



COUNTY OF YOLO

Department of General Services
Parks Division

Kevin Yarris
Director

120 W. Main Street, Suite D, Woodland, CA 95695
(530) 406-4880
www.yolocounty.org

PARKS, RECREATION AND WILDLIFE ADVISORY COMMITTEE (PRWAC) MEETING MINUTES

DATE: Monday, August 15, 2022

TIME: 6:30 p.m.

LOCATION: Teleconference

1. CALL TO ORDER

Kevin Yarris called the meeting to order at 6:47 PM.

Present: Shukis, Cruz, Branaman, Campbell, Risher

Absent: Portman, Ullrey, Trott, Fulks

Staff Present: Yarris, Martinez, Huerta

2. AUTHORIZE REMOTE (TELECONFERENCE/VIDEOCONFERENCE) MEETINGS

Authorize remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that as a result of the declared emergency, the meeting in person would present imminent risks to the health or safety of attendees.

Motion to approve online meeting: Branaman. Second: Campbell. Ayes: All.

3. ADOPTION OF CURRENT AGENDA

Motion to approve current agenda: Campbell. Second: Branaman. Ayes: All.

3.1 New committee member Sarah Risher was introduced to the committee.

4. ADOPTION OF MINUTES OF THE PREVIOUS MEETING

4.1 Moved to next meeting since no quorum of members present from the April 18th meeting

5. PUBLIC COMMENTS

Opportunity for members of the public to address the PRWAC on subjects relating to committee business. The PRWAC reserves the right to impose a reasonable time limit on any topic or to any individual speaker. None.

6. REGULAR AGENDA

6.1 Introductions

Agenda item was addressed after adoption of the current agenda 3.1.

6.2 New Chair/Vice Chair selection

District 5 was slated to be the new Chair. Only one member from District 5 was present so there was a motion to defer selection of the Board Chair from District 5 to the next meeting along with the motion for Branaman to be Vice Chair.

6.3 ARP Funding Update – Kevin Yarris

Yarris discussed ARP designation for \$150K towards new equipment needed by the parks crew which will increase efficiency. Equipment list was shared with PRWAC.

6.4 Prop 68 Grant Applications Update – Emily Huerta

Huerta reported the State has announced five of the County's proposals will be funded and contracts still need to be delivered. Huerta has contacted the state contact multiple times to check on status of accepted projects so that funds can be encumbered. Martinez added the reasons behind the longer turn around time being the County Administrators Office added a project for Knight's Landing Park after the initial five project applications were submitted, and all needed to be reviewed prior to encumbering funds.

6.5 Scout Cabin at Camp Haswell – Emily Huerta

Huerta summarized the community member led proposal to restore Camp Haswell for "unoccupied preservation" and the Chief Building Inspector and Building Inspector's feedback from the site walk. Yarris stated the cabin as-is could be a liability for the county and instructed Huerta and Martinez to follow up with the proposal. It was also restated that Camp Haswell is in a FEMA flood plain and would never be able to be paved or have permanent new construction.

6.6 Road 40 Bridge Update – Emily Huerta

Huerta briefly reviewed the construction progress of the Road 40 bridge and that construction is currently expected to be completed in Fall of 2022. Yarris added in detail around the genesis and impact of the project, emphasizing safety, CalFire usage, and access to Cache Creek Natural Area.

6.7 Park Tours Review – Emily Huerta

Huerta reviewed the intent of the Park Tours and summarized outcomes and ideas from participating members. Discussion on the importance of physically being on site to truly understand the parks when making impactful decisions is important. Possibility of conducting more Park Tours in the future.

6.8 New Grant Updates – Emily Huerta

Huerta opened the opportunity for committee members to bring up any grant or resource opportunities that staff can look into. Risher brought up the State Grant Portals search and filter tool, Conservation Corps, and Americorps. Cruz suggested to watch what opportunities come out of the Inflation Reduction Act, and the Infrastructure Bill. Discussion on solar car

charges. Due to an ordinance, the county is not allowed to sell back to the grid but can install solar for power use at any park and possibly for charging stations. Yarris stated that moving forward with grant awards, Parks needs to be cognizant on ongoing maintenance and operations cost requirements.

7. DISCUSSION ITEMS/PARKS DIVISION STAFF UPDATES

7.1 Cache Creek Campground Update – Emily Huerta

7.2 Boat Launch Updates – Emily Huerta

For both 7.1 and 7.2, Huerta reported revenue for 2022 YTD compared against 2021 for the same date. Campbell suggested having numbers for number of annual passes and days the park(s) were closed due to smoke or fire threat. Yarris explained that despite similar numbers of campground reservations, the number of campers was lower in 2021 because of group site closures due to COVID-19 concerns.

Dates	Campground Reservations	Number of Campers	Revenue Collected
01/01/2022-08/11/2022	646	4978	\$71,402
01/01/2021-08/11/2021	642	3610	\$46,079

Dates	Park	Revenue Collected
01/01/2022-08/11/2022		
	Knights Landing Boat Ramp	\$31,814
	Elkhorn Boat Ramp	\$43,746
01/01/2021-08/11/2021	Knights Landing Boat Ramp	\$43,746
	Elkhorn Boat Ramp	\$18,165

8. COMMITTEE MEMBER AND DIRECTOR REPORTS

Reports by Committee Members and/or Director on information they have received and meetings they have attended which would be of interest to the Committee or the public. *Please note that under the California Open Meetings Law (Government Code Section 54954.2); discussion of the Committee Members' and/or Director reports is limited to asking clarifying questions. However, the Committee or any individual Committee Members may request that an item be placed on a future agenda for further discussion.*

None. Shukis asked about overall goals of PRWAC and Yarris explained the role of PRWAC is to focus on giving Parks staff feedback on new and ongoing projects. It was stated to PRWAC that if committee members wished to break up in sub-committees to focus separate than staff, then they can do so.

9. ITEMS FOR FUTURE AGENDAS

- Marketing Synthesis Plan - Timeline

10. NEXT MEETING

Regular Meeting Scheduled for September 19, 2022

11. ADJOURN

Cruz motioned to adjourn at 7:47 PM: Second: Shukis. Ayes: All.