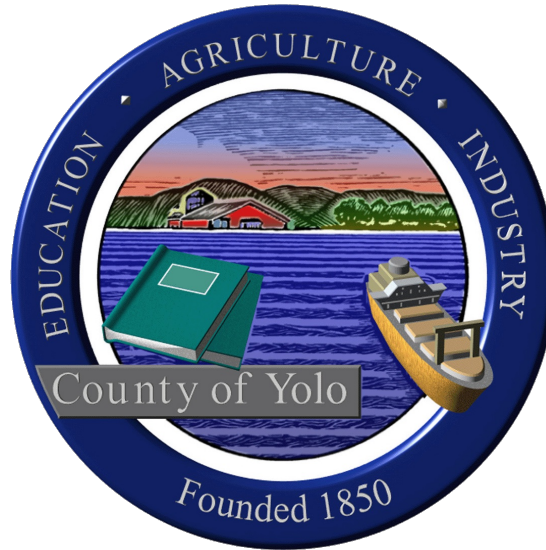


# Yolo County Community Corrections Partnership

## AGENDA

Monday, January 8, 2024, 1:30 p.m.



### Community Corrections Partnership (CCP) (\* denotes Executive Committee)

Chief Probation Officer: Dan Fruchtenicht\*

Presiding Judge or Designee: Rocio Vega\*

County Supervisor: Oscar Villegas

District Attorney: Melinda Aiello\*

Public Defender: Tracie Olson\*

Sheriff: Matt Davis\*

Chief of Police (Winters): John Miller\*

Head of Department of Social Services: Nolan Sullivan\*

Head of Department of Mental Health: Karleen Jakowski

Head of Department of Employment: Nolan Sullivan\*

Head of Alcohol & Substance Abuse Programs: Karleen Jakowski

Head of County Office of Education: Garth Lewis

Community-Based Organization Representative: Christina Andrade-Lemus

Individual who represents interests of victims: Laura Valdes

### Meeting Location:

625 Court Street

Room B02, Atrium Training Room

Woodland, CA 95695

NOTE: Effective April 10, 2023, all meetings of the Community Corrections Partnership will be held in person at the meeting location specified above.

Please note: Zoom participation will no longer be supported. Meetings are open for public attendance. In addition to live in-person public comment, members of the public are welcome to submit written comments by 4:00 p.m. the Friday prior to the meeting to provide CCP Members and interested members of the public a reasonable opportunity to review comments in advance of the meeting. Any written comments received before 4:00 pm the

Friday prior to the meeting will be available as an attachment corresponding with the agenda item. Written comments should be emailed to [CCP@yolocounty.org](mailto:CCP@yolocounty.org) or sent to Attn: CCP, 625 Court Street, Room 204 Woodland, CA 95695. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number. All written comments are distributed to CCP members and filed in the record, but will not be read aloud.

### CCP Mission

The mission of the Yolo County Community Corrections Partnership (CCP) is to protect the public by holding individuals accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration through evidence-based, innovative and culturally competent programs and services.

### CCP Goals

**Goal A:** Ensure a safe environment for all residents and visitors by reducing and preventing local crime.

**Goal B:** Hold individuals accountable for their actions and restore victims.

**Goal C:** Build individual competency, support community reintegration and reduce recidivism.

### 1:30 P.M. CALL TO ORDER

1. Call to Order (Fruchtenicht)
2. Roll Call. (Clerk)
3. **CCP Action Item:** Consider approval of the agenda. (Fruchtenicht)
4. Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

### CONSENT AGENDA - CCP Action Items

5. Approve minutes of the November 6, 2023 meeting. (Fruchtenicht)
6. Approve minutes of the December 4, 2023 special meeting. (Fruchtenicht)

### REGULAR AGENDA

7. Member announcements. (Fruchtenicht)
8. Receive 2022-23 Community Corrections Partnership Annual Report and provide feedback. (Fruchtenicht)
9. Receive 2022-23 Day Reporting Center Annual Report. (DRC Representative)
10. **CCP Action Item:** Approve updates to Community Corrections Partnership Bylaws regarding the carryforward of unspent budgetary allocations. (Liddicoet)
11. **CCP Action Item:** Identify 2023-2025 Community Corrections Partnership Strategic Plan objective(s) which may potentially be met by 2024-25 external funding requests. (Fruchtenicht)

### ADJOURNMENT

Next Meeting: April 8, 2024

### **Notice**

This agenda was posted in accordance with the Brown Act. If requested, it can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 and the Federal Rules and Regulations adopted implementation thereof. Persons seeking an alternative format, or who require a modification or accommodation, including auxiliary aids or services in order to participate in the meeting should contact the Clerk of the Board as soon as possible (preferably at least 24 hours prior to the meeting) at (530) 666-8195 or:

Clerk of the Board  
625 Court Street, Room 202  
Woodland, CA 95695

**Meeting Date:** 01/08/2024

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**SUBJECT**

Approve minutes of the November 6, 2023 meeting. (Fruchtenicht)

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**Attachments**

Att. A. Minutes

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**Form Review**

Form Started By: John Rowe  
Final Approval Date: 01/03/2024

Started On: 01/03/2024 01:45 PM

Community Corrections Partnership  
Yolo County, California

November 6, 2023

MINUTES

The Community Corrections Partnership met on the 6th day of November, 2023, in the Erwin Meier Administration Building, 625 Court Street, Room B02, Atrium Training Room, Woodland, CA 95695.

Present: Christina Andrade-Lemus, CBO Rep; Matt Davis\*, Undersheriff; Dan Fruchtenicht\*, Chief Probation Officer; Karleen Jakowski, Head of Department of Mental Health; Garth Lewis, Superintendent of Schools (arrived late); Tracie Olson\*, Public Defender; Jonathan Raven\*, Chief Deputy District Attorney; Nolan Sullivan\*, Director of HHSA; Rocio Vega\*, Representing the Courts; CCP Executive Board\*

Absent: John Miller\*, Winters Police Chief; Oscar Villegas, County Supervisor; Jim Provenza, County Supervisor, Alternate; Laura Valdes, Victim Representative

Staff Present: John Rowe, Management Analyst  
Phil Pogledich, County Counsel  
Julie Dachtler, Senior Deputy Clerk  
Paula Hugi, Deputy Clerk

1:30 P.M. CALL TO ORDER

1. Call to Order (Fruchtenicht)
2. Roll Call. (Clerk)

The Clerk conducted Roll Call.

3. **CCP Action Item:** Consider approval of the agenda. (Fruchtenicht)

Minute Order No. 23-09: Approved agenda as submitted.

MOVED BY: Raven / SECONDED BY: Sullivan

AYES: Andrade-Lemus, Davis, Jakowski, Olson, Raven, Sullivan, Vega, Fruchtenicht.

NOES: None.

ABSTAIN: None.

ABSENT: Lewis, Miller, Valdes, Villegas.

4. Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

There was no public comment.

## CONSENT AGENDA - CCP Action Items

Minute Order No. 23-10: Approved Consent Agenda Item Nos. 5 and 7 noting Members Raven and Sullivan abstained from voting on Agenda Item No. 5. Additionally, Item No. 6 was pulled for discussion and voted on separately.

MOVED BY: Davis / SECONDED BY: Olson

AYES: Andrade-Lemus, Davis, Jakowski, Lewis, Olson, Raven, Sullivan, Vega, Fruchtenicht.

NOES: None.

ABSTAIN: None.

ABSENT: Miller, Valdes, Villegas.

5. Approve minutes of the July 10, 2023 meeting. (Fruchtenicht)

Approved minutes of the July 10, 2023 meeting on Consent.

6. Approve updates to CCP Bylaws related to external funding requests and outcomes and data collection. (Rowe)

Minute Order No. 23-11: Approved recommended action with the following modifications -- 1. Add text clarifying that staff would develop recommendations for submitted funding proposals, and 2. Remove mention of internal County departments from the section on external funding requests. Directed staff to return to the next regular CCP meeting regarding the matter of carry-forward funds.

MOVED BY: Olson / SECONDED BY: Raven

AYES: Andrade-Lemus, Davis, Jakowski, Olson, Raven, Sullivan, Vega, Fruchtenicht.

NOES: None.

ABSTAIN: None.

ABSENT: Lewis, Miller, Valdes, Villegas.

7. Approve 2024 CCP Meeting Calendar. (Rowe)

Approved recommended action on Consent.

## REGULAR AGENDA

8. Member announcements. (Fruchtenicht)

Chair Fruchtenicht thanked Member Lewis for allowing the use of meeting space at the Yolo County Office of Education.

9. **Executive Action Item:** Receive 2022-23 year-end CCP budget report and approve a recommendation to modify the 2022-23 CCP budget to reflect a \$276,933 increase in the Treatment allocation for a total amount of \$576,933. (Liddicoet)

Minute Order No. 23-12: Approved recommended action.

MOVED BY: Sullivan / SECONDED BY: Davis  
AYES: Davis, Olson, Raven, Sullivan, Vega, Fruchtenicht.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Miller.

10. **Executive Action Item:** Receive update on CCP Strategic Plan implementation and approve updated timelines. (Rowe)

Minute Order No. 23-13: Approved recommended action.

MOVED BY: Raven / SECONDED BY: Sullivan  
AYES: Davis, Olson, Raven, Sullivan, Vega, Fruchtenicht.  
NOES: None.  
ABSTAIN: None.  
ABSENT: Miller.

11. Receive 2022-23 CCP Program Summary presentations. (Department Leads)

Received 2022-23 CCP Program Summary presentations.

District Attorney

- Restorative Justice Program
- Victim Advocate
- Mental Health Diversion

Health & Human Services

- Crisis Co-Responder
- CrisisNow
- Forensic Discharge Coordinator
- In-Custody SUD
- Medication-Assisted Treatment
- Treatment

Probation

- Adult Services for Sentenced Individuals
- IGT Housing Program
- MHC-AIC Specialty Courts
- Pretrial Services
- Vocational Development

Public Defender

- Adult Mitigation Unit

Sacramento County Office of Education

- Day Reporting Center

Sheriff

- AB 109 In-Custody
- In-Custody Treatment Manager
- Electronic Monitoring

City of Woodland

- Advance Peace

CCP Analyst

- CCP Admin

12. Receive presentation on Young Adult Court and a future request for \$197,631 in Innovation funding. (Olson/Raven)

Received presentation on Young Adult Court and future request for \$197,631 in Innovation funding. Agreed to set up a special meeting in December for approval by the CCP.

13. Recognize Chief Deputy District Attorney Jonathan Raven, upon his retirement, for his participation on the Community Corrections Partnership and his public service to the residents of Yolo County. (CCP Members)



Chief Fruchenicht thanked Jonathan for his service to the County and for being a great partner over the years. He appreciated his mentoring and let him know that he will be missed. Public Defender Tracy Olson indicated she worked with Jonathan for many years and expressed her appreciation for the many discussions they have had and wanted to note that he was responsible for innovative programs to help those in the system. Jonathan in turn expressed his appreciation for this group and the collaboration and partnerships they have. This is not typical, so this is something special.

## ADJOURNMENT

### Next Meetings:

Special Meeting, December 4, 2023

Regular Meeting, January 8, 2024

**Meeting Date:** 01/08/2024

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**SUBJECT**

Approve minutes of the December 4, 2023 special meeting. (Fruchtenicht)

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**Attachments**

Att. A. Minutes

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**Form Review**

Form Started By: John Rowe  
Final Approval Date: 01/03/2024

Started On: 01/03/2024 01:45 PM

# Community Corrections Partnership Yolo County, California

December 4, 2023

## SPECIAL MEETING MINUTES

The Community Corrections Partnership met on the 4th day of December 2023, in the Erwin Meier Administration Building, 625 Court Street, Room B02, Atrium Training Room, Woodland, CA 95695.

Present: Matt Davis\*, Undersheriff; Dan Fruchtenicht\*, Chief Probation Officer; John Miller\*, Winters Police Chief; Tracie Olson\*, Public Defender; Jonathan Raven\*, Chief Deputy District Attorney; Nolan Sullivan\*, Director of HHS; Laura Valdes, Victim Representative; Rocio Vega\*, Representing the Courts; CCP Executive Board\*

Absent: Christina Andrade-Lemus, CBO Rep; Karleen Jakowski, Head of Department of Mental Health; Garth Lewis, Superintendent of Schools; Oscar Villegas, County Supervisor

Staff Present: John Rowe, Management Analyst  
Phil Pogledich, County Counsel  
Julie Dachtler, Clerk

### 1:30 P.M. CALL TO ORDER

1. Call to Order (Fruchtenicht)
2. Roll Call. (Clerk)

The Clerk conducted Roll Call.

3. **CCP Action Item:** Consider approval of the agenda. (Fruchtenicht)

Minute Order No. 23-14: Approved agenda as submitted, noting the minutes from the November 6, 2023 meeting under Consent were continued to the next meeting for approval.

MOVED BY: Miller / SECONDED BY: Davis

AYES: Davis, Miller, Olson, Raven, Sullivan, Vega, Fruchtenicht.

NOES: None.

ABSTAIN: None.

ABSENT: Andrade-Lemus, Jakowski, Lewis, Valdes, Villegas.

4. Public Comment: Opportunity for members of the public to address the CCP on subjects relating to CCP business and not otherwise on the agenda. Speakers will be limited to 2 minutes (subject to change).

There was no public comment.

## CONSENT AGENDA - CCP Action Items

5. Approve minutes of the November 6, 2023 meeting. (Fruchtenicht)

The minutes from the November 6, 2023 meeting were continued to the next meeting for approval.

## REGULAR AGENDA

6. Member announcements. (Fruchtenicht)

There were no member announcements.

7. **Executive Action Item:** Approve an allocation of \$98,816 in Innovation funding in 2023-24 and annual funding of \$197,632 in subsequent years in support of a Young Adult Court program. (Olson/Raven)

Minute Order No. 23-15: Approved an allocation of \$98,816 in Innovation funding in 2023-24 and annual funding of \$197,632 in subsequent years in support of a Young Adult Court program.

MOVED BY: Davis / SECONDED BY: Miller

AYES: Davis, Miller, Olson, Raven, Sullivan, Vega, Fruchtenicht.

NOES: None.

ABSTAIN: None.

ABSENT: None.

## ADJOURNMENT

Next Meeting: January 8, 2024

**Meeting Date:** 01/08/2024

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**SUBJECT**

Receive 2022-23 Community Corrections Partnership Annual Report and provide feedback. (Fruchtenicht)

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**Attachments**

Att. A. Staff Report

Att. B. 2022-23 CCP Annual Report

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**Form Review**

Form Started By: John Rowe

Started On: 01/03/2024 01:48 PM

Final Approval Date: 01/03/2024



# COUNTY OF YOLO

## COMMUNITY CORRECTIONS PARTNERSHIP

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**Dan Fruchtenicht, Chief Probation Officer**  
**Community Corrections Partnership Chair**

**CCP Analyst**  
625 Court Street, Room 202, Woodland CA 95695  
(530) 666-8150, Email: CCP@YoloCounty.org

Date: January 8, 2024

To: Community Corrections Partnership (CCP)

From: CCP Analyst

Subject: Receive 2022-23 Community Corrections Partnership Annual Report and provide feedback

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### **Background**

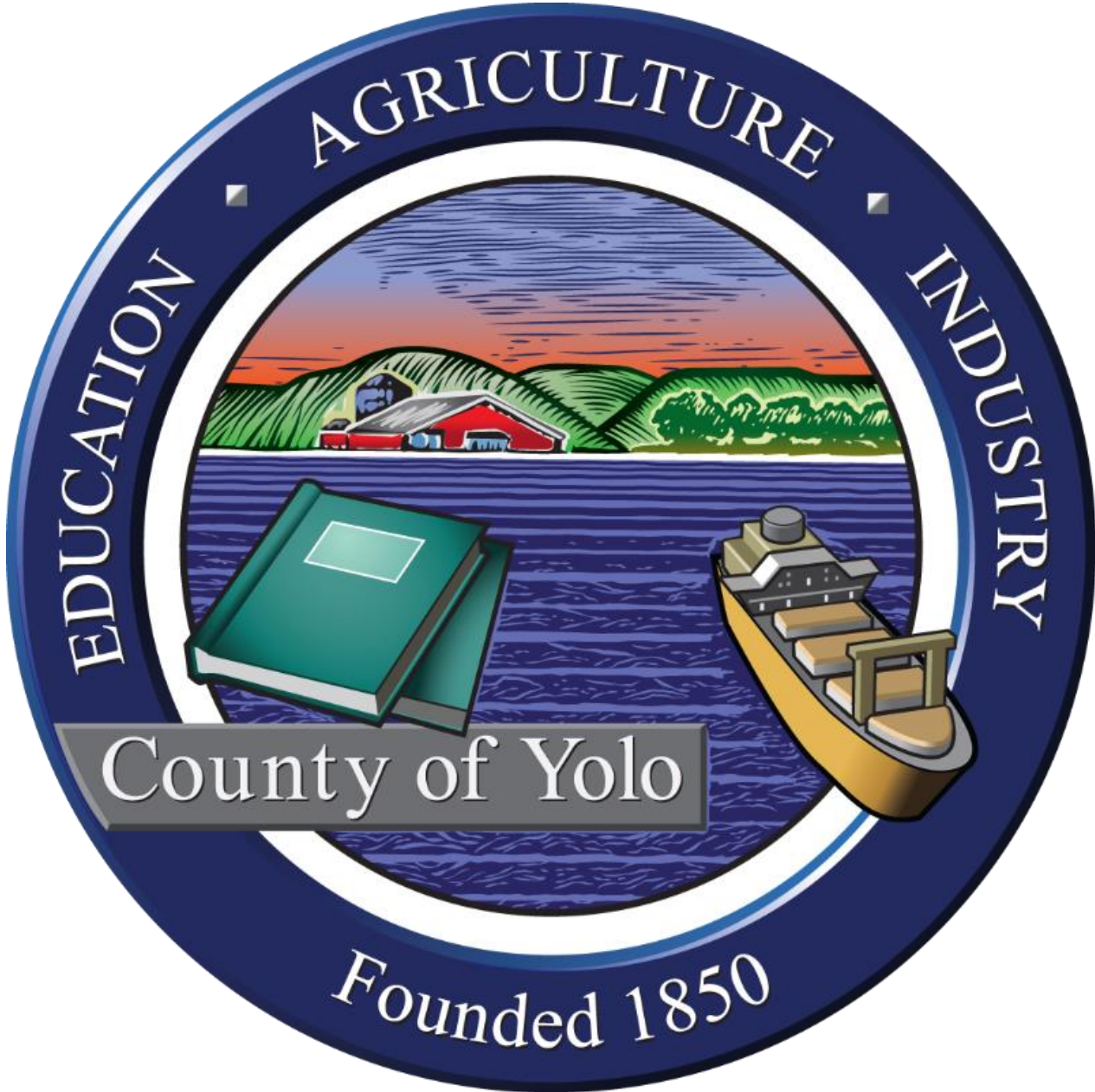
The Community Corrections Partnership has adopted an annual process for reporting on CCP-funded programs which culminates in an annual report to the Yolo County Board of Supervisors. The report includes information on the charge, makeup and mission of the CCP; the CCP's Strategic Plan, funding and budget; a summary of CCP-funded programs; and more in-depth detail on outcomes and metrics for a subset of these programs.

