

**ESPARTO FIRE PROTECTION DISTRICT
PO BOX 366
16960 YOLO AVE
ESPARTO, CA 95627
530-787-3300**

COMMISSIONER'S MEETING

**DATE: THURSDAY, OCTOBER 13TH, 2022
TIME: 6:00 P.M.
LOCATION: 16960 YOLO AVE., ESPARTO, CA 95627**

AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVE AGENDA**
- 4. PUBLIC COMMENTS / REQUESTS**
This is the time for the public to address the Commission on any subject relative to the Fire District, but not relative to any subject on the present agenda. The Commission reserves the right to impose a reasonable limit on time afforded per individual speaker.
- 5. APPROVE MINUTES OF SEPTEMBER 8TH, 2022 REGULAR MEETING**
- 6. APPROVE PAYMENT OF CLAIMS**
- 7. PUBLIC HEARING AND CONSIDER THE ADOPTION OF AN ORDINANCE ESTABLISHING A SCHEDULE OF FEES FOR INSPECTION SERVICES.**
- 8. RESOLUTION 2022-03**
 - A. Approving the Department of Forestry and Fire Protection Agreement # 7GF22031
- 9. RESOLUTION 2022-04**
 - A. A resolution of the Board of Commissioners of the Esparto Fire Protection District recommending to the Yolo County Board of Supervisors the adoption of the development impact fee study and increasing the development impact fees for all development within the boundaries of the Esparto Fire Protection District.
- 10. FIRE DISTRICT SUSTAINABILITY AD HOC COMMITTEE**
 - A. Updates regarding Fire District Sustainability Committee
- 11. YOLO COUNTY FIRE SAFE COUNCIL**
 - A. Updates
- 12. STAFF REPORTS**
 - A. Office/ Financial Report
 - B. Building & Maintenance Report
 - C. Chief's Report

13. ADJOURNMENT

I DECLARE UNDER PENALTY OF PERJURY THAT THE FOREGOING AGENDA WAS POSTED October 10TH, 2022 AT 17:00 HOURS ON THE BULLETIN BOARD AT THE EAST ENTRANCE OF THE ESPARTO FIRE STATION, 16960 YOLO AVE., ESPARTO, CA 95627

**CURTIS LAWRENCE,
FIRE CHIEF
BOARD SECRETARY**

IF REQUESTED, THIS AGENDA CAN BE MADE AVAIABLE IN APPROPRIATE ALTERNATIVE FORMATS TO PERSONS WITH DISABILITIES, AS REQUIRED BY SECTION 202 OF THE AMERICANS WITH DISABILITIES ACT OF 1990 AND THE FEDERAL RULES AND REGULATIONS ADOPTED IN IMPLEMENTATION THEREOF. PERSONS SEEKING AN ALTERNATIVE FORMAT SHOULD CONTACT THE BOARD CLERK FOR FURTHER INFORMATION. IN ADDITION, A PERSON WITH A DISIBILITY WHO REQUIRES A MODIFICATION OR ACCOMMODATION, INCLUDING AUXILIARY AIDS OR SERVICES, IN ORDER TO PARTICIPATE IN A PUBLIC MEETING SHOULD TELEPHONE OR OTHERWISE CONTACT THE BOARD CLERK AS SOON AS POSSIBLE AND PREFERABLY AT LEAST 24 HOURS PRIOR TO THE MEETING. THE BOARD CLERK MAY BE REACHED AT TELEPHONE NUMBER (530) 787-3300 OR AT THE FOLLOWING ADDRESS: ESPARTO FIRE PROTECTION DISTRICT 16960 YOLO AVE., ESPARTO, CA (PHYSICAL) P.O. BOX 366, ESPARTO, CA 95627 (MAILING).

**CURTIS LAWRENCE,
FIRE CHIEF
BOARD SECRETARY**

**RESOLUTION NO. 22-04
OF THE
ESPARTO FIRE PROTECTION DISTRICT**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE ESPARTO FIRE
PROTECTION DISTRICT RECOMMENDING TO THE YOLO COUNTY BOARD OF
SUPERVISORS THE ADOPTION OF THE DEVELOPMENT IMPACT FEE STUDY AND
INCREASING THE DEVELOPMENT IMPACT FEES FOR ALL DEVELOPMENT WITHIN
THE BOUNDARIES OF THE ESPARTO FIRE PROTECTION DISTRICT**

RESOLVED, by the Board of Commissioners of the Esparto Fire Protection District (the "District") as follows:

WHEREAS, pursuant to Government Code section 66001 the District, through the County of Yolo, may levy a fee on all new residential, commercial, and industrial development within the District boundaries, to fund the capital equipment and facilities construction needs of the District;

WHEREAS, the County of Yolo holds the police power to enact an increase in the development impact fees on behalf of the District;

WHEREAS, the District has a plan which states an overall vision for the construction and equipping of stations in order to meet the demands of the citizens within the District;

WHEREAS, the District has performed a study to assess the impact on the District's facilities from residential, commercial, and industrial development and established a nexus between such development and the need for funding to construct facilities;

WHEREAS, the impact fees collected shall be used to finance the public facilities described or identified in the *Esparto Fire Protection District Development Impact Fee Study Fire Facilities* or other public facility master plans as may from time to time be adopted by the Governing Board of the District;

WHEREAS, after considering the specific project descriptions and cost estimates identified in the *Esparto Fire Protection District Development Impact Fee Study Fire Facilities*, the Governing Board approves such project descriptions and cost estimates and finds them reasonable as the basis for calculating and imposing certain impact fees.

NOW, THEREFORE, it is hereby ORDERED and DETERMINED, as follows:

Section 1. The *Esparto Fire Protection District Development Impact Fee Study Fire Facilities* is hereby adopted by the District.

