



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

Meeting Agenda
Wednesday, April 19, 2023
2:30 – 4:00 PM

Participants, staff, and the public will participate in this meeting at any of the four in person locations listed below, via teleconference or otherwise electronically at their option as allowed by the Brown Act teleconferencing requirements [Gov. Code § 54953(b)].

Remote Audio and Video Meeting Participation

Please use this link to join the meeting from your computer or smartphone:

<https://yolocounty.zoom.us/j/81245954623?pwd=MDRIVElrL2NIa0NHeldwZENjNURYdz09>

Webinar ID: 812 4595 4623

Passcode: 111975

Or Dial by your location:

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

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+1 646 876 9923 US (New York)

Webinar ID: 812 4595 4623

Passcode: 111975

In Person Meeting Participation Options

Colusa Sutter Yolo Regional Child Support (Woodland office)

100 West Court Street
Woodland, CA 95695



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

Yolo County Administrative Office

625 Court Street, Room 204
Woodland, CA 95695

Sutter County Administrative Office/Board of Supervisors

1160 Civic Center Boulevard, Suite A
Yuba City, CA 95993

Colusa County Administrative Office

547 Market Street, Room 102
Colusa, CA 95932

Renaissance New York Times Square Hotel

Two Times Square, 714 Seventh Ave at West 48th Street
New York, NY, 10036

General Agenda

1. Call to Order, Roll Call

2. Consider Approval of Agenda

3. Public Comment

- a.** Submit written public comments to childsupport@csy.cse.ca.gov. E-mails are distributed to the Leadership Advisory Committee (LAC), and support staff. To ensure the LAC has the opportunity to review information prior to the meeting, please send e-mails by 10:00 AM on the meeting date.
- b.** Live remote public comments:
 - i.** Device with microphone: Press the "raise a hand" button.
 - ii.** Phone: Press *9 to indicate a desire to make comment

Support staff will call you by your name or phone number when it is your turn to comment. Speakers will be limited to no more than three minutes and will be asked to state their name for the record.

Consent Items



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

- 4. Remote Meetings ([link](#))**
- 5. Approve the minutes of the August 31, 2022 Leadership Advisory Committee Meeting ([link](#))**
- 6. General Update ([link](#))**
- 7. Outreach and Training ([link](#))**
- 8. Performance Planning – Colin Anderson ([link](#))**
- 9. Long Range Planning Calendar ([link](#))**

Discussion Items

- 10. RCSA Financial Update – Natalie Dillon and Amanda Battles ([link](#))**
- 11. Leadership Advisory Committee Comments and Discussion**
- 12. Adjourn**

NOTICE If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Health Council Secretary for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Leadership Advisory Committee support staff as soon as possible and preferably at least 72 hours prior to the meeting. The Leadership Advisory Committee support staff may be reached at 530-661-2832, via email at childsupport@csy.cse.ca.gov or at the following address: Colusa, Sutter and Yolo Regional Child Support Agency, 100 W Court St, Woodland, CA 95695.



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

To: RCSA Leadership Advisory Committee
From: Natalie Dillon, Regional Director
Subject: LAC Remote Meetings (Agenda Item #4 - Consent)
Date: April 19, 2023

As the LAC is an advisory body, it is covered by the Brown Act. For the first two years, the LAC utilized Governor Newsom's Executive Order N-29-20 and AB 361 urgency legislation which allowed for a deviation of teleconference rules required by the Brown Act during the COVID-19 Pandemic. As such, the first several meetings of the LAC were held virtually via Zoom, with meeting information posted in each of the three counties and on the RCSA website. The simplified rules expired February 28, 2023.

With the expiration, local legislative bodies will have to return to in-person meetings, with limited exceptions, by March 1, 2023. The LAC will be utilizing the process defined in Attachment A of the Yolo County, County Counsel's memo dated November 30, 2022, with the Subject - Brown Act Compliance in 2023: Limited Options for Remote Participation (attached). It requires members participating remotely to list the address where they will participate on the agenda, and to accommodate the public at that location. Also, this option requires at least a quorum to be present within the geographic area covered by the legislative body. From here forward, LAC agendas will include the office address of the Regional Child Support Agency and the CAO offices in each county and will be posted publicly.



COUNTY OF YOLO

Office of the County Council

Philip J. Pogledich
County Counsel

625 Court Street, Room 201 • Woodland, CA 95695
MAIN (530) 666-8172 • FAX (530) 666-8279
www.yolocounty.org

MEMORANDUM

TO: All Local Legislative Bodies subject to the Ralph M. Brown Act

FROM: Philip J. Pogledich, County Counsel
Eric May, Senior Deputy County Counsel

DATE: November 30, 2022

SUBJECT: Brown Act Compliance in 2023: Limited Options for Remote Participation

The simplified procedures that many bodies subject to the Ralph M. Brown Act (“Brown Act”) have relied on during the COVID-19 pandemic are set to expire on February 28, 2023. This memorandum provides updated guidance regarding remote meetings pursuant to the Brown Act after those procedures expire.

Since the beginning of the pandemic, many local legislative bodies¹ have been meeting remotely under authority granted by the Governor by executive order (since rescinded) and, more recently, pursuant to the simplified approach included in Assembly Bill 361 (“AB 361”). This will soon change. As described in a previous memo by this Office, AB 361 applies only during a state of emergency proclaimed by the Governor. *See* Gov. Code § 54953(e). A local emergency proclamation is insufficient. Governor Newsom will lift the state of emergency that has been in place since the early days of the COVID-19 pandemic on February 28, 2023.² When that occurs, the simplified procedures authorized by AB 361 will become off-limits.

With the expiration of the Governor’s emergency proclamation, local legislative bodies will have to return to in-person meetings, with limited exceptions discussed herein, by March 1, 2023. Members will have only two options for participating remotely, each of which has significant drawbacks compared to the current state of affairs.

The first option is for members to participate remotely pursuant to the longstanding teleconference provisions of the Brown Act. A table included as **Attachment A** to this memo outlines how to use this

¹ The Brown Act applies to “legislative bodies,” which the Act defines as including (i) a governing body of a local agency or local body created by state or federal statute, (ii) a commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory, created by a legislative body. *See* Gov. Code § 54952.

² <https://www.gov.ca.gov/2022/10/17/governor-newsom-to-end-the-covid-19-state-of-emergency/>.

approach, which has also been addressed in prior Brown Act memos by this office. This approach has long been disfavored and little-used because, among other things, it requires members participating remotely to list the address where they will participate on the agenda, and to accommodate the public at that location. Also, this option requires at least a quorum to be present within the geographic area covered by the legislative body, which further diminishes its practical value.³

The second option is to follow the rules set forth in Assembly Bill 2449 (2022) (“AB 2449”), a recent law that amended the Brown Act to allow remote participation for “just cause” or in an “emergency circumstance.” The circumstances that qualify as “just cause” or an “emergency circumstance” are narrow. A table included as **Attachment B** to this memo summarizes the requirements of AB 2449. AB 2449 also limits how frequently the “just cause” and “emergency circumstance” grounds can be used and imposes a number of other requirements that limit its practical value, including that at least a quorum must meet in the same location and accommodate public participation at that site. If a member joins the meeting remotely pursuant to AB 2449, then the public must also be afforded an opportunity to observe the meeting remotely and remotely address the body. If all members are physically present, then the opportunity for remote public participation is not required, though AB 2449 does not prevent a legislative body from providing the hybrid option to the public if the body so chooses.

Altogether, AB 2449 is most likely to be useful in facilitating participation by a legislative body member who falls temporarily ill or otherwise physically unable to attend meetings for a short period of time, but the new law does not provide the flexibility to meet remotely that many Brown Act bodies have relied on over the last two years. The February 28, 2023 expiration of the Governor’s emergency proclamation will require local legislative bodies to return to in-person meetings, and the exceptions that allow remote participation are of limited practical value. Hopefully the Legislature will further consider ways to ease the barriers to remote participation—particularly for local advisory bodies—and bring the Brown Act into the 21st Century.

Any questions about this memo or can be directed to:

Phil Pogledich
County Counsel
Philip.pogledich@yolocounty.org

Or to:

Eric May
Senior Deputy County Counsel
Eric.may@yolocounty.org

³ Under the Yolo County Code, a “quorum” is defined as “...a majority of the *appointed* members of any board, commission or committee (i.e., not including vacancies)[.]” (Yolo County Code § 2-2.3606, emphasis added.) This definition does not apply if it is in conflict with a resolution or ordinance adopted by the Board of Supervisors for a specific advisory board, commission, or committee. Also, if the Board has approved bylaws for a General Plan Citizens Advisory Committee that contain a conflicting definition of “quorum,” the bylaws control.

November 30, 2022

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While e-mail communications are preferred, you may also call 530-666-8172 and ask to speak with either of the above attorneys.

