

**Willowbank County Service Area (WCSA) Advisory Committee**

**DRAFT Minutes of the Meeting Held March 21<sup>st</sup>, 2023**

**Meeting conducted in person at Montgomery Elementary School**

1.	<b>Call to Order:</b> Committee Chair Woods called the meeting to order at 7:10 PM.
	<b>Committee Members Present:</b> Anne Todgham, Artie Lawyer, Liz McCapes and Olin Woods. <b>Absent:</b> Brian Morrissey. <i>Two vacant positions (Oakside)</i>
	<b>Note taker:</b> Anne Todgham
2.	<b>Invited Guests:</b> Deputy Supervisor Sheila Allen, Residents: 4
3.	<b>Approval of Agenda for 3/21/23: Woods</b>  Motion to approve the agenda <b>MSP (Todgham, McCapes)</b>  Unanimously approved
4.	<b>Approval of the Jan. 24<sup>th</sup>, 2023, WCSA Meeting Minutes: Woods</b>  Motion to approve minutes. <b>MSP (Todgham, Lawyer)</b>  Unanimously approved
5.	<b>Public Comments:</b> <i>None</i>
6.	<b>Yolo County Report: Deputy Supervisor Sheila Allen</b>  <u>Mace Boulevard Redesign</u> Explained that Supervisor Provenza was not present tonight because he was at the Davis City Council meeting providing input on the Mace Rebuild Project.  A few changes to Phase 1A: Two lanes from San Marino into town. Left only turn into El Macero will become a straight and a left hand turn lane. Parking spaces on the West Side of Mace: Residents will have sufficient cut outs to access the parking with cut outs every two properties. Flashing lights on Mace will come down and signage about Stop Ahead overhead. There may be a small flashing red light put on top of the stop sign if needed. Changes to the Bike Lanes: two lanes for bicycles on the west side will remain as well as a single lane on the east side. The boulders will be changed to stamped concrete. The big orange corners will be removed. All new painting of lines and crossings.  Phase 1B: Pilot Project: Will do a monitor for a stop light on Montgomery and Mace. 30 days later will do a monitor for a stop light at Tremont and Mace.  Phase 2: Right hand turn lane at Cowell. Phase 2B: A bike or pedestrian activated light at San Marino with indicators on the roadway.  <u>Putah Creek Channel</u> Yolo County doesn't have a signed MOU with the City of Davis yet. City wants for the County to manage the trees that fell down in the winter storms before they sign the MOU. Rich Reed will be documenting the removal of these trees. City wildlife person will be monitoring this clean up.

	<p>Those that live around the Creek will be hearing from the County in terms of the recently done surveys and encroachments on how the City will lay out the property lines as well as easement lines. County will work with the residents to change the property lines and then work with the City to make sure that any property owners' concerns are addressed.</p> <p><i>Public Comments: None</i></p> <p><i>Committee Comments:</i>  Woods: Understood that for the Willowbank Community Advisory Committee (WCAC) be subject to the Brown Act, it would need to be Board Appointed. Allen: Will discuss this with Provenza.</p>
<p>7.</p>	<p><b>WCSA to Provide a Forum for a Discussion on Whether or Not to Consider Options at this time to the Monthly Curbside Yard Trimmings Pick Up Program: Lawyer</b></p> <p>At a recent meeting of the Willowbank Club some attendees expressed an interest of revisiting the poll that was taken three years ago that resulted in the current monthly claw service. Vice Chair Artie Lawyer led a discussion of the current status of yard trimmings collection in Old Willowbank, with comparisons to other nonincorporated and incorporated areas of Yolo County</p> <p>Are there feasible alternatives for the Willowbank CSA for Curbside Yard Trimmings Pick up Program?</p> <p>Lawyer compared pick up programs in different communities around Old Willowbank to see what others are doing compared to Old Willowbank.</p> <p>Responsibility for curbside yard trimmings pick up:  Unincorporated areas are taken care of by the County  Incorporated areas are taken care of by the City</p> <p>Willowbank agreement started in 2019, with a 10-year period with the potential to renew for another 5 years  Based on a vote by the property owners of two options (either pick up once a month or pick up every other week)  One option available in our existing contract (without having to go back to Recology) – every other week pick-up (26 clean ups/year). Would require a repolling the residents if we want to consider making any changes.</p> <p>There is a provision in the contract to ask Recology to provide us with our options if we want to consider all alternatives. The intent of this review will also be to explore enforcement of the ordinance.</p> <p>Add his motion from his draft adding “Enable Yolo County to assist WCSA... and related issues, contingent upon the approval of the District 4 Supervisor”.</p> <p><i>Public Comments:</i>  Resident: Asked how many residents in Old Willowbank indicated they would like to investigate this further. Lawyer: Came up at the Willowbank Club meeting by some residents (not complaints but rather a discussion). Lawyer felt he could help to look into this further for the Community. Concerns that the compliance ordinance is not being upheld.</p> <p>Resident: Has talked to Marissa Juhler and if we want to consider the pick up every other week, she will mail out a vote to all residents in the WCSA.</p> <p><i>Committee Comments:</i>  Todham: Commented that this was a sensitive issue with the Community.</p>

