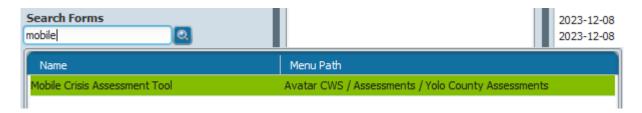


# **Mobile Crisis Assessment Tool**

The purpose of this desk reference is to provide guidance on how to complete the Mobile Crisis Assessment Tool form.

### Menu Path

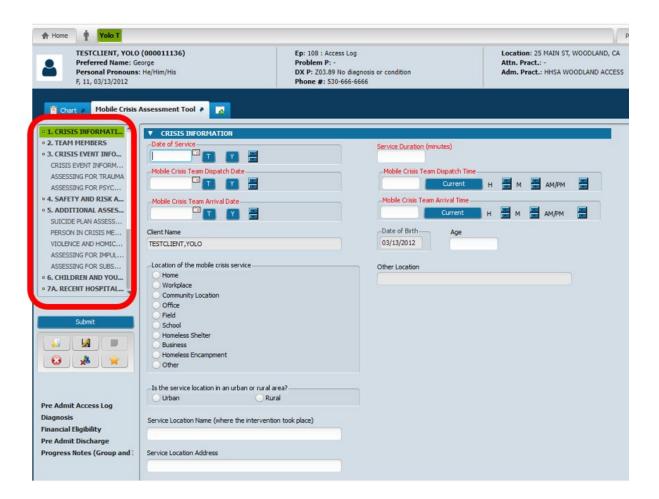
Avatar CWS > Assessments > Yolo County Assessments > Mobile Crisis Assessment Tool or enter "Mobile Crisis Assessment Tool" in the Search Forms field



### **Details**

- 1. The Mobile Crisis Assessment Tool is a DHCS form and cannot be changed without DHCS approval.
- 2. All fields highlighted "Red" are required; the form cannot be submitted until completed.
- 3. All non-required fields should be reviewed and completed when applicable.
- 4. The form contains a total of 13 tabs that can be navigated by clicking on items within the panel on the upper left of the form.

Last Updated: 1/8/2024

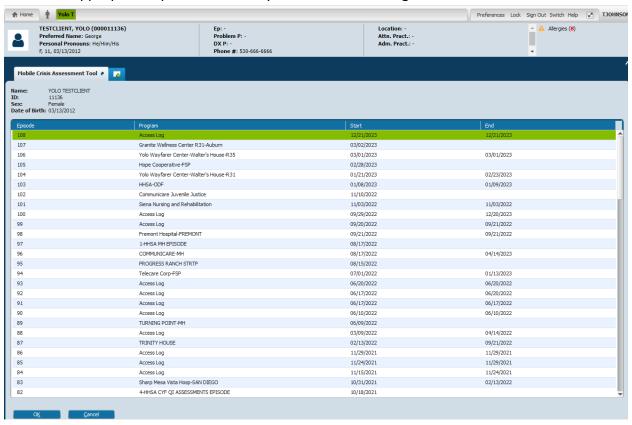


# **Steps**

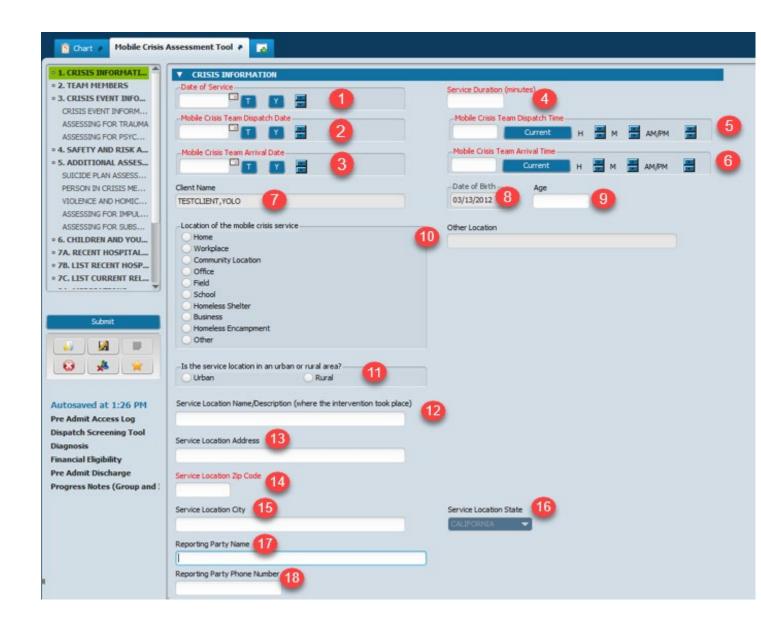
➤ Open the Mobile Crisis Assessment Tool form and enter the medical record number or client's last name, first name in the 'Select Client' pop up.

