

Yolo Animal Services Planning Agency

MEETING AGENDA

Thursday, October 26, 2023, 10:30 a.m.

Governing Board Members

(*Indicates Voting Member)

Donna Neville, City of Davis*

Bill Biasi, City of Winters*

Jesse Loren, City of Winters

Mayra Vega, City of Woodland*

Rich Lansburgh, City of Woodland

Jim Provenza, County of Yolo*

Meeting Location:

625 Court Street

CAO Conference Room, Room 203

Woodland, CA 95695

Teleconference Link:

Zoom: <https://yolocounty.zoom.us/j/85824863370>

NOTE: Effective April 20, 2023, all meetings of the Yolo Animal Services Planning Agency JPA will be held in-person.

Meetings are open for public attendance, and a teleconference/Zoom link is provided above for members of the public to view the meeting and provide public comment remotely. In addition to in-person and remote public comment, members of the public are welcome to submit written comments by 4:00 p.m. the day prior to the meeting. Written comments should be emailed to clerkoftheboard@yolocounty.org or sent to Clerk of the Board, 625 Court Street, Room 204, Woodland, CA 95695. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number.

All written comments are distributed to Board members and filed in the record, but will not be read aloud.

10:30 A.M. CALL TO ORDER

1. Call to Order. (Chair)
2. Roll Call. (Clerk)
3. Consider approval of the agenda. (Chair)
4. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

CONSENT AGENDA

5. Approve the minutes of the August 17, 2023 meeting.
6. Approve meeting calendar for 2024.

REGULAR AGENDA

7. Appoint Chair and appoint or reconfirm Vice-Chair. (Rowe)

8. Receive update on invitation to City of West Sacramento to become a signatory to the Yolo Animal Services Joint Power Authority agreement. (Tengolics/Rowe)
9. Receive Animal Shelter update. (Amato)
10. Receive update on Animal Services Transition. (Tengolics/Rowe)
11. Receive update on spay/neuter clinic. (Tengolics/Rowe)
12. Consider approval of a standing item on future agendas for soliciting input and recommendations from local community-based organizations. (Rowe)

ADJOURNMENT

Next Meeting: December 21, 2023

Notice

This agenda was posted in accordance with the Brown Act. If requested, it can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 and the Federal Rules and Regulations adopted implementation thereof. Persons seeking an alternative format, or who require a modification or accommodation, including auxiliary aids or services in order to participate in the meeting should contact the County staff assigned to the Animal Services Planning Agency as soon as possible (preferably at least 24 hours prior to the meeting) at (530) 406-5775 or John.Rowe@yolocounty.org or:

Yolo County Administrator's Office
625 Court Street,
Room 202
Woodland, CA 95695

Meeting Date: 10/26/2023

SUBJECT

Approve the minutes of the August 17, 2023 meeting.

Attachments

Att. A. Minutes

Form Review

Form Started By: John Rowe
Final Approval Date: 10/20/2023

Started On: 10/20/2023 02:43 PM

DRAFT

Yolo Animal Services Planning Agency Yolo County, California

August 17, 2023

MINUTES

The Yolo Animal Services Planning Agency met on the 17th day of August, 2023, in the County Administrator's Conference Room, 625 Court Street, Room 202, Woodland, CA 95695.

Present: Donna Neville, City of Davis; Bill Biasi, City of Winters; Mayra Vega, City of Woodland; Jim Provenza, County of Yolo

Absent: Jesse Loren, City of Winters; Rich Lansburgh, City of Woodland; Gary Sandy, County of Yolo

Staff Present: John Rowe, Management Analyst
Alexander Tengolics, Manager of Governmental Relations
Phil Pogledich, County Counsel
Stephanie Amato, Animal Services Director
Paula Hugi, Deputy Clerk

10:30 A.M. CALL TO ORDER

1. Call to Order. (Chair)
2. Roll Call. (Clerk)

Roll call was conducted by the Clerk.

3. Consider approval of the agenda. (Biasi)

Minute Order No. 23-04: Approved agenda as submitted.

MOTION BY: Vega / **SECONDED BY:** Neville

AYES: Neville, Provenza, Vega, Biasi.

NOES: None.

ABSENT: Lansburgh, Loren, Sandy.

ABSTAIN: None.

4. **Public Comment:** Opportunity for members of the public to address the Yolo Animal Services Planning Agency on subjects relating to YASPA business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

Lea Rosenberg, Lisa Gaynes, Evelyn Dale, Eileen Samitz, Amy Hanna, Bob Schabert and Nancy Dowling addressed the Board during public comment. Additionally, comments from Lori Lubin and Julielani Chang were placed into the record.

CONSENT AGENDA

Minute Order No. 23-05: Approved Consent Agenda Item No. 5.

MOTION BY: Provenza / SECONDED BY: Biasi

AYES: Provenza, Biasi.

NOES: None.

ABSENT: Lansburgh, Loren, Sandy.

ABSTAIN: Neville, Vega.

5. Approve the minutes of the April 20, 2023 meeting.

Approved the minutes of the April 20, 2023 meeting on Consent.

REGULAR AGENDA

6. Receive Animal Shelter update. (Amato)

Lisa Gaynes, Evelyn Dale and Eileen Samitz addressed the Board on this item.

Received Animal Shelter update.

7. Receive update on Animal Services Transition. (Tengolics/Rowe)

Lisa Gaynes, Eileen Samitz and Nancy addressed the Board on this item.

