



OFFICE OF THE SHERIFF YOLO COUNTY

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To: Steven Oldham, Foreperson, YCGJ
P.O. Box 2142
Woodland, California 95776

To: Honorable Daniel M. Wolk
Superior Court of California, County of Yolo
1000 Main Street
Woodland, California 95695

Re: A SNAPSHOT IN TIME; An Overview of the Yolo County Jail

Foreperson Oldham and Honorable Daniel M. Wolk:

It has come to our attention that our office failed to respond to this report. The oversight was the result of an inadvertent administrative error. Please accept our apology for the delay in our response.

The following is the response of the Yolo County Sheriff's Office to the recommendations in the 2021-22 Grand Jury report titled, "A SNAPSHOT IN TIME; An Overview of the Yolo County Jail."

Recommendations

R-1 The grand jury recommends that the YCSO utilize computer programming already procured and paid for by Yolo County, Microsoft Excel, to establish a simple computerized grievance system. If necessary, the grand jury recommends that the YCSO request funding from the County Board of Supervisors to fund a basic computerized grievance system. This should be completed by December 31, 2022.

The Yolo County Sheriff's Office recognizes the need for a more modernized method of handling grievances. As we researched best options for a new grievance system, a current vender of the County (Keefe) advised it had an inmate grievance application/solution available at no cost. The Sheriff's Office met with Keefe in early October 2022 and agreed to implement their system. At that time, the Sheriff's Office believed the new grievance system could be implemented prior to December 31, 2022. However, as implementation grew nearer, Keefe advised that our network infrastructure system would need an upgrade before implementation. The Sheriff's

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Office has made it a priority to upgrade our network infrastructure system and implement the new grievance system as soon as feasible.

R-2 The YCSO should develop a procedure and train staff to use the computerized grievance tracking system by December 31, 2022.

Once the permanent grievance system is in place Keefe has agreed to conduct training for Sheriff's Office staff.

R-3 The YCSO should prioritize the hiring of a full-time program coordinator to better support inmates in preparing for their release back into our communities, by December 31, 2022.

The Sheriff's Office filled the In-Custody Program Coordinator position on November 6, 2022.