The annual report for 2022-23 (Att. B) is scheduled to be presented to the Board of Supervisors at their January 23 meeting with presentations from CCP members and service providers on the programs highlighted in the report. This agenda item provides an opportunity for the CCP to provide input on the report and recommend revisions as needed.

### **Recommended Action**

Receive 2022-23 Community Corrections Partnership Annual Report and provide feedback in advance of the report's submission to the Board of Supervisors.

**YOLO COUNTY**  
**COMMUNITY CORRECTIONS PARTNERSHIP**  
**2022-23 ANNUAL REPORT**



January 2024

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## Background

To reduce State prison overcrowding and help lower the State's incarceration costs, beginning in 2011, the Legislature transferred the responsibility for managing certain individuals sentenced for nonviolent, nonserious and non-sexual offenses, including both incarcerated persons and probationers, from the State to counties—a change in responsibility commonly referred to as Public Safety Realignment or simply Realignment. Under Realignment, some newly sentenced persons who previously would have served their sentences in a State prison instead serve their sentences in a county jail.

Senate Bill 678 (chaptered on October 11, 2009) established the program to reduce the percentage of adult probationers sent to prison for a probation failure. This bill added Penal Code section 1230, which established the Community Corrections Partnership (CCP) as an advisory body to Probation.

Assembly Bill 109 (chaptered on April 4, 2011) and AB 117 (chaptered on June 30, 2011), known as the Public Safety Realignment Act of 2011, added Penal Code section 1230.1, requiring that each local CCP develop and recommend a public safety realignment plan (CCP Strategic Plan) to their county Board of Supervisors to maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs. It also established an Executive Committee of the local partnership as the voting authority within the CCP for the Strategic Plan.

Realigned Population			
Supervised by Yolo County	2021-22	2022-23	Trend
Felony Probation Grants	228	211	Down 7%
Post Release Community Supervision (PRCS)	53	79	Up 49%
1170 Mandatory Supervision Grants	52	60	Up 15%
<b>Total New Grants of Felony Supervision</b>	<b>333</b>	<b>350</b>	<b>Up 5%</b>

## Yolo County Community Corrections Partnership

Yolo County's CCP takes an active and collaborative role in reforming existing corrections practices by emphasizing the importance of evidence-based practices and cost-effective strategies. Considering the significant shift of State responsibilities to local jurisdictions, Yolo County can only afford to implement cost-effective strategies that are known to improve public safety. For more information about the Yolo County Community Corrections Partnership, visit: [www.YoloCounty.org/CCP](http://www.YoloCounty.org/CCP).

### Membership

Per established law, the Yolo County CCP is chaired by the Chief Probation Officer and is comprised of the following membership (\* denotes a member of the Executive Committee):

**Chief Probation Officer:** Dan Fruchtenicht\*

**Presiding Judge or Designee:** Rocio Vega\*

**County Supervisor:** Oscar Villegas

**District Attorney:** Melinda Aiello\* (this position was served by Jonathan Raven in 2022-23)

**Public Defender:** Tracie Olson\*

**Sheriff:** Matt Davis\*

**Chief of Police (City of Winters):** John Miller\*

**Head of Department of Social Services:** Nolan Sullivan\*

**Head of Department of Mental Health:** Karleen Jakowski

**Head of Department of Employment:** Nolan Sullivan

**Head of Alcohol & Substance Abuse Programs:** Karleen Jakowski

**Head of County Office of Education:** Garth Lewis

**Community-Based Organization Representative:** Christina Andrade-Lemus

**Individual who represents interests of victims:** Laura Valdes

## Mission

The mission of the Yolo County Community Corrections Partnership is to protect the public by holding individuals accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration through evidence-based, innovative and culturally competent programs and services.

## Strategic Planning



The principal purpose of the CCP is to develop and modify, as needed, the CCP Strategic Plan for implementation pursuant to the mandates of the Public Safety Realignment Act of 2011, which shifted custody and supervision of certain persons from the prison system and parole to local authority. Since its inception, the Yolo County CCP has developed three Strategic Plans for the following terms: 2014-2019; 2019-2022; 2022-2025.

As part of the Strategic Planning process, the Yolo County Community Corrections Partnership has identified key goals which, while refined over time, have maintained a steady focus as follows:

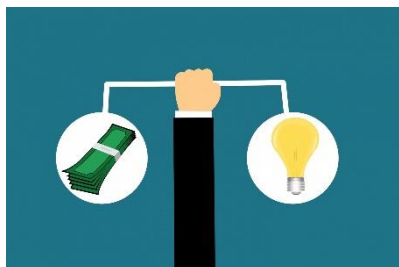
**Goal A:** Ensure a safe environment for all residents and visitors by reducing and preventing local crime.

**Goal B:** Hold individuals accountable for their actions and restore victims.

**Goal C:** Build individual competency, support community reintegration and reduce recidivism.

For each goal, the CCP has identified desired outcomes with metrics and strategies to achieve those outcomes. The current Strategic Plan (2022-2025) can be found in Appendix A. To view past CCP Strategic Plans, visit: [www.YoloCounty.org/CCP](http://www.YoloCounty.org/CCP).

## Funding & Budget



Community Corrections Partnership programs and services are supported by the Public Safety Realignment Act of 2011, or Assembly Bill 109. This Realignment is funded through sales tax and vehicle license fees. Note: Yolo County CCP programs and services also receive support from other County and State funding sources.

In 2021-22, the CCP adopted a percentage-based budget model which allowed the CCP to streamline its budgeting process, resulting in each department annually receiving a percentage of 2011 Realignment funds. This move also allowed the CCP to further focus a percentage of their dollars specifically on treatment and new innovative projects.

The Yolo County Community Corrections Partnership's budget can be found in Appendix B.

## CCP-Funded Programs & Services

In fiscal year 2022-23, Community Corrections Partnership funding partially\* or fully\*\* supported the following programs and services intended to serve the population realigned by the Public Safety Realignment Act. In many cases, they also benefit other individuals in the adult criminal justice system.

CCP-Funded Program	Program Description
<b>AB 109 In-Custody</b> CCP Funding: \$2,749,659*	Jail staffing costs related to incarcerating the additional AB 109 population.
<b>Adult Mitigation Unit</b> CCP Funding: \$397,704*	Provides pre- and post-adjudication mitigation and support services to indigent adult clients of the Public Defender's Office. Pre-adjudication mitigation services include writing social history reports and mitigation memos; developing diversion plans, collecting and analyzing client mental/physical health and education records; and consulting with clients' family and circle of support, including community-based service providers. Post-adjudication mitigation services include developing post-release plans based on clients' needs and goals, short-term case management; advocacy and assistance with navigating local bureaucracies; referrals to community-based services; and warm hand-offs to providers.
<b>Adult Services for Sentenced Individuals</b> CCP Funding: \$2,319,674*	Administers presentence investigation and case management services for individuals assigned by the Courts. Individuals ordered onto supervision receive risk/needs assessments,

	case planning services and treatment or re-entry service referrals and coordination.
<b>Advance Peace</b> CCP Funding: \$200,000*	Community-based organization that works to interrupt gun violence in urban neighborhoods by providing transformational opportunities to young adults identified as most likely to be perpetrators and/or victims of gun violence. The CCP supports the Woodland Police Department's partnership with Advance Peace.
<b>CCP Administrative Services</b> CCP Funding: \$262,328**	Supports the CCP with a portion of Probation's Fiscal Administrative Officer and a portion of the County Administrator's Office CCP Management Analyst.
<b>Crisis Now</b> CCP Funding: \$293,466*	System to address behavioral health crisis continuum of care. Once launched, will include a 24/7 Crisis & Access Line, Mobile Crisis Team and Crisis Receiving Center.
<b>Day Reporting Center (DRC)</b> CCP Funding: \$620,000**	Provides in- and out-of-custody programs and services for effective community reintegration and reduction of re-offending behavior to reduce recidivism. Follows a "Community Resource Center" model and works by addressing criminogenic needs through DRC-administered programming and referring to other program partners for services provided both onsite at the DRC and at offsite partner locations.
<b>Discharge Outreach/Re-Entry Coordinator</b> CCP Funding: \$100,000*	Provides staff to coordinate out-of-custody services upon discharge/re-entry to facilitate success, such as coordination of Medi-Cal and CalFresh benefits, linkage to behavioral health services and provision of medication.
<b>Electronic Monitoring</b> CCP Funding: \$748,979*	Mitigates the impacts of AB 109 on the jail system by maintaining the most appropriate population on electronic monitoring with an appropriate level of supervision, facilitating re-entry services for re-integration and reducing jail overcrowding.
<b>IGT House Property Management</b> CCP Funding: \$30,000**	Supports on-going costs related to maintaining the IGT (Intergovernmental Transfer) House and providing the Rent Ready Curriculum to Medi-Cal eligible and justice-involved individuals needing shelter, coupled with mandated wrap-around services focused on behavioral and basic health needs.

<b>In-Custody Substance Use Disorder Services</b> CCP Funding: \$250,000**	Provides contracted in-custody substance use disorder services.
<b>In-Custody Treatment Manager</b> CCP Funding: \$107,470**	Coordinate in-custody treatment services.
<b>Medication Assisted Treatment</b> CCP Funding: \$462,695**	The use of medication combined with counseling and behavioral therapies to provide a “whole patient” approach to the treatment of substance abuse. CCP supports related in-custody services and seamless re-entry services.
<b>Mental Health Diversion</b> CCP Funding: \$708,400**	Court-based treatment and monitoring system for criminal legal system-involved adults with mental illness and/or a substance use disorder in which those behavioral health issues were a significant factor in the commission of their criminal offense, yet they are not eligible for Mental Health Court or Addiction Intervention Court. Designed to increase treatment engagement and reduce the number of arrests, jail bed days, acute hospital bed days and long-term or State hospital bed days.
<b>Mental Health Grant Match - Mental Health &amp; Addiction Intervention Courts</b> CCP Funding: \$46,000**	Court-based treatment and monitoring systems for criminal legal system-involved adults with a serious mental illness or substance use disorder. Designed to increase treatment engagement and reduce arrests, hospitalizations and jail time.
<b>Pre-Trial Supervised Own Recognizance Program</b> CCP Funding: \$1,287,329*	Administers a validated predictive risk assessment instrument for release decisions from custody on individuals booked in the jail. The Court reviews Probation’s release recommendation and may place a person on Supervised Own Recognizance supervision during pre-trial proceedings.
<b>Probation/Sheriff Co-Responder</b> CCP Funding: \$60,000*	Health & Human Services Agency Clinician supports both Probation and Sheriff’s office in mental health diversion and de-escalation of individuals re-entering from jail or supervision.
<b>Restorative Justice Partnership (formerly Neighborhood Court)</b> CCP Funding: \$25,000*	A restorative justice process to encourage accountability by criminal legal system-involved individuals and reach a resolution with the victim(s) to address the harm/impacts of the offense, often resulting in a diversion opportunity and reduced recidivism rates.
<b>Treatment</b> CCP Funding: \$300,000*	CCP funding goes directly to the provision of treatment (primarily contracted) for the AB 109 population and other

	adults in the criminal legal system. Services include behavioral health services, transitional housing and Medi-Cal matches.
<b>Victim Services Advocate</b> CCP Funding: \$93,049**	Offers victims emotional support and victims' rights information, help in finding needed resources and assistance filling out crime victim-related forms. The advocate works with victims through the Restorative Justice program and teaches classes at the Day Reporting Centers.
<b>Vocational Development Services</b> CCP Funding: \$40,000**	Implementation of vocational services for justice-involved population.

## Program Summaries

With Public Safety Realignment funding, the CCP supports a number of programs meant to reduce recidivism and divert individuals from the criminal legal system within Yolo County. As the CCP has a vested interest in tracking and analyzing the outcomes from these expenditures, in fiscal year 2022-23, it implemented an annual reporting requirement for all programs supported by CCP funding.

A template for reporting on every program supported by CCP funding (Program Summary) was developed to present the following information:

- Funding Summary
- Use of Funding
- CCP Strategic Plan Outcome/Strategy(s) Supported
- Program Description
- Performance Measures (PM) using the Results-Based Accountability model to answer these questions:
  - PM 1: How much did we do?
  - PM2: How well did we do it?
  - PM3: Is anyone better off?

Yolo County Community Corrections Partnership (CCP) 2022-23 Program Summary	
<b>IGT Housing Program</b> <b>2022-23 CCP Funding Summary</b> CCP Funds: \$30,000 budget / \$33,895 actual Treatment Other Funding: \$0 Note: An additional \$3,895 was added to the budget for capital repair (fence).	<b>CCP Strategic Plan Outcome/Strategy(s) Supported</b> Outcome: Enhanced re-entry and community support services, especially for PRCS/1170 population
<b>Use of Funding</b> Property management of 3-bedroom, 2-bathroom house located in Woodland, as well as Rent Ready programming provided by Yolo County Housing  Note: costs associated with monitoring participant progress are absorbed by the Probation Department as they would be incurred regardless of program participation.	<b>Program Description</b> The Probation Department, Public Defender's Office, Health & Human Services Agency and Yolo County Housing collaboratively submitted a proposal in 2016 for intergovernmental transfer (IGT) funds which allowed for the purchase of a 3-bedroom, 2-bathroom single-family residential property in Woodland with the goal of improving health and life outcomes for Medi-Cal eligible and justice-involved individuals needing shelter, coupled with mandated wrap-around services focused on behavioral and primary health care needs. The CCP supports the on-going cost of maintaining the property (purchased in 2017 and referred to as the IGT House) as well as the provision of Rent Ready programming to participants in the IGT House Program. The Probation Department identifies clients eligible to participate in the IGT House Program and monitors their progress. The house can accommodate five individuals (both men and women) who typically stay for a period of 6-12 months. Probation contracts with Yolo County Housing to manage the property and provide the Rent Ready curriculum. While each resident reports to their own assigned Probation Officer, they are also collectively overseen by another Probation Officer dedicated to the program. This Probation Officer visits the house at least weekly and participates in monthly house meetings. Should an issue arise in the meantime, Probation Officers are available to respond. Each resident benefits from safe, stable shelter, coupled with mandated wrap-around services focused on meeting their behavioral health and basic health needs, including substance use disorder and mental health treatment, as well as access to services that meet oral and primary health care needs.
<b>PM1: Client Bed Days (5 spots x 365 days)</b> 1,567 out of a possible 1,825 = 91% house utilization	<b>PM2: 9-1-1 or Non-Emergency Response to Property</b> 0
<b>PM3: Estimated Cost Avoidance</b> \$27,117 (IGT House = \$33,895 vs Sober Living Bed Days = \$60,012)	See attached for more detail on performance measures for the IGT House Program.

All CCP agencies and external partners who receive CCP funding submitted program summaries for 2022-23. These Program Summaries can be found at [www.YoloCounty.org/CCP](http://www.YoloCounty.org/CCP).

## 2022-23 Program Highlights

All programs and services supported by the CCP are designed to further the mission and goals of the Yolo County Community Corrections Partnership. For purposes of brevity, a few have been selected to be highlighted in this annual report.

### Mental Health Diversion

Launched in January of 2022, Mental Health Diversion (MH-Div) is a groundbreaking initiative aimed at addressing the needs of individuals in which their behavioral health issues were a significant factor in the commission of criminal offenses. Funded entirely by the Community Corrections Partnership, the MH-Div program is a collaborative court effort, supported by the District Attorney's Office, Public Defender's Office, Probation Department, Sheriff's Office, the Court and CommuniCare+OLE.

*"It's inspiring to watch the transformation and evolution of individuals in this program who have been given a second chance by the criminal justice system. Our collaborative team provides incredible support, but it's the motivation and dedication of the individuals that really make the difference," said Yolo County District Attorney Jeff Reisig.*

The MH-Div program is specifically tailored to address the growing number of defendants cycling through the courts and jails. The program operates a minimum one-year, Court-based treatment and monitoring system for adult offenders with mental illness and/or a substance use disorder with the goal of addressing their criminogenic factors and reducing recidivism. The program was established to support individuals who do not require as intensive treatment as those who qualify for Mental Health

*"A graduation from one of our collaborative courts is always cause for celebration," said Yolo County Superior Court Judge Janet Gaard. "The ceremonies demonstrate that, with hard work and commitment on the part of the participants, and with the support of an amazing team, people who are involved in the criminal justice system can change their lives in so many positive ways. They can repair family relationships, get jobs, go to school, get off drugs and alcohol, obtain housing, and mentor others. They make us proud, but more importantly, they make themselves proud."*

Court (another program supported by the CCP), but with the same intent to increase treatment engagement and reduce arrests, hospitalizations and incarceration both during and following graduation from MH-Div

Currently serving 30 participants who are facing felony or misdemeanor charges, the MH-Div program provides individualized treatment plans that address participants' specific needs, interests and capabilities, focusing on physical, mental and emotional well-being.