ATTACHMENT A

ATTACHMENT A

General Brown Act Teleconferencing Requirements [Gov. Code § 54953(b)]	
Summary	<ul style="list-style-type: none">• Can be used any time, but requirements (particularly for public participation) are somewhat impractical
Agendas	<ul style="list-style-type: none">• Agendas must be posted at each teleconference location where a legislative body member is present• All teleconference locations must be listed on the agenda
Public Participation	<ul style="list-style-type: none">• Each teleconference location must be accessible to the public, and the public must be allowed to offer comments from each location• Additional teleconference locations may also be offered for the convenience of participants• All teleconference locations must be ADA-compliant
Quorum	<ul style="list-style-type: none">• At least a quorum of the legislative body must be present within the agency's territory

ATTACHMENT B

ATTACHMENT B

AB 2449 Rules (in effect through December 31, 2025) [Gov. Code § 54953(f)]	
Summary	Can be used only in the event of “ just cause ” or an “ emergency circumstance. ” Though defined in AB 2449, these terms overlap to a degree and it will not always be clear which is more appropriate to use (which in turn, has implications due to the annual caps mentioned below).
Just Cause	<p>“Just cause” is defined as any of the following: (1) childcare or caregiving for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires remote participation; (2) a contagious illness that prevents the member from attending in person; (3) a need related to a disability not otherwise accommodated; or (4) travel while on official business of the legislative body or a state or local agency.</p> <p>Can be used for no more than two meetings per calendar year. Unlike the “emergency circumstance” exception, approval by the legislative body is not required.</p>
Emergency Circumstance	<p>An “emergency circumstance” is defined as a physical or family medical emergency that prevents a member from attending in person.</p> <p>There is no specific limit on the number of times an “emergency circumstance” can be used, but the annual cap described below limits its use generally. Reliance on the “emergency circumstance” ground for remote participation must be specifically approved by legislative body as an action item. A request can be added to an agenda at beginning of meeting if needed, and must be acted on at the beginning of the meeting.</p>
Annual Caps	A member cannot participate remotely for more than three consecutive months or 20% of the regular meetings in a calendar year (i.e. “just cause” and “emergency circumstances” combined). If the body regularly meets fewer than 10x/annually, member cannot participate remotely in more than two meetings.
Notice and Agenda Requirements	Affected member must notify the legislative body (notice to the Clerk is sufficient) of their need to appear remotely as soon as possible, and no later than the start of the meeting, together with a “ general description ” of the grounds for remote participation. The general description need not exceed 20 words or identify any medical diagnosis or disability, or any

	<p>other personal medical information that is exempt from disclosure under other laws.</p> <p>The request to appear remotely pursuant to the emergency exception should be placed on the posted agenda, if possible. If insufficient time to place the request on the agenda when it is posted 72 hours prior to the meeting, the body can still take action on the request pursuant to Government Code § 54954.2(b)(4).</p> <p>Agendas do not need to be posted at each teleconference location.</p>
<p>Member and Public Participation</p>	<ul style="list-style-type: none"> • A member attending remotely must participate through both audio and visual technology. • When a vote is taken, the member must disclose if someone over the age of 18 is in the same room and their relationship to that person. • Public participation must allow for either a call-in option or an internet-based service option to directly address the body in real-time during public comment. • Local agencies do not need to allow public participation at each (or any) location where members are joining remotely, but instead must “clearly advertise” how members of the public can participate on the agenda. Agencies must, however, allow for public attendance and participation at the primary meeting location where the quorum is present. • In the event the meeting broadcast is disrupted, the meeting must pause until it is restored.
<p>Quorum</p>	<p>A quorum of the legislative body members must participate in person at a single physical location within the body’s territory, as identified on the agenda. The location must be open to the public and ADA compliant.</p>



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

Meeting Minutes

Thursday, August 31, 2022

2:00 PM – 3:00 PM

This meeting occurred via teleconference compliant with the Governor's [Executive Order N-29-20](#) which allows for a deviation of teleconference rules required by the Brown Act. The recording of this meeting can be viewed [here](#).

LAC Members	
Kent Boes	Colusa County Supervisor
Wendy G. Tyler	Colusa County Administrative Officer
Mike Ziegenmeyer	Sutter County Supervisor
Steven M. Smith	Sutter County Administrative Officer
Don Saylor	Yolo County Supervisor
Gerardo Pinedo	Yolo County Administrative Officer

General Agenda

1. Call to Order, Roll Call

Meeting started 2:01pm.

Roll called, LAC members present were:

Colusa County Administrative Officer Wendy Tyler.

Sutter County Supervisor Mike Ziegenmeyer.

Sutter County Principal Analyst Laura Granados *for*

Sutter County Administrative Officer Steve Smith.



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

Yolo County Supervisor Don Saylor.
Yolo County Supervisor Gerardo Pinedo.

Also present were:

Colusa, Sutter and Yolo Regional Child Support Agency
Director Natalie Dillon.
Assistant Director Colin Anderson
Assistant Director Amanda Battles.

2. Consider Approval of Agenda

2:02pm, Director Dillon requested motion to approve the agenda. Administrator Tyler motioned to approve, Supervisor Ziegenmeyer seconded motion. Votes approved.

MOVED BY: Saylor / SECONDED BY: Ziegenmeyer
AYES: Tyler, Ziegenmeyer, Granados, Saylor, Pinedo.
NOES: None.
ABSTAIN: None.
ABSENT: Boes.

3. Public Comment

2:03pm, No live public comment via callers / online chat. None received via other correspondence before meeting start.

Approval of Consent Agenda

2:03pm, Supervisor Saylor motioned to approve consent agenda. Supervisor Ziegenmeyer seconded motion. Votes approved.

MOVED BY: Saylor / SECONDED BY: Ziegenmeyer.
AYES: Tyler, Ziegenmeyer, Granados, Saylor, Pinedo.
NOES: None.



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

ABSTAIN: None.

ABSENT: Boes.

Consent Items

- 4. Resolution to Authorize Remote Meetings by Finding**
- 5. Approve the minutes of the minutes of the April 6, 2022 LAC Meeting**
- 6. General Update**
- 7. Long Range Planning Calendar**

Discussion Items

8. RCSA Performance Update – Colin Anderson

2:04pm, Director Dillon introduced Assistant Director Anderson. Anderson explained August is Child Support Awareness Month and the RCSA theme this year was 'One Size Does Not Fit All' and how this supported performance goals surrounding stipulated orders. Anderson then summarized the yearly Performance Management Plan (PMP) for LAC members. Anderson then explained the performance benefits for child support orders obtained this way. Anderson described regional agency values: Balance, Engagement, Innovation, and Teamwork and how these values have informed agency performance goals. Anderson then shared stipulation data with the committee. Administrator Pinedo asked if other local child support agencies (LCSAs) are performing higher than the RCSA; Anderson explained that some LCSAs are lower and higher in this performance measurement and the attachment shows like-sized LCSAs and Statewide numbers for comparison; offering to obtain more comparative data. Pinedo declined, reiterating curiosity concerning how well the RCSA obtains stipulations compared to other counties.

Assistant Director Anderson explained the performance data attachments for Federal Performance Measures (FPM) in greater detail: Parentage, orders obtained, current support collected, and arrears collected. Supervisor Saylor requested clarification on data for Current Support Paid (FPM 3), Anderson and



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Dillon explained how current support is calculated, Saylor advised he appreciated the amount of data provided. Saylor also asked how much has been collected by the RCSA. Director Dillon advised the agency collected approximately \$27 million through the last federal fiscal year.

Assistant Director Anderson provided a brief summary of the regional agency's new PMP for the upcoming fiscal year. These goals include a focus on parentage, community outreach efforts, and a continued effort on stipulated orders.

9. Outreach Update – Natalie Dillon and Colin Anderson

2:30pm, Director Dillon provided a summary of recent community outreach and engagement efforts, explaining that caseloads continue to decline nationwide. Dillon provided detail on the regional agency's work with Grays Peak Strategies, which has included brochure design, Search Engine Optimization (SEO) work, and social media management and content creation. Over 6 months with Grays Peak Strategies, social media activity has gained over 80,000 impressions from unique individuals with a 4,880 click-through rate (CTR) to child support resources.

In addition to Grays Peak Strategies, the regional agency has started working with GymTV to establish an advertising geo-fence around each superior courthouse within each county. Over 2 months, there have been 40,000 impressions with a total click-through rate to the regional agency website of 70. The regional agency also began working with Univision to develop a 2-minute television spot to air during Despierta Sacramento. Additionally, two 30-second videos will be filmed for run as advertisements during other programming as well as online. All three projects will feature child support personnel. Dillon then provided more detail on Child Support Awareness efforts, including press releases and an opportunity to advertise in County voter guides in both English and Spanish.

Supervisor Saylor asked Director Dillon in what way could the regional agency share updates on efforts like these with board members outside the LAC. Dillon advised the regional agency can prepare board presentations with LAC meeting



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information or any other subject for which the supervisors would be interested. Dillon asked if any LAC members had recommendations or thoughts. Saylor asked for annual updates for Yolo County's board, mentioning the strategic planning sessions around budget in the spring. Dillon acknowledged.

Assistant Director Anderson added that the regional agency has started working on expanding outreach efforts at superior courts within each county. Anderson described a virtual interview booth currently in use at the Yolo County Family Law Facilitator's office. Anderson also explained that the regional agency is currently working with stakeholders to achieve an in-person presence at each court house, describing pre-pandemic success by Yolo County as a local agency.

10. Leadership Advisory Committee Comments and Discussion

2:53pm, Director Dillon opened the discussion to all committee members for questions, comments, or input.

No questions or comments from the LAC.

11. Adjourn

Meeting adjourned 2:53pm

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Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

address: Colusa, Sutter and Yolo Regional Child Support Agency, 100 W Court St,
Woodland, CA 95695.



