

Willowbank County Service Area and Community Advisory Committee (WCSA/CAC)

Minutes of the Meeting Held September 26, 2023

Meeting conducted in person at Marguerite Montgomery Elementary School, Music Room

1.	Call to Order: Committee Chair Woods called the meeting to order at 7:03 PM.
	Committee Members Present: Anne Todgham, Artie Lawyer, Liz McCapes, Brian Morrissey (arrived at 7:25) and Olin Woods. <i>Two vacant positions (Oakside)</i>
	Note taker: Anne Todgham
2.	Invited Guests: Deputy Supervisor Sheila Allen, County Manager of Natural Resources Elisa Sabatini, Fire Battalion Chief Swanson, Assistant County Public Works Director Todd Riddiough. Residents: 11
3.	Approval of Agenda for 9/26/23 Motion to approve the agenda MSP (Lawyer, McCapes) Four approved Morrissey was absent until 7:25pm
4.	Approval of the May 16th, 2023, WCSA Meeting Minutes: Woods Motion to approve minutes. MSP (McCapes, Todgham) Four approved Morrissey was absent until 7:25pm
5.	Public Comments: Kathleen Rockwell – Would like to know whether the community has been notified about the existence of CAC by a letter from the County? She also asked if in this letter will there be a request for updated email addresses? Sheila Allen – Letter will be sent by County in the next month. Woods expanded what would be included in the letter: The letter will explain the role of the combined CSA and CAC. The letter will also be combined with a solicitation of contact information so the WCSA/CAC has a complete email list. Lawyer also noted that the Willowbank subdivision email list is almost complete. Will move to Oakside and Meadowbrook next to capture households that don't reply to the letter sent from the County.
6.	Yolo County Report: District 4 Deputy Supervisor Sheila Allen Mace Blvd Redesign has started. Phase I will be finished in a couple months to reinstate two lanes in both directions and maintain a bike lane. Trees in median will be removed and the median narrowed to accommodate a two-way bike lane on one side. The roadway will be redesigned to be more obvious on where to drive, allowing for removal of the orange barriers at the corners. New County Library (Other side of Walnut Park from MME): A community meeting and then a ground breaking will be held shortly. Information about both will be shared with the Willowbank Residents.

Approved by the WCSA/CAC at its November 14, 2023 meeting.

<p>7.</p>	<p>Drainage Channel Transfer & Property Line Issues: Sabatini & Riddiough</p> <p>Partnership between Yolo County and the City of Davis started with an abatement order in 2017 from the City to the County about 4 parcels. Turns out that no one knew that these parcels were under County purview. In the discovery phase that followed, it was found out that the City built a bike path and a bridge on County property. Because of this shared use, discussions of an MOU started.</p> <p>In 2019, the County started a property survey of the North Fork of Putah Creek and entered into an MOU with the City of Davis. The area encompassed by the MOU contains about 12 acres (9 City and 3 County).</p> <p>One of the things that the County committed to in the MOU was making sure that the properties along the creek had free titles and no encroachments. Currently a final survey is being conducted to determine if new encroachments have occurred since the last survey. If encroachments are found, the County will work with each individual property owner and likely move the property line to incorporate the encroachment. In exchange the property owner will be responsible for fire mitigation/vegetation abatement and making sure floodway is clear.</p> <p>The City of Davis will be responsible for vegetation maintenance and tree trimming moving forward.</p> <p>If residents have any questions, please get in touch with Elisa Sabatini (Elisa.Sabatini@yolocounty.org; (530) 406-5773). Per Sabatini, specific questions for Kurt Kreith have been assigned to a consultant to handle.</p> <p><i>Committee Comments:</i> Lawyer: How many encroachments are there? Sabatini: Looks like only a single parcel.</p>
<p>8.</p>	<p>Yard Trimming Collection: Lawyer</p> <p><u>Ongoing enforcement of yard trimmings piles: Timing and placement</u> <i>Timing:</i> Lawyer has received a lot of information from the Code Enforcement Officer (Dawne Koranda). She has been coming to Willowbank approximately every month for about two years and she has a record of what enforcement has been done. She comes Tuesday, the week before collection. She reports that most months she finds no violations. Almost all the cases where she gives a warning, they don't repeat. Lawyer joined her in her August, 2023 monitoring a drive around the neighborhood and was able to watch the process if there was a violation detected. If there is a violation, she writes a violation with copies and then serves the resident. If the resident is not home, she places the notice on the door. Typically, she does not write up a warning if it is unclear where the pile originated.</p> <p><i>Placement:</i> County Code says that the piles should be placed at the front of the property. County defines the front of the property as along the property line and the adjacent road. For the corner lots, it is an L shaped space that is designated for yard waste placement.</p> <p><u>Possible consideration of alternative collection schedules</u> Mr. Lawyer stated that currently there is no clear understanding yet of whether there are any viable alternatives that exist. Lawyer has had 5 rounds of discussion with the County (Marissa Juhler & Sheila Allen). Confirmed that it has been 3 years that the current agreement has been in place (10 year agreement) and the contract's language allows the neighborhood to explore alternatives. In May, 2023, a Committee request was made to the County to see if Recology could come up with a viable alternative to consider. Getting mixed information about what is possible and what is not. It seems Recology is willing to consider every other week and every</p>