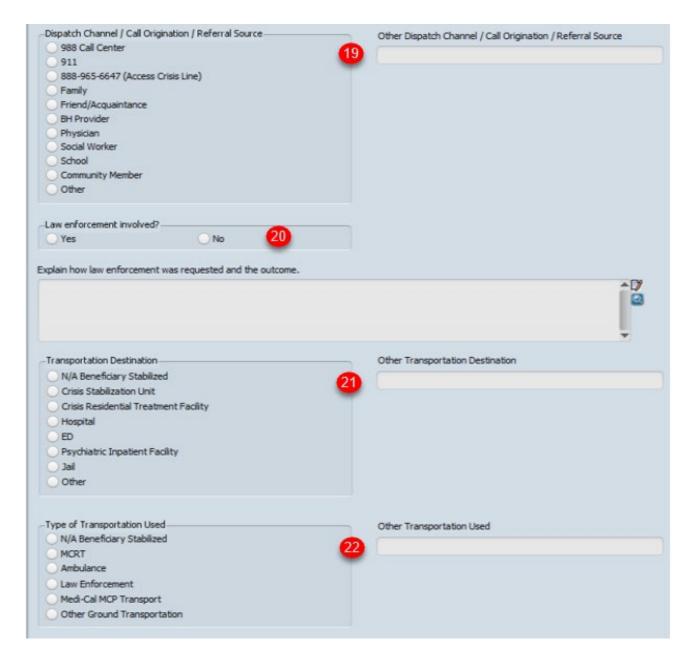


> Select the appropriate episode in which you will be submitting the form.



Crisis Information tab





1. In the "Date of Service" field enter the date the service was provided.



2. In the "Mobile Crisis Team Dispatch Date" enter the date staff was dispatched.



3. In the "Mobile Crisis Team Arrival Date" enter the date staff arrived.



4. In the "Service Duration (minutes)" field enter the total minutes of the service.



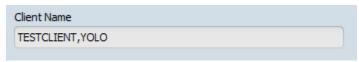
5. In the "Mobile Crisis Team Dispatch Time" field enter the time staff was dispatched.



6. In the "Mobile Crisis Team Arrival Time" field, enter the time staff arrived.



7. Client Name will autofill.



8. Client Date of Birth will autofill.



9. In the "Age" field enter the client's age.



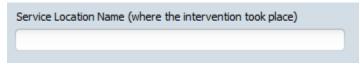
**10.** In the "Location of the mobile crisis service" field, make the appropriate selection. If Other is selected, the "Other Location" field to the right will become mandatory, type location there.

Location of the mobile crisis service—	Other Location
Home	
○ Workplace	
Community Location	
Office	
Field	
School	
O Homeless Shelter	
Business	
○ Homeless Encampment	
Other	

11. In the "Is the service location in an urban or rural area?" field, select either Urban or Rural. ("Rural" is defined to include areas with less than 50 people per square mile.)



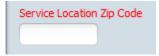
**12.** In the "Service Location Name (where the intervention took place)" field, type in the location name.



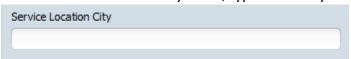
**13.** In the "Service Location Address" field, type in the street address.



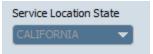
**14.** In the "Service Location Zip Code" field, type in the zip code.



15. In the "Service Location City" field, type in the city.



**16.** The "Service Location State" field is set to California and cannot be changed.



**17.** In the "Reporting Party Name" field, type the name.



**18.** In the "Reporting Party Phone Number" field, enter the phone number.



**19.** In the "Dispatch Channel / Call Origination / Referral Source" field, make the appropriate selection. If Other is selected the "Other Dispatch Channel / Call Origination / Referral Source" field will become mandatory, type details there.