Eligibility for MH-Div requires supervision status with the Probation Department. Depending on the needs of the individual, treatment consists of substance use and/or mental health treatment. Substance use treatment could be residential or via outpatient services. Contact is made between the treatment provider, CommuniCare-OLE and the Probation Department approximately four to five times a week. Additionally, participants are required to be present twice a month for Mental Health Diversion Court. When participants are close to graduation, they participate in a Restorative Justice Conference where feasible.

Almost \$750,000 of CCP funding, including funds dedicated to treatment and innovation, supports numerous full and part-time staff dedicated to the MH-Div program, including: a Supervising Clinician, Case Manager and Peer Advocate; a Probation Officer; a Deputy District Attorney; and a Deputy Public Defender.

*"The Mental Health Diversion graduation stands as a testament to the transformative power of collaborative efforts, compassionate support, and a dedicated commitment to helping individuals with mental health issues reintegrate into society with strength and resilience," said Yolo County Public Defender Tracie Olson.*

## 2022-23 Accomplishments

- With 119 referrals and 86 assessments completed, 38 participants were engaged in MH-Div during 2022-23, with 30 actively enrolled at the end of the fiscal year (maximum program capacity)
- 13 participants successfully completed outpatient substance use disorder treatment and 4 successfully completed residential treatment
- 2 participants graduated
- Jail bed days fell from a total of 2,218 in the prior year to 166 for the 9 tracked participants in 2022-23
- No participants were admitted to long-term or State hospital care and there was only one acute hospital bed day
- At the end of 2022-23, there were 4 participants in Phase IV; 10 participants in Phase III; 13 participants in Phase II; and 3 participants in Phase I. All phases have requirements for advancement that include minimum number of days with negative drug/alcohol tests, medication compliance, lack of unexcused absences for treatment, scheduled services, probation visits, Court appearances and a written essay.

## Participant Testimonials

“I am fixing myself spiritually and mentally every day with MH-Div guiding me on the way to be a light in the darkness for the next person that gets the opportunity to be in MH-Div.”

“I now have the tools to be a better me.”

“I learned the value of accepting help from those that have proven to be patient enough to guide me along this road which has given me the strength and courage required to escape the clutches of darkness.”

“I never thought recovery was possible until I came to this program.”

“Thanks to this program, I’ve begun to see the light and experience true happiness like never before.”



## Crisis Co-Responder

The Crisis Co-Responder program pairs County clinicians with law enforcement officers to respond to calls for police service that relate to behavioral health. The purpose of this collaborative effort is to de-escalate situations resulting from a mental health-related crisis and avoid unnecessary extreme interventions, such as involuntary psychiatric holds or arrests. Clinicians are also able to link individuals suffering behavioral health issues with appropriate

resources. The police departments for the Cities of Davis, West Sacramento and Woodland participate in this program, along with the Sheriff’s Office and the Probation Department.

Funding from the CCP supports one clinician/co-responder. A combination of CCP (Realignment), Mental Health Services Act and City funding support the Crisis Co-Responder program.



## Program Objectives

- De-escalate clients and community members in crisis by providing appropriate mental health interventions and support
- Implement a community-oriented and evidence-based policing model for responding to psychiatric emergencies
- Reduce the number of arrests and incarcerations among people with mental illness
- Strengthen the relationship among law enforcement, consumers and their families, and the public mental health system
- Reduce the trauma associated with law enforcement intervention and hospital stays during psychiatric emergencies

## 2022-23 Accomplishments

- 149 unique clients served across 203 responses
- 91% of clients were not placed on an involuntary psychiatric hold, and 99% were not subject to arrest
- 26% of clients served were linked to mental health services and 33% of clients served were linked to substance use services
- 15% of clients served were linked to housing services



### Pretrial Supervision Services

Yolo County established a Pretrial Release program through the Probation Department to help ensure equal, timely and just administration of the laws governing pretrial release. Pretrial Release programs are critical to the effective operation of local criminal justice systems as they assist the Court in making prompt, fair and effective release/detention decisions; ensure appropriate monitoring and supervision of released defendants to minimize risks of non-appearance at Court proceedings as well as risks to public safety; and allow justice-involved individuals to be supervised in the community where they can maintain employment and family obligations while resolving their Court cases.

The purpose of the Probation Department's Pretrial Supervision Services is to offer an alternative to pretrial incarceration for individuals booked into the jail. This is achieved through use of a risk assessment for likelihood of being rebooked; a recommendation from Probation to the Court for suitability of supervision; and Court-ordered community supervision for clients placed in the community pending case resolution.

Funded primarily by CCP (Realignment) dollars, as well Prop 172 Public Safety funding and an agreement with the Court for SB 129 dollars, Pretrial Supervision Services are provided by 13 Probation Officers and one Probation Aide who use both GPS (location) and SCRAM (alcohol) monitoring technologies as a means to protect victims and deter intoxicated drivers.

Probation Officers conduct risk assessments of recently booked offenders using the University of Cincinnati's Ohio Risk Pretrial Assessment Tool. The tool determines an individual's risk to re-enter custody if they were to be released prior to case resolution. Probation Officers then provide the Court with background information to determine appropriate release for defendants in custody prior to sentencing. Probation Officers also work with these individuals to ensure they appear in Court.

Once released on Supervised Own Recognizance (SOR) by the Court, the Probation Department's Pretrial Services Unit supervises these individuals, enforcing the Court's terms and conditions and ensuring individuals attend all Court hearings, begin required treatment services and do not commit new crimes while they complete case-specific Court proceedings.

## 2022-23 Accomplishments

- Pretrial Officers performed 692 SOR assessments for recommendations to the Court
- 481 individuals were placed on Court-ordered SOR
- 333 individuals successfully exited pretrial supervision without reoffending, an increase of 15% from the prior year
- 271 individuals had their SOR status revoked for violations, a drop of 7% from the prior year

## Rate of Re-offense While on Pretrial SOR

The percentage of individuals revoked on supervision for a fresh offense can provide a measure of how well Probation and the Courts are identifying individuals for SOR release while maintaining public safety.

Performance Measure	2021-22	2022-23	Trend
Failure to Appear to Court	11%	9%	Down 2%
Pretrial Non-Compliance	13%	16%	Up 3%
New Offense	9%	5%	Down 4%
Pretrial Revoked plus GPS Non-Compliance	3%	1%	Down 2%
Pretrial Revoked plus SCRAM Non-Compliance	2%	2%	No change

## SOR Supervision Days as Alternative to Pretrial Custody

With the cost of SOR community supervision days being less than jail bed days, there is a public benefit to be realized (cost avoidance) while still administering public safety oversight of those deemed suitable for pretrial release. Pretrial SOR also benefits justice-involved individuals, allowing them to be supervised in the community where they can maintain employment, family obligations, etc., while resolving their Court cases.

Performance Measure	2021	2022	Trend
Pretrial SOR Supervision Days	76,962 days	74,511 days	Down 3%

## Adult Mitigation Unit

The Adult Mitigation Unit of the Yolo County Public Defender's Office provides holistic defense services to individuals charged with, or at risk of being charged with, crimes. This program allows the Public Defender's Office to provide client-centered defense, enhanced by fuller wrap-around services that seek to identify and address the factors that prevent clients from leading healthy lives.

CCP funds provide the Adult Mitigation Unit with a Chief Mitigation Specialist and a Mitigation Specialist. The Unit is also supported with County General Fund, an Indigent Defense Grant and a CA County Resentencing Pilot Program Grant which fund an additional Mitigation Specialist and 2.5 Client Advocates.

### CCP Outcomes Met Through Adult Mitigation Unit

- ✓ Build individual competency and support community reintegration by understanding clients' traumas, strengths and needs
- ✓ Increase/enhance diversion efforts
- ✓ Enhance re-entry and community support services
- ✓ Increase understanding of and connection to clients served

Services and supports provided by the Adult Mitigation Unit generally fall within the following three scopes of work:

- **Identifying clients' needs and connecting them to necessary community-based social service agencies.** Duties in this category commonly include, but are not limited to, developing post-release plans based on clients' needs and goals; short-term case management; advocacy and assistance with navigating local bureaucracies; referrals to community-based services; and warm hand-offs to community service providers.
- **Improving legal outcomes by providing expertise to assist attorneys, judges, and other stakeholders in understanding clients' circumstances.** Duties in this category are performed based on goals set by the assigned attorney in conjunction with the client and commonly include, but are not limited to, writing social history reports and mitigation memos; developing diversion plans and alternatives to incarceration; collecting and analyzing client mental/physical health and educational records; and consulting with clients' family and circle of support, including existing community-based service providers.
- **Community outreach/engagement to cultivate an understanding of and connection to the clients served.** Duties in this category commonly include, but are not limited to, attending County workgroups and advocating for improved services for the justice-impacted population; supporting the office's efforts to connect with and hear from the community; and maintaining a resource directory and partnerships within the community.

## 2022-23 Accomplishments

- 40% increase in referrals from the prior year (161 in 2021-22 vs 231 in 2022-23)
- Despite the large increase in number of cases referred, case completion times remained largely stable from the prior year
- An estimated increase in the number of goals (either set by the attorney and/or the client) that were accomplished, in whole or in part, due to the assistance of the Mitigation Unit

Performance Measure	2021-22	2022-23	Trend
Accomplished Case Goals	65*	134	Unknown*

\* The Mitigation Unit’s data tracking system changed in January 2022. As such, case goal data was not captured for the second half of 2021-22. It is presumed, however, that there is an upward trend in the number of Case Goals Accomplished.

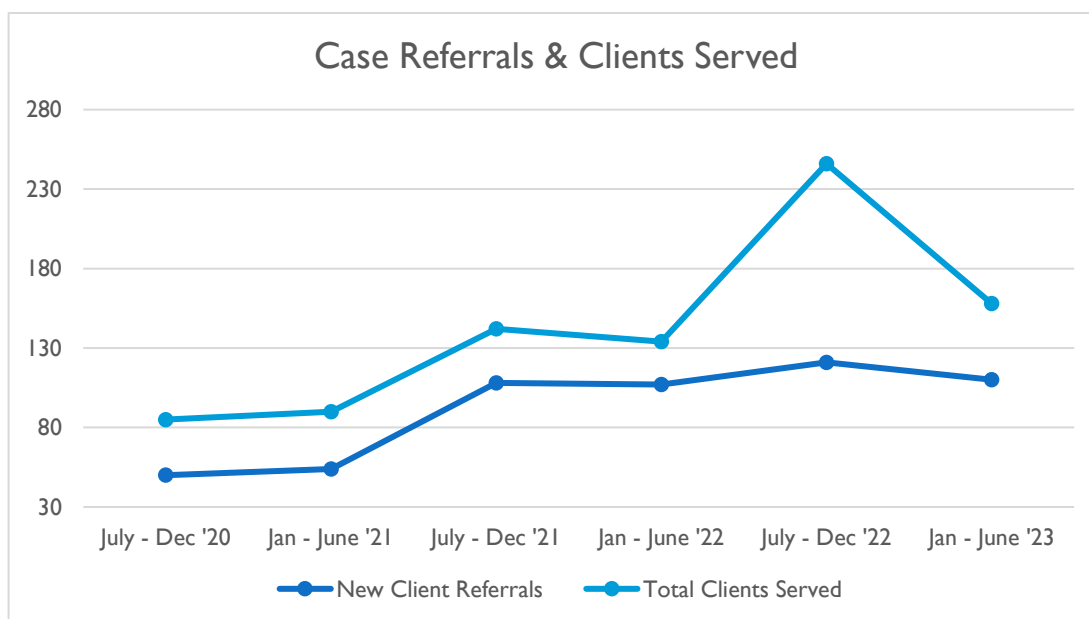
## Advance Peace

Advance Peace is a community-based organization that, through its Peacemaker Fellowship strategy, works to interrupt gun violence in urban neighborhoods by providing transformational opportunities to young adults identified as most likely to be perpetrators and/or victims of gun violence. By working with and supporting a targeted group of individuals at the core of gun hostilities, Advance Peace bridges the gap between anti-violence programming and a hard-to-reach population at the center of violence in urban areas. Advance Peace utilizes the following practices to achieve their overall mission:

- Street Outreach
- Mentoring
- Intensive Case Management
- Life Skills Training
- Cognitive Behavioral Therapy
- Subsidized Employment

In 2022-23, CCP funding provided for a full-time Field Coordinator, a part-time Case Manager, a Mental Health Clinician and an Administrative Specialist in community of Woodland.

## 2022-23 Accomplishments



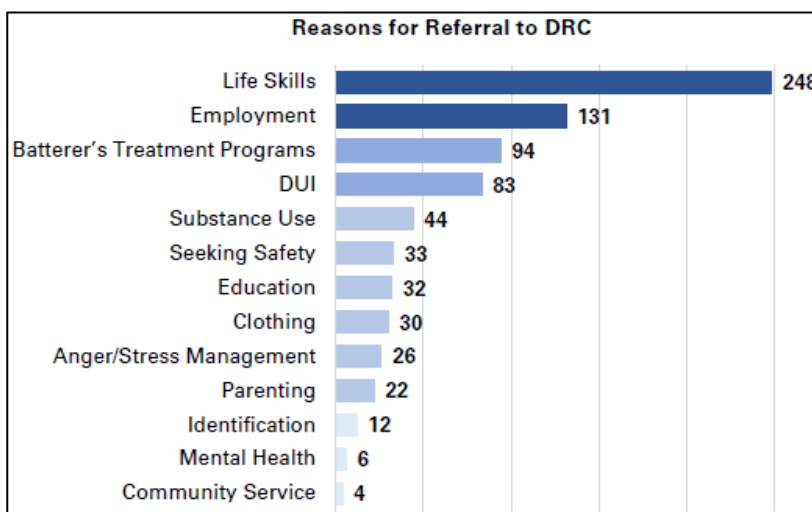
- Advance Peace engaged ten participants (Fellows) in its Fellowship model
- Fellows were engaged over 1,500 times throughout the year, for a total of 3,181 hours of engagement time
- Firearm incidents in Woodland fell to 3 from January to June 2023, with no fatalities; this is down from a peak of 45 recorded incidents with two fatalities in the 2021 calendar year

Calendar Year	Gun Homicides	Non-Fatal Shootings	Total Firearm Shootings
2019	7	18	25
2020	1	28	29
2021	2	43	45
2022	0	4	4

### Day Reporting Center

The Yolo Day Reporting Centers (DRC) assists justice-involved individuals with their reentry by assessing risk, targeting criminogenic needs, individualizing case plans, linking participants with services at the DRC and in the community, and coordinating with the supervising agency (Probation and Sheriff).

Since the Yolo Day Reporting Centers’ inception in 2012, it has enrolled over 3,300 out-of-custody participants and over 700 in-custody participants. Operated by the Sacramento County Office of Education (SCOE), participants receive services through sites in Woodland, West Sacramento and the Yolo County Jail. On-site service delivery partners include CommuniCare+OLE, Empower Yolo, Safety Center, Cache Creek Lodge and the Yolo County Office of Education.



All eight criminogenic needs are addressed at the Yolo DRCs. These include Anti-Social Cognition or Attitudes, Anti-Social Friends, Peers or Associates, Anti-Social Personality, History of Anti-Social Behavior, Substance Use, Education and/or Employment, Family and Marital Relationships and Pro-Social Leisure Activities.

The Yolo DRCs are primarily funded through CCP dollars but also benefit from an agreement between Sacramento County Office of Education and the California Department of Corrections and Rehabilitation, as well as in-kind support from SCOE.

### 2022-23 Accomplishments

- 250 individuals enrolled in DRC programming; each spending an average of 143 days in the program

- Over 5,000 hours of curriculum was provided to participants
- 112 participants successfully completed or transitioned out of the program

<b>Programming Provided</b>	<b>Dosage Hours Delivered in 2022-23</b>
Cognitive Behavioral Intervention – Interpersonal Violence	1,059.0
Seeking Safety	715.0
Courage to Change Interactive Journaling Series	629.5
DUI by Safety Center	503.0
Gaining Control of Ourselves	316.0
Parenting Inside Out	197.0
Life Skills Series	147.0

## In-Custody Program Manager

Housed in the Sheriff's Department and funded by the CCP, the In-Custody Program Manager plans, develops, organizes and evaluates educational rehabilitation programs offered to incarcerated individuals. This position ensures programs are evidence-based and evaluated for effectiveness through pre-determined performance measures. The In-Custody Program Manager also establishes and ensures compliance with program policies and procedures to meet all applicable statutes, standards, legal mandates, Court orders and departmental policies. Other job duties include program development, data collection, grant writing and forming partnerships with community organizations, County departments, law enforcement agencies and other legal organizations to coordinate and enhance transition opportunities for incarcerated individuals.

## In-Custody Programming

### Courage to Change

Courage to Change is an in-custody, multi-phase, cognitive behavioral therapy treatment program that offers evidence-based curriculum to addresses criminal thinking and anti-social values. Program classes can continue post-release at the Daily Reporting Centers. This program is eligible for credit reductions, reducing the sentence for participants who complete certain program performance objectives.

