

County of Yolo

Invites Applications For

Library Regional Manager



YOLO COUNTY
LIBRARY
We connect people and ideas



The County of Yolo

Yolo County, California, with a population of just over 220,000, is a naturally beautiful and richly diverse county. It is one of the leading agricultural producers in the nation with 661,000 acres that are used primarily for farming and ranching. The Capay Valley is one of the leaders in the nation for organic farming.

The County seat is located in Woodland, which is just 20 miles northwest of the State Capitol of Sacramento. Its proximity to the Sacramento International Airport and two major highways places Yolo County within a major transportation hub, as well as within two hours driving distance to the San Francisco Bay Area, Napa-Sonoma wine region, and the pristine mountains and ski resorts of Lake Tahoe and the Sierra Nevada.

YOLO COUNTY CORE VALUES

- Service
- Performance
- Integrity
- Responsibility
- Innovation
- Teamwork

About the Yolo County Library

Yolo County Library's service area consists of 160,000 residents and serves the entire county except for the City of Woodland, which has city-funded public library services. Branch libraries are located in Clarksburg, Davis, Esparto, Knights Landing, West Sacramento, Winters, and Yolo. A satellite branch is located in South Davis at Montgomery Elementary School. Library Administration, Technical Services, Archives, Records Center, and the Yolo County Historical Collection are located in Woodland at the Shipley Walters Center for Yolo County Archives and Library Services.

Yolo County Library offers the following free services: a robust and updated collection of print and digital materials, Link+, Books by Mail, Zip Books, Internet and Wi-Fi access, use of computers and software applications, community meeting and group study rooms, adult and early literacy support, multilingual storytimes and parent/caregiver education workshops, homework and research assistance, reference services and oversight of the County Archives, Records Center, and the Yolo County Historical Collection. For more information about the Yolo County Library, please visit the department website at www.yolocountylibrary.org.

YOLO COUNTY LIBRARY

"We connect people and ideas."

The Yolo County Library Advisory Board has proclaimed: "No matter where you come from, everyone is welcome at Yolo County Library." Accordingly, Yolo County Library is committed to supporting diversity, equity, and inclusion and embraces all spoken and signed languages, all races and ethnicities, all religions and creeds, all gender identities, all countries of origin, all sexual orientations, all immigrants and refugees, and all abilities and disabilities.

Yolo County Library is committed to supporting an inclusive employee workforce that is reflective of the population and who are knowledgeable, encouraging and continually supporting of communities in the region. The Library is also committed to nurturing an environment where differences are valued and all staff are part of a productive, high-performing team that delivers quality services to all customers.



About the Position

The selected candidate for the Library Regional Manager position will be primarily located at the Arthur F. Turner Community Library in West Sacramento. The incumbent will report to the Assistant County Librarian and will oversee a cluster of branches in the East Yolo Region, consisting of the Yolo Branch Library, Arthur F. Turner Community Library, Knights Landing Branch Library, and Clarksburg Branch Library. Additionally, the Library Regional Manager develops and administers policies concerning library operations, budgets, and programs, engages in the Library's strategic directions and committees, assesses and analyzes community needs and program outcomes, evaluates staff performance, cultivates partnerships with community stakeholders, supports the Friends of the Library and more. This position works with a diverse team of professionals, paraprofessionals and community members to deliver quality service and programming in rural and urban areas to support and engage residents in the region. Click [here](#) to review the complete job description which includes the complete list of essential functions, employment standards, and requisite knowledge, skills, and abilities.