**20.** In the "Law enforcement involved?" field make the appropriate selection. If Yes is selected, the "Explain how law enforcement was requested and the outcome" field will become mandatory, enter text there.



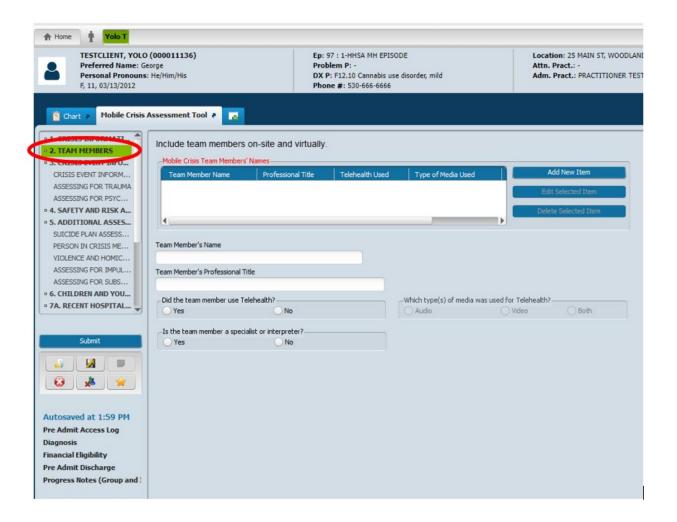
**21.** In the "Transportation Destination" field, make the appropriate selection. If Other is selected, the "Other Transportation Destination" field will become mandatory, enter text there.



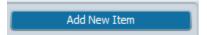
**22.** In the "Type of Transportation Used" field, make the appropriate selection. If Other Ground Transportation is selected, the "Other Transportation Used" field will become mandatory, enter details there.



> Team Members tab



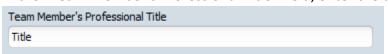
1. Click the "Add New Item" button



2. In the "Team Member's Name" field, enter staff by last name, first name



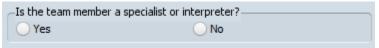
3. In the "Team Member's Professional Title" field, enter the title



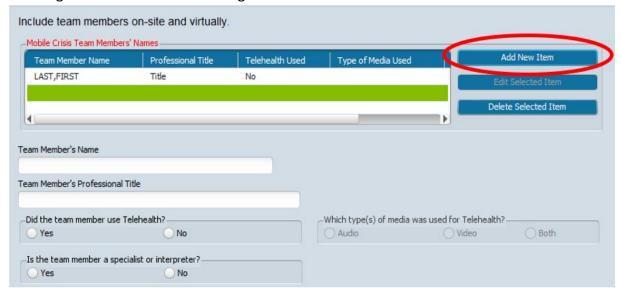
4. In the "Did the team member use Telehealth?" field make the appropriate selection. If Yes is selected, the "Which type(s) of media was used for Telehealth?" field becomes mandatory, make the appropriate selection.



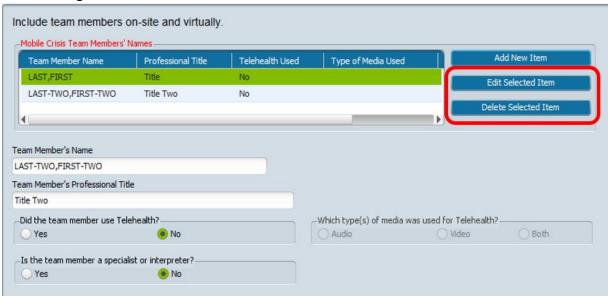
5. In the "Is the team member a specialist or interpreter?" field make the appropriate selection.



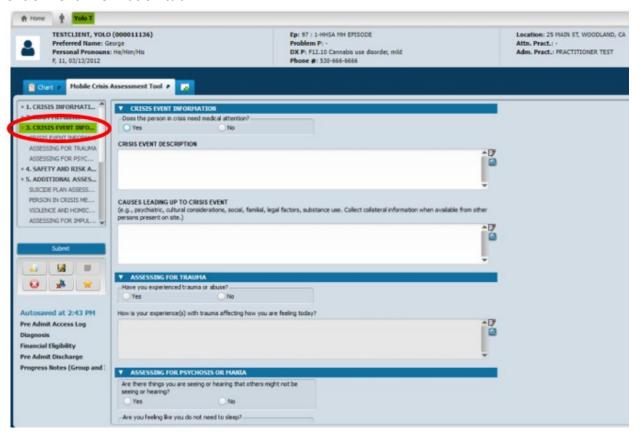
6. To add another team member, click the "Add New Item" button and repeat steps 2 through 5 above. Continue adding team members as needed.