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

To: RCSA Leadership Advisory Committee
From: Natalie Dillon, Regional Director
Subject: General Update (Agenda Item #6)
Date: April 19, 2023

Regional Agency Salary and Staffing

The Yolo County Board of Supervisors made the decision to increase the County's compensation philosophy. The County's long standing compensation philosophy had been to, through the bargaining process, set salaries at 95% of the market average. Effective January 1, 2023, the County set compensation at 100% of the market average. This change resulted in Yolo, Regional Child Support Agency (RCSA) employees receiving a 5% pay increase. The Attorney unit also recently completed bargaining – their salaries were adjusted to the market rate established through a survey. The County conducted a market survey for some of the unrepresented positions, which resulted in the Child Support Assistant Director and Director salaries being adjusted. The Sutter Board of Supervisors approved increases as well, our Sutter staff received 5% in August 2022, and will get 2% July 2023. The California Local Child Support Agency (LCSA) Budget Methodology includes a factor that addresses personnel cost increases. In theory, the RCSA allocation should have been increased as our average FTE cost increased. However, because of the California budget deficit, the Governor's Budget only allots an additional \$35.8 million, a fraction of what is needed to fully implement the methodology and bring equity to California counties. The initial planning allocation only adjusts by approximately \$6,000 not nearly covering the totality of the cost increase. More detailed RCSA budget information is provided in the budget update agenda item.

As part of the bargained transition for Colusa and Sutter child support employees, impacted employees have five (5) years beginning January 2021 to transition to Yolo County employment, which the majority have done. There are 5 remaining Sutter employees, no Colusa employees, and 61 Yolo employees assigned to the Regional Agency. We have 6 vacancies.

We recently promoted a new Business Services Supervisor, who is responsible for Agency HR, payroll, facilities, supervision of the front desk and fiscal staff, and much more. We also have an upcoming retirement later this year, Colin Anderson – our Chief Attorney and Assistant Director, which will have a marked impact on the organization. Next month we will be appointing Anne Glanzer a veteran Child Support Attorney IV to an internal Out of Class position for a Child Support Attorney V as part of our succession planning. The purpose of this out of class assignment is to provide leadership experience to



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

mitigate the impacts of Colin's departure. It is not our intent to fill behind Colin's Assistant Director assignment – Amanda Battles will be the Agency's singular Assistant Director after his retirement.

We have had some turnover in other positions as well, including a few retirements. This turnover has had impact on our operations, hiring and training. We continue to work to with Yolo HR to recruit and fill positions as quickly as possible.

Innovation and Technology

Information Security Audit

The RCSA was selected by the CA DCSS for an Information Security Audit. The entrance interview was conducted on March 28th and the onsite audit starts April 17. The Yolo portion of the audit includes Yolo County IT, who was involved during the entrance interview and the onsite audit in Woodland. All three sites will be visited.

2nd Virtual Booth in the Yuba City Office

As has been shared in prior meetings, the Regional Child Support Agency installed Virtual Booths in each of our three offices. This allows customers to have an online face to face conversation with their caseworker, regardless of they are working from a different office or working from home. The Virtual Booths are working so well, that we are adding a second one to our Yuba City location so that customers don't have to wait if the first one is in use.

Teams Calling

RCSA staff use a combination of equipment that is managed by California DCSS and Yolo County. We have attempted to use MiCollab, the Yolo County VOIP telephony solution. However, there have been myriad technical issues for staff who are on Option 1 (State managed) computers. We have provided those staff with low-cost cell phones, to ease contact with customers. However, this is not an efficient, or consistent solution across the RCSA. As a result, we will be implementing Microsoft Teams calling and have worked with AT&T and DCSS to get a new block of phone numbers for all RCSA staff, including reception. We will provide phone number updates to each of the counties and promote through various outreach efforts. We expect to have Teams calling implemented within the next two months.

CalSAWs conversion

Yolo County Health and Human Services was a pilot county to convert from CalWIN to CalSAWs, a consortia-based eligibility system. The Child Support system, CSE directly interfaces with



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

CalWIN/CalSAWs. Being a pilot county for any large system conversion is often difficult, this was no exception. There were numerous conversion related issues that impacted CSE, and Child Support staff be creating large volume of Service Requests and system tasks that our workers were forced to clean up. We greatly appreciate our staff who worked through this backlog and got us back to normal processing volumes.

Miscellaneous

Yolo Board of Supervisors Presentation

On Monday March 13th, I made a presentation to the Yolo Board of Supervisors providing high level budget information, challenges, emerging issues, and our recent accomplishments. The presentation is attached and can be provided to Colusa and or Sutter if there is interest (Attachment 6A).

MOU's

The RCSA entered into an MOU with Yolo County General Services for building/office maintenance for all three locations. Both the Colusa and Yuba City offices are in leased facilities, so the property owners have primary responsibility for facility repairs. However, for incidental needs, Yolo General Services facilities staff will travel to Colusa and Yuba City to provide the necessary services. This agreement was approved by the Yolo Board of Supervisors.

The RCSA also entered into an MOU with Sutter County HR. As there remains five Sutter County employees assigned to the Regional Agency, it was important to document the agreement between Sutter HR and the RCSA. This agreement was approved by the Sutter County Board of Supervisors.

Colusa · Sutter · Yolo Regional Child Support Agency

2022-23
ANNUAL UPDATE

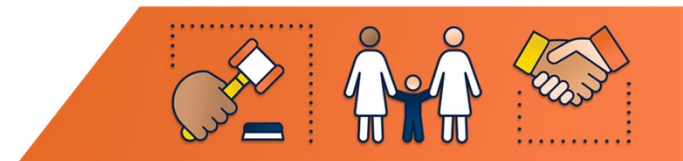
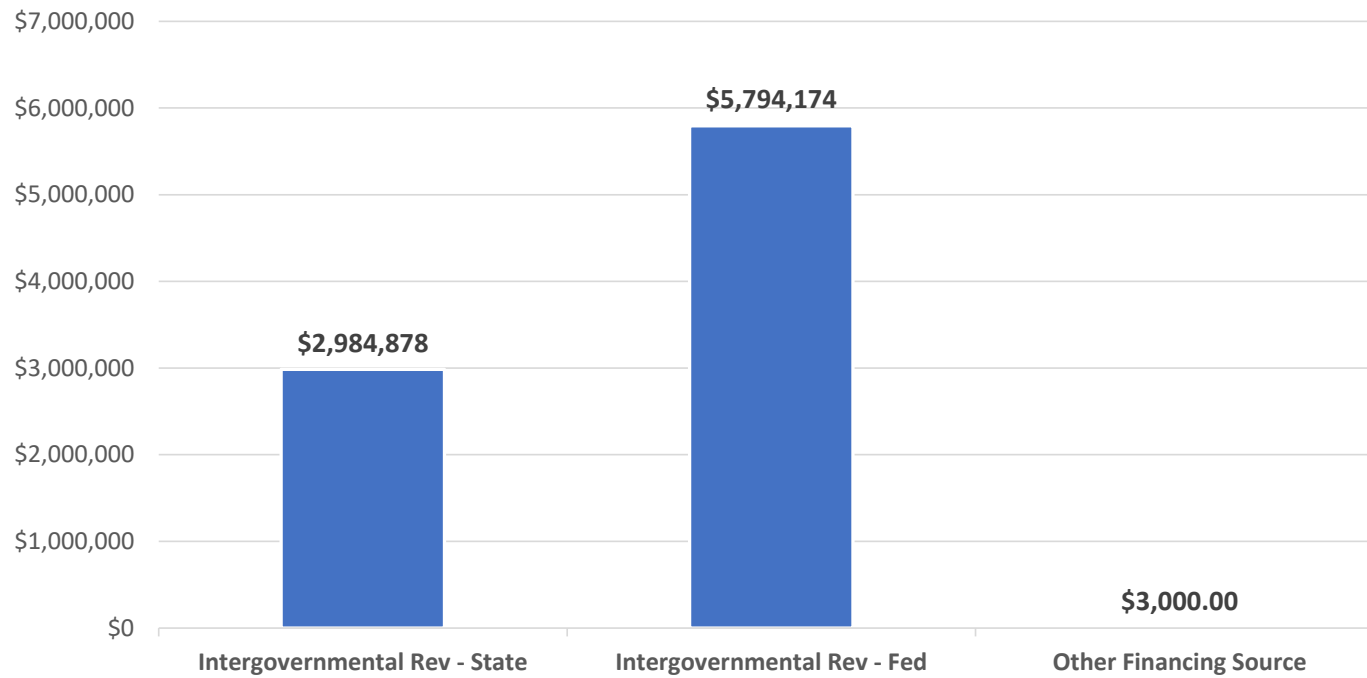