<b>In Custody Participants</b>	<b>2022-23 DRC Referrals</b>	<b>Days Reduced from Sentences due to Credit Reductions in 2022-23</b>
79	68	175

### Self-Study Program

Although the self-study course work is not evidence-based, it guides each participant in building awareness about negative behaviors or needed behaviors and skills that will allow them to succeed in society. The course work requires participants to answer difficult questions about themselves via critical thinking questions. Topics available to participants, in the form of workbooks, include Wellness Lifestyle, Self Esteem, Practical Life Skills, Essential Work Skills, Building Resiliency, Communication Skills and Conflict Management Skills. The workbooks allow in-custody program staff to reach those that

usually would not participate in programs due to their classification, and/or status. In 2022-23, there were 83 participants in the Self-Study Program.

### Reentry

The Sheriff's Office's Reentry Program places individuals in programs that provide services such as treatment, education and counseling for Substance Use and Mental Health disorders. In 2022-23, 62 reentry placements were made.

### CalAIM Justice-Involved Initiative

The CalAIM Justice-Involved Initiative requires County Correctional Facilities to implement a process that allows all incarcerated individuals to receive timely access to Medi-Cal service, if otherwise eligible. The Sheriff's Office's Detention Division has begun the triage process at booking so that all designated persons are afforded that opportunity.

2022-23		
Individuals Screened for Medi-Cal Eligibility	Individuals Who Applied for Medi-Cal	Individuals Who Declined to Apply for Medi-Cal
1,016	725	291

### General Education Development

The in-custody General Education Development program prepares participants for the California HiSET Equivalency Exam, both in Spanish and English. Participants must show mastery in each of the five content subjects (English/Language Arts reading & writing, social studies, science and math) before a state exam is scheduled. This program is eligible for credit reductions, reducing the sentence for participants who complete certain program performance objectives.

2022-23	
General Education Development Participants	Days Reduced from Sentences due to Credit Reductions
98	56

### Yolo County Resource Documents

A high percentage of the justice-involved population the Sheriff's Office serves is released back to the community within 0-10 days with little to no services. In-Custody Programs staff have created Yolo County Resource documents that are sealed in all property bags for these individuals to access upon release from custody. Each document is in English and Spanish with phone numbers and/or local addresses for hotlines, shelters, residential substance use disorder treatment facilities and homeless outreach centers.

### Substance Use Disorder Services

Referrals for counseling sessions are made for substance use disorders – medical conditions defined by the inability to control the use of a particular substance(s) despite the harmful consequences.

## Appendix A: 2022-2025 CCP Strategic Plan

**Mission:** The mission of the Yolo County Community Corrections Partnership (CCP) is to protect the public by holding individuals accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration through evidence-based, innovative and culturally competent programs and services.

<b>Goal A: Ensure a safe environment for all residents and visitors by reducing and preventing local crime</b>		<b>System Intercepts 0-1: Community Services; Law Enforcement Response</b>
<b>Outcomes</b> (Metrics)	<b>Strategies</b> (SMART: Specific, Measurable, Achievable, Realistic & Time-Bound)	<b>Responsible Party</b>
<p>Enhanced utilization of data and outcomes to increase information sharing and coordination among law enforcement and behavioral health partners and to inform CCP funded programming</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of CCP funded programs with performance measures</li> <li>• # of departments participating in data sharing</li> </ul>	<ul style="list-style-type: none"> <li>• Develop metrics and common methods to measure success for CCP funded programs (Complete)</li> <li>• Implement adopted performance measure model (Complete)</li> <li>• Develop integrated justice and behavioral health data sharing platform (by Jun 30, 2024)</li> </ul>	<p>Outcomes &amp; Metrics Subcommittee</p> <p>CCP Analyst</p>
<p>Increased upstream prevention efforts</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of individuals served through upstream prevention programs</li> </ul>	<ul style="list-style-type: none"> <li>• Research programs that prevent further criminal justice involvement (by Dec 31, 2024)</li> <li>• Implement/enhance identified prevention programs (by Dec 31, 2024)</li> <li>• Implement CrisisNow stabilization/receiving center (by Dec 31, 2024)</li> </ul>	<p>CCP Analyst</p> <p>HHSA</p>
<p>Increased pre-arrest diversion efforts</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of individuals served through diversion programs</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluate effectiveness of existing diversion programs and identify strategies for enhancements, i.e., Harm Reduction Pilot, Prop 47 funded programs (by Dec 31, 2023)</li> <li>• Increase/enhance diversion efforts (by Jun 30, 2024)</li> </ul>	<p>CCP Analyst</p> <p>DA</p>
<p>Increased public understanding of criminal justice system and the work of the CCP</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of press releases related to CCP programs, responsibilities and activities</li> <li>• # of social media posts</li> <li>• # of visitors to the CCP website</li> <li>• # of visitors to the CCP dashboard</li> </ul>	<ul style="list-style-type: none"> <li>• Better organize and enhance information on website (Complete)</li> <li>• Reconvene Media Subcommittee and develop a plan to educate the public on the work of the CCP (by Jun 30, 2024)</li> <li>• Increase traditional media and social media posts (Complete)</li> <li>• Produce annual report for presentation to Board of Supervisors and posting on website (by Jan 31, 2024)</li> <li>• Produce online dashboard (by Dec 31, 2024)</li> </ul>	<p>CCP Analyst</p> <p>Media Subcommittee &amp; PIO</p> <p>Outcomes &amp; Metrics Subcommittee</p>



<b>Goal B: Hold individuals accountable for their actions and restore victims</b>		<b>System Intercepts 2-3: Initial Detention and Court Hearing; Jail Custody and Court Process</b>
<b>Outcomes (Metrics)</b>	<b>Strategies (SMART: Specific, Measurable, Achievable, Realistic &amp; Time-Bound)</b>	<b>Responsible Party</b>
Increased in-custody programming to address the needs of the population <u>Metrics:</u> <ul style="list-style-type: none"> <li>• # of individuals served by in-custody programming</li> </ul>	<ul style="list-style-type: none"> <li>• Inventory in-custody treatment programming (by Dec 31, 2023)</li> <li>• Develop process to annually evaluate in-custody Substance Use Treatment and Medication Assisted Treatment (by Dec 31, 2023)</li> <li>• Implement evaluation recommendations for both SUD programs (by Dec 31, 2024)</li> <li>• Implement additional programming based on in-custody treatment programming inventory and assessed gaps (by Dec 31, 2024)</li> </ul>	CCP Analyst  Sheriff  HHS
Further expand Restorative Justice opportunities to help restore victims <u>Metrics:</u> <ul style="list-style-type: none"> <li>• # of individuals served by programs utilizing Restorative Justice</li> <li>• # of Restorative Justice conferences held annually</li> </ul>	<ul style="list-style-type: none"> <li>• Identify opportunities to add Restorative Justice interventions to existing programs (by Dec 31, 2023)</li> <li>• Implement addition of Restorative Justice interventions in existing programs (by Jun 30, 2024)</li> </ul>	CCP Analyst

Goal C: Build individual competency, support community reintegration and reduce recidivism		System Intercepts 4-5: Re-Entry; Community Corrections Services
Outcomes (Metrics)	Strategies (SMART: Specific, Measurable, Achievable, Realistic & Time-Bound)	Responsible Party
<p>Further increase post-booking diversion opportunities to reduce recidivism</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of individuals served by post-booking diversion programs</li> <li>• % of individuals served by post-booking diversion programs who are directly linked with post-custody programming</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluate Collaborative Courts to identify gaps/needs unaddressed by programming (by Dec 31, 2023)</li> <li>• Evaluate Mental Health Diversion program to identify gaps/needs unaddressed by existing programs (by Dec 31, 2023)</li> <li>• Implement evaluation recommendations for Collaborative Court expansion and Mental Health Diversion needs (by Dec 31, 2024)</li> <li>• Evaluate Jail-Based Competency Treatment Program and other competency needs to determine if adjustments to programming levels are needed (by Dec 31, 2023)</li> <li>• Implement evaluation recommendations for competency programming (by Dec 31, 2024)</li> </ul>	CCP Analyst
<p>Enhanced re-entry and community support services, especially for PRCS/1170 population</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• % of individuals receiving in-custody mental health or substance use treatment that are connected to care within 30 days of release</li> <li>• % of individuals who are insured, employed and homeless upon release</li> <li>• # of PRCS/1170 population served by programs to target their top 4 criminogenic needs</li> </ul>	<ul style="list-style-type: none"> <li>• Map out desired re-entry/discharge planning processes and identify responsible parties (Complete)</li> <li>• Identify gaps/needs in current re-entry/discharge planning supports (Complete)</li> <li>• Identify insurance, employment, and housing status of Yolo County PRCS/1170 individuals (Complete)</li> <li>• Fund staff (case managers, navigators, etc.) necessary to address gaps (by Jun 30, 2024)</li> <li>• Implement desired re-entry/discharge planning processes (Jun 30, 2024)</li> <li>• Fund and implement programming to meet top 4 criminogenic needs of PRCS/1170 population (Complete)</li> </ul>	CCP Analyst

# Appendix B: CCP Budget

Category	Percentage Based	2021-22 Actuals	2022-23 Actuals	2023-24 Adopted	Revenue
<b>Beginning Fund Balance</b>		<b>1,859,380</b>	<b>5,690,597</b>	<b>7,643,300</b>	<p>Community Corrections Partnership (CCP) programs and services are supported by the Public Safety Realignment Act of 2011, or Assembly Bill 109. 2011 Realignment is funded through sales tax and vehicle license fees. Counties receive these funds through two allocations:</p> <ol style="list-style-type: none"> <li>1. When the legislation was first enacted, the base allocation was a minimum level of funding. Now, the base allocation is typically the prior year's base plus its growth.</li> <li>2. The growth allocation is based on any additional sales tax in excess of the base. It is then assigned to counties based on the following performance measures: <ul style="list-style-type: none"> <li>- 2nd Striker Reduction</li> <li>- Felony Probation Success (60%)</li> <li>- Felony Probation Improvement (20%)</li> <li>- Incarceration Reduction (10%)</li> <li>- Low Incarceration Rate (10%)</li> </ul> </li> </ol> <p><b>Fund Balance</b> The CCP also has a fund balance which is made up of unspent revenues from prior fiscal years. There are a variety of reasons for unspent revenues. One common reason is new programs often take time to implement, resulting in a savings in the budgeted expense. At the end of the fiscal year, these unspent dollars fall to fund balance. The CCP has chosen to utilize fund balance as a savings account given the volatility of State funding. A sizable fund balance allows the CCP to weather economic downturns and avoid interruptions in programs and services.</p> <p><b>Percentage Base Budget Model</b> In 2021-22, the CCP adopted a percentage-based budget model which allowed the CCP to streamline its budgeting process, resulting in each department and focus area receiving a percentage of base and growth revenues annually. This move also allowed the CCP to further focus their dollars on Treatment and new innovative projects, such as the Mental Health Diversion program.</p> <p>The Treatment allocation funds the Day Reporting Center, Mental Health Diversion, direct to client treatment services, ongoing operations of the transitional living IGT House and in-custody substance use disorder treatment, among other programs.</p> <p>The CCP's budget also includes funding for dedicated financial and analytical support.</p> <p>----- Note: For more information about specific programs, visit the Program Summaries page.</p>
<b>Revenue</b>					
Base		9,620,945	11,434,410	11,823,894	
Growth		3,952,571	1,599,375	301,460	
Innovation Fund		(316,647)	(159,938)		
Other Revenues		(139,639)	60,150		
<b>Total Revenues</b>		<b>14,976,610</b>	<b>18,624,595</b>	<b>19,768,654</b>	
<b>District Attorney</b>	4.5%	519,556	512,465	545,641	
<b>Probation</b>	27.5%	3,175,066	3,131,734	3,334,472	
<b>Public Defender</b>	4.5%	314,966	457,054	545,641	
<b>Sheriff</b>	27.5%	3,175,066	3,131,734	3,334,472	
<b>Treatment</b>	25.0%	1,205,928	2,443,047	3,031,339	
Mental Health Diversion		153,304	295,650	448,023	
Day Reporting Center		509,758	532,426	810,210	
Treatment		397,822	576,933	485,000	
IGT House		31,555	33,895	30,000	
Diversionary Housing Project		0	0	0	
Mental Health Grant Match		47,069	46,000	46,000	
Co-Responder		60,000	60,000	60,000	
In-Custody Treatment Manager		0	107,470	159,303	
Medication Assisted Treatment Program		6,420	440,673	462,695	
In-Custody SUD Treatment		0	250,000	250,000	
Discharge Planner		0	100,000	100,000	
Behavioral Health Case Manager		0	0	78,527	
<b>Innovation</b>	9.0%	761,895	629,049	1,091,282	
Mental Health Diversion		264,516	336,000	336,000	
Victim Advocate (Yolo RJP)		57,274	93,049	102,671	
RJP Participation Program		0	0	0	
Advance Peace		146,640	200,000	200,000	
Crisis Now Model (Intercept One)		293,466	0	0	
YMCA Youth Sports		0	0	80,000	
Communicare Vehicle (NTE One-Time)		0	0	50,000	
<b>Administration</b>	2.0%	133,535	58,165	242,507	
CAO Analyst		57,251	45,228	76,528	
Fiscal Support		76,284	12,937	101,000	
CBO Support				25,000	
Admin Expenses				1,000	
<b>Total Expenditures</b>		<b>9,286,013</b>	<b>10,363,248</b>	<b>11,662,183</b>	
<b>Net Revenue</b>		<b>5,690,597</b>	<b>-</b>	<b>463,171</b>	
<b>Realignment Backfill</b>					
<b>Reserve Contribution (10% of total budget)</b>		1,327,615	-	-	
<b>Dedicated Fund Balance Use</b>		-	(618,047)	-	
<b>Ending Fund Balance</b>		<b>4,362,982</b>	<b>7,643,300</b>	<b>8,106,471</b>	

**Meeting Date:** 01/08/2024

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**SUBJECT**

Receive 2022-23 Day Reporting Center Annual Report. (DRC Representative)

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**Attachments**

Att. A. Staff Report

Att. B. 2022-23 DRC Annual Report

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**Form Review**

Form Started By: John Rowe

Started On: 01/03/2024 01:49 PM

Final Approval Date: 01/03/2024



# COUNTY OF YOLO

## COMMUNITY CORRECTIONS PARTNERSHIP

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**Dan Fruchtenicht, Chief Probation Officer**  
**Community Corrections Partnership Chair**

**CCP Analyst**  
625 Court Street, Room 202, Woodland CA 95695  
(530) 666-8150, Email: CCP@YoloCounty.org

Date: January 8, 2024  
To: Community Corrections Partnership (CCP)  
From: CCP Analyst  
Subject: Receive 2022-23 Day Reporting Center Annual Report

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### **Background**

Since 2013, Yolo County has contracted with the Sacramento County Office of Education (SCOE) to provide re-entry services for County probationers and State parolees. These services are provided through Day Reporting Centers (DRC) in Woodland, West Sacramento and in the Yolo County Jail, with the goal of reducing recidivism by successfully reintegrating offenders back into the community.

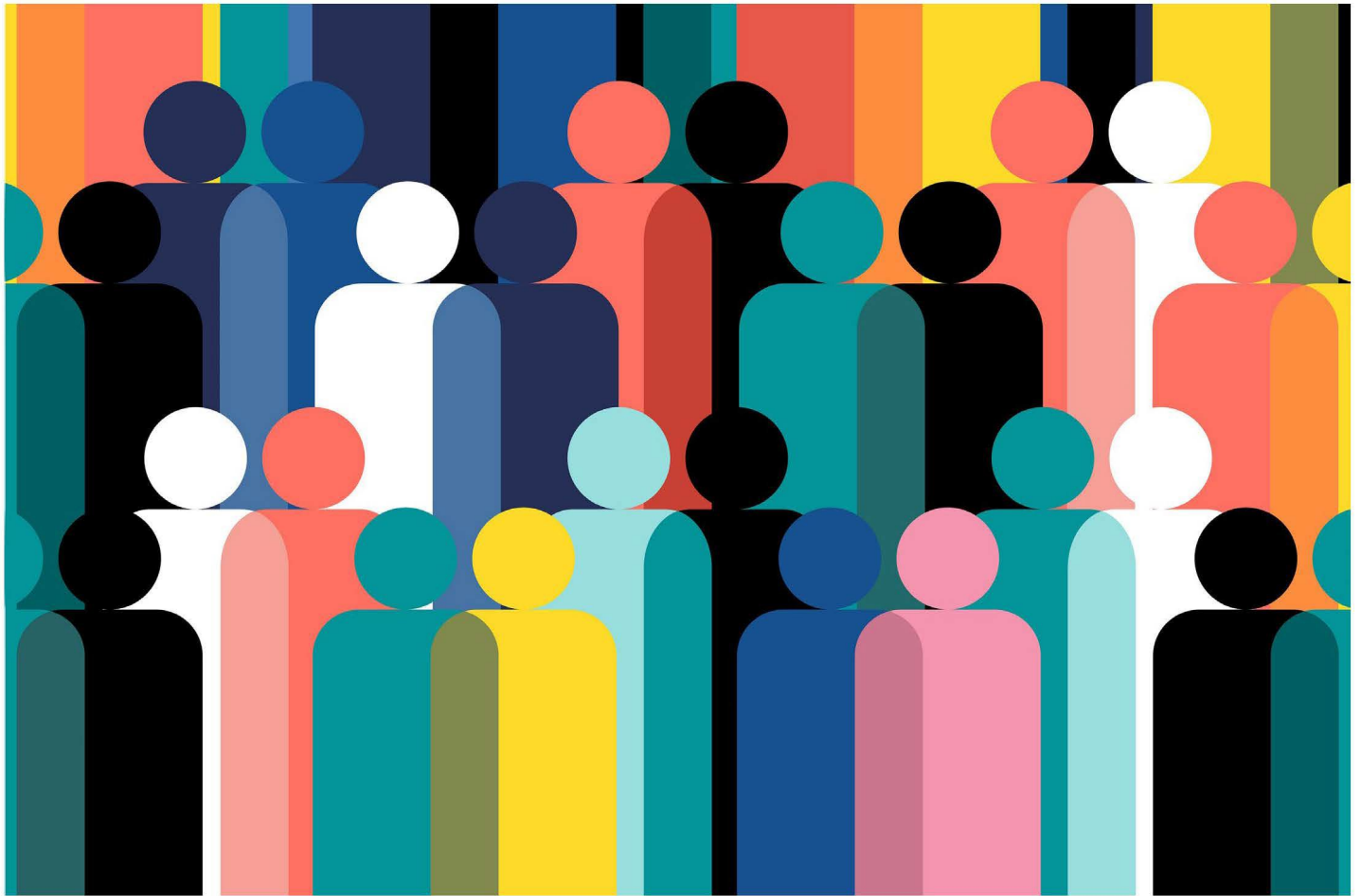
### **Recommended Action**

Receive 2022-23 Day Reporting Center Annual Report presentation from SCOE.