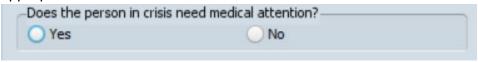
7. Lines can be edited or deleted by clicking on the line (it will appear green) and then clicking "Edit Selected Item" or "Delete Selected Item."



Crisis Event Information tab



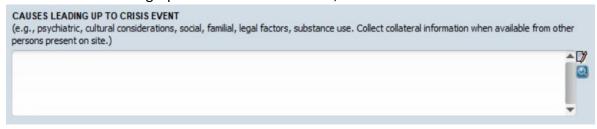
1. In the "Does the person in crisis need medical attention?" field make the appropriate selection.



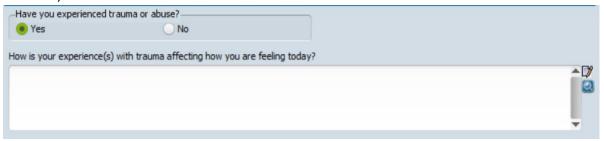
2. In the "Crisis Event Description" text box, enter the description.



3. In the "Causes Leading Up to Crisis Event" text box, enter the causes.



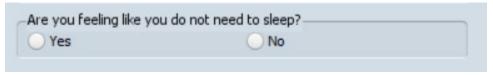
4. In the "Have you experienced trauma or abuse?" field, make the appropriate selection. If Yes is selected, the below field "How is your experience(s) with trauma affecting how you are feeling today" will activate for text entry. If No is selected, that field will be disabled.



5. In the "Are there things you are seeing or hearing that others might not be seeing or hearing?" field, make the appropriate selection.

Are there things you are seeing or hearing?	seeing or hearing that others might not be
Yes	○ No

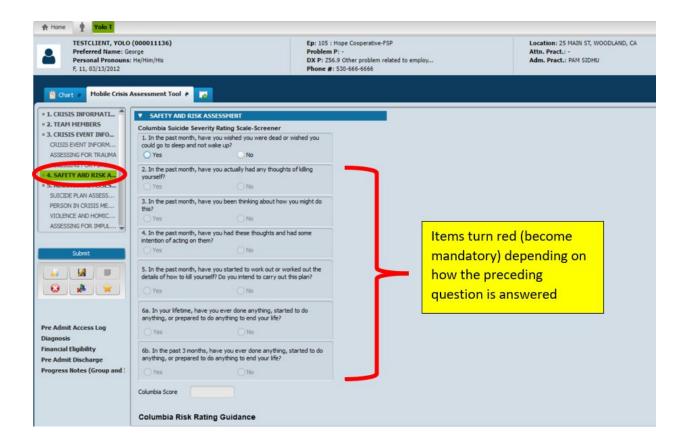
6. In the "Are you feeling like you do not need to sleep?" field, make the appropriate selection.



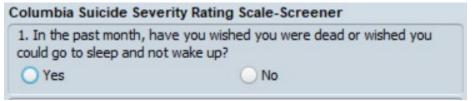
7. In the "Describe any reported psychosis or mania" field, enter symptoms if applicable.



Safety and Risk Assessment tab



1. In the "1. In the past month, have you wished you were dead or wished you could go to sleep and not wake up?" field, make the appropriate selection. Note: the following question (#2) is a mandatory question regardless of the selection on #1.



2. In the "2. In the past month, have you actually had any thoughts of killing yourself?" field, make the appropriate selection. NOTE: If Yes is selected, question #3 will become a mandatory field. If No is selected, question #3 will be disabled.



3.	might do this?" field,	n the past month, have you been thinking about how make the appropriate selection. NOTE: the follow ory question regardless of how #3 is answered.	•
	3. In the past month, hthis?  Yes	ave you been thinking about how you might do	

4. In the "4. In the past month, have you had these thoughts and had some intention of acting on them?" field, make the appropriate selection. NOTE: the following question #5 is a mandatory question regardless of how #4 is answered.