2022 – 2023 BUDGET SUMMARY

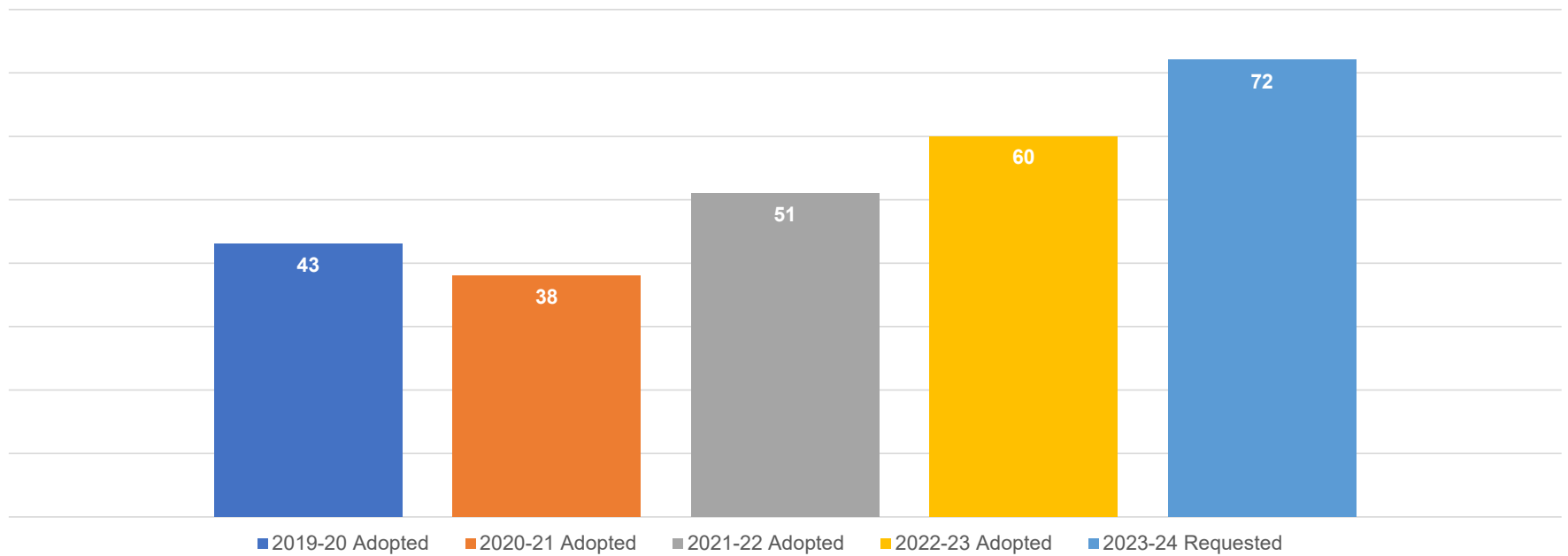
Operating Budget – Yolo	\$8,757,052
Operating Budget – Sutter	\$735,274
Total Operating Budget	\$9,492,326
Capital Budget	\$25,000
General Fund Contribution	\$0
Full-Time Equivalents – Yolo	60
Full-Time Equivalents – Sutter	6



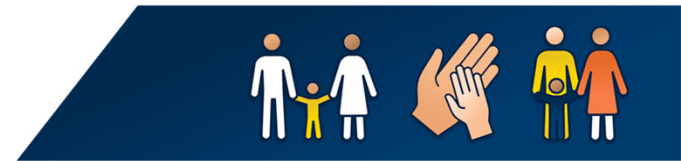
Source of Funds



Staffing Summary



* 2023-24 Requested includes 5 Sutter FTE's that have not transitioned to Yolo yet.



KEY CHALLENGES & EMERGING ISSUES

Caseload decline & Budgetary Issues

Major Policy Changes

- Uncollectable Debt
- Pass Through
- Flexibility, Efficiency & Modernization (FEM) Final Rule

Staff Retention & Recruitment



ANTICIPATED MAJOR ACCOMPLISHMENTS 22/23

- Moved the Yuba City office of our Regional Agency
- Increasing parental agreement on child support orders (Stipulations)
 - 2021/22 = 30% to 57.39% so far in FFY 2022/23
- Collection data 21/22- total collections = \$23,617,955 (Colusa = \$1,741,210; Sutter = \$7,465,196; Yolo = \$14,411,549)
- Successful outreach campaigns – reduced caseload decline
- Document and train Regional agency staff on regional child support policies & procedures



DEPT. MAJOR GOALS & OBJECTIVES 23/24

- More child support distributed to families
- Tableau Performance Dashboard - Implement a child support performance management dashboard for staff and leadership
- Increase Community Engagement
- Build partnerships with agencies and stakeholders across the three counties of the region



LONG RANGE GOALS

- Continue to strengthen our team-based culture and build efficiencies for the Regional Child Support Agency
- Ongoing Commitment to Community Engagement & Education of our Community
- Improve outcomes in the Establishment of Parentage and Child Support Collections





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Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

To: RCSA Leadership Advisory Committee
From: Natalie Dillon, Regional Director
Subject: Outreach and Training (Agenda Item #7)
Date: April 19, 2023

Outreach

The RCSA has continued its efforts to build partnerships and elevate our outreach with the goal of educating our communities on the value and services provided by the Child Support Program. We recognize the program has a public perception issue and are working to improve understanding.

New Case Increase/Social Media effectiveness

During the last LAC meeting, we provided you with an update on various outreach efforts, including our work with Grays Peak Technologies and Univision. We were pleased with the quality work and general engagement with our content. We are excited to share that not only have we been able to successfully brand our regional agency, collaborate with local partners promoting important local events, but we have also had a 7.5% increase in new never assisted cases, analyzing 12 months of data starting one month following the commencement of Grays Peak social media work! Whereas the prior year (FFY2020 compared to FFY2021) we had a 13.7% decrease – this is a huge improvement for the Regional Agency and our communities!

We will also be working with Grays Peak to refresh the Regional Agency website, adding more child support program related content.

Sutter HHS Training/Presentations

On March 2, 2023, RCSA staff provided a training to Sutter Health and Human Services staff. Specifically, CalWORKs, CalFresh, MediCal eligibility and Welfare to Work staff attending the presentation. The team received positive feedback and will work to schedule similar trainings for Colusa and Yolo HHS staff.

Workforce Collaborations

We have refreshed our collaboration with the One Stop Career Centers in all three counties, developing a uniform referral form that our staff can use to refer customers for employment, education and other provided services. Ensuring that Child Support customers have access to job training as good jobs is directly linked to their ability to financially support their children.



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

Colusa and Sutter Court Outreach

Through partnership with the Colusa and Sutter Superior Court Family Law Facilitators, we have started court outreach at both courthouses. This is an opportunity for RCSA staff to be present during the Family Law calendar to be available to parents who are going through a marriage dissolution or custody matter to ask our staff questions about child support. This is a great service made available to the community even for those parents who haven't opened a child support case.

Child Support Video Production Project

The RCSA is collaborating with the California Department of Child Support Services Communications Team to develop a Child Support video for English speaking customers. Our previous collaboration with Univision produced two excellent Spanish video's which have started using as YouTube advertisements. Video production occurred at the Woodland office on March 14th. Staff volunteered to act as customers or as Child Support Professionals in the video. The final video should be available shortly, and will also be used on social media, Google, and YouTube advertising.

Bus Advertising

The RCSA entered a one-year contract with Lamar Transit Advertising for advertisements on the Yuba Sutter Transit busses, which started mid-March.





Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

Training

Supervisor Leadership Development

Building and growing the talent inside the RCSA is an important tenant for the Agency. Yolo County Human Resources developed a 12-month Supervisor & Manager Training Institute, which started in January 2023. The RCSA was able to get slots for two of our supervisors to participate. Content is based in Strengths Based Leadership and includes information on coaching and goal setting, Diversity Equity and Inclusion, building effective teams, leaves management, progressive discipline and much more. The participating Child Support Supervisors are enjoying and benefiting from the experience.

The RCSA has also collaborated with other nearby Child Support Departments to create Child Support specific leadership development program. We intend to send two different leaders to this 12-session program which will commence later this fiscal year. Content for this series will focus on leading people: understanding self and others, leading with emotional intelligence, leading change, leader as coach, leading through conflict, leading for performance and much more!

The RCSA has contracted with Franklin Covey for their Speed of Trust – Four Essential Roles training. The training focuses on Inspiring Trust, Creating Vision, Executing Strategy and Coaching Potential.

Through a collaboration with the Stanislaus County HR Director, we are excited to bring a two-day Crucial Conversations – Mastering Dialogue course to the RCSA Leadership Team. This class is scheduled for next month. We are exploring having one of our Staff Development team becoming certified in this curriculum so we can continue to train and build skills in this area. This training will also include our Senior Child Support Specialists.



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

To: RCSA Leadership Advisory Committee

From: Colin S. Anderson, Regional Assistant Director

Subject: 2023 FFY Performance Planning Update (Agenda Item #8)

Date: April 19, 2023

Every year the RCSA is required to submit a Performance Management Plan (PMP) to the State of California Department of Child Support Services (State DCSS). This plan will guide the RCSA through its goals and strategies for obtaining these goals. As an agency we have traditionally done our PMP in two (2) year cycles. For 2023 we are coming up on a fresh two (2) year cycle, which is an exciting opportunity to frame the direction of this agency. Through an analysis of our performance the RCSA has identified the following strategic areas to work on as goals for the next two (2) federal fiscal years:

1. **Child Support Caseload** - Although we have seen measured success increasing our child support caseload, this remains an important goal for the Regional Agency. Educating the community on the free and low-cost options that are available to local co-parenting families remains a priority. This will be accomplished through new advertising approaches, local collaborations, and community events.
2. **Parentage** - States have the option to calculate paternity establishment in two ways. IV-D PEP is the ratio of the number of children in the caseload in the fiscal year, who were born to unmarried parents with paternity established or acknowledged, to the number of children in the caseload as of the end of the preceding fiscal year who were born to unmarried parents. Statewide PEP is the ratio of the number minor children in the state who were born to unmarried parents for whom paternity has been established or acknowledged in the fiscal year, to the number of children in the state born to unmarried parents during preceding fiscal year. California has chosen to move from IV-D PEP to Statewide PEP. This decision creates data clean-up work at the local level. The Regional Agency's goal is to work all clean up reports, improve parent locate outcomes, and simultaneously reduce the number of children in the caseload for whom parentage has not yet been established.
3. **Child Support Collections** - The Child Support Program is measured on total collections, collections of current support due, and collections on child support arrears. During the



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

COVID Pandemic, there were several economic supports put in place. There was a positive correlation to child support collections during that time, that has subsequently waned as those economic supports were removed. The Regional Agency has a goal to increase child support collections for local families.