	<p>Woods: Responded by saying that he, in fact, had a similar initial opinion, but became convinced that it was important for the Committee not to shy away from difficult topics, but to take them on in an open and transparent manner.</p> <p>Motion to enable Yolo County to assist the WCSA Advisory Committee in exploring possible viable options for future yard material collection and related issues, contingent on the agreement of the District 4 Supervisor.</p> <p><b>MSP (McCapes, Todgham)</b> Unanimously approved</p>
<p><b>8.</b></p>	<p><b>Consideration of Alternatives Re. Adding Services to the Willowbank County Service Area (WCSA): Woods</b></p> <p>The WCSA committed to exploring other services at the recommendation of the District 4 County Supervisor. Examples to explore included roads and fiber optic internet. We will discuss this in greater detail in our May meeting. Will also discuss underground utilities in May meeting, led by Morrissey. The Advisory Committee is open to other services to explore from the Public. In fact, certain services could be considered for implementation in some subdivisions, but not in others: for example, street sweeping could be considered where there is curb &amp; gutter, West Oakside and most of Meadowbrook, but not in Willowbank and Oakside and East Oakside due to the gravel placed at the edge of asphalt.</p> <p><i>Public Comments:</i> Resident: Can we put up a stop sign at Willowbank? McCapes: This has been explored in the past and it is not possible based on the road classification. Allen: The WCSA could bring this up to Provenza to see if whether this is possible now.</p> <p><i>Committee Comment</i> McCapes: This has been explored in the past and it is not possible based on the road classification. Allen: The WCSA could bring this up to Provenza to see if this is possible now.</p>
<p><b>9.</b></p>	<p><b>WCSA Electronic Filing System: Woods &amp; Todgham</b> WCSA Agenda &amp; Meeting Minutes are currently available through the WCSA website through Yolo County: <a href="https://www.yolocounty.org/government/general-government-departments/county-administrator/county-service-areas-csa/willowbank-csa">https://www.yolocounty.org/government/general-government-departments/county-administrator/county-service-areas-csa/willowbank-csa</a></p> <p>As a Community we discussed whether having another online electronic filing system would be helpful, what might we include in this resource, who would have access to the files and what type of online document organizing platform might we use.</p> <p>In El Macero there is an electronic archive.</p> <p>Motion to initiate a WCSA Electronic Filing System <b>MSP (Todgham, Lawyer)</b> Unanimously approved</p>
<p><b>10</b></p>	<p><b>Consideration of a Change of WCSA Meeting Locations from the Montgomery Elementary Multipurpose Rm to Rm L2: Woods</b></p> <p>Motion to move to a change of venue from the Multipurpose Room to Rm L2</p>

	<p><b>MSP (Woods, McCapes)</b></p> <p>Unanimously approved</p> <p>Committee Comments: We should confirm that this is not an inconvenience for the school, particularly the library staff? Allen: As a reminder that the bathroom will be locked after 8pm.</p> <p><b>Special Follow-Up Note:</b> 5/10/23 - Davis Joint Unified School District (DJUSD) staff response to the Chair’s inquiry: “I do not believe this to be a conflict as your group is scheduled in a separate, reservable space- Room L-2. I’m sure the Willowbank Committee are a respectful bunch and will not cause a ruckus 😊”</p>
11.	<p><b>WCSA 2022-23 Finance Report: Woods</b></p> <p>Current available fund balance: \$13,712.</p>
12.	<p><b>Water Rate Update: Woods</b></p> <p>No updates as Provenza is occupied with the MOU for the Drainage Channel</p>
13.	<p><b>Future Agenda Items: Lawyer</b></p> <p><i>Public Comments:</i> Can we discuss the potential of a stop sign at our May Meeting with Vin Cay.</p> <p><i>Committee Comments:</i> Lawyer: Yard Trimmings could be considered as an agenda item for the August Meeting. Woods: We should plan to adopt our 2023-2024 Meeting Schedule in May, so that it coincides with DJUSD’s scheduling practices which are aligned to the July -June academic calendar. Woods: Undergrounding utilities and fiber optic cables will be discussed by Morrissey. Woods: Managed Lane Project Public Comments in May meeting.</p>
14.	<p><b>WCSA Advisory Committee Member Comments: Members</b></p> <p>McCapes: No Comment Lawyer: No Comment Todgham: No Comment Woods: Article in the Enterprise on the City’s review of its roads: Pavement Condition Index (PCI) index is 57 for City of Davis. Willowbank CPI is 43 (14 points worse). Comment period on I-80 for the Managed Lane Project is coming in April 2023. Will add this to our May Agenda if the WCSA would like to have a community comment. Proposal is for four lanes (1. Tolls, 2. Electric Vehicles, HOV, Buses and 3. &amp; 4. are free lanes). Vacancy for a District 4 representative on the Yolo Technical Advisory Committee (TAC). There is a Greener Davis newsletter on the City of Davis website – mentions free compost in April and May, free paper shredding days and information about where to recycle plastic bags (“no” at Nugget but “yes” at Safeway). Folks who bought the Horse Property bought it for their personal enjoyment as a family home, not with the intent of pursuing commercial activities at the location.</p>
15.	<p><b>Adjournment (8:49pm) to the Next Regularly Scheduled WCSA Advisory Committee Meeting: Tuesday May 16<sup>th</sup>, 2023 7PM, Montgomery Elementary School, Rm L2.</b></p>