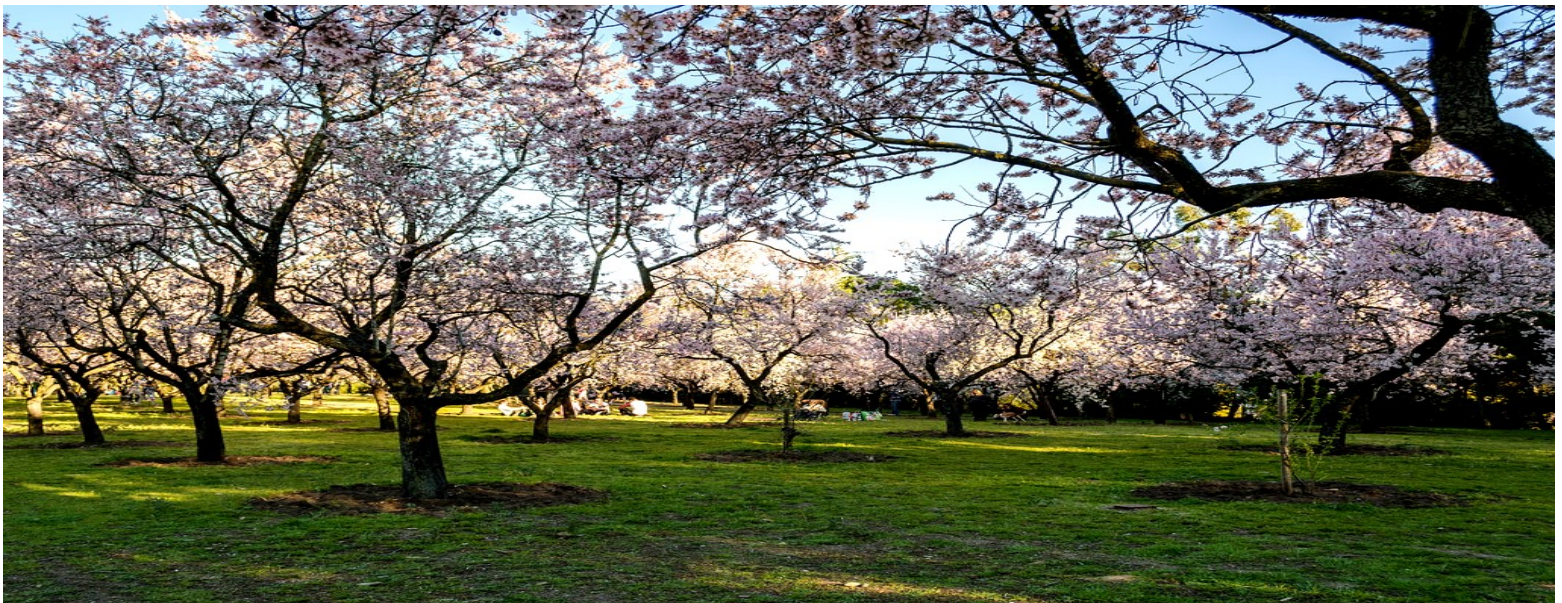
Ideal Candidate

The ideal candidate will actively serve a diverse population base, possess a firm grasp of current and emerging library trends, and maintain an environment that is a source of community pride, exemplary customer service, and a culture of respect and collaboration. The incumbent will be a leader who focuses on employee strengths while fostering teamwork among staff, partners, and the community. Humor, adaptability, diplomacy, and emotional intelligence are key personal characteristics that will be important to the success of this candidate. Experience working in a multilingual, multicultural environment is preferred and Spanish bilingual or Russian bilingual language skills are highly desired. All library staff in this class are expected to provide direct service at any branch and be able to work regular evening and weekend hours.

Qualifications

Education: Master's Degree in Library Science, Library Information Services, or related library field or equivalent from an accredited graduate school of Librarianship; AND

Experience: Three (3) years of increasingly responsible professional library experience, including one year of branch operations coordination and/or supervisory experience.



Compensation Package

The County of Yolo offers a competitive total compensation package. The current annual salary range for this position is \$84,344 - \$102,523. The salary placement will be made based on the qualifications of the selected candidate. In addition, the benefits provided by the County include the following:

Retirement: CalPERS 2.5% @ 55 for classic members; employees contribute 8% of salary toward retirement. (New members: 2% @ 62; employees currently contribute 6.25% of salary toward retirement.) The County participates in Social Security and Medicare programs.

Health Benefits: Employees who opt out of County-sponsored health insurance shall receive an annual contribution of \$5,450 to a 401 (a) money purchase plan distributed across twenty-four (24) pay periods each calendar year. The County requires all employees to enroll in both the dental and vision plan.

Life Insurance: The County provides a \$50,000 Life and AD&D Policy.

Deferred Compensation: After one year of employment, the County provides a \$400 match each calendar year when the incumbent defers \$400. After ten years of employment, the County provides a \$900 match each calendar year when the incumbent defers \$900.

Sick Leave: 8 hours per month

Vacation Leave: 80 hours per fiscal year; 104 hours after 5 years of employment

Administrative Leave: 48 hours per fiscal year

Floating Holidays: 44 hours per fiscal year

Holidays: 10 holidays per year

County Disability Insurance: Eligible for short-term disability benefit at 75% of salary

Employee Assistance Program: Confidential counseling program with up to 8 visits per incident

How to Apply

To apply for this exciting career opportunity, please submit a letter of interest, Yolo County Employment Application, detailed resume, and a supplemental questionnaire via NEOGOV on the Jobs page of the Yolo County website at www.yolocounty.org.

Candidates with the most relevant qualifications will be contacted for additional discussion and screening. Candidate interviews are tentatively scheduled for November 2023.

Questions:

Should you have any questions about this position, please contact:

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