

CALWORKS STAGE ONE CHILD CARE AUTHORIZATION FORM

NOTICE: You are authorized for CalWORKs Stage One Child Care. Please complete and return this form when you have found someone to take care of your child(ren).

CHILD CARE AUTHORIZATION

You have been authorized for: Full-time child care _____ Part-time child care _____

Child Care Authorization Start Date: _____ End Date: _____

CHILD CARE PROVIDER INFORMATION

Please complete the following information about your child care provider:

Child Care Provider Name: _____ Telephone: (____) _____

Address: _____

My child will start care on: _____

My child care provider is: Licensed License-exempt

If your child care provider is license-exempt, they may have to go through the TrustLine finger printing and background check process. Please see **TrustLine** section below.

If you have more than one child care provider, please complete the following information for your additional provider:

Child Care Provider Name: _____ Telephone: (____) _____

Address: _____

My child will start care on: _____

My child care provider is: Licensed License-exempt

If your child care provider is license-exempt, they may have to go through the TrustLine finger printing and background check process. Please see **TrustLine** section below.

CHILD INFORMATION

Please complete the following information about your child(ren) needing care:

Name: _____ Birth Date: _____

Name: _____ Birth Date: _____

Name: _____ Birth Date: _____

Name: _____ Birth Date: _____

HOW DO I CHANGE MY CHILD CARE PROVIDER?

You can change child care providers at any time by talking to your county worker. You must inform your worker within 30 days of when you change providers. Your county worker can be reached at:

The local Child Care Resource and Referral Agency (R&R) can help you find child care options for your family. You can visit or contact them using the information below, or you can call the California Resource and Referral Network at: **1-800-KIDS-793**.

R&R Agency Name: _____ Telephone: (____) _____
 Address: _____ Website: _____

CHILD CARE RULES: TRUSTLINE

Your child care provider must be eligible before they can get paid. An eligible provider is a licensed child care provider, a provider who has cleared the TrustLine fingerprinting and background check process, or a provider who doesn't have to get TrustLine registered. If you choose a child care provider who is required to be TrustLine registered, the county will only pay your provider if they clear TrustLine. Once your child care provider is TrustLine registered, the county will pay for child care for up to 120 days from the date you asked for child care or when the child care began, whichever is later. A grandparent, aunt, or uncle of the child(ren) does not need to be TrustLine registered but must turn in a form called a Declaration of Exemption from TrustLine Registration and Health and Safety Self-Certification (CCP1).

Case Name	Case No.
Client Signature	Date
Case Worker Name	Phone