# Yolo County Day Reporting Center

Annual Report  
2022-2023

Serving the Yolo County Community Since 2012  
Woodland • West Sacramento • Yolo County Jail



**REENTRY  
PROGRAMS**

Sacramento County Office of Education

## **Yolo Day Reporting Center Partners**

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Yolo County Board of Supervisors  
Yolo County Community Corrections Partnership  
Yolo County Probation  
Yolo County Sheriff  
Yolo County Public Defender  
Yolo County District Attorney  
Yolo County Health and Human Services  
California Department of Corrections and Rehabilitation  
Sacramento County Office of Education

CommuniCare+OLE Health Centers	Empower Yolo
Safety Center, Inc	Cache Creek Lodge
Yolo County Office of Education	Yolo County Library
Legal Services of Northern California	Department of Rehabilitation

## **Sacramento County Office of Education Yolo Day Reporting Center Project Team**

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Shunn Brown, Transition Specialist  
Trevor Curtice, Office Assistant  
Teresa English, Staff Secretary  
Evelyn Fonseca, Transition Specialist

Shenita Howard, Transition Specialist  
Mike Shell, Transition Specialist  
Joe Willson, Teacher/Community Svc.

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## Message from Director

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During the 2022-2023 program year, SCOE implemented many improvements focusing on innovation, transparency, professional development, and the participant experience. We restructured the DRC project team by bringing on a new Director, hiring a new DRC manager, and designating an operations and evaluation Project Specialist to support the scope of work. We implemented a robust professional development plan for DRC staff, expanded our site schedule to accommodate evening and weekend programming needs, and we made significant upgrades to our technology including the addition of the Apricot 360 case management database and implementation of an electronic participant sign in system. With the rollout of Apricot 360, we can invite Probation and Sheriff staff into our data system with the ability to view DRC participant and program data in real time, 24/7. We currently have four Probation Staff and two Sheriff staff in Apricot 360. SCOE is now operating the Yolo DRCs in a more collaborative, forward-thinking, and transparent fashion than ever before.

**The participant experience is at the forefront of SCOE's DRC operations. Our priorities are individualized and criminogenic needs-centered case planning, targeted delivery of services and dosage hours, and creation of a welcoming and inclusive environment for those we serve.**

In Fall of 2022, SCOE was selected through a competitive bid process to coordinate the Yolo DRC project through 2026. During this contract term, our goals include expansion of in-custody services to include parenting and Spanish-language programming, expansion of out-of-custody Spanish-language services and program materials, further integration of Apricot 360's functionality for Probation, Sheriff, partners, and SCOE staff, and a professional development plan for our team that includes CPR/First Aid Certification, Motivational Interviewing, the Ohio Risk Assessment System (ORAS), *Seeking Safety* and *Parenting Inside Out* curriculum facilitation, data management, and overall enhancement of case management and facilitation skills through The Change Companies' online fidelity platform and in-person training.

Working with our partners to facilitate change and observe growth among those we serve is an exceptionally meaningful experience for our team members. We are honored to serve the Yolo County community through our work at the DRCs. On behalf of SCOE and our DRC team, we thank you for this opportunity and are pleased to present the **Yolo Day Reporting Centers' 2022-2023 Annual Report**.

**Christi Fee**  
**Director, Sacramento County Office of Education Reentry Programs**



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## The Yolo Day Reporting Center Model

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The Yolo Day Reporting Centers assist justice involved individuals with their reentry by assessing risk, targeting criminogenic needs, individualizing case plans, linking participants with services at the DRC and in the community, and extensive coordination with the supervising agency.

All eight Criminogenic Needs are addressed at the Yolo DRCs. These include Anti-Social Cognition or Attitudes, Anti-Social Friends, Peers or Associates, Anti-Social Personality, History of Anti-Social Behavior, Substance Use, Education and/or Employment, Family and Marital Relationships, and Pro-Social Leisure Activities.



### **Referral**

Prior to enrollment, all participants are referred by their supervising agency. The supervising agency notes mandated and suggested programming on the referral.



### **Intake and Assessment**

Participants are contacted for intake by DRC staff within 24 hours of referral. Once enrolled, participants are assessed for risk level and criminogenic needs.



### **Individualized Case Planning**

Transition Specialists review assessment outcomes, supervision mandates, and participant goals to design individual case plans within 30 days of enrollment.



### **Service Delivery**

Based on the case plan, participants are placed in DRC courses, linked with area resources, and scheduled for weekly one-on-one appointments with their Transition Specialist. Case plan progress is reviewed by staff every 30 days.



### **Documentation**

DRC staff document all participant activity and achievements including attendance, case plan reviews, and dosage hours, among many other data points.

## **Criminogenic and Other Needs Addressed at the Yolo DRC**

The DRC is equipped to assist participants with setting goals around all eight criminogenic needs as well as offering support services to meet an array of other needs that may present a barrier to successful reentry.

### **Criminogenic Needs**

- Anti-Social Cognition or Attitudes
- Anti-Social Friends, Peers, or Associates
- Anti-Social Personalities
- History of Anti-Social Behavior
- Education and/or Employment
- Substance Use Disorder
- Family/Marital Relationships
- Pro-Social Recreation and Leisure

### **Other Support Services**

- Basic Needs (Food, Clothing, Hygiene)
- Monitored Computer Access
- Court/Supervision Mandates
- Community Service
- Transportation Assistance
- Housing
- Healthcare/Benefits Enrollment
- Referrals to Community Resources

## **Curriculum Utilized at the Yolo DRC**

SCOE’s Reentry Programs select, implement, and utilize curriculum, fidelity tools, programming components, and case management practices that are grounded in the standards and principles of evidenced based programming as recognized by NIC, SAMHSA, or other entity recognized as an authority in the field of evidence-based programs. The following curricula is in place at the DRC:

**Cognitive Behavioral Intervention for Interpersonal Violence** | Univ. of Cincinnati

**Courage to Change Interactive Journaling Series** | The Change Companies

**Life Skills Series** | The Change Companies

**Parenting Inside Out** | Parenting Inside Out

**Seeking Safety** | Treatment Innovations

**DUI by Safety Center** | Safety Center, Inc.

**Gaining Control of Ourselves** | Anderson & Anderson

## Course Offerings

The DRC offers an array of courses to participants both in and out of custody. Following the intake, assessment, and case planning activities conducted by staff, all participants are given a course schedule designed to meet their needs. Additionally, all participants are scheduled for recurring one-on-one appointments with their assigned Transition Specialist to discuss case plan goals, achievements, and areas of concern.

Course	OC	IC	V	SP	E	W
Courage to Change	✓	✓		✓		
Life Skills	✓					
Seeking Safety	✓		✓			
Parenting Inside Out	✓	✓	✓			
26/52-Week Batterer’s Intervention Program (CBI-IPV)	✓		✓	✓	✓	✓
DUI (up to 18 month)	✓		✓	✓	✓	
CommuniCare+OLE Health Substance Use Treatment	✓			✓		
Anger Management	✓					
Rotating Workshops (Employment, Victim Awareness)	✓		✓	✓		
Community Service	✓					
Recurring One-on-One’s with Transition Specialist	✓	✓	✓	✓		

**(OC=Out-of-Custody, IC=In-Custody, V=Virtual Option, SP=Spanish Language Option, E=Evening Option, W=Weekend Option)**








In October 2023, SCOE Reentry Programs implemented a **Participant Satisfaction Survey** at the Day Reporting Center. The survey provides participants with an opportunity to rate their experience at the DRC, provide feedback to staff, and request additional services that may not already be in place at the DRC. We look forward to sharing results of the survey in future reports.

### Participant Satisfaction Survey questions include:

- How satisfied are you with the support and guidance provided during your participation?
- Did the DRC effectively assist you with addressing your immediate needs and challenges?
- How would you rate the overall support provided by the DRC with helping you meet the requirements and conditions of your supervision?
- Were the resources and assistance available through the DRC beneficial to your personal growth and rehabilitation?
- How would you rate the DRC with helping you to identify and address the factors that led to your involvement with the criminal justice system?
- In your view, did the DRC effectively promote positive changes in your behavior and decision-making?

## Eligible Populations

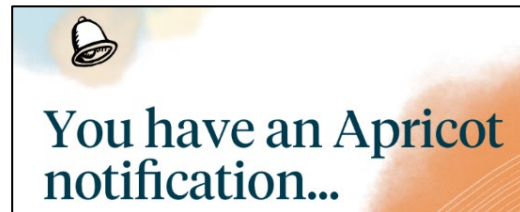
The Sacramento County Office of Education believes its efforts are enriched by the diversity of our staff and those we serve. SCOE strives to cultivate an inclusive environment at the DRC that promotes a sense of belonging for every participant, community partner, and employee. SCOE believes that creative and innovative strategies, programs, and services must be developed and promoted to meet the unique needs of all DRC participants and to eliminate opportunity and achievement gaps. In doing so, SCOE will disrupt inequities and re-envision reentry with a focus on empowering our participants to take on new challenges and thrive.

Probation	Sheriff	CDCR	Courts	RJP
				
PRCS, Felony Probation, 1170, Formal Misdemeanor, Juv. Probation, Pre-Trial, Prop 47, Supervised OR, Informal	Jail Inmates, Out-of-Custody Electronic Monitoring	Parolees	Court-Ordered/Informal	Restorative Justice Partnership Participants

With implementation of the **Apricot 360** case management database, Probation and Sheriff partners receive automated email notifications when a participant is scheduled for intake and upon completion of intake. Supervising agencies can also view the DRC waitlist and check referral status at any time.

### Apricot Features for Supervising Agencies

- Check Waitlist
- View Referral Status
- Receive Intake Completion Alerts
- Review Attendance and Case Plans
- View Participant Exit Reasons
- View Program Outcomes



## Annual Outcomes

Data presented in this report includes Yolo County-supervised DRC participants only. CDCR participant data is not included unless specifically stated. All data and outcomes were processed using SCOE’s Apricot 360 case management database. Data covers the period of July 1, 2022 through June 30, 2023.

## Funding and Cost to Yolo County

The Yolo DRC is jointly funded by Yolo County and California Department of Corrections and Rehabilitation (CDCR). Yolo County’s allocation funds the Woodland DRC site and includes services for in- and out-of-custody participants. During 2022-23, 251 Yolo County-referred participants received DRC services. CDCR’s allocation funds the West Sacramento DRC site and includes services for out-of-custody participants only. During 2022-23, 101 CDCR-referred participants received DRC services. SCOE’s in-kind contribution includes the cost of .20 FTE Reentry Programs Director overseeing the entirety of the project and .20 FTE Project Specialist II supporting the operations and evaluation components of the scope of work.

### DRC Funding Sources (FY2022-23)

\$620,000	\$334,500	\$55,000	<b>\$1,009,500</b>
Yolo County	CDCR	SCOE In-Kind	<b>Total Funding</b>

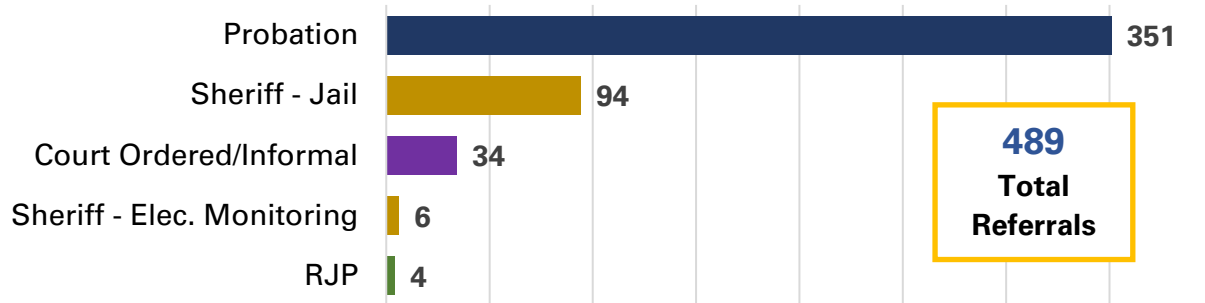
### Actual Cost to Yolo County (FY2022-23)

\$620,000	\$533,060	<b>\$86,940</b>
Amount Funded by Yolo County	Actual Yolo County 2022-23 Allocation	<b>Amount Under Yolo County Budget</b>

## Referrals to DRC

Supervising agencies made a total of 489 referrals to DRC in 2022-23. Participants must be referred to the DRC by their supervising agency prior to enrolling.

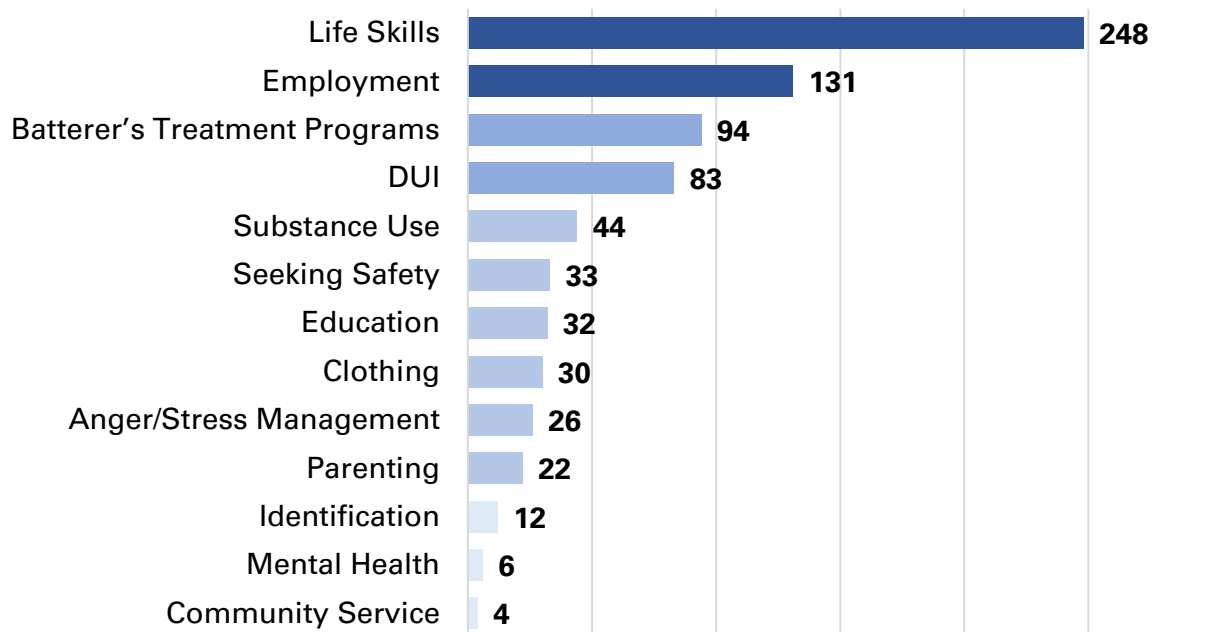
**Referrals to DRC Grouped by Supervising Agency**



When referring to the Day Reporting Center, supervising agencies complete a participant referral form noting the individual’s contact information, ADA needs, primary language, recommended and mandated services, and special conditions of supervision. SCOE’s DRC staff process all referral forms within 24 hours of receipt with the goal of scheduling an intake appointment as quickly as possible.

The chart below illustrates the reasons individuals were referred to the DRC.