The RCSA has an exciting new tool that is being developed in conjunction with State DCSS and the San Luis Obispo Department of Child Support Services in the form of a Tableau dashboard. This dashboard provides metrics for our staff that can be used by our Supervisors and Management to monitor the productivity of our staff. In addition, our staff continue to utilize the excel application that we label the DECK. The DECK allows staff to analyze and manage their caseload through metrics that we have identified as being essential to improving performance and outcomes for our customers.

The RCSA continues to strive to enhance our organization through strategically thinking about our performance and how to make improvements to benefit all the communities that we serve.



Long Range Planning Calendar

The Regional Leadership Advisory Committee (LAC) provides guidance to the Colusa, Sutter, and Yolo Regional Child Support Agency (RCSA) and meets at least annually. For calendar year 2023, the LAC agreed to meet twice and requested a Long Range Planning Calendar.

2023 Long Range Planning Calendar	Presenter	
April 2023 (Spring)		
Regional Budget Update	Amanda Battles, Natalie Dillon	
August 2023 (Fall)		
FFY 2024 Performance Management Plan	Colin Anderson	





Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

To: RCSA Leadership Advisory Committee

From: Amanda Battles, Assistant Director, Natalie Dillion, Regional Director

Subject: Financial Update (Agenda Item #10)

Date: April 19, 2023

SFY 2022-23 Financial Update

We anticipate that the Regional Agency will come in under budget for FY 2022-23. Like others we have experienced rising costs across the board throughout the year and have been struggling with hiring and retention. While certainly not ideal, vacancies have offset some of those rising costs and allowed us some savings. The most significant cost increases for 2022-23 we saw were related to the salary increases mentioned in the general update. To reduce our unspent allocation, we have initiated some recent training agreements, a website redesign, and possibly an additional vehicle. An additional vehicle will allow for greater flexibility in travel for employees in the Regional Agency.

Consolidation of expenses into Yolo County continues but has leveled off. Most contracts are now through Yolo County. We did not end up with a Colusa County specific budget in 2022-23 but are paying Colusa directly for a few remaining costs such as cost plan, retiree health, and unemployment. Remaining expenses in the Sutter County budget are primarily related to cost plan, technology, and costs associated with salaries and benefits for remaining Sutter employees.

SFY 2023-24 Financial Update

On February 16, 2023, the California Department of Child Support Services (DCSS) issued CSSI Letter 23-01 Administrative and Electronic Data Processing Initial Allocations for State Fiscal Year 2023-24 (Attachment A). This letter, attached, reflects an increase to the Regional Agency's allocation of only \$6,906. Final allocation letters will be issued by CA DCSS, typically after the state budget is signed.

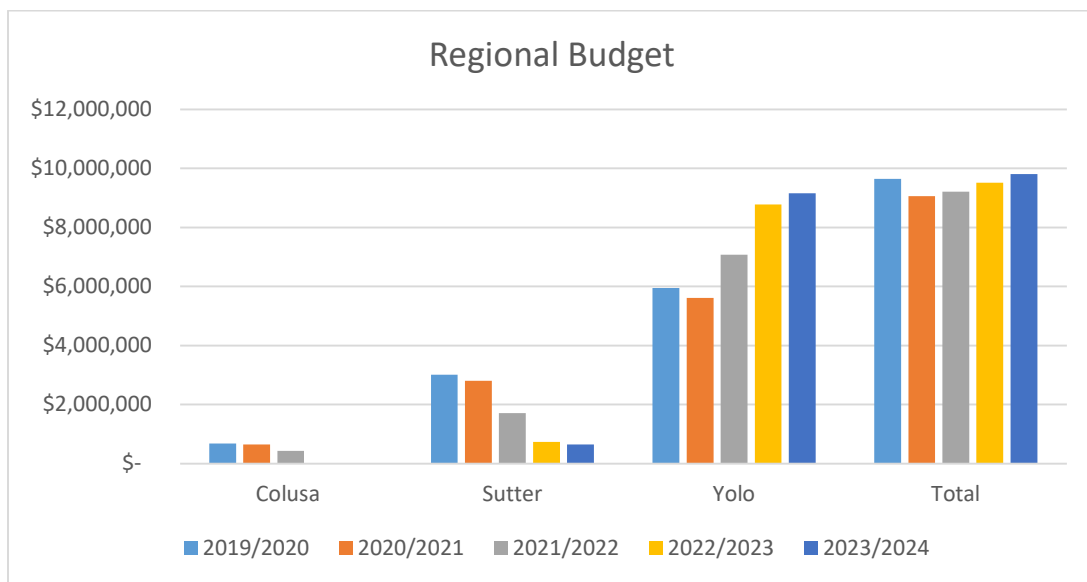
DCSS allocates to Local Child Support Agencies based on an established funding methodology. Historically, any of our unused allocation would be returned. However, now we can keep Federal Performance Incentive Funds (FPIF) up to a cap, which is currently \$250,000. We do



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

not anticipate spending FPIF in 2022-23. We have budgeted use of FPIF in 2023-24 allowing us to keep our same Full Time Equivalent (FTE) levels at 66 funded positions. However, we anticipate that through salary savings we will not need to utilize all or possibly any of this funding.

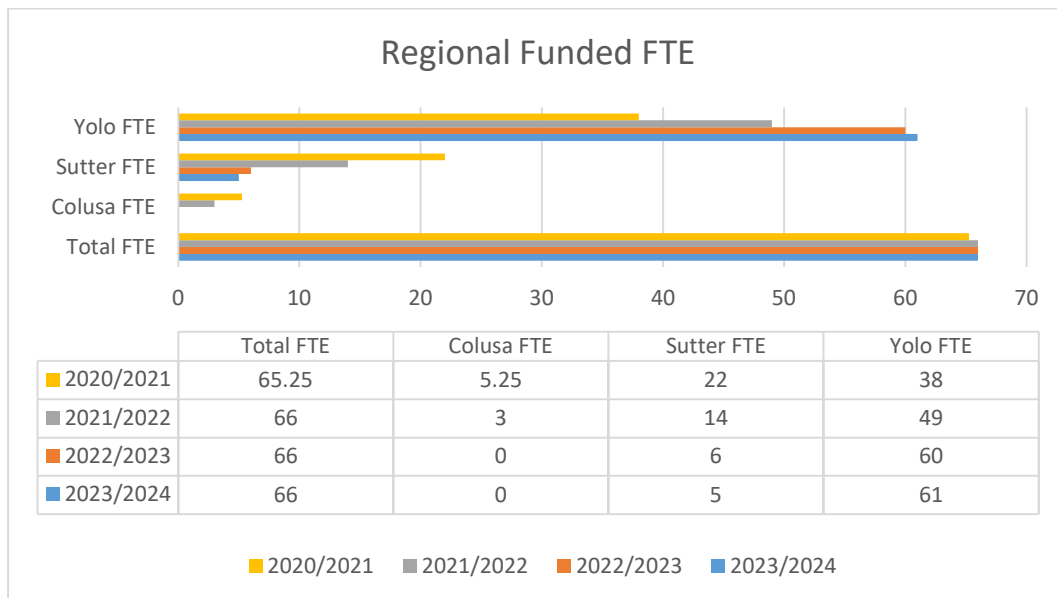
Departmental proposed budgets have been submitted to Sutter and Yolo counties totaling \$9,803,819 for the region. This is inclusive of \$81,908 allocated from Glenn County related to 50% of a shared attorney and budgeting to our FPIF. The chart below shows how our county budgets have changed over time as we have moved through our regional journey.





Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

The chart below shows how the regional agencies funded full time equivalents are changing over time. Five Sutter County employees have not yet chosen to transition to Yolo County and have until December of 2025 to do so.



Regional Funding Efforts

Background

DCSS, created under California Family Code § 17200 was designated to administer the Title IV-D state plan for securing child and spousal support, medical support and determining paternity. Each California county or group of counties has a Local Child Support Agency (LCSA) dedicated solely to child support services.

Federal regulations, codified at 45 CFR § 303.20, state that there must be an “organizational structure and sufficient resources at the State and local level to meet performance and time standards.” Consistent with this policy, the California Family Code § 17206 requires that DCSS ensures there is an adequate organizational structure and sufficient staff to perform functions delegated to any governmental unit.



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

In 2018, the Child Support Directors Association (CSDA) worked in collaboration with DCSS to establish a budget methodology for the allocation of program funds which considers caseload variations between LCSAs and average FTE costs to provide the minimum resources to each local agency to complete mandated activities and to meet minimum federal and state management requirements. This methodology was ultimately adopted, and the plan was to roll out full implementation over several years, with full implementation by SFY 2023-24. However, given the size of the projected budget deficit, the Governor's Budget does not fully fund the program as previously planned. The CSDA continues to advocate for the program's needs, but given the size of the deficit, the Association is appreciative of the additional money that is included in the Governor's January Budget. This does mean that we continue to not achieve equity across California Counties. Yolo County submitted a letter in support of the \$35.8 million the Governor included in his January Budget (Attachment B).