4. In the past month, have you had intention of acting on them?	these thoughts and had some
Yes	○ No

5. In the "5. In the past month, have you started to work out or worked out the details of how to kill yourself? Do you intend to carry out this plan?" field, make the appropriate selection. NOTE: the following question #6a is a mandatory question regardless of how #5 is answered.

5. In the past month, have you started to work out or worked out the details of how to kill yourself? Do you intend to carry out this plan?	
Yes	○ No

6. In the "6a. In your lifetime, have you ever done anything, started to do anything, or prepared to do anything to end your life?" field, make the appropriate selection. NOTE: the following question #6b is a mandatory question regardless of how #6a is answered.

	ive you ever done anything, started to do to do anything to end your life?
Yes	○ No

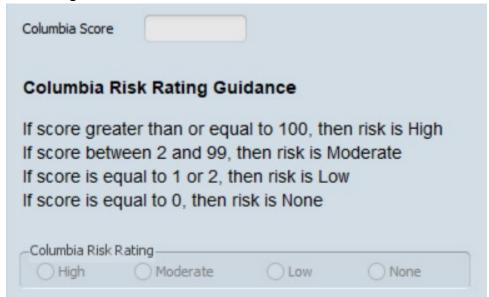
7. In the "6b. In the past 3 months, have you ever done anything, started to do anything, or prepared to do anything to end your life?" field, make the appropriate selection.

6b. In the past 3 months, have you ever done anything, started to do anything, or prepared to do anything to end your life?

O Yes

No

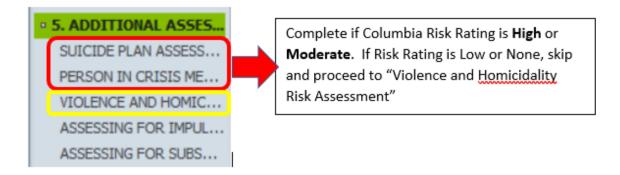
8. Based on the selections from questions 1-6b the "Columbia Score" field will automatically calculate. Upon receiving the score, use the guide below to determine the risk rating, then make the appropriate selection in the "Columbia Risk Rating" field.



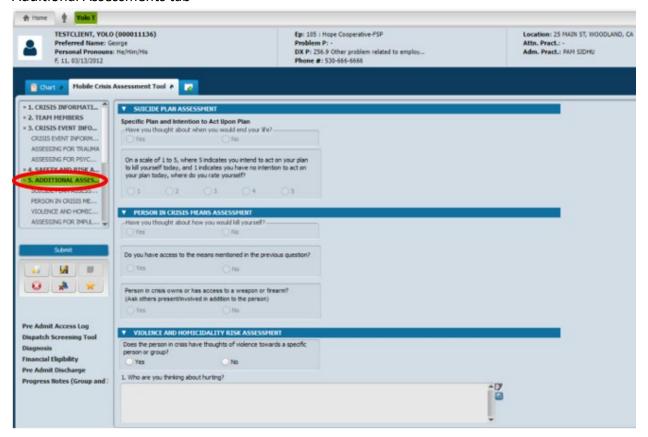
NOTE: Whichever risk rating is selected, a pop up will display instruction to confirm that the selection matches the guidance.



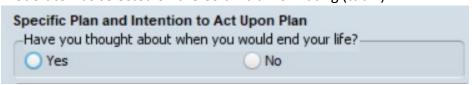
9. If Risk Rating of Moderate or High is selected, proceed to tab 5 "Additional Assessments" and answer the questions in the "Suicide Plan Assessment" and "Person in Crisis Means Assessment." If a Risk Rating of Low or None is selected, proceed to tab 5 "Violence and Homicidality Risk Assessment" questions.



Additional Assessments tab



1. In the "Have you thought about when you would end your life?" field, make the appropriate selection. NOTE: this question will be disabled unless High or Moderate was selected on the Columbia Risk Rating (tab 4).