Received update on Animal Services Transition.

8. Receive update on spay/neuter clinic. (Tengolics/Rowe)

Lisa Gaynes, Lea Rosenberg, Amy Hanna, Nancy and Evelyn Dale addressed the Board on this item.

Received update on spay/neuter clinic.

9. **Action Item:** Receive update and provide staff direction on requesting the City of West Sacramento to become a signatory to the Yolo Animal Services Planning Agency Joint Powers Authority agreement. (Tengolics/Rowe)

Bob Schabert addressed the Board on this item.

Minute Order No. 23-06: Received update and directed staff to send a letter to the City of West Sacramento asking them for their participation in the Yolo Animal Services Planning Agency Joint Powers Authority.

MOTION BY: Provenza / SECONDED BY: Neville

AYES: Neville, Provenza, Vega, Biasi.

NOES: None.

ABSENT: Lansburgh, Loren, Sandy.

ABSTAIN: None.

ADJOURNMENT

Next Meeting: October 19, 2023

Meeting Date: 10/26/2023

SUBJECT

Approve meeting calendar for 2024.

Attachments

Att. A. Staff Report

Form Review

Form Started By: John Rowe
Final Approval Date: 10/20/2023

Started On: 10/20/2023 02:43 PM



COUNTY OF YOLO

YOLO ANIMAL SERVICES PLANNING AGENCY JPA

Bill Biasi, Mayor, City of Winters
Acting Chair

John Rowe, Management Analyst
625 Court Street, Room 202, Woodland CA 95695
(530) 666-8150, Email: john.rowe@yolocounty.org

Date: October 26, 2023

To: Yolo Animal Services Planning Agency JPA (YASPA JPA)

From: John Rowe, Management Analyst

Subject: Approve meeting calendar for 2024.

Background

Each year, the YASPA JPA must set its meeting calendar for the upcoming 2024 calendar year. During the current 2023 calendar year, meetings were set for the third Thursday of even-numbered months at 10:30 AM.

Staff Recommendation

Staff recommends maintaining the existing schedule, and setting meetings for the following dates in Calendar Year 2024:

February 15
April 10
June 20
August 15
October 17
December 19

Meetings would be held at 10:30 AM on the aforementioned dates. After approval of this meeting calendar, meeting dates could be altered on an as-needed basis at the request of members and with the approval of the Chair.

Meeting Date: 10/26/2023

SUBJECT

Appoint Chair and appoint or reconfirm Vice-Chair. (Rowe)

Attachments

Att. A. Staff Report

Form Review

Form Started By: John Rowe
Final Approval Date: 10/20/2023

Started On: 10/20/2023 02:43 PM



COUNTY OF YOLO

YOLO ANIMAL SERVICES PLANNING AGENCY JPA

Bill Biasi, Mayor, City of Winters
Acting Chair

John Rowe, Management Analyst
625 Court Street, Room 202, Woodland CA 95695
(530) 666-8150, Email: john.rowe@yolocounty.org

Date: October 26, 2023

To: Yolo Animal Services Planning Agency JPA (YASPA JPA)

From: John Rowe, Management Analyst

Subject: Appoint Chair and appoint or reconfirm Vice-Chair.

Background

The position of Chair of the YASPA JPA is vacant due to the recent passing of Yolo County Supervisor Gary Sandy, who had been serving as Chair. Vice-Chair Bill Biasi has been serving as Acting Chair while the position is vacant.

Staff Recommendations

1. Nominate and appoint a Chair.
2. If deliberations regarding the appointment of the Chair results in the position of the Vice-Chair being vacant, nominate and appoint a Vice-Chair.

Meeting Date: 10/26/2023

SUBJECT

Consider approval of a standing item on future agendas for soliciting input and recommendations from local community-based organizations. (Rowe)

Attachments

Att. A. Staff Report

Form Review

Form Started By: John Rowe
Final Approval Date: 10/20/2023

Started On: 10/20/2023 02:44 PM



COUNTY OF YOLO

YOLO ANIMAL SERVICES PLANNING AGENCY JPA

Bill Biasi, Mayor, City of Winters
Acting Chair

John Rowe, Management Analyst
625 Court Street, Room 202, Woodland CA 95695
(530) 666-8150, Email: john.rowe@yolocounty.org

Date: October 26, 2023

To: Yolo Animal Services Planning Agency JPA (YASPA JPA)

From: John Rowe, Management Analyst

Subject: Consider approval of a standing item on future agendas for soliciting input and recommendations from local community-based organizations.

Background

At the August 17, 2023, meeting of the YASPA JPA, the members requested that staff explore possibilities for allowing local non-profit entities with an interest in Animal Services to engage more directly with the JPA.

After exploring the matter, reviewing the JPA's founding agreement, and discussion with counsel, staff determined that a formal role on the body would not be possible. Instead, staff is recommending the establishment of standing regular agenda item, which would be on the agenda at all future meetings. This item would provide opportunity for local non-profit entities to bring matters of import or concern to the attention of the JPA membership. Non-profits would be encouraged to form their own working groups separate from the JPA, and to use these working groups to coalesce input, comments, and recommendations that could then be presented during the standing regular agenda item.

Staff Recommendations

Approve the establishment of a standing regular agenda item to solicit comments, input, recommendations, and/or presentations from local non-profit entities with an interest in Animal Services-related matters.