Although the new methodology made significant progress towards equity across counties, and provided welcome relief to many local agencies, it needs further analysis as it did not contemplate major program changes and associated workload for changes such as FEM Final Rule, Uncollectible Debt and Pass Through, referenced in the prior Leadership Advisory Committee Meetings' General Update.

Issue

Not only is the funding methodology not fully implemented, but it is also not being implemented consistently. As a result, it is negatively affecting counties that have regionalized their child support operations budgets including Colusa Sutter Yolo. There are six regional LCSAs, Central Sierra (Alpine, Amador, Calaveras and Tuolumne), Colusa Sutter Yolo, Eastern Sierra (Inyo Mono), Santa Cruz/San Benito, Sierra Nevada and Siskiyou Modoc that are funded based on combined caseload. Colusa Sutter Yolo, given the recency of our regionalization, is in the process of transitioning to a single allocation (We no longer receive a separate Colusa allocation, the money has been moved to the Yolo allocation, and we receive a partial Sutter allocation to cover the costs associated to the few remaining staff – the remainder of the Sutter allocation was also transitioned to Yolo.) There are two LCSAs, North Coast (Humboldt and Trinity) and Merced/Mariposa who are already funded based on each county allocation, as opposed to a single agency formula. This requires these last two agencies to continue to build separate county budgets, corresponding separate state claims, have redundancy in contracts, and operate less efficiently.



Colusa, Sutter and Yolo Regional Child Support Agency Leadership Advisory Committee

Most of the counties represented by regional child support agencies are small or very small. An adjustment to the budget methodology made early on, recognized the unique circumstances of small and very small counties by incorporating a round up feature relative to staffing. Such that if the methodology reflects a .6 FTE for example, the figure is rounded up to 1 FTE. Rounding up acknowledges the impediments of recruiting and retaining part time staff, coverage issues and the lack of economies of scale. By funding regional agencies as a single agency, the counties represented lose the benefit of rounding in the methodology. To illustrate an example, let's assume Agency X has 10,000 cases and has an average employee cost of \$125,000. Allocation for Agency X based on the funding calculator would be \$8,166,103. If Agency X was two counties with 5,000 cases in each office, their allocation would be \$4,299,795 for each office, a total of \$8,599,590. Funding for one office of 10,000 cases would be \$433,487 less than funding two counties of that same size yet each county still staffs an office individually.

Next Steps

The Directors of the regional Child Support Agencies collaborated and wrote a letter to the CSDA Board of Directors asking for their support that all LCSAs be funded using the average FTE cost from the agency and the county caseload in the methodology, not agency caseload – allowing regional agencies to also benefit from the round up feature in the methodology. (Attachment C) The CSDA Board of Directors agreed and spoke with the DCSS Director in January. It was reported that the DCSS Director and Chief Financial Officer acknowledge this oversight but looks to the Association to make a recommendation to DCSS on addressing this issue and other imperfections in the methodology. CSDA has created workgroups to further assess the various issues, but this will be complicated by the fact there is a now fixed amount of money given the budget deficit, and to give the regional LCSAs more money, would mean taking money from other LCSAs to do so.

One other component to consider is the agency's cost effectiveness, a federal performance measure, which divides the amount the LCSA expenditures by the amount of child support collected. Our cost effectiveness last federal fiscal year was \$2.56 – so for every dollar we spent, we collected \$2.56. Cost effectiveness is a measurement to keep an eye on; with any new money our cost effectiveness will decline.

At this juncture, there is not a request for advocacy or action on this issue. The purpose of this update is to provide you with information – We will keep you apprised as the work continues.

CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES

P.O. Box 419064, Rancho Cordova, CA 95741-9064



February 16, 2023

CSSI LETTER: 23-01 ERRATA

ALL IV-D DIRECTORS
ALL LCSA POLICY COORDINATORS

SUBJECT: ADMINISTRATIVE AND ELECTRONIC DATA PROCESSING
INITIAL ALLOCATIONS FOR STATE FISCAL YEAR 2023-24

REFERENCE: Pursuant to the Administration for Children and Families, Notice of Grant Award, local child support agencies (LCSAs) are notified that the federal award number for child support enforcement funds for state fiscal year (SFY) 2023-24 is 2301CACSES and the Catalog of Federal Domestic Assistance number is 93.563.

PURPOSE: To provide LCSAs with their SFY 2023-24 initial administrative and electronic data processing (EDP) allocations to assist each LCSA with their planning efforts. This letter supersedes CSSI Letter 23-01 and reflects revised administrative allocations.

INFORMATION/BACKGROUND: The SFY 2023-24 proposed Governor's Budget released on January 10, 2023, reflects \$35.8 million additional funding for the Local Child Support Administration for SFY 2023-24. The additional funding requires approval from both houses of the Legislature before it is submitted to the Governor for final decision. As a reminder, this is an initial planning allocation. Adjustments to the initial allocation will be made upon the passage of the annual Budget Act, effective July 1, 2023, or upon the Governor's signature of the Budget Bill. Final allocations will be distributed after the Budget Act for SFY 2023-24 has been passed.

The administrative and EDP annual budget requests for SFY 2023-24 are due to CA DCSS by June 15, 2023. A separate notice will be sent out to LCSAs when the annual budget requests for SFY 2023-24 become available in the Budget and Expenditure Claiming Application (BECA).

Reason for this Transmittal

- State Law, Regulation and/or Change
- Federal Law, Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

RELEVANT MATERIAL/ATTACHMENTS:

- Attachment I: Outlines funding for administrative expenses, including the continuation of \$18.7 million in Revenue Stabilization funding, the LCSA additional funding of \$8.8 million, the LCSA Augmentation for SFY 2019-20, the COVID-19 Temporary Reduction for SFY 2020-21, additional funding of \$56 million for SFY 2021-22, additional funding of \$59 million for SFY 2022-23, and additional funding of \$35.8 million for SFY 2023-24.
 - Attachment I has been revised to provide an updated allocation distribution for the \$35.8 million proposed in the SFY 2023-24 Governor's Budget. The revision is due to corrections in the data and calculations for specific LCSAs which resulted in a change in numbers used as a basis for determining how much each underfunded received of the \$35.8 million proposal.
- Attachment II: Displays the initial EDP allocations for each LCSA.
- Attachment III: Displays the Regional Administrator and LCSA Fiscal Administrative Analyst assignments.

CONTACT: If you have any questions or concerns regarding the initial administrative or EDP allocations, please contact Carissa Hernandez at (916) 464-5015 or your assigned LCSA Fiscal Administrative Analyst.