	<p>month (two options proposed during negotiation of current agreement). Lawyer will be exploring what the cost will be for every other week during leaf fall (Nov → Jan) and then once a month for the rest of months (Feb → Oct).</p> <p><i>Public Comments:</i> Resident: We got a violation notice that was not for a pile of ours. This has caused a lot of stress. Lawyer is going to look into what can be done to nullify the notice.</p>
<p>9.</p>	<p>Consideration of Alternatives Re Adding Services to the WCSA/CAC: Morrissey, McCapes, Woods</p> <p><u>Morrissey: Undergrounding utilities</u> Morrissey has been researching the programs out there. Unfortunatley, the WCSA/CAC is not considered to be a high priority area. In the coming weks, he plans to engage knowledgeable persons before the before making a recommendation at the next meeting.</p> <p><u>McCapes: Neighborhood Security</u> McCapes called Yolo County Sheriff about exploring increased security for our neighborhoods. Sherriff mentioned the WCSA/CAC can always ask for increased patrols. McCapes was in contact with 3 security patrol agencies (contacted 6, 3 replied). Compared services of drive throughs at night vs. a stationed car with an unarmed guard that would drive around all night taking images. Costs: \$109-178K/year (~\$1000-\$1600/property/year).</p> <p><i>Public Comments:</i> Resident: Do we have a security problem? McCapes: We are being proactive.</p> <p>Resident: Many of us have our own security systems and so it seems like something that folks should take care of themselves.</p> <p>Resident: Yolo County Sheriff’s Office is very responsive. They will check on your house while you are away.</p> <p><i>Committee Comments:</i> Todgham: Feels that each resident is responsible for their own security and that there likely isn’t an appetite in the neighborhood for such a large monthly increase in fees/taxes.</p> <p>Morrissey: Supportive of exploring a doorman type of service in the future. Would be interesting to know if a patrol might help with insurance (i.e. fire watch)</p> <p>Lawyer: Many residents have security systems that already are paying a monthly cost but the sheer cost will probably not make it viable at the moment.</p> <p>Motion: WCSA/CAC does not go forward at this time, but keeps an eye on it. McCapes was asked to follow up about the insurance issue and whether or not there would be a reduction in insurance costs and whether or nbo the presumed net reduction in insurance costs would offset the cost of the security operation.</p> <p>MSP (Woods/Morrissey) Unanimously approved</p> <p><u>Woods: Road Maintenance</u> Proposal was that the neighborhood consider an assessment on property taxes for road improvements. El Macero has this. They get their roads updated every 5 years.</p>