2. In the "On a scale of 1 to 5, where 5 indicates you intend to act on your plan to kill yourself today, and 1 indicates you have no intention to act on your plan today, where do you rate yourself" field, make the appropriate selection. NOTE: this question will be disabled unless High or Moderate was selected on the Columbia Risk Rating (tab 4).

to kill yours		1 indicates yo	u have no inte	ct on your plan ntion to act on	
<u>0</u> 1	O 2	<b>3</b>	<u></u> 4	<u> </u>	

3. In the "Have you thought about how you would kill yourself?" field, make the appropriate selection. NOTE: this question will be disabled unless High or Moderate was selected on the Columbia Risk Rating (tab 4).

-Have you thought at	out how you would kill yourself?	
O Yes	○ No	

4. In the "Do you have access to the means mentioned in the previous question?" field, make the appropriate selection. NOTE: this question will be disabled unless High or Moderate was selected on the Columbia Risk Rating (tab 4).

Do you have access to the	means mentioned in the previous question?
Yes	○ No

5. In the "Person in crisis owns or has access to a weapon or firearm? (Ask others present/involved in addition to the person)" field, make the appropriate selection. NOTE: this question will be disabled unless High or Moderate was selected on the Columbia Risk Rating (tab 4).

	or has access to a weapon or firearm?
(Ask others present/in	volved in addition to the person)
Yes	○ No

6. In the "Does the person in crisis have thoughts of violence towards a specific person or group?" field, make the appropriate selection. NOTE: this question is

answered Yes, questions 1, 2 and 3 will activate and allow entry. If answered No, questions 1, 2 and 3 will remain disabled.

Does the person in crisis person or group?	have thoughts of violence towards a specific
O Yes	○ No

7. In the "1. Who are you thinking about hurting?" field, enter text. NOTE: this field will be disabled unless Yes in answered in the question from item 6 above.

1. Who are you thinking about hurting?	
	<b>△</b> □
	~

8. In the "2. How often do you have these thoughts?" field, enter text. NOTE: this field will be disabled unless Yes in answered in the question from item 6 above.

2. How often do you have these thoughts?		

9. In the "3. Is the person in crisis threatening to harm someone else?" field, make the appropriate selection. NOTE: this field will be disabled unless Yes is answered in the question from item 6 above. If Yes is answered on this question, the below questions a, b and c will activate for entry. If No is answered, a, b and c will remain disabled.

3. Is the person in crisis threatening to harm someone else?		
Yes	○ No	

10. In the "a. Ask the identity of intended person(s)?" field, enter text. NOTE: this field will be disabled unless Yes is answered on question 3 above.



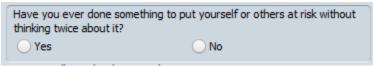
11. In the "When someone is as upset as you are, they can have thoughts of hurting the person who has hurt them. Have you had thoughts like this?" field, make the appropriate selection. NOTE: a Yes answer will activate the following question in item 12 and a No answer will leave it disabled.

Whe	n someone is as upset as you are,	they can have thoughts of hurting the p	erson who has hurt them.
	Have you had thoughts like this?		
	Yes	○ No	

12. In the "Have you acted on these thoughts or came close to acting on them?" field, make the appropriate selection. NOTE: this question will remain disabled unless the previous question in item 11 was answered Yes.

Have you acted on these	thoughts or came close to acting on them?
Yes	○ No

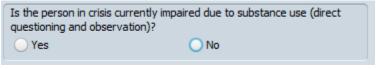
13. In the "Have you ever done something to put yourself or others at risk without thinking twice about it?" field, make the appropriate selection. NOTE: If Yes is selected, the below text box will activate. If No is selected, it will remain disabled.



14. In the "Can you tell me what happened?" field, enter text. NOTE: field will remain disabled unless Yes is answered on the above question from item 13.



15. In the "Is the Person in crisis currently impaired due to substance use (direct questioning and observation)?" field, make the appropriate selection.



16. In the "Tell me a little about your drug use" field, enter text.



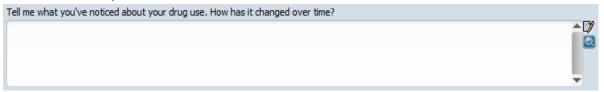
17. In the "How do you take them? How often?" field, enter text.



