

YOLO COUNTY LOCAL AGENCY FORMATION COMMISSION

MINUTES

October 27, 2008

The Yolo County Local Agency Formation Commission met on the 27th day of October, 2008, starting at 9:04 a.m., in the Yolo County Board of Supervisors Chambers, 625 Court Street, Room 206, Woodland, CA. Members present were: Chair and Public Member Olin Woods, County Members Matt Rexroad and alternate Mariko Yamada, City Member Stephen Souza. Others present were: Executive Officer Elizabeth Castro Kemper, Senior Management Analyst Elisa Carvalho, Commission Clerk Terri Tuck and Interim Commission Counsel Robyn Drivon.

Item № 1 Call to Order, Pledge of Allegiance and Roll Call

Chair Woods called the meeting to order at 9:04 a.m.

Chair Woods asked Alternate County Member Mariko Yamada to lead the Pledge of Allegiance

Roll Call: PRESENT: Rexroad, Souza, Yamada, Woods ABSENT: McMasters-Stone

Item № 2 Public Input

Chair Woods invited members of the public to address the Commission on any item relating to the Local Agency Formation Commission but not on the agenda. No one came forward.

CONSENT AGENDA

Item № 3 Approved the Minutes of September 22, 2008 Meeting

Item № 4 Ratified Resolution № 2008-09 honoring Board of Supervisor Duane Chamberlain for his tenure on the Yolo LAFCO

Minute Order 2008-45: The consent agenda was approved.

Approved by the following vote:

MOTION: Yamada SECOND: Rexroad AYES: Rexroad, Souza, Yamada, Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

REGULAR AGENDA

Item No 5 Received the Draft City of West Sacramento Municipal Service Review and Sphere of Influence Study

Minute Order 2008-46: A motion was made to receive the draft City of West Sacramento Municipal Service Review and Sphere of Influence Study (LAFCO No S-031)

Approved by the following vote:

MOTION: Souza SECOND: Yamada AYES: Rexroad, Souza, Yamada, Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

Item No 6 Received the Draft Yolo County Free Library District Municipal Service Review and Sphere of Influence Study

Minute Order 2008-47: A motion was made to receive the draft Yolo County Free Library District Municipal Service Review and Sphere of Influence Study (LAFCO No S-032)

Approved by the following vote:

MOTION: Yamada SECOND: Rexroad AYES: Rexroad, Souza, Yamada, Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

Item No 7 Considered the Request for Proposal to contract for Special Legal Services for the Yolo LAFCO

Minute Order 2008-48: The following recommended actions were approved:

- 1) The draft Request for Proposal (RFP) to contract for legal services for special situations that the Yolo LAFCO may encounter; and
- 2) To circulate the RFP to appropriate legal firms.

Approved by the following vote:

MOTION: Souza SECOND: Yamada AYES: Rexroad, Souza, Yamada, Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

Minute Order 2008-49: The following recommended action was approved:

- 3) Determined that the process for considering the responses to the RFP should be a Commission subcommittee with Chair Woods and Vice Chair Rexroad screening and ranking the firms to be interviewed, followed by interviews with the full Commission.

Approved by the following vote:

MOTION: Souza SECOND: Yamada AYES: Rexroad, Souza, Yamada,
Woods NOES: None ABSTAIN: None ABSENT: McMasters-Stone

Item № 8 Executive Officer's Report

- a. The LAFCO office will be closed during the holiday season from December 22, 2008 through January 2, 2009.
- b. The Commission was given a verbal report by the Executive Officer on pending, proposed and environmental review projects and sphere of influence documents in the LAFCO process.

Item № 9 Commissioners Report

- a. The Commission presented and ratified by consensus **Resolution 2008-10** commending Board of Supervisor Mariko Yamada for her tenure on the Yolo County Local Agency Formation Commission followed by a reception in the Board Chamber foyer.

Item № 10 Adjournment

Minute Order 2008-50: By order of the Chair the meeting was adjourned at 9:55 a.m. in memory of J. Olin Woods.

Olin Woods, Chair
Local Agency Formation Commission
County of Yolo, State of California

Terri Tuck
Commission Clerk