Sincerely,

o/s

IRENE BRIGGS
Deputy Director
Administrative Services Division

Attachments

Updated Attachment I

SFY 2023-24 Initial Administrative Allocation

	Base	Revenue	LCSA	LCSA	LCSA	LCSA	LCSA	LCSA	LCSA
	Admin Allocation	Stabilization Augmentation	Additional Funding	SFY 2019-20 Augmentation	SFY 2020-21 COVID-19 Reduction	SFY 2021-22 Additional Funding	SFY 2022-23 Additional Funding	SFY 2023-24 Additional Funding	SFY 2023-24 Initial Allocation
Statewide Total	697,637,887	18,735,000	8,823,531	56,039,054	-56,039,054	56,039,001	59,131,687	35,800,001	876,167,108
Alameda	25,016,301	768,634	65,116	1,451,768	(1,509,646)	1,314,443	1,563,144	75,513	28,745,272
Butte	8,855,398	225,252			(544,839)	-	-	350,807	8,886,618
Central Sierra	4,749,501	191,278			(691,709)	-	-	47,388	4,296,458
Colusa	-	-			-	-	-	-	-
Colusa/Yolo	6,244,626	180,865			(378,063)	114,599	68,236	6,906	6,237,169
Contra Costa	17,870,997	460,647	161,917	901,976	(1,141,195)	472,643	977,335	-	19,704,320
Del Norte	2,157,387	91,754			(314,880)	-	-	-	1,934,261
Eastern Sierra	1,363,820	25,775			(83,376)	33,571	-	85,844	1,425,634
El Dorado	4,578,589	168,530			(531,836)	-	-	121,318	4,336,601
Fresno	20,871,646	710,470	920,488	5,821,381	(1,572,197)	4,525,985	4,010,075	1,800,045	37,087,892
Glenn	761,109	29,624	6,991	75,714	(45,561)	233,416	367,829	92,751	4,521,873
Humboldt	4,937,924	213,326			(721,175)	-	-	-	4,430,075
Imperial	4,258,337	121,409	69,690	368,462	(283,476)	585,736	402,224	247,887	5,770,270
Kern	21,018,814	551,506	831,116	4,545,278	(1,455,364)	3,020,996	3,183,917	2,308,907	34,005,170
Kings	4,013,652	120,015	20,082	40,356	(246,773)	231,521	935,020	-	5,113,872
Lake	2,541,178	97,559			(369,423)	-	-	117,128	2,386,442
Lassen	1,015,898	22,124			(62,281)	25,618	33,543	40,018	1,074,920
Los Angeles	139,551,887	2,888,017	1,940,316	17,838,512	(9,133,700)	20,070,111	18,824,623	11,737,210	203,716,976
Madera	2,691,383	151,013	30,367	247,694	(172,823)	624,082	816,641	170,784	4,559,143
Marin	3,578,279	94,986			(514,257)	-	-	-	3,159,008
Mariposa	682,132	20,311			(98,342)	1,235	29,285	148,152	782,773
Mendocino	2,940,024	87,172			(423,807)	-	-	-	2,603,389
Merced	9,154,067	222,820	114,795	211,053	(546,436)	660,299	693,246	437,537	10,947,381
Monterey	10,489,652	321,278		223,931	(662,092)	506,381	1,233,606	285,206	12,397,962
Napa	3,913,793	107,984			(563,049)	-	-	36,907	3,495,635
Orange	52,116,912	1,390,597			(4,515,619)	-	100,728	-	49,092,618
Placer	5,915,331	115,644	12,773	153,829	(328,165)	500,107	220,800	118,250	6,708,569
Plumas	816,661	23,405			(50,404)	-	17,492	70,430	877,584
Riverside	32,983,516	908,997	1,299,389	5,434,914	(2,390,401)	4,008,566	6,566,256	3,444,972	52,256,208
Sacramento	31,072,429	801,557	1,174,960	4,706,219	(2,118,217)	4,517,760	2,192,527	4,294,873	46,642,108
San Bernardino	37,001,874	1,142,037	1,493,201	8,160,909	(2,659,638)	5,528,735	6,634,203	741,486	58,042,806
San Diego	44,283,452	950,624		1,119,595	(2,591,469)	2,793,332	4,634,114	3,404,292	54,593,940
San Francisco	11,688,070	349,323			(667,071)	464,647	90,890	-	11,925,860
San Joaquin	14,079,980	409,049	505,849	3,080,361	(1,002,178)	2,447,425	2,467,019	1,955,049	23,942,555
San Luis Obispo	4,293,262	145,859			(621,477)	-	-	149,212	3,966,856
San Mateo	10,529,142	487,328			(1,486,215)	-	29,419	409,847	9,969,520
Santa Barbara	8,652,935	318,981			(527,890)	835,592	311,795	1,165,511	10,756,925
Santa Clara	34,790,654	747,875			(4,975,394)	-	-	-	30,563,135
Santa Cruz/San Benito	8,293,240	196,462			(1,188,558)	-	-	-	7,301,144
Shasta	7,039,899	278,954			(408,351)	-	-	-	6,910,503
Sierra/Nevada	3,963,179	88,368	15,160		(569,339)	-	-	-	3,497,368
Siskiyou/Modoc	2,727,858	122,409	1,397		(399,233)	-	-	-	2,452,431
Solano	11,573,328	301,313		104,477	(704,828)	391,472	259,367	248,311	12,173,441
Sonoma	13,673,497	351,807			(1,963,543)	-	-	-	12,061,761
Stanislaus	14,357,079	350,829	159,924	1,001,635	(933,728)	707,417	1,145,345	-	16,788,501
Sutter	2,890,188	79,450			(174,728)	42,380	147,711	-	2,985,001
Tehama	1,926,743	77,266		1,909	(118,024)	205,543	91,868	218,022	2,403,327
Trinity	661,828	13,946			(39,761)	89,787	241,178	17,098	984,076
Tulare	14,986,026	577,425			(2,178,883)	-	-	938,953	14,323,521
Ventura	20,278,363	535,664		549,081	(815,947)	1,085,603	842,249	301,606	22,776,620
Yolo	-	-			-	-	-	-	-
Yuba	3,786,047	97,480			(543,694)	-	-	211,781	3,551,614

Attachment II

SFY 2023-24 EDP Initial M&O Allocation

County	Initial EDP Allocation
Statewide Total	26,279,216
Alameda	1,146,487
Butte	364,663
Central Sierra	6,830
Colusa	0
Colusa/Yolo	205,192
Contra Costa	437,449
Del Norte	53,000
Eastern Sierra	1,850
El Dorado	265,283
Fresno	1,197,928
Glenn	2,500
Humboldt	0
Imperial	104,042
Kern	688,851
Kings	59,160
Lake	54,575
Lassen	12,850
Los Angeles	4,431,509
Madera	119,204
Marin	146,722
Mariposa	700
Mendocino	70,836
Merced	233,052
Monterey	183,659
Napa	132,478
Orange	2,013,403
Placer	279,911
Plumas	2,892
Riverside	1,294,960
Sacramento	1,431,235
San Bernardino	1,365,927
San Diego	2,302,427
San Francisco	739,889
San Joaquin	524,412
San Luis Obispo	215,192
San Mateo	397,605
Santa Barbara	416,202
Santa Clara	1,535,985
Santa Cruz/San Benito	233,312
Shasta	343,543
Sierra/Nevada	197,133
Siskiyou/Modoc	52,130
Solano	450,241
Sonoma	694,600
Stanislaus	620,042
Sutter	6,714
Tehama	5,730
Trinity	0
Tulare	543,830
Ventura	620,515
Yolo	0
Yuba	72,566

DEPARTMENT OF CHILD SUPPORT SERVICES
Administrative Services Division, Financial Services Branch
LCSA Fiscal and Administrative Support Section (LFASS)

Assignments as of 1/1/2023

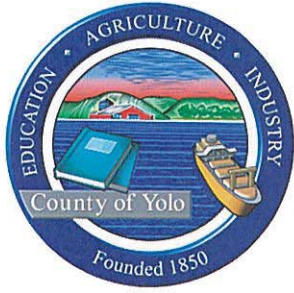
Carissa Hernandez, Manager LCSA Fiscal and Administrative Support Section (LFASS) Carissa.Hernandez@dcss.ca.gov (916) 464-5015			
LFASS Group Mailbox: dcsslcsafiscalandadminsupport@dcss.ca.gov			
LCSA Fiscal Administrative Analysts			

Nancy Bejines	Sophia Moore	Rashelle Acosta
Nancy.Bejines@dcss.ca.gov	Sophia.Moore@dcss.ca.gov	Rashelle.Acosta@dcss.ca.gov
(916) 464-5012	(916) 464-1706	(916) 464-5093

Regional Administrators			
Region 1 (Northern)	Region 3 (Central)	Regions 2 and 4 (Bay Area and Southern)	
Alexis Ramirez Alexis.Ramirez@dcss.ca.gov (916) 464-6813	Anne Stadther Anne.Stadther@dcss.ca.gov (916) 464-5510	Emily Jernigan Emily.Jernigan@dcss.ca.gov (916) 464-5259	
Butte	Central Sierra ¹	Alameda	Imperial
Colusa, Sutter, Yolo ⁸	Eastern Sierra	Contra Costa	Kern
Del Norte	El Dorado	Marin	Los Angeles
Glenn	Fresno	Monterey	Orange
Lake	Kings	Napa	Riverside
Lassen	Madera	San Francisco	San Bernardino
Mendocino	Merced/Mariposa ³	San Mateo	San Diego
North Coast ⁴	Sacramento	Santa Clara	San Luis Obispo
Placer	San Joaquin	Santa Cruz/San Benito ⁵	Santa Barbara
Plumas	Stanislaus	Solano	Ventura
Shasta	Tulare	Sonoma	
Sierra/Nevada ⁶			
Siskiyou/Modoc ⁷			
Tehama			
Yuba			

Regionalized LCSAs

- ¹ Central Sierra - Amador/Alpine/Calaveras/Tuolumne (Amador is lead)
- ² Eastern Sierra – Inyo/Mono (Inyo is lead)
- ³ Merced/Mariposa – (Merced is lead)
- ⁴ North Coast – Humboldt/Trinity (Humboldt is lead)
- ⁵ Santa Cruz/San Benito - (Santa Cruz is lead)
- ⁶ Sierra/Nevada - (Nevada is lead)
- ⁷ Siskiyou/Modoc - (Siskiyou is lead)
- ⁸ Colusa, Sutter, Yolo – (Yolo is lead)



COUNTY OF YOLO

Board of Supervisors

District 1, **Oscar Villegas**
District 2, **Lucas Frerichs**
District 3, **Gary Sandy**
District 4, **Jim Provenza**
District 5, **Angel Barajas**

625 Court Street, Room 204 • Woodland, CA 95695
(530) 666-8195 • FAX (530) 666-8193
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County Administrator, **Gerardo Pinedo**
Sr. Deputy Clerk of the Board, **Julie Dachtler**

March 3, 2023

The Honorable Joaquin Arambula
Chair, Assembly Budget Subcommittee No. 1 on Health & Human Services
1021 O Street, Suite 8130
Sacramento, CA 95814

The Honorable Caroline Menjivar
Chair, Senate Budget & Fiscal Review Subcommittee No. 3 on Health & Human Services
1021 O Street, Suite 6720
Sacramento, CA 95814

RE: Support for Governor's Proposal to Provide an Additional \$35.8 Million to Support LCSAs

Dear Assembly Member Arambula and Senator Menjivar:

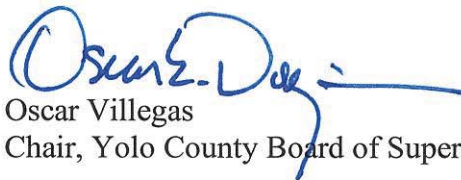
I am writing to express Yolo County's support for the Governor's January budget proposal to provide an additional \$35.8 million (\$12.1 million State General Fund) to the California Department of Child Support Services for support of local child support agencies (LCSAs).

Child support is a vital component of efforts to address California's child poverty crisis. The Colusa Sutter Yolo Regional Child Support Agency provides vital child support services to 9,072 children who rely on regular child support payments for basic necessities such as food, shelter and clothing. Many families participating in the child support program are low or very low-income households and are especially dependent on income received from reliable child support payments. As the current budget deficit raises the possibility of reductions in social safety net programs, the availability of child support services is even more important.

