# In-Custody Program Manager 2022-23 CCP Funding Summary

CCP Funds: \$107,470

Other Funding: n/a

### CCP Strategic Plan Outcome/Strategy(s) Supported

Goal B: Hold individuals accountable for their actions and restore victims

Goal C: Build individual competency, support community reintegration and reduce recidivism

### **Use of Funding**

1.0 FTE In-Custody Program

Manager

### **Program Description**

The In-Custody Program Manager plans, develops, organizes, and evaluates the functions of educational rehabilitation programs offered to in-custody inmates. This position ensures programs are evidence-based, evaluated for effectiveness through pre-determined performance measures, as well as the establishment and compliance of program policies and procedures to meet all applicable statutes, standards, legal mandates, court orders, and departmental policies. Other job duties include program development, data collection, grant writing, and forming partnerships with community organizations, county departments, law enforcement agencies, and other legal organizations to coordinate and enhance transition opportunities for inmates.

In-Custody Program Manager responsibilities include:

- Identify Inmate Programming Need- Average length of stay, mental illness, drug/alcohol, job skills, education, etc...
- Categorize and Evaluate current jail programs- determine what gaps exist
- Form Committee with partners to solicit input (Probation, HHSA, Public Defender, DA, Community Based providers)
- Identify limitations of jail programming (space, length of stay, mixing classifications, etc....)
- Research Best Practices- Coordinated Reentry Plan- Evidence based practices (use Results First National Clearing House, include metrics in contract to assure program fidelity, etc...)
- Propose short- and long-term plan for programming
- Identify possible funding sources and service providers
- Coordinate programs to expected length of stay and risk level. Develop separate programs for inmates who are likely to be in custody for less than 30 days.
- Implement evidence based best practices in all program areas.
- Provide oversight and advice on program planning, project development and program management

**Courage to Change (DRC):** An in-custody multi-phase cognitive behavioral therapy treatment program that offers evidence-based curriculum to addresses *criminal thinking* and *anti-social values*. Program classes can continue post-release at the Daily Reporting Centers (DRC's) West Sacramento or Woodland campuses.

**Credit Reduction** pursuant to California Penal section 4019.4. As part of this program, inmates sentenced to county jail pursuant to Penal Code section **1170(h)** are eligible to receive program credit reductions for successfully completing certain program performance objectives for approved rehabilitative programming. Currently the programs approved for credit reduction are, and <u>Day Reporting Center (DRC)</u>, <u>General Education Development.</u> If an inmate is sentenced to county jail pursuant to Penal Code section 1170(h), the inmate can earn up to 6 weeks of credit reduction in a 12-month period. Successful completion of each month of programming (40 hours) for the DRC is based on attendance, assessments, and other criteria determined by the course instructor. Upon successful completion of each month, inmates may receive 1 week of credit, for a total of 4 weeks.

2022-23 DRC	2022-23 Total	2022-23 1170 (h)	2022-23 Number of	Days reduced from
Referrals	number in-custody	DRC Referrals	1170 (h) DRC Credit	sentences due to
	1170 (h)		Reduction	Credit Reduction
68	79	19	25	175

**Self-Study Program**: Although the course work is not evidence based, it guides each participant to start building awareness about negative behaviors or needed behaviors and needed skills that will allow them to possibly succeed in society. The course work requires each participant to answer difficult questions about themselves via critical thinking questions. Each workbook contains five separate sections to help participants learn more about themselves. The topics that are available for all participants include, but not limited to *Wellness Lifestyle*, *Self Esteem, Practical Life Skills*, *Essential Work Skills*, *Building Resiliency*, *Communication skills*, and *Conflict Management Skills* workbooks. These workbooks have allowed the incustody programs staff to reach more participants that usually would not participate in programs due to their classification, and/or status.

2022 Self-Study Participants	2023 Self-Study Participants	2022-23
39	44	83

**Reentry:** The YCSO Re-Entry Program places individuals in programs that provide various services such as treatment, education, and counseling for substance use disorder and mental health.