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	<p>To achieve the same service in Willowbank would be probably be in the neighborhood of \$500/year and it would likely be a longer cycle between updates as we have significantly less households 120+/- compared to 400+/- in El Macero. At the January, 2023 meeting, the WCSA received new information from County Public Works that all rural residential areas are being put on a schedule for road repairs. The WCSA/CAC area is on the schedule for 2031. When the time comes, roads within the Old Willowbank area will be evaluated and those that need a major reconstruction will receive it. With Prop 1 funding and County DPW's interest in accelerating the schedule, there is the potential that this will be addressed before 2031. The County DPW Director and his staff are concerned that the longer it takes to make repairs, the worse the roads will get and the more expensive the repairs will be.</p> <p>Recommendation: The WCSA/CAC hold off in recommending a roads assessment in lieu of the County's current plan to rehabilitate the neighborhood's roads in 2031 or sooner, if feasible.</p> <p>Public Comments: Resident: All the construction vehicles are also damaging the roads. Not just weather. Concerns also that road conditions make it more difficult for more senior residents to walk safely. Resident noted that curb appeal is enhanced with good roads. Resident: Do we have a weight limitation on our roads? If so, is there a possibility of assessing the repair on the contractors.</p> <p>Allen: Reminded the community of Public Works website for Yolo County there is a Road Maintenance Request Form (https://www.yolocounty.org/government/general-government-departments/community-services/public-works-division/road-maintenance-request/road-maintenance-request-form) where you can report pot holes and severely damaged sections of roads)</p> <p>Motion: Wait until 2031 MSP (Woods/McCapes)</p> <p>Unanimously approved</p>
<p>10</p>	<p>Fire Prevention Measures: Swanson</p> <p>Fire Battalion Chief Swanson provided the community with some tips to reduce fire risk in our neighborhood. Important to remember that the winds will likely kick up, and that the fire season could go into November if we don't get rain. Remember to keep brush clear on properties. Usually, it is the embers that are being blown from a line of fire approaching a home, which once on a roof then can roll down the roof into the gutter. Please keep your roofs and gutters cleaned and make sure that brush is clear around your house.</p>
<p>11.</p>	<p>Administrative Consideration: Meeting Schedule and Meeting Room: Woods</p> <p><u>Meetings</u> September 26th, 2023 November 14th, 2023 January 16th, 2024 March 5th, 2024 May 21st, 2024</p> <p>Motion to adopt the calendar MSP (Morrissey/McCapes) Unanimously approved</p> <p>Motion to stay in the Music Room MSP (McCapes/Morrissey)</p>

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	Unanimously approved
12.	Water Rate Update: Woods No new updates
13.	Future Agenda Items: Lawyer Have the Code Enforcement Officer come to a future meeting to talk about the enforcement process of timing of yard trimming pile placement
14.	<p>WCSA Advisory Committee Member Comments</p> <p><i>Committee Comments:</i> Woods (earlier in the meeting): Willowbank Rd and Montgomery have had some near misses in terms of traffic accidents. Vin Cay thinks we need to clear out the sightlines at many of our intersections along Montgomery. Woods asked Riddiough to prioritize this for safety reasons. 4 intersections and many signs are hidden by vegetation. County to notify residents on the corners that County will be coming to trim the shrubs & trees.</p> <p>Resident Comment: Concerned that care has not been taken when the shrubs have been trimmed in the past. Not a professional service. Requesting that the County contacts the residents before they start trimming to see if the residents can take care of their own maintenance. Also doesn't feel that trimming will solve the speeding along Montgomery and not stopping at stop signs.</p> <p>Some discussion about the speeding along Montgomery and being careful, especially at night, of folks not stopping at stop signs along Montgomery.</p> <p>Woods: Who is the contact when a resident express concerns about County vegetation. Riddiough: On Public Works website for Yolo County there is a Road Maintenance Request Form. (The same web site link, as provided by Deputy Supervisor Allen in Item #9 above: https://www.yolocounty.org/government/general-government-departments/community-services/public-works-division/road-maintenance-request/road-maintenance-request-form.)</p> <p>Todgham: No comments Morrissey: No Comments Lawyer: No Comments McCapes: No Comments</p> <p>Woods: No Financial Report was provided this meeting as Kim Villa was on vacation.</p>
15.	Adjournment (9:02pm) to the Next WCSA/CAC Meeting: Tuesday Nov. 14th, 2023, 7PM, Montgomery Elementary School, Music Room. The Chair closed the meeting in honor of former Yolo County Supervisor Gary Sandy, who passed away on August 17, 2023.

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