Section 2. The Board of the District recommends to the Board of Supervisors of the County of Yolo the adoption and implementation of an increase in the Fire Mitigation Fee on behalf of the District as set forth in the *Esparto Fire Protection District Development Impact Fee Study Fire Facilities* under the police powers granted to the County in order to support public services.

Section 3. The fee shall be solely used (1) for the purposes described in the *Esparto Fire Protection District Development Impact Fee Study Fire Facilities*, or (2) for reimbursing the District for the development's fair share of those capital improvements already constructed by the District.

Section 4. Annually, as part of the budget process, the Fire Chief shall review the estimated cost of the described capital improvements, the continued need for those improvements and the reasonable relationship between such need and the impacts of the various types of development pending or anticipated and for which the fee is charged.

Section 5. The development impact fees, including any increases for inflation per the *Esparto Fire Protection District Development Impact Fee Study Fire Facilities*, as authorized by the State, shall be collected prior to the issuance of a building permit on each eligible unit, based on the habitable and enclosed square footage of the building.

I, the undersigned Secretary of the Esparto Fire Protection District, hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the Board of Commissioners of the Esparto Fire Protection District at a meeting thereof on the 13th day of October 2022, by the following vote of the members thereof:

AYES: 3
NOES: 0
ABSENT: 2



Rudy Lucero
Board Chair
Esparto Fire Protection District



Curtis Lawrence
Secretary of the Governing Board
Esparto Fire Protection District

COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
16960 Yolo Ave
ESPARTO, CA 95627

OCTOBER 13TH, 2022
M I N U T E S

1. CALL TO ORDER
 - a. The meeting was called to order at 6:00 p.m. by Chair Rudy Lucero.
2. ROLL CALL
 - a. MEMBERS PRESENT: Barry Burns, Mitch Roath, Rudy Lucero
 - b. ABSENT: John Hulsman, David Schwenger
 - c. OTHERS PRESENT: Chief Curtis Lawrence, Firefighter Justin Burns
3. APPROVE AGENDA
 - a. A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve the agenda.
Ayes:3 Noes: 0 Absent: 2
4. PUBLIC COMMENTS / REQUESTS
 - a. None
5. APPROVE MINUTES OF SEPTEMBER 8th, 2022 REGULAR MEETING
 - a. A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve the minutes of the September 8th, 2022; regular meeting as is.
Ayes: 3 Noes: 0 Absent: 2
6. APPROVE PAYMENT OF CLAIMS
 - a. A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve the payment of claims.
Ayes: 3 Noes: 0 Absent: 2
7. PUBLIC HEARING AND CONSIDER THE ADOPTION OF AN ORDINANCE ESTABLISHING A SCHEDULE OF FEES FOR INSPECTION SERVICES.
 - a. Board Chair Rudy Lucero opened the public hearing to consider the adoption of ordinance No. 2022-02 at 18:03 hours and determined the public comment period would remain open till close of meeting to allow ample time for public members to comment. The Board conducted the remainder of the meeting and closed the public hearing at 18:42. No public comments were made and there was a motion by Commissioner Burns and second by Commissioner Roath to adopt Ordinance 2022-02.
Ayes: 3 Noes: 0 Absent: 2
8. RESOLUTION 2022-03
 - a. A motion was made by Commissioner Roath and seconded by Commissioner Burns to adopt Resolution 2022-03, approving the Department of Forestry and Fire Protection Agreement # 7GF22031 and authorizing Chief Lawrence to execute final agreement.

Ayes: 3

Noes: 0

Absent: 2

9. RESOLUTION 2022-04

- a. A motion was made by Commissioner Burns and seconded by Commissioner Roath to adopt Resolution 2022-04, a resolution of the Board of Commissioners of the Esparto Fire Protection District recommending to the Yolo County Board of Supervisors the adoption of the development impact fee study and increasing the development impact fees for all development within the boundaries of the Esparto Fire Protection District.

Ayes: 3

Noes: 0

Absent: 2

10. FIRE DISTRICT SUSTAINABILITY AD HOC COMMITTEE UPDATE

- a. Chief Lawrence reported that the Ad hoc Committee met and reviewed language to support at the BOS meeting regarding the LAFCO report adoption. The BOS adopted the LAFCO/ MSR report as well as moved the \$550,000 contingency funds and allocated it for disbursement by the Ad Hoc Committee.

11. YOLO COUNTY FIRE SAFE COUNCIL

- a. No Report

12. STAFF REPORTS

- a. Office Report/ Financial
 - i. Board review financial report.
 - ii. Chief Lawrence presented the GL work sheet to the Board.
 - iii. Chief Lawrence reported, following the adoption of Reso 2022-03, the district was awarded matching funds of up to \$9,843.66.
- b. Building & Maintenance Report
 - i. BME B-19 replacement pushed back to November.
 - ii. Front two steering tires upgraded on W-219
- c. Chief's Report
 - i. Department Call Volume continues to remain high. Going through the on boarding process with two prospective new volunteers.
 - ii. E-19 returned from dry hired to Cal-Fire at Delta Camp.
 - iii. The volunteers held a successful fundraiser.
 - iv. Chief Lawrence reported to the Board that the Capay Valley Fire chief requested a 2x2x2 Board Meeting between Capay, Esparto, and Madison. Following a discussion reviewing the boards previous decision on this topic, Board Chair Lucero reported he would request a 2x2 with Capay prior to a decision being made regarding the request.

13. ADJOURNMENT

- a. A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting.

Ayes: 3

Noes:0

Absent: 2

Rudy Lucero, Chairman

Curtis Lawrence, Fire Chief