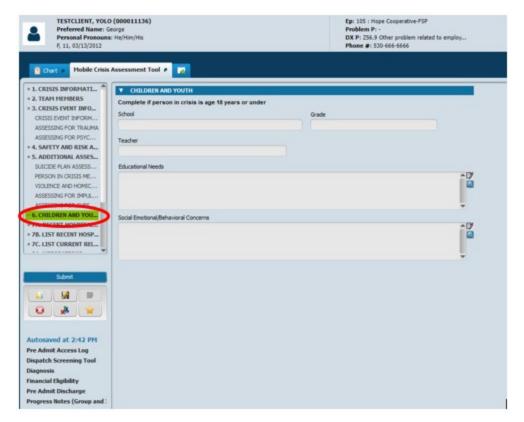
18. In the "What's positive about these drugs for you? And what's negative?" field, enter text.



19. In the "Tell me what you've noticed about your drug use. How has it changed over time?" field, enter text.



Children and Youth tab



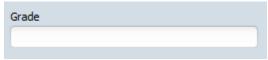
NOTE: the fields in this tab will remain disabled unless the "Age" field in the Crisis Information tab has 18 or younger entered.



1. In the "School" field, enter text.



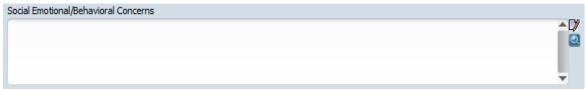
2. In the "Grade" field, enter text.



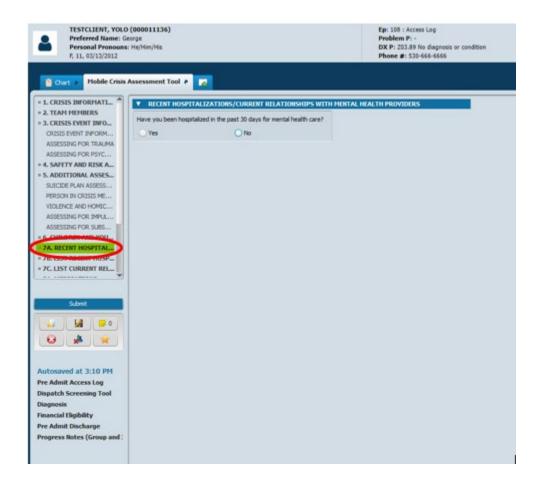
3. In the "Educational Needs" field, enter text.



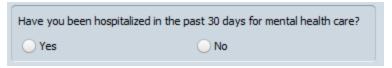
4. In the "Social Emotional/Behavioral Concerns" field, enter text.



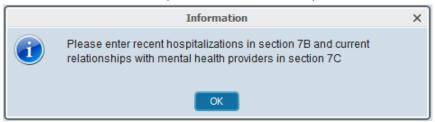
Recent Hospitalizations tab



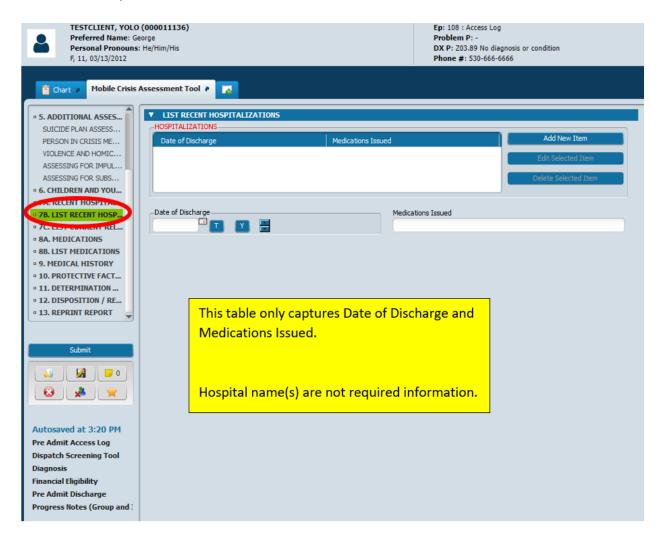
1. In the "Have you been hospitalized in the past 30 days for mental health care?" field, make the appropriate selection.



NOTE: If Yes is selected, a pop up will instruct to enter recent hospitalizations on tab 7B and relationships with mental health providers on tab 7C.

