

Yolo County Recruitment

Museum Curator



YOLO COUNTY
LIBRARY

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About the Position

Yolo County Library is recruiting to fill one regular, full-time Museum Curator position. Under supervision of the Yolo County Archives and Records Center Coordinator, the incumbent will work normal business hours, Monday through Friday, primarily at the Gibson House and Property in Woodland with occasional evening and weekend hours, on or off-site, to support museum programs. The incumbent will oversee the proper preservation and storage of the Yolo County Historical Collection (YCHC) and generate awareness of the collection through onsite and countywide displays, exhibits, and programming.

The Ideal Candidate

The incumbent will be a community-oriented professional who is passionate about promoting the YCHC and interpreting the history of Yolo County for a broad audience; has a firm grasp of collections management and museum best practices; possesses an aptitude to skillfully manage grants and projects with limited direct supervision; is confident in recruiting and supervising volunteers and interns; and enjoys working in a collaborative environment with county, community, and non-profit partners.

Experience with Axiell or other museum/archival databases or collection management software; and knowledge of artifact maintenance, including preservation, restoration, displaying, storage, and shipping; the physical properties of cultural and historical objects such as fine art, antiques, furniture, woods, glass, ceramics, textiles, and agricultural implements; methods of identifying and classifying objects with cultural or historical significance; and California and Yolo County history are also highly desirable.

The incumbent should be enthusiastic about making the YCHC available to a diverse community and reducing barriers to access; show a broad understanding of, and demonstrate support for, diversity, equality, and equity for everyone in the community; and show a commitment to maintaining equitable, inclusive, and respectful environments so that every person has the opportunity to reach their full potential and is valued for their unique qualities and contributions.

Qualifications

Education:

A bachelor's degree from an accredited college or university with major coursework in Museum Studies, Library Science, Public History, History, Anthropology, Archeology, Art History, Art or other related field.

Experience:

Two (2) years of professional work experience performing the duties of a museum curator, museum collection manager or related experience in museum work. Experience in a history or house museum is desirable.

Compensation

The salary range for this class is as follows:

Museum Curator
\$66,040 - \$80,267 Annually
\$5,503.33 - \$6,688.93 Monthly
\$31.75 - \$38.59 Hourly

Benefits

CalPERS Retirement. The County also participates in Social Security and Medicare programs.

Health/Dental/Vision Benefits – The County offers ten health plans (8 HMO's and 2 PPO's). Each employee currently receives a benefit package of \$2,121.16 monthly to purchase health, dental, and vision insurance. The County requires all employees to enroll in both the dental and vision plan.

Deferred Compensation – Employees receive a limited annual match based on years of service.

Time Off - Employees earn 96 hours of sick leave, 80 hours of vacation leave, 40 hours of administrative leave, and 44 hours for floating holidays each fiscal year. The County also provides 10 paid holidays per fiscal year.

Application & Selection Process

Your application should highlight all relevant education, training, and experience, and clearly indicate how you meet the minimum qualifications for this position. To view a complete job bulletin and apply online, please visit the Yolo County Employment Opportunities page at www.governmentjobs.com/careers/yolococa.

In addition to a completed application, applicants are required to submit a detailed resume, a completed supplemental questionnaire, and verification of education for this position.

Supplemental Questions

The following supplemental questions are required as part of this application process:

- Collections management is an integral part of this position. Describe your experience with accessioning, deaccessioning, and caring for museum collections.
- The Library, Archives, and Historical Collection serve a diverse community. What strategies would you use to make the Yolo County Historical Collection more accessible to the County's diverse residents? How would you assess whether these strategies are effective?

This recruitment will be open on a continuous basis until the position is filled. The first application review date will occur on Friday, April 28th. Those candidates who are evaluated as highly qualified will be invited to continue in the selection process.

The following is the selection process for the position:

- * Department Selection Interviews
- * Finalist Interviews
- * Reference Checks
- * Conditional Job Offer, pending:
 1. Pre-Employment Exams (DOJ Livescan and Drug & Alcohol screening)
 2. Proof of COVID-19 Vaccination or Exemption

Contact Information

For questions about the position or about employment with the County, please contact Jenny Brown by email at jenny.brown@yolocounty.org or by phone at (530) 666-8328.



About Yolo County and the Library

Yolo County, California, with a population of just over 216,000, is a naturally beautiful and richly diverse county. It is one of the leading agricultural producers in the nation. While agriculture is Yolo County's primary industry, nearly 85% of the County's population lives in the four cities of Davis, West Sacramento, Woodland, and Winters. It is an increasingly diverse county with 23% of the population born outside the United States. One in five K-12 students is an English language learner.

Yolo County is one of California's original counties and operates under General Law. The County is governed by an elected Board of Supervisors consisting of five members. The County is organized into functional areas, such as: General Government, which includes the Library and the County Archives and Records Center and Historical Collection; Law and Justice Services; Health and Human Services; Planning, Resources and Public Works and Agriculture.

The Yolo County Historical Collection (YCHC) is part of the Archives (YCA) and Library System. The YCHC and YCA collect and preserve documents and objects that pertain to the history of Yolo County. The Library provides public library services to the entire County, with branch locations in Clarksburg, Davis, Esparto, Knights Landing, West Sacramento, Winters and Yolo. Library Administration, Technical Services, YCA and YCHC are located in Woodland.

The YCHC is comprised of objects which date from the 1830s to the 1930s. The collection includes textiles, agricultural equipment, paintings, archival materials, ephemera, photographs, archaeological items, tools, ceramics, household items, furniture, and personal items. This collection illustrates what life was like for early Yolo County residents.

Yolo County Library, YCHC, and YCA are committed to employing a diverse and inclusive workforce that reflects the population it serves. Library employees are service oriented, knowledgeable, and passionate about reading, literacy and public service.

The Yolo County Library Advisory Board has proclaimed: "No matter where you come from, everyone is welcome at Yolo County Library." Yolo County Library is committed to supporting diversity, equity, and inclusion and embraces all spoken and signed languages, all races and ethnicities, all religions and creeds, all gender identities, all countries of origin, all sexual orientations, all immigrants and refugees, and all abilities and disabilities.

The Library, Archives, and Historical Collection are committed to an environment where differences are valued and all staff are part of a productive, high performing team delivering quality services to all people. To learn more about the Yolo County Library visit: www.yolocountylibrary.org.