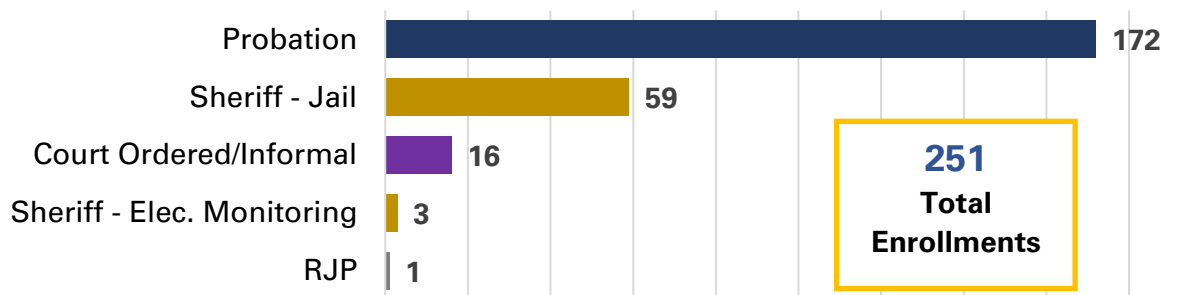
**Reasons for Referral to DRC**



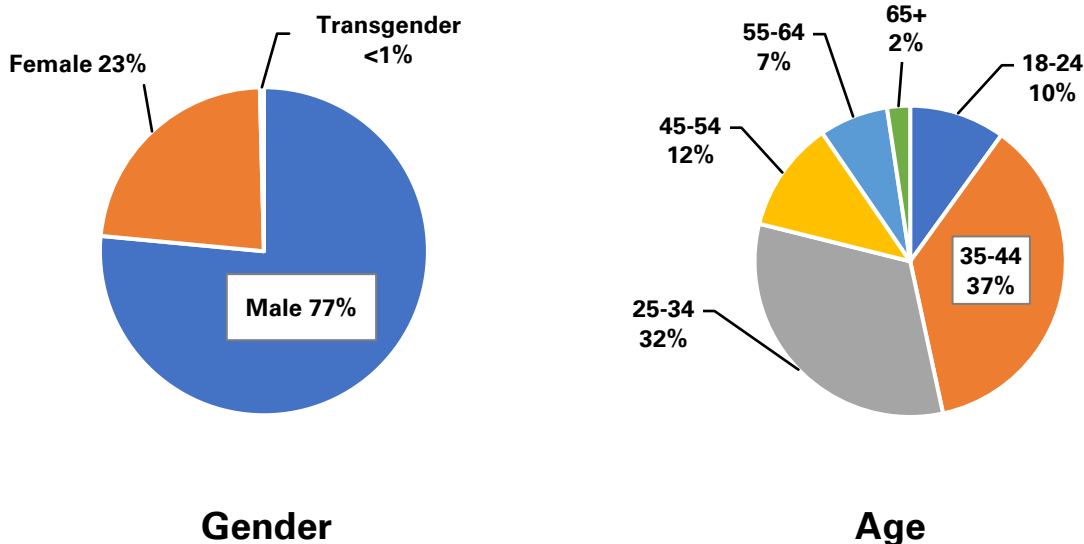
## Enrollments

At intake, staff focus on rapport building as well as meeting the participant’s immediate needs. Initial enrollment paperwork is completed on day one and includes releases of information and more in-depth demographic, history, and needs data. The participant receives an overview of DRC services and is scheduled to return for further assessment and case planning. The participant’s first 30 days in program is considered the Intake, Assessment and Case Planning Phase. The chart below illustrates 2022-23 enrollments grouped by referring agency.

**DRC Enrollments Grouped by Supervising Agency**

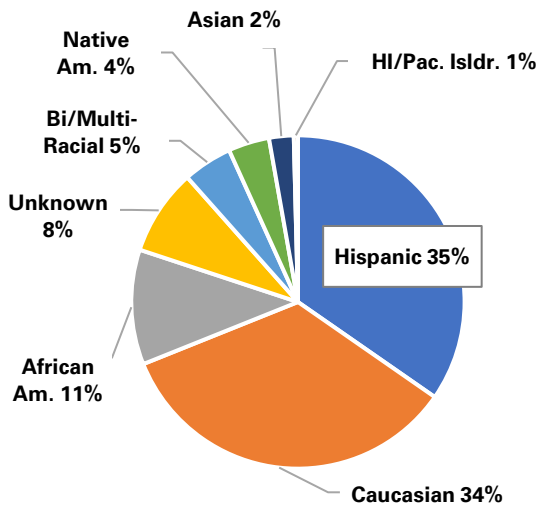


## Demographics of Enrolled Participants

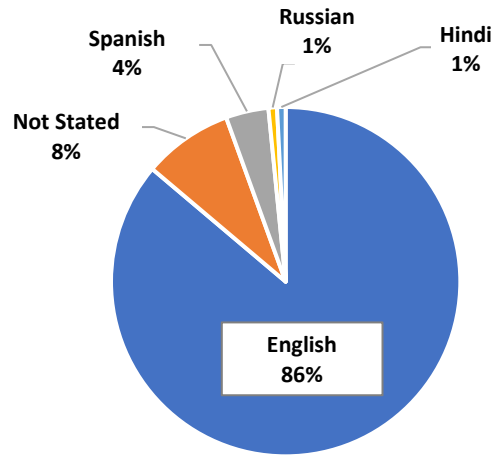


The **Average Age** of enrolled participants is **37 years**.





Race

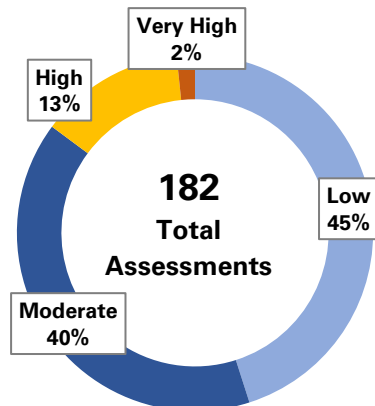


Primary Language

SCOE Reentry employs **Spanish bi-lingual staff** and offers selected and prioritized services in Spanish. SCOE maintains subcontracts with translation service providers, including ASL providers.

## Assessment

During the case planning process, DRC staff use the Ohio Risk Assessment System's (ORAS-CST) domain scores and overall risk of reoffending to determine duration and intensity of programming. SCOE's DRC Team is scheduled to attend an ORAS training, facilitated by the University of Cincinnati's Corrections Institute on January 30 and 31, 2024.



182 ORAS-CST Assessments were logged in 2022-23 with **55%** of DRC Participants falling within the **Moderate to Very High** Risk Level Range.

## Case Planning

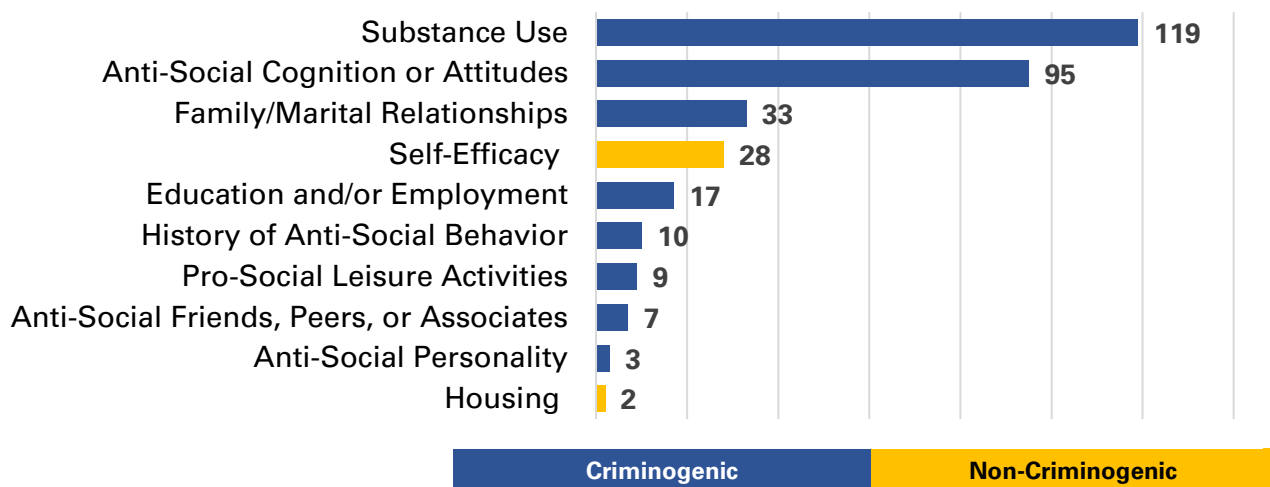
SCOE’s DRC Transition Specialists review ORAS outcomes, supervision mandates, and participant needs and interests to develop criminogenic needs-focused case plans within the first 30 days in program. All case plans are reviewed and signed by the participant, Transition Specialist, and DRC Manager. Case plans are reviewed by staff monthly and include *Assessment of Treatment Progress*, *Progress Toward Meeting Case Plan Goals*, and *Recommendation for Continuing, Modifying, or Discontinuing Program*.

The DRC offers many supportive services to participants such as workshops, bus passes, and clothes closet access. These supportive services are typically included as tasks related to achieving overall case plan goals. As such, the charts below do not include these support services tasks and detail only the overarching criminogenic and other needs driving development of the case plan goals.

### 2022-2023 Case Planning Activity by DRC Staff

<b>New Case Plans Created</b>	<b>222</b>
<b>Criminogenic and Other Needs</b> written into case plans	<b>323</b>
<b>Monthly Case Reviews</b> completed by staff	<b>843</b>

### Content of Case Plans (Criminogenic and Non-Criminogenic Needs)



Our partnership with **CommuniCare+OLE** links participants with programs supporting **substance use treatment** goals.

## Dosage Hours

The tables below display Dosage Hours delivered to participants during program year 2022-23. DRC staff record all participant attendance and dosage hour outcomes within 24 hours of the class session or activity. The total dosage hours delivered includes a breakdown of out-of-custody and in-custody dosage hours. Also included are dosage hours delivered by curriculum and through services that are not curriculum based such as community service, recurring 1:1 appointments and attendance at workshops.

Often, DRC participants are referred to organizations outside of the DRC for a higher level of care, such as outpatient substance use treatment. In these cases, the DRC does not track dosage delivered off-site by other organizations and instead uses case planning goals and tasks to track the participant’s progress.

<b>Total Dosage Hours Delivered</b>	<b>5084.8</b>
Total Out-of-Custody Dosage Hours	3784.3
Total In-Custody Dosage Hours	1300.5

<b>Curriculum</b>	<b>Dosage Hours</b>
<b>Cognitive Behavioral Intervention – Interpersonal Violence</b> University of Cincinnati	<b>1057.5</b>
<b>Seeking Safety</b> Treatment Innovations	<b>714.5</b>
<b>Courage to Change Interactive Journaling Series</b> The Change Companies	<b>631</b>
<b>DUI by Safety Center</b> Safety Center	<b>503</b>
<b>Gaining Control of Ourselves</b> Anderson & Anderson	<b>316</b>
<b>Parenting Inside Out</b> Parenting Inside Out	<b>195.8</b>
<b>Life Skills Series</b> The Change Companies	<b>147</b>
<b>Not Curriculum Based</b> (Workshops, Community Service, 1:1s with)	<b>1520</b>

## Program Exits

For some participants, the entirety of their case plan goals are addressed at the DRC. When the case plan is complete, this group of participants becomes eligible for a **Successful** program discharge. For others, the DRC may serve as a steppingstone or launchpad to the next step in their reentry experience. This group of participants, referred to as **Approved Positive Transitions (APT)**, are in full compliance with their DRC case plan at the time of exit and are discharged for a positive reason conducive to achieving their case plan and reentry goals. When reviewing **Successful Participation** outcomes, both **Successful** and **Approved Positive Transition** exits are factored into overall successful participant outcomes.

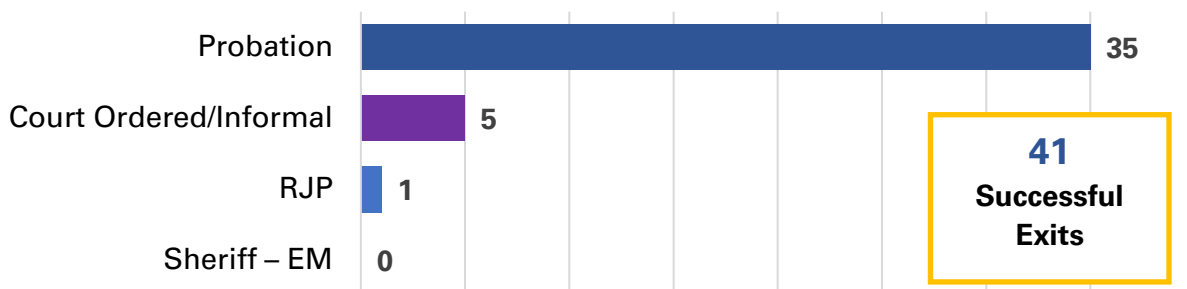


Not all participants adhere to their case plan and DRC reporting requirements. For incomplete participants, DRC staff attempt to contact the participant to reengage them in the program. Staff work closely with the supervising agency during these reengagement efforts. Participants with incomplete participation may be re-referred to the program at any time by their supervising agency. There is no limit to the amount of opportunities DRC will provide to participants who want to set and achieve their goals and improve their likelihood of successful reentry.

### Successful Program Exits

**Successful** program exits completed all elements of their case plan with days spent in program (DIP) greater than 30 days. Jail participants are not eligible for Successful exit and must continue out-of-custody to successfully exit.

#### Successful Exits Grouped by Agency

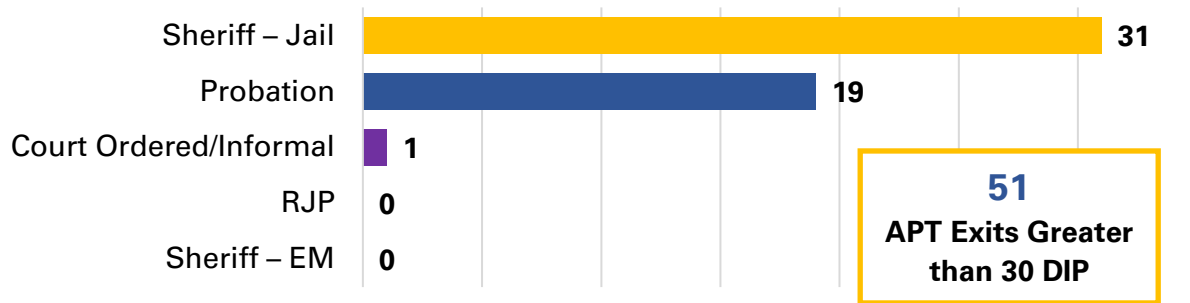


### Approved Positive Transition (APT) Exits

APT participants are following their case plan and are discharged from the DRC for a reason conducive to achieving their case plan goals. APT exits are further grouped by those spending **greater than 30 DIP** and those spending **less than 30 DIP**. APT exit reasons include:

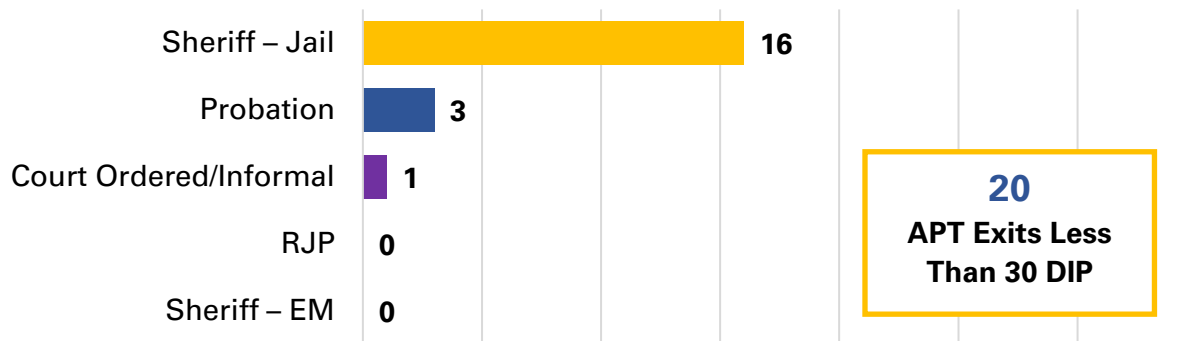
- Substantial Completion
- Supervision Discharge
- Supervision Transferred
- Employment Precludes Participation
- Receiving Services Elsewhere
- Family Needs Preclude Participation
- Released from Custody (DRC Jail Participants Only)
- Transferred to another Program

#### APTs Greater than 30 Days



The **Average Days Spent in Program Among Successful Exits** is **292 Days** and Among **APT Exits** is **123 Days**.

#### APTs Less than 30 Days in Program Grouped by Agency



## Community Service Highlight

### *Yolo DRC Graduate Completes 205 Hours of Community Service*

James enrolled in the Yolo Day Reporting Center in May 2022 and later graduated from the program in May 2023. During his time at the DRC, James completed 205 hours of community service. While James was initially reluctant to begin working toward his community service mandate, he quickly embraced the DRC’s community service opportunities and began giving back to the Yolo County community on a weekly basis.

James was instrumental in repairing and detailing bicycles slated for donation to DRC participants and County probationers in need of transportation assistance. He also worked with the DRC’s horticulture seed propagation program and gained valuable skills he can now apply to employment opportunities within Yolo County’s robust farming and horticultural industries. Additionally, James pressure washed and rebuilt barbecue units used for participant events and celebrations including SCOE’s Annual Reentry Resource Fair. SCOE Horticultural Instructor and Community Service Coordinator, Joe Wilson, describes James as a dependable, creative, and goal-oriented individual who is generous and helpful to all.

On behalf of the DRC team, we commend James for his accomplishments, thank him for his contributions to the DRC and to Yolo County, and wish him the best as he enters the next phase of his life and personal growth.



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## Contact Us

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Working together with our partners to facilitate change and observe growth among those we serve is an exceptionally meaningful experience for our team. We are honored to serve the Yolo County community and look forward to the coming program year and to ongoing enhancements to participant services and the participant experience.

On behalf of SCOE Reentry Programs and our Yolo County Day Reporting Center team, we offer our gratitude to the Yolo County Community Corrections Partnership, Yolo County Board of Supervisors, and the individuals and organizations that make the Yolo DRC a unique space for growth, positivity, and transformation.

For more information, or to schedule a DRC tour, please contact Yolo DRC Site Manager Brandee Brewer at [bbrewer@scoe.net](mailto:bbrewer@scoe.net).

