



# Yolo County Health & Human Services Agency



**Douglas Brim**  
EMS Administrator

**John S. Rose, MD, FACEP**  
Medical Director

**DATE:** April 12, 2022

**TO:** Yolo County EMS Providers  
Yolo County Hospitals

**FROM:** Douglas Brim, EMS Administrator

**RE:** Paramedic Accreditation Field Evaluation by Paramedic Preceptors

## MEMORANDUM

This memo serves to provide a process by which YEMSA Authorized Paramedic Preceptors may perform the field evaluation of five (5) consecutive Advanced Life Support (ALS) patient contact calls (hereafter referred to as "five (5) call evaluation") for a Paramedic seeking accreditation from YEMSA. This memo is not intended to alter or modify any other element of YEMSA Service Provider policies. The permissions and processes outlined in this memo are effective immediately.

The COVID-19 pandemic has strained every facet of our healthcare systems in recent years, including the EMS workforce. To expedite the process by which our ALS Service Providers can replenish their Paramedic workforce YEMSA will extend the authority to conduct five (5) call evaluations to YEMSA Authorized Paramedic Preceptors. This change will assist ALS Providers in placing newly hired Paramedics more quickly for five (5) call evaluations while simultaneously ensuring the continuing high standards of accreditation to practice as a Paramedic in Yolo County.

### References and Definitions:

Unless otherwise specified in this memo, all processes and definitions remain unchanged in the following YEMSA policies:

- [PARAMEDIC ACCREDITATION FIELD EVALUATION CRITERIA](#)
- [PARAMEDIC FIELD TRAINING OFFICER \(FTO\)](#)
- [PARAMEDIC PRECEPTOR AUTHORIZATION POLICY](#)

### Process and Amendments to Policy:

At the discretion of a YEMSA Approved ALS Service Provider, the Provider may request YEMSA approve a currently Authorized Paramedic Preceptor to fulfill each of the responsibilities assigned to a Field Training Officer (FTO) during a five (5) call evaluation. This request must be received and approved by YEMSA before a Paramedic Accreditor is assigned to a Paramedic Preceptor.

The ALS Service Provider is responsible for ensuring all of the following for any Paramedic Preceptor authorized to conduct five (5) call evaluations:

- I. The approved Paramedic Preceptor continues to meet the requirements defined in the Paramedic Preceptor Authorization Policy

- II. The Paramedic Preceptor has passed, with a minimum score of 85%, a YEMSA approved Protocol Assessment/Protocol Competency Test.
- III. If approved by YEMSA to perform five (5) call evaluations, the Paramedic Preceptor will follow all evaluation criteria defined in the Paramedic Accreditation Field Evaluation Criteria Policy.
- IV. If approved by YEMSA to perform five (5) call evaluations, the Paramedic Preceptor will adhere to the following responsibilities:
  - A. Provide direct supervision, instruction, and evaluation at all times for an accrediting Paramedic.
  - B. Intercede and assume patient care whenever an accrediting Paramedic's performance falls below the standard of care or may cause patient harm.
  - C. Comply with all employer rules and policies; state, federal, and county laws; EMS system policies and protocols; and state regulations pertaining to prehospital personnel.
  - D. Report to YEMSA and the agency of employment, any clinical deficiencies, incompetency, negligence, or conduct that may, or did, result in patient harm or that would, or did, have an adverse operational impact on the EMS system.
  - E. Disclose to YEMSA and the employer any conflict of interest with any accrediting Paramedic.
  - F. Maintain confidentiality and professionalism for all matters concerning medical care and quality improvement.
  - G. Complete all documentation and evaluations of an accrediting Paramedic within one (1) week from completing a Five (5) Call Evaluation.
  - H. Have no more than one (1) accrediting Paramedic assigned during any one (1) shift.
  - I. As requested by YEMSA, participate in YEMSA education, training, and updates related to the functions of the FTO/Preceptor responsibilities.

If you have any questions concerning this memo, please contact Douglas Brim at [Douglas.Brim@yolocounty.org](mailto:Douglas.Brim@yolocounty.org)