Beginning in FY 2002/03, LCSAs were flat funded for over 15 years. A Level of Effort (LOE) study was completed in 2018 which identified appropriate resource levels for each California child support agency, with the intention of providing adequate funding to all LCSAs over a three-year period. The total amount of funding identified as necessary in the LOE study has not been provided, and LCSAs continue to be underfunded. In addition, new program mandates, such as the federal Flexibility, Efficiency and Modernization (FEM) Act, create new workload mandates which are not compensated for in the Governor's budget proposal.

While these LCSA fiscal needs will continue, we recognize the challenging State budget environment within which the committees are working. Yolo County appreciates the inclusion of these funds in the Governor's budget proposal and urges the committees to support their inclusion in the budget.

Sincerely,

A handwritten signature in blue ink that reads "Oscar Villegas". The signature is stylized and includes a long horizontal line extending to the right.

Oscar Villegas
Chair, Yolo County Board of Supervisors

cc: The Honorable Bill Dodd
The Honorable Cecilia Aguiar-Curry

December 14, 2022

Kim Cagno
President
Child Support Directors Association
555 County Center, Floor 2
Redwood City, CA 94063

Dear Ms. Kim Cagno,

As you are well aware, the Department of Child Support Services (DCSS), created under California Family Code § 17200 was designated to administer the Title IV-D state plan for securing child and spousal support, medical support and determining paternity. Each California county or group of counties has a Local Child Support Agency (LCSA) dedicated solely to child support services.

Federal regulations, codified at 45 CFR § 303.20, state that there must be an “organizational structure and sufficient resources at the State and local level to meet performance and time standards.” Consistent with this policy, the California Family Code § 17206 requires that DCSS ensures there is an adequate organizational structure and sufficient staff to perform functions delegated to any governmental unit.

In 2018, the Child Support Directors Association (CSDA) worked in collaboration with DCSS to establish a budget methodology for the allocation of program funds which considers caseload variations between LCSAs and average Full Time Equivalent (FTE) costs to provide the minimum resources to each local agency to complete mandated activities and to meet minimum federal and state management requirements. This methodology was ultimately adopted and is currently being implemented by the State California; with full implementation anticipated to be complete in SFY 2023/2024. Although this methodology provided welcome relief to many local agencies, it needs further analysis as it did not contemplate major program changes including but not limited to implementation of the FEM Final Rule, Uncollectible Debt and Pass Through.

The point of this letter is not to request a change to the budget methodology, but to illustrate how the methodology, in its current state, is not being implemented consistently and as a result negatively affecting counties that have regionalized their child support operations budgets. There are six regional LCSAs, Central Sierra (Alpine, Amador, Calaveras and Tuolumne), Colusa Sutter Yolo, Eastern Sierra (Inyo Mono), Santa Cruz/San Benito, Sierra Nevada and Siskiyou Modoc that are being funded based on combined caseload. Colusa Sutter Yolo, given the recency of their regionalization is currently transitioning to a single allocation. There are two

LCSAs, North Coast (Humboldt and Trinity) and Merced/Mariposa who are already funded based on county allocation, as opposed to an agency formula.

Board of Supervisors and JPA Agreements typically require regional agencies to have offices in each of the county jurisdictions as there are unique local communities needing child support services, separate Superior Courts as well as local interface partner relationships to maintain such as with Health and Human Services, One Stop Employment Services, etc. Staffing for each of the offices, including some level of redundancy for vacation, sick leave and safety (ensuring that staff are not working alone, and that the proper user security roles are reflected by staff on site) is essential. Circumstances are more challenging given the need to have staff including attorneys adhere to the requirements of and appear at different Superior Courts, coupled with the challenges of travel and working in rural and often isolated communities. Most of the counties represented by regional child support agencies are small or very small. An adjustment to the budget methodology made early on, recognized the unique circumstances of small and very small counties by incorporating a round up feature relative to staffing. Such that if the methodology reflects a .6 FTE for example, the figure is rounded up to 1 FTE. Rounding up acknowledges the impediments of recruiting and retaining part time staff, coverage issues and the lack of economies of scale. By funding regional agencies as a single agency, the counties represented lose the benefit of rounding in the methodology. To illustrate an example, let's assume Agency X has 10,000 cases and has an average employee cost of \$125,000. Allocation for Agency X based on the funding calculator would be \$8,166,103. If Agency X was two counties with 5,000 cases in each office, their allocation would be \$4,299,795 for each office, a total of \$8,599,590. Funding for one office of 10,000 cases would be \$433,487 less than funding two counties of that same size yet each county still staffs an office individually.


The Directors of the regional child support agencies in California request the support of CSDA in ensuring that DCSS funds regional agencies based on the caseload and FTE cost of each county represented in the agency, not as a consolidated agency. The combined allocation for the six regional LCSAs is \$25,948,287, with this change the county-based allocation would be \$30,290,893, a difference of \$4,342,606 (using the SFY 2022/23 Budget Calculator).

A goal of regionalization was to be more efficient by leveraging the available resources while meeting the needs of each county. By not giving each county what they need, the counties that have chosen to regionalize are being punished for working to be more efficient. We do not believe this is DCSS's intent, but ultimately this is the outcome.

We respectfully note that we are only asking that all California counties be funded using the same methodology and are not asking that the budget methodology be changed for this reason nor are we seeking changes to how the regionalized counties receive their funding, as one allocated amount or based upon county allocation. We do not anticipate this change creating an increased workload for DCSS and could create new efficiencies for state and local staff when agencies choose to consolidate the budget process. We also do not anticipate this affecting non

regionalized LCSAs, as California has already committed to using the funding methodology, and the total funds needed should be reflected in the DCSS Budget Change Proposal (BCP).

Sincerely,



Julie Prado
Central Sierra Regional Child Support Agency



Natalie Dillon
Colusa Sutter Yolo Regional Child Support Agency



Amy Weurdig
Eastern Sierra Regional Child Support Agency



Sharon Wardale Trejo
Merced/Mariposa Regional Support



Bennett Hoffman
North Coast Regional Child Support Agency



Jamie Murray
Santa Cruz/San Benito Child Support



Mike Dent
Sierra Nevada Regional Child Support Agency



Gary Sams
Siskiyou Modoc Regional Child Support Agency

cc: Interim CSDA Executive Director, John Adams
CSDA Board of Directors
Terrie Hardy, Director, Los Angeles County Child Support Services Department

Marie Girulat, Director, San Bernardino County Department of Child Support Services
Sean Ferrell, Director, Butte County Department of Child Support Services
Kimberly Britt, Director, Riverside County Department of Child Support Services
Dalen Frederickson, Sacramento County Department of Child Support Services
Maria Arzola, Orange County Department of Child Support Services
Kelley Cote, Lassen County Department of Child Support Services
Marcus Mitchell, Ventura County Department of Child Support Services
Tonya Moore, Tehama County Department of Child Support Services
Phyllis Nance, Alameda County Department of Child Support Services
Natalie Walter, San Luis Obispo County Department of Child Support Services

REGIONAL FUNDING - ONE ALLOCATION VERSUS FUNDING BY COUNTY

Inyo/Mono	
Current Allocation	\$1,339,790.00
Based on Calculator:	
Inyo Only	\$926,986.00
Mono Only	\$791,544.00
New Total	\$1,718,530.00
Difference	\$378,740.00

Siskiyou/Modoc	
Current Allocation	\$1,927,151.00
Based on Calculator:	
Siskiyou	\$1,686,250.00
Modoc	\$602,232.00
New Total	\$2,288,482.00
Difference	\$361,331.00

Sierra Nevada	
Current Allocation	\$3,123,440.00
Based on Calculator:	
Sierra Only	\$1,082,331.00
Nevada Only	\$2,754,334.00
New Total	\$3,836,645.00
Difference	\$713,205.00

Central Sierra	
Current Allocation	\$4,032,646.00
Based on Calculator:	
Amador Only	\$1,361,296.00
Alpine Only	\$907,530.00
Calaveras Only	\$1,512,551.00
Tuolumne Only	\$1,975,018.00
New Total	\$5,756,395.00
Difference	\$1,723,749.00

Colusa/Sutter/Yolo	
Current Allocation	\$9,478,818.00
Based on Calculator:	
Colusa Only	\$1,013,237.00
Sutter Only	\$3,546,328.00
Yolo Only	\$5,743,365.00
New Total	\$10,302,930.00
Difference	\$824,112.00

Santa Cruz/San Benito	
Current Allocation	\$6,046,442.00
Based on Calculator:	
Santa Cruz Only	\$4,204,474.00
San Benito Only	\$2,183,437.00
New Total	\$6,387,911.00
Difference	\$341,469.00

Total Estimated Cost: \$4,342,606.00

	Difference	Current	New
Inyo Mono	\$378,740.00	\$1,339,790.00	\$1,718,530.00
Sisk/Modoc	\$361,331.00	\$1,927,151.00	\$2,288,482.00
Sierra Nev	\$713,205.00	\$3,123,440.00	\$3,836,645.00
Central Sie	\$1,723,749.00	\$4,032,646.00	\$5,756,395.00
CSY	\$824,112.00	\$9,478,818.00	\$10,302,930.00
SC/SB	\$341,469.00	\$6,046,442.00	\$6,387,911.00
	\$4,342,606.00	\$25,948,287.00	\$30,290,893.00

Example:	
10,000 cases @ 125,000 average cost	\$8,166,103.00
5000 cases @ 125000 average cost	\$4,299,795.00
5000 cases @ 125000 average cost	\$4,299,795.00
difference	\$433,487