### **Christi Fee**

Director of SCOE Reentry Programs

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Yolo Day Reporting Center Site Manager

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### **Christopher Leibforth, MS**

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Operations and Evaluation

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# Yolo County Day Reporting Center

Annual Report  
2022-2023

Serving the Yolo County Community Since 2012  
Woodland • West Sacramento • Yolo County Jail





**Meeting Date:** 01/08/2024

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**SUBJECT**

**CCP Action Item:** Approve updates to Community Corrections Partnership Bylaws regarding the carryforward of unspent budgetary allocations. (Liddicoet)

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**Attachments**

- Att. A. Staff Report
  - Att. B. Bylaws - Redline
  - Att. C. Bylaws - Clean
- 

**Form Review**

Form Started By: John Rowe  
Final Approval Date: 01/03/2024

Started On: 01/03/2024 01:50 PM



# COUNTY OF YOLO

## COMMUNITY CORRECTIONS PARTNERSHIP

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**Dan Fruchtenicht, Chief Probation Officer**  
**Community Corrections Partnership Chair**

**CCP Analyst**  
625 Court Street, Room 202, Woodland CA 95695  
(530) 666-8150, Email: CCP@YoloCounty.org

Date: January 8, 2024

To: Community Corrections Partnership (CCP)

From: Laura Liddicoet, Financial Officer

Subject: Approve updates to Community Corrections Partnership Bylaws regarding the carryforward of unspent budgetary allocations

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### **Background**

At the November 6, 2023, meeting of the CCP, the body approved updates to the CCP Bylaws; specifically those sections regarding External Funding Requests and Outcomes/Data Collection and Reporting. At that time, a request was made for staff to review the Carryforward Process (Rollover) as described in Appendix A - Budget Policy of the CCP Bylaws, and to bring back recommendations for clarifying changes that could be made to the language.

Staff have developed updated language for the Carryforward Process in the CCP Bylaws. A redline version of the proposed changes is included as Att. B. and a clean version of the updates is included as Att. C.

### **Recommended Action**

Approve proposed update to the Yolo County CCP Bylaws, Appendix A - Budget Policy, Carryforward Process (Rollover).

# Yolo County Community Corrections Partnership Bylaws

## Article I – Authority

---

The Community Corrections Partnership (CCP) and its composition is established by Penal Code section 1230; its Executive Committee (EC) by Penal Code section 1230.1 (b).

### Background

SB 678 (chaptered on October 11, 2009) established a program to reduce the percentage of adult probationers sent to prison for probation failure. This bill added Penal Code section 1230, which established the Community Corrections Partnership (CCP) as an advisory body to Probation.

AB 109 (chaptered on April 4, 2011) and AB 117 (chaptered on June 30, 2011), known as the Public Safety Realignment Act of 2011, added Penal Code Section 1230.1, requiring that the local CCP develop and recommend a public safety realignment plan (CCP Strategic Plan) to the county Board of Supervisors “to maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs[.]” It also established an Executive Committee of the local partnership as the voting authority within the CCP for the Strategic Plan.

## Article II – Mission, Goals & Purpose

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### Section A: Mission

The mission of the Yolo County Community Corrections Partnership (CCP) is to protect the public by holding individuals accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration through evidence-based, innovative and culturally competent programs and services.

### Section B: Goals

Goal A: Ensure a safe environment for all residents and visitors by reducing and preventing local crime

Goal B: Hold individuals accountable for their actions and restore victims

Goal C: Build individual competency, support community reintegration and reduce recidivism

### Section C: Purpose

The principal purpose of the CCP is to develop and modify, as needed, the CCP Strategic Plan for implementation pursuant to the mandates of the Public Safety Realignment Act of 2011, which shifted custody and supervision of certain offenders from the prison system and parole to local authority.

## Article III – Membership

---

### Section A: CCP Composition

The CCP shall be chaired by the Chief Probation Officer and comprised of the following membership, as established by law:

- A. The presiding judge of the superior court, or his or her designee
  - B. A county supervisor or the chief administrative officer or a designee of the board of supervisors
  - C. The district attorney
-

# Yolo County Community Corrections Partnership Bylaws

- D. The public defender
- E. The sheriff
- F. A chief of police (selected by the Yolo County Law Enforcement Agency Coordinating Council)
- G. The head of the county department of social services\*
- H. The head of the county department of mental health\*
- I. The head of the county department of employment\*
- J. The head of the county alcohol and substance abuse programs
- K. The head of the county office of education
- L. A representative from a community-based organization with experience in successfully providing rehabilitative services to persons who have been convicted of a criminal offense (selected by the CCP)
- M. An individual who represents the interests of victims (selected by the CCP)

\* In Yolo County, these positions are consolidated with the position of Health and Human Services Agency (HHSA) Director. For CCP and CCPEC purposes, the HHSA Director shall hold a single seat allocated to these positions. If the Board of Supervisors directs (by ordinance) that these positions should be held separately, rather than by the HHSA Director, this provision shall not apply and each position will be held separately and accorded the same participation, voting, and other rights that are available to all other CCP members.

## Section B: Vacancies

Whenever a vacancy occurs, the designated appointing authority will appoint a new member.

## Section C: Chair

The Chair of the CCP is the Chief Probation Officer of Yolo County, as required by Penal Code Section 1230. In instances when the Chair cannot attend a meeting, his/her designee shall serve as Chair.

## Section D: Alternates

Each member of the CCP present at a meeting will have one vote on CCP matters, with the exception of recommending a Strategic Plan to the Board of Supervisors as outlined below in Article IV, Section A. A CCP member may designate one alternate representative to participate in person and vote at meetings when the member is unable to attend. Designees must be identified in advance, in writing or e-mail to the CCP Chair.

## Section E: Quorum

A quorum is no less than a simple majority of the CCP members. As positions G, H, and I are consolidated, the voting membership of the CCP totals eleven (11). Alternates will be counted toward a quorum only in the absence of the principal member.

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The CCP may establish sub committees, in adherence with the Brown Act, on either a permanent (standing) or temporary (ad-hoc) basis, to address specific issues or concerns.

## Article IV – Executive Committee

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### Section A: Executive Committee Purpose

Pursuant to Penal Code Section 1230.1(b), the Executive Committee is designated to vote to recommend the CCP Strategic Plan and any amendments thereto for final approval by the Board of Supervisors. Note: Pursuant to Penal Code section

---

# Yolo County Community Corrections Partnership Bylaws

1230.1, unless the Board of Supervisors rejects the plan by a 4/5<sup>th</sup> vote and remands it to the Executive Committee for further consideration, the plan is deemed approved.

## Section B: Executive Committee Membership

Pursuant to PC 1230.1 (b), the Executive Committee will be composed of 7 members, as follows:

1. Chief Probation Officer – Chair
2. Chief of Police
3. Sheriff
4. District Attorney
5. Public Defender
6. Superior Court Presiding Judge or his/her designee
7. Either the HHS Director or the head of the Alcohol and Substance Abuse Program, as determined by the Board of Supervisors.

## Section C: Quorum

A quorum is no less than a simple majority of Executive Committee members. Alternates will be counted toward a quorum only in the absence of the principal member.

## Article V - Meetings

---

### Section A: General

While subject to change, the CCP is scheduled to meet quarterly on the second Monday of January, April, July and October at 1:30 p.m. Additional meetings will be scheduled as needed to conduct business.

Notice of meetings will be posted on the CCP website located at [www.YoloCounty.org/CCP](http://www.YoloCounty.org/CCP) and as required by the Brown Act. A meeting of the CCP shall also be considered a meeting of the CCPEC.

### Section B: Public Comments

Individual speakers will be limited to three (3) minutes, subject to the authority of the Chair to establish different time limits in his or her sole discretion.

### Section C: Meeting Decorum

#### Limitations on Time

In the interest of facilitating the business of the CCP and the CCPEC, the Chair, in the exercise of reasonable discretion, may limit time used by each person in addressing the CCP and the CCPEC.

#### Determination of Disorderly Conduct

Demonstrations, including signage and applause, that are disruptive are prohibited during meetings.

In the event of obscene, indecent or profane language, remarks, or actions, the Chair shall immediately warn the presenter that continued use of such language or actions may cause the Chair to deny further presentation of information or material by the offending person.

In the event any meeting is willfully interrupted as to render the orderly conduct of such meeting infeasible, the Chair may adjourn the meeting or direct offending participants to leave the room.

# Yolo County Community Corrections Partnership Bylaws

## Section D: Agenda

The agenda for CCP and Executive Committee meetings shall be prepared by CCP Analyst in the County Administrator's Office and include matters that come before the CCP and the Executive Committee in the ordinary course of business or which are placed on the agenda by request of any member of the CCP.

## Section E: Action Items

State law provides the CCP and Executive Committee with overlapping authority on criminal justice issues that are described general in Penal Code sections 1228 through 1231. The Executive Committee alone, however, is vested with authority to develop and amend a plan for implementation of the 2011 public safety realignment. Accordingly, the full membership of the CCP shall have authority to vote on items presented for action with the exception of the following plan-related matters that are within the exclusive purview of the Executive Committee:

- Any revisions or other matters affecting the content of the plan referenced in Penal Code section 1230.1(a) (i.e., the CCP Strategic Plan); and
- Any budget or other recommendations provided to the Board of Supervisors regarding plan implementation.

If a majority of Executive Committee members present at a meeting agree that it is unclear whether an action item is within their exclusive purview, the item shall be voted upon by the full membership of the CCP.

## Article VI - Administrative

---

### Section A: Parliamentary Authority

Rosenberg's Rules of Order shall govern all CCP meetings except in instances of conflict between the rules of order and these bylaws or provisions of state law, in which event the bylaws or provisions of state law shall govern

### Section B: Brown Act

Meetings of the CCP are deemed public meetings under the Brown Act.

### Section C: Consistency with State Law

In all respects, these bylaws are to be interpreted and applied in a manner consistent with state law, including but not limited to Penal Code sections 1230 and 1230.1. In the event conflict between these bylaws and state law, state law shall govern.

## Article VII: Bylaws Amendments and Modifications

---

These bylaws may be amended at any official meeting by majority vote of the CCP. Any amendment of Section IV shall be effective only upon concurrence by a majority of the Executive Committee.

# Appendix A - Budget Policy

## Purpose

The following serves to aid the Community Corrections Partnership (CCP) as budget policy aligned with the CCP's percentage-based budget model and both the CCP and the County's strategic plans.

## Annual Review Process

---

The CCP sets an April 30 deadline to approve the CCP budget to align with the County's Recommended Budget process and ensure allocations are ready by the beginning of each fiscal year (July 1). Working backward, this process would begin at the fall quarterly CCP meeting and continue at the winter quarterly CCP meeting.

As defined in the CCP bylaws, the CCP Executive Committee votes on the CCP budget annually. This action will include a review of the CCP budget and any proposals submitted for available Treatment and/or Innovation funds. To accommodate the above timeline, Treatment and Innovation proposals should be submitted for review at a meeting set by the CCP.

## External Funding Request Review Process

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The CCP Executive Committee shall review and vote on proposals submitted by external organizations, such as Community-Based Organizations, City Police Departments, etc.

During the January meeting of the CCP, members will determine what objectives in the CCP Strategic Plan should be prioritized for available Treatment or Innovation funding in the coming fiscal year (i.e., Increase upstream prevention efforts).

1. An announcement (via press release, social media and/or CCP website posting) will be made in mid-January listing the identified priorities and requesting funding proposals with a nexus to those priorities from outside agencies for consideration by the CCP during its April meeting. The application period will be open until the end of February.
2. Applications will be submitted to the CCP email inbox and should include:
  - a. Name of the organization making the proposal.
  - b. Program summary that includes an explanation of how the program achieves or forwards the CCP Strategic Plan priorities selected for the coming fiscal year.
  - c. Description of metrics that will be tracked and a commitment to produce a formal Program Summary for the October meeting of the CCP that includes performance measures; and
  - d. Proposed budget, including detail on any other funding sources to be utilized and whether the requested funding is single- or multi-year.
3. The CCP Analyst and Financial Officer will review applications and develop recommendations for funding based on the proposal's alignment with the CCP's Strategic Plan priorities for the next fiscal year and anticipated revenue available. The proposals and recommendations will then be presented to the CCP during its April meeting for consideration. Following feedback from the full membership of CCP, the Executive Committee will vote to fund or reject each proposal. Approved proposals will be incorporated into the budget for the upcoming fiscal year.

**Treatment Definition:** Mental Health or Substance Use Disorder treatment or other programming that: enhances success in the community, employment and social connectedness; addresses criminogenic needs through a behavioral health lens; and uses evidence-based/informed or promising practices known to reduce recidivism.

**Innovation Definition:** Turning an idea into a solution that best serves individuals who are criminally justice involved and

## Appendix A - Budget Policy

improves outcomes. Innovation introduces new practices or approaches or changes existing practices or approaches with the intent to improve services and outcomes. While programs may not all be evidence-based, all programs should include outcome measurements and metrics that are monitored and collected.

Finally, the CCP may request subject matter experts, such as the County Alcohol and Drug Administrator, to help validate proposals to enhance the process and ensure alignment with existing County and CCP practices. Voting on funding Treatment and Innovation proposals, however, is limited to the CCP Executive Committee.

### Allocations

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If the annual review process is completed in April, allocations will be included in the County Budget for expenditure at the beginning of the fiscal year (July).

### Fund Balances/Reserves

---

The CCP Reserve shall be aligned with the County's Reserve Policy which includes the following:

- The Reserve target is 10% of average CCP expenditures
- The Reserve is to mitigate against a severe economic downturn, funding reduction or financial impacts of a state of emergency
- The Reserve shall only be drawn down as part of the budget adoption or as part of a declaration of fiscal emergency

In alignment with the CCP Bylaws, the CCP Executive Committee is responsible for reviewing any potential changes to Reserve practices. The CCP shall review their Reserve annually as part of the budget process.

Should the CCP hold any fund balance due to unanticipated revenues received within a fiscal year or prior year unexpended funds not being approved for carry forward, it shall be transferred to the Reserve until the policy target has been met. Use of dollars placed in the Reserve will be subject to vote by the CCP Executive Committee as part of the budget process.

Should a department overspend their allocation of CCP dollars, that department shall be responsible for submitting a request for additional funding to the CCP for any unallocated CCP funds or shall submit a request to the Department of Financial Services (DFS) and the County Administrator for County General Fund. A funding request to the CCP would be placed before the CCP Executive Committee for consideration and would be required to outline why the overage occurred, how corrections shall occur moving forward and outcomes associated with rightsizing the program funding.



## Appendix A - Budget Policy

### Carryforward Process (Rollover)

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~~Should a department end a fiscal year with unspent budgetary allocations, it is understood the department may be reliant on those unspent funds in the next fiscal year to carry out a given activity, such as continued funding for an incomplete contract/purchase order, or to offset a budget deficit. The department may then request the funds be rolled over to the department in the new fiscal year. The request would be consistent with the budget process for the County in which rollover funds available are determined in July. These rollover requests should be accompanied by written explanation that clearly indicates the need for these rollover funds. These carryforward or rollover requests are subject to approval by the CCP Executive Committee, who may approve the request or reallocate funds back to the CCP budget. This would be expected to occur at the summer quarterly CCP Board meeting. Consistent with County budget policy, rollover requests also require Board of Supervisors' approval at the September Adopted Budget hearing.~~

~~Treatment and Innovation dollars placed into a department budget for the purpose of funding a program over multiple years would not be rolled over into the department budget at the end of the program. Rather, the funding would be retained to be reallocated to future Treatment and/or Innovation programs.~~

Unspent funds from departmental annual percentage-based budget allocations will fall to departmental fund balance for appropriation in future fiscal years.

Funds placed in department budgets from categories other than departmental annual percentage-based budget allocations (e.g., Treatment, Innovation, Administration) do not roll over into the department budget at the end of the program. Rather, the funding would fall back to the originating budget category (e.g., Treatment, Innovation, Administration) and be subject to a new allocation to future Treatment, Innovation, or Administration programs.

Consistent with County budget policy, rollover requests related to incomplete contract/purchase orders must be accompanied by a written explanation that clearly indicates the need for these rollover funds and require Board of Supervisors' approval at the September Adopted Budget hearing.

### Budget Reporting/Invoicing

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To ensure efficiency in budget and data collection, the CCP shall develop and consider a standardized budget and invoicing process to be carried out on a regular basis (ex. quarterly). The use of a standardized form will speed up collection and provide transparency. This standardized form might include what has been spent/what is remaining in a line item, etc.

Effectively, the process for CCP expenditures would require department-specific invoices that would be administratively approved by the Probation Department. The Department of Financial Services would, in turn, administratively approve the Probation Department invoices.

Invoicing will occur in Treatment and Innovation cost centers that are to be developed for the CCP fund. To facilitate this process, the CCP authorizes DFS to reallocate budgets as needed to achieve consistency in the CCP budgets and authorizes Probation staff to process reimbursements or transfers as needed, not-to-exceed CCP approved budget allocations. To ensure separation, DFS is authorized to approve Probation's reimbursements or transfers, not-to-exceed their CCP budget allocation.

If an external entity is funded through CCP dollars, the CCP shall assign a department responsible for preparation of the contract, development of performance measures, budget oversight, payment and review of invoices, and contract/performance monitoring.

## Appendix A - Budget Policy

### Outcomes/Data Collection and Reporting

---

The CCP has adopted a Program Summary template for annual reporting which provides a one-page, at-a-glance understanding of CCP-funded programming, use of the funding, and program metrics. Reporting on CCP programming will utilize this template for reporting outcomes for the prior fiscal year on the following schedule:

- September: Reports for the prior fiscal year are due.
- October: At the regularly scheduled CCP Meeting in October, the CCP will receive and review Program Summary reports.
- January: The CCP Analyst, in coordination with the CCP Chair, will use the received Program Summaries to develop a comprehensive report.
  - This report will be presented at the regularly scheduled CCP Meeting in January,
  - Following presentation to the CCP, the report will then be submitted to the Yolo County Board of Supervisors at their next regularly scheduled meeting.

Each Program Summary report will utilize the RBA model, which provides performance measures (PM) intended to answer the following questions:

- PM1: How much did we do (quantity)?
- PM2: How well did we do it (quality)?
- PM3: Is anyone better off?

The CCP will provide a dashboard displaying a subset of key metrics on the CCP's website to help stakeholders and the public better understand the work of the CCP.

