissey: No comment  Woods: Future agenda meeting for January 18<sup>th</sup> Meeting – Elections for Chair and Vice Chair. New Testing Site – Healthy Yolo Together – City Hall, West Sacramento. Still four testing sites in Davis.</p>
<p><b>13.</b></p>	<p><b>Recognition of contributions by Julie Auger</b></p> <p>Thanked Julie Auger for all her help organizing, generously training and facilitating moving to remote meetings during the pandemic.</p>
<p><b>14.</b></p>	<p><b>Adjournment (7:46pm) to the Next Regularly Scheduled WCSA Advisory Committee Meeting: Tuesday January 18<sup>th</sup>, 2022.</b></p>