- 1. Route ASAM instructions and ROI to the inmate.
- 2. Add inmate to a program list as determined by agency involved with the inmate.
- 3. Track the out of custody program list (Fourth & Hope, Granite Wellness). When a bed becomes available, Carisa reaches out to the assigned case manager. If the inmate does not have a case manager, Carisa will complete the following re-entry process:
  - a. Coordinate, and schedule with the transporting agency, most commonly probation@yolocounty.org
  - b. Reach out to Medi-Cal PAS (<u>Silvia.Garcia@yolocounty.org</u>) to check MC status and notify of pending release date.
  - c. Email <a href="medicalstaff@yolocounty.org">medicalstaff@yolocounty.org</a> to request any necessary medical records, TB results, request a covid test, and check if on meds and request they be called in to their pharmacy of choice.

d. Probation notifies <a href="mailto:records@yolocounty.org">records@yolocounty.org</a> of the scheduled release.

2022-23 Re-Entry Placements	2022-23 Total number of in-custody	2022-23 Total Number of 1170
	1170 (h)	(h)
		Re-Entry Placements
62	79	56

#### **CALAIM JI Initiative:**

The CALAIM Justice-Involved Initiative requires all County Correctional Facilities (CCF) to implement a process that allows all inmates to receive timely access to Medi-Cal service, if otherwise eligible. The Yolo County Sheriff's Office (YCSO) Detention Division has begun the triage process at booking so that all designated inmates are afforded that opportunity.

- Upon booking an individual, the YCSO records specialist will obtain the appropriate information to determine if the individual will be incarcerated in the Yolo County Detention Facility (keeper).
- Once it is determined that the individual will be incarcerated in the Yolo County Detention facility, the records specialist will ask the inmate the three questions on the Medi-Cal referral questionnaire.
- The inmate will have the opportunity to accept or decline to apply for Medi-Cal via the Medi-Cal referral questionnaire. All completed Medi-Cal referral questionnaires are routed to the programs staff box located next to the records specialist station in booking.
- The programs staff adds the SSN of each inmate that completed the Medi-Cal referral questionnaire and accepted to apply for Medi-Cal. After the Programs Coordinator adds the SSN, the Med-Cal referral questionnaires is turned in to the stationed eligibility worker every morning to initiate the Medi-Cal application triage.

2023 Total number of Individuals	2023 Total Number of Inmates That	2023 Total Number of Inmates That
Screened for Medi-Cal Within the	Accepted to Apply for Med-Cal	Declined to Apply for Med-Cal
Facility		
1016	725	291

**General Education Development:** The in-custody General Education Development program prepares participants for the CA. State HISET Exam both in the Spanish and English languages. The in-custody participants will need to show mastery in each of the five content subjects (**ELA reading & writing, social studies, science, and math**) before a state exam is scheduled.

Credit Reduction pursuant to California Penal section 4019.4. As part of this program, inmates sentenced to county jail pursuant to Penal Code section 1170(h) are eligible to receive program credit reductions for successfully completing certain program performance objectives for approved rehabilitative programming. Currently the programs approved for credit reduction are, *General Education Development*, and *Day Reporting Center (DRC)*. If an inmate is sentenced to county jail pursuant to Penal Code section 1170(h), the inmate can earn up to 6 weeks of credit reduction in a 12-month period. For General education Development an inmate must show mastery of each above listed content subjects to receive 1 week of credit for each content subject.

2023 General	2023 Total number	2023 1170 (h) Total	2023 Credit	Days reduced from
Education	in-custody	number in-custody	Reduction	sentences due to

Development	sentenced to 1170	GED Participants	Milestones	Credit Reduction
Participants (GED)	(h)	sentenced to 1170		
		(h)		
98	40	6	8	56

Yolo County Resource Documents: A high percentage of the justice involved (JI) population the Yolo County Sheriff's Office serves is released within 0-10 days and were released back to the community with little to no services. The in-custody programs staff has created Yolo County Resource documents that are sealed in all the JI population's property bag so they can all access upon release from custody. Each document is in English & Spanish Languages with phone numbers and local addresses of hotlines, shelters, residential use disorder treatment facilities, homeless outreach centers.

April-June 2023 total number of	April-June 2023 total number of JI
individuals booked into the Yolo	individuals that had access to
County Detention Facility	YCRC Documents
1372	1372

**Substance Use Disorder**: Counseling sessions for substance use disorder (SUD), which is a medical condition that is defined by the inability to control the use of a particular substance(s) despite the harmful consequences. **CommuniCare is the services provider**.

Jan-June 2023 SUD Referrals	
28	