# Yolo County Community Corrections Partnership Bylaws

## Article I – Authority

---

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### Background

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## Article II – Mission, Goals & Purpose

---

### Section A: Mission

The mission of the Yolo County Community Corrections Partnership (CCP) is to protect the public by holding individuals accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration through evidence-based, innovative and culturally competent programs and services.

### Section B: Goals

Goal A: Ensure a safe environment for all residents and visitors by reducing and preventing local crime

Goal B: Hold individuals accountable for their actions and restore victims

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### Section A: CCP Composition

The CCP shall be chaired by the Chief Probation Officer and comprised of the following membership, as established by law:

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# Yolo County Community Corrections Partnership Bylaws

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- G. The head of the county department of social services\*
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Whenever a vacancy occurs, the designated appointing authority will appoint a new member.

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# Yolo County Community Corrections Partnership Bylaws

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## **Article V - Meetings**

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While subject to change, the CCP is scheduled to meet quarterly on the second Monday of January, April, July and October at 1:30 p.m. Additional meetings will be scheduled as needed to conduct business.

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Individual speakers will be limited to three (3) minutes, subject to the authority of the Chair to establish different time limits in his or her sole discretion.

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#### Limitations on Time

In the interest of facilitating the business of the CCP and the CCPEC, the Chair, in the exercise of reasonable discretion, may limit time used by each person in addressing the CCP and the CCPEC.

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## Annual Review Process

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The CCP sets an April 30 deadline to approve the CCP budget to align with the County's Recommended Budget process and ensure allocations are ready by the beginning of each fiscal year (July 1). Working backward, this process would begin at the fall quarterly CCP meeting and continue at the winter quarterly CCP meeting.

As defined in the CCP bylaws, the CCP Executive Committee votes on the CCP budget annually. This action will include a review of the CCP budget and any proposals submitted for available Treatment and/or Innovation funds. To accommodate the above timeline, Treatment and Innovation proposals should be submitted for review at a meeting set by the CCP.

## External Funding Request Review Process

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The CCP Executive Committee shall review and vote on proposals submitted by external organizations, such as Community-Based Organizations, City Police Departments, etc.

During the January meeting of the CCP, members will determine what objectives in the CCP Strategic Plan should be prioritized for available Treatment or Innovation funding in the coming fiscal year (i.e., Increase upstream prevention efforts).

1. An announcement (via press release, social media and/or CCP website posting) will be made in mid-January listing the identified priorities and requesting funding proposals with a nexus to those priorities from outside agencies for consideration by the CCP during its April meeting. The application period will be open until the end of February.
2. Applications will be submitted to the CCP email inbox and should include:
  - a. Name of the organization making the proposal.
  - b. Program summary that includes an explanation of how the program achieves or forwards the CCP Strategic Plan priorities selected for the coming fiscal year.
  - c. Description of metrics that will be tracked and a commitment to produce a formal Program Summary for the October meeting of the CCP that includes performance measures; and
  - d. Proposed budget, including detail on any other funding sources to be utilized and whether the requested funding is single- or multi-year.
3. The CCP Analyst and Financial Officer will review applications and develop recommendations for funding based on the proposal's alignment with the CCP's Strategic Plan priorities for the next fiscal year and anticipated revenue available. The proposals and recommendations will then be presented to the CCP during its April meeting for consideration. Following feedback from the full membership of CCP, the Executive Committee will vote to fund or reject each proposal. Approved proposals will be incorporated into the budget for the upcoming fiscal year.

**Treatment Definition:** Mental Health or Substance Use Disorder treatment or other programming that: enhances success in the community, employment and social connectedness; addresses criminogenic needs through a behavioral health lens; and uses evidence-based/informed or promising practices known to reduce recidivism.

**Innovation Definition:** Turning an idea into a solution that best serves individuals who are criminally justice involved and

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## Appendix A - Budget Policy

improves outcomes. Innovation introduces new practices or approaches or changes existing practices or approaches with the intent to improve services and outcomes. While programs may not all be evidence-based, all programs should include outcome measurements and metrics that are monitored and collected.

Finally, the CCP may request subject matter experts, such as the County Alcohol and Drug Administrator, to help validate proposals to enhance the process and ensure alignment with existing County and CCP practices. Voting on funding Treatment and Innovation proposals, however, is limited to the CCP Executive Committee.

### Allocations

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If the annual review process is completed in April, allocations will be included in the County Budget for expenditure at the beginning of the fiscal year (July).

### Fund Balances/Reserves

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The CCP Reserve shall be aligned with the County's Reserve Policy which includes the following:

- The Reserve target is 10% of average CCP expenditures
- The Reserve is to mitigate against a severe economic downturn, funding reduction or financial impacts of a state of emergency
- The Reserve shall only be drawn down as part of the budget adoption or as part of a declaration of fiscal emergency

In alignment with the CCP Bylaws, the CCP Executive Committee is responsible for reviewing any potential changes to Reserve practices. The CCP shall review their Reserve annually as part of the budget process.

Should the CCP hold any fund balance due to unanticipated revenues received within a fiscal year or prior year unexpended funds not being approved for carry forward, it shall be transferred to the Reserve until the policy target has been met. Use of dollars placed in the Reserve will be subject to vote by the CCP Executive Committee as part of the budget process.

Should a department overspend their allocation of CCP dollars, that department shall be responsible for submitting a request for additional funding to the CCP for any unallocated CCP funds or shall submit a request to the Department of Financial Services (DFS) and the County Administrator for County General Fund. A funding request to the CCP would be placed before the CCP Executive Committee for consideration and would be required to outline why the overage occurred, how corrections shall occur moving forward and outcomes associated with rightsizing the program funding.



## **Appendix A - Budget Policy**

### **Carryforward Process (Rollover)**

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Unspent funds from departmental annual percentage-based budget allocations will fall to departmental fund balance for appropriation in future fiscal years.

Funds placed in department budgets from categories other than departmental annual percentage-based budget allocations (e.g., Treatment, Innovation, Administration) do not roll over into the department budget at the end of the program. Rather, the funding would fall back to the originating budget category (e.g., Treatment, Innovation, Administration) and be subject to a new allocation to future Treatment, Innovation, or Administration programs.

Consistent with County budget policy, rollover requests related to incomplete contract/purchase orders must be accompanied by a written explanation that clearly indicates the need for these rollover funds and require Board of Supervisors' approval at the September Adopted Budget hearing.

### **Budget Reporting/Invoicing**

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To ensure efficiency in budget and data collection, the CCP shall develop and consider a standardized budget and invoicing process to be carried out on a regular basis (ex. quarterly). The use of a standardized form will speed up collection and provide transparency. This standardized form might include what has been spent/what is remaining in a line item, etc.

Effectively, the process for CCP expenditures would require department-specific invoices that would be administratively approved by the Probation Department. The Department of Financial Services would, in turn, administratively approve the Probation Department invoices.

Invoicing will occur in Treatment and Innovation cost centers that are to be developed for the CCP fund. To facilitate this process, the CCP authorizes DFS to reallocate budgets as needed to achieve consistency in the CCP budgets and authorizes Probation staff to process reimbursements or transfers as needed, not-to-exceed CCP approved budget allocations. To ensure separation, DFS is authorized to approve Probation's reimbursements or transfers, not-to-exceed their CCP budget allocation.

If an external entity is funded through CCP dollars, the CCP shall assign a department responsible for preparation of the contract, development of performance measures, budget oversight, payment and review of invoices, and contract/performance monitoring.

## Appendix A - Budget Policy

### Outcomes/Data Collection and Reporting

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The CCP has adopted a Program Summary template for annual reporting which provides a one-page, at-a-glance understanding of CCP-funded programming, use of the funding, and program metrics. Reporting on CCP programming will utilize this template for reporting outcomes for the prior fiscal year on the following schedule:

- September: Reports for the prior fiscal year are due.
- October: At the regularly scheduled CCP Meeting in October, the CCP will receive and review Program Summary reports.
- January: The CCP Analyst, in coordination with the CCP Chair, will use the received Program Summaries to develop a comprehensive report.
  - This report will be presented at the regularly scheduled CCP Meeting in January,
  - Following presentation to the CCP, the report will then be submitted to the Yolo County Board of Supervisors at their next regularly scheduled meeting.

Each Program Summary report will utilize the RBA model, which provides performance measures (PM) intended to answer the following questions:

- PM1: How much did we do (quantity)?
- PM2: How well did we do it (quality)?
- PM3: Is anyone better off?

The CCP will provide a dashboard displaying a subset of key metrics on the CCP's website to help stakeholders and the public better understand the work of the CCP.

**Meeting Date:** 01/08/2024

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**SUBJECT**

**CCP Action Item:** Identify 2023-2025 Community Corrections Partnership Strategic Plan objective(s) which may potentially be met by 2024-25 external funding requests. (Fruchtenicht)

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**Attachments**

Att. A. Staff Report

Att. B. CCP Strategic Plac

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**Form Review**

Form Started By: John Rowe

Started On: 01/03/2024 01:51 PM

Final Approval Date: 01/03/2024



# COUNTY OF YOLO

## COMMUNITY CORRECTIONS PARTNERSHIP

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**Dan Fruchtenicht, Chief Probation Officer**  
**Community Corrections Partnership Chair**

**CCP Analyst**  
625 Court Street, Room 202, Woodland CA 95695  
(530) 666-8150, Email: CCP@YoloCounty.org

Date: January 8, 2024

To: Community Corrections Partnership (CCP)

From: CCP Analyst

Subject: Identify 2023-2025 Community Corrections Partnership Strategic Plan objective(s) which may potentially be met by 2024-25 external funding requests

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### **Background**

At its November 6, 2023 meeting, the CCP approved an update to its Bylaws which instituted a procedure for soliciting and approving funding requests from external organizations, i.e., community-based organizations, City Police Department, etc. Of note, the process includes the CCP annually identifying unmet objective(s) in its Strategic Plan to be prioritized in the next fiscal year, and where feasible, funding programs and services offered by external partners that may meet those objectives based on their alignment with the CCP's priorities and available funding.

The schedule that will be followed to solicit, and potentially fund, external proposals in 2024-25 is as follows:

January 8, 2024: The CCP reviews its Strategic Plan (Att. B) and identifies objective(s) which could possibly be met by external partners. The selected objective(s) and the opening of the funding application period will be broadly announced directly following the meeting.

February 29, 2024: The external funding request application period closes.

March: The CCP's Analyst and Fiscal Administrative Officer review all applications and develop funding recommendations based on alignment with the CCP's identified Strategic Plan priorities and available funding.

April 8, 2024: The CCP receives all external funding proposals and weighs in on staff recommendations for funding. The CCP Executive Committee then may vote to fund or reject any or all proposals. Proposals approved by the Executive Committee will be incorporated into the 2024-25 CCP budget.

## Recommended Action

While any objectives outlined in the 2023-2025 Strategic Plan can be considered, the CCP may want to consider prioritizing the following objective for possibly funding in 2024-25:

<b>2023-2025 Strategic Plan Objective</b>	
<b>Goal:</b> Ensure a safe environment for all residents and visitors by reducing and preventing local crime.	
<b>Outcome</b>	<b>Strategy</b>
Increased prevention efforts	Implement/enhance prevention programs

## 2023–2025 Community Corrections Partnership Strategic Plan

**Mission:** The mission of the Yolo County Community Corrections Partnership (CCP) is to protect the public by holding individuals accountable and providing opportunities that support victim and community restoration, offender rehabilitation and successful reintegration through evidence-based, innovative and culturally competent programs and services.

Goal A: Ensure a safe environment for all residents and visitors by reducing and preventing local crime		System Intercepts 0-1: Community Services; Law Enforcement Response
Outcomes (Metrics)	Strategies (SMART: Specific, Measurable, Achievable, Realistic & Time-Bound)	Responsible Party
<p>Enhanced utilization of data and outcomes to increase information sharing and coordination among law enforcement and behavioral health partners and to inform CCP funded programming</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of CCP funded programs with performance measures</li> <li>• # of departments participating in data sharing</li> </ul>	<ul style="list-style-type: none"> <li>• Develop metrics and common methods to measure success for CCP funded programs (Complete)</li> <li>• Implement adopted performance measure model (Complete)</li> <li>• Develop integrated justice and behavioral health data sharing platform (by Jun 30, 2024)</li> </ul>	<p>Outcomes &amp; Metrics Subcommittee</p> <p>CCP Analyst</p>
<p>Increased upstream prevention efforts</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of individuals served through upstream prevention programs</li> </ul>	<ul style="list-style-type: none"> <li>• Research programs that prevent further criminal justice involvement (by Dec 31, 2024)</li> <li>• Implement/enhance identified prevention programs (by Dec 31, 2024)</li> <li>• Implement CrisisNow stabilization/receiving center (by Dec 31, 2024)</li> </ul>	<p>CCP Analyst</p> <p>HHSA</p>
<p>Increased pre-arrest diversion efforts</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of individuals served through diversion programs</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluate effectiveness of existing diversion programs and identify strategies for enhancements, i.e., Harm Reduction Pilot, Prop 47 funded programs (by Dec 31, 2023)</li> <li>• Increase/enhance diversion efforts (by Jun 30, 2024)</li> </ul>	<p>CCP Analyst</p> <p>DA</p>
<p>Increased public understanding of criminal justice system and the work of the CCP</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of press releases related to CCP programs, responsibilities and activities</li> <li>• # of social media posts</li> <li>• # of visitors to the CCP website</li> <li>• # of visitors to the CCP dashboard</li> </ul>	<ul style="list-style-type: none"> <li>• Better organize and enhance information on website (Complete)</li> <li>• Reconvene Media Subcommittee and develop a plan to educate the public on the work of the CCP (by Jun 30, 2024)</li> <li>• Increase traditional media and social media posts (Complete)</li> <li>• Produce annual report for presentation to Board of Supervisors and posting on website (by Jan 31, 2024)</li> <li>• Produce online dashboard (by Dec 31, 2024)</li> </ul>	<p>CCP Analyst</p> <p>Media Subcommittee &amp; PIO</p> <p>Outcomes &amp; Metrics Subcommittee</p>

<b>Goal B: Hold individuals accountable for their actions and restore victims</b>		<b>System Intercepts 2-3: Initial Detention and Court Hearing; Jail Custody and Court Process</b>
<b>Outcomes (Metrics)</b>	<b>Strategies (SMART: Specific, Measurable, Achievable, Realistic &amp; Time-Bound)</b>	<b>Responsible Party</b>
<p>Increased in-custody programming to address the needs of the population</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of individuals served by in-custody programming</li> </ul>	<ul style="list-style-type: none"> <li>• Inventory in-custody treatment programming (by Dec 31, 2023)</li> <li>• Develop process to annually evaluate in-custody Substance Use Treatment and Medication Assisted Treatment (by Dec 31, 2023)</li> <li>• Implement evaluation recommendations for both SUD programs (by Dec 31, 2024)</li> <li>• Implement additional programming based on in-custody treatment programming inventory and assessed gaps (by Dec 31, 2024)</li> </ul>	<p>CCP Analyst</p> <p>Sheriff</p> <p>HHSA</p>
<p>Further expand Restorative Justice opportunities to help restore victims</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of individuals served by programs utilizing Restorative Justice</li> <li>• # of Restorative Justice conferences held annually</li> </ul>	<ul style="list-style-type: none"> <li>• Identify opportunities to add Restorative Justice interventions to existing programs (by Dec 31, 2023)</li> <li>• Implement addition of Restorative Justice interventions in existing programs (by Jun 30, 2024)</li> </ul>	<p>CCP Analyst</p>

**Goal C: Build individual competency, support community reintegration and reduce recidivism**

System Intercepts 4-5: Re-Entry;  
Community Corrections Services

Outcomes (Metrics)	Strategies (SMART: Specific, Measurable, Achievable, Realistic & Time-Bound)	Responsible Party
<p>Further increase post-booking diversion opportunities to reduce recidivism</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• # of individuals served by post-booking diversion programs</li> <li>• % of individuals served by post-booking diversion programs who are directly linked with post-custody programming</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluate Collaborative Courts to identify gaps/needs unaddressed by programming (by Dec 31, 2023)</li> <li>• Evaluate Mental Health Diversion program to identify gaps/needs unaddressed by existing programs (by Dec 31, 2023)</li> <li>• Implement evaluation recommendations for Collaborative Court expansion and Mental Health Diversion needs (by Dec 31, 2024)</li> <li>• Evaluate Jail-Based Competency Treatment Program and other competency needs to determine if adjustments to programming levels are needed (by Dec 31, 2023)</li> <li>• Implement evaluation recommendations for competency programming (by Dec 31, 2024)</li> </ul>	<p>CCP Analyst</p>
<p>Enhanced re-entry and community support services, especially for PRCS/1170 population</p> <p><u>Metrics:</u></p> <ul style="list-style-type: none"> <li>• % of individuals receiving in-custody mental health or substance use treatment that are connected to care within 30 days of release</li> <li>• % of individuals who are insured, employed and homeless upon release</li> <li>• # of PRCS/1170 population served by programs to target their top 4 criminogenic needs</li> </ul>	<ul style="list-style-type: none"> <li>• Map out desired re-entry/discharge planning processes and identify responsible parties (Complete)</li> <li>• Identify gaps/needs in current re-entry/discharge planning supports (Complete)</li> <li>• Identify insurance, employment, and housing status of Yolo County PRCS/1170 individuals (Complete)</li> <li>• Fund staff (case managers, navigators, etc.) necessary to address gaps (by Jun 30, 2024)</li> <li>• Implement desired re-entry/discharge planning processes (Jun 30, 2024)</li> <li>• Fund and implement programming to meet top 4 criminogenic needs of PRCS/1170 population (Complete)</li> </ul>	<p>CCP Analyst</p>