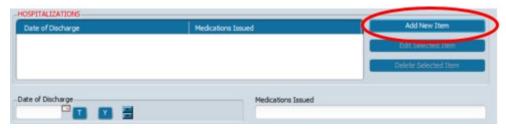


#### > List Recent Hospitalizations tab



NOTE: If No was answered in the Recent Hospitalization tab, skip and proceed to List Current Relationships with Mental Health Providers tab.

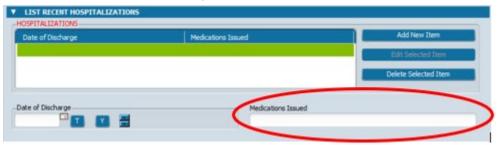
1. Click the Add New Item button.



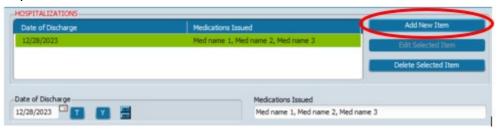
2. In the Date of Discharge field, enter date.



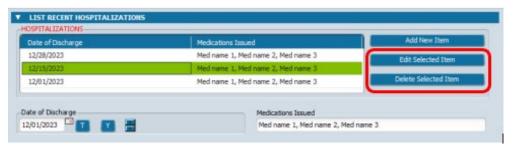
3. In the Medications Issued field, enter text. Field is limited to 59 characters



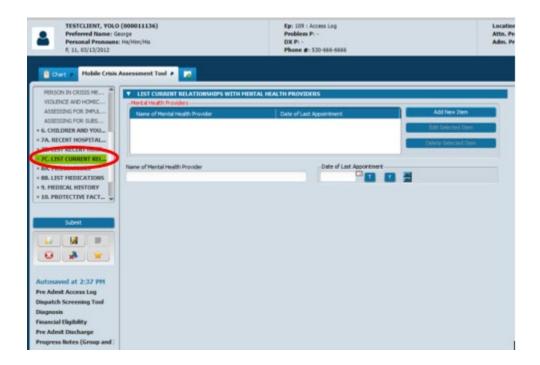
4. To add additional hospitalizations, click the Add New Item button and repeat steps 2 and 3 above.



5. Line items can be edited and/or deleted by clicking on the line (making it green), then clicking either the Edit Selected Item button or Delete Selected Item button.



List Current Relationships with Mental Health Providers tab



1. Click the Add New Item button



2. In the Name of Mental Health Provider field, enter text.



3. In the Date of Last Appointment field, enter date.



4. To add additional providers, click the Add New Item button then repeat steps 2 and 3 above.



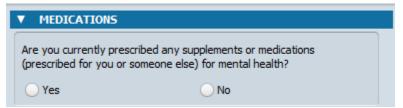
5. Line items can be edited and/or deleted by clicking on the line (making it green), then clicking the Edit Selected Item button or the Delete Selected Item button.



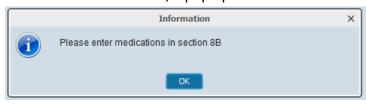
Medications tab



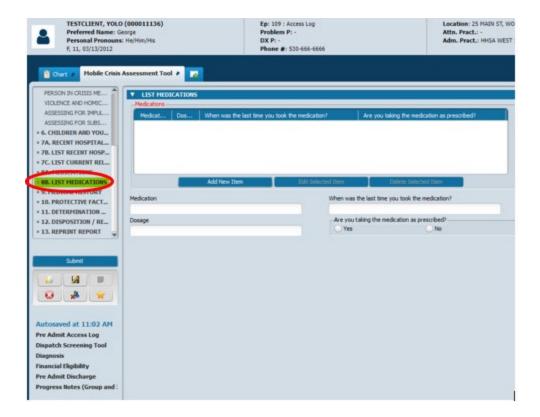
1. In the "Are you currently prescribed any supplements or medications (prescribed for you or someone else) for mental health?" field, make the appropriate selection.



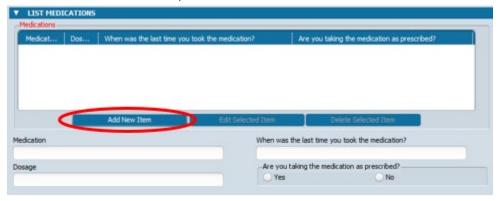
NOTE: If Yes is a selected, a pop up will advise to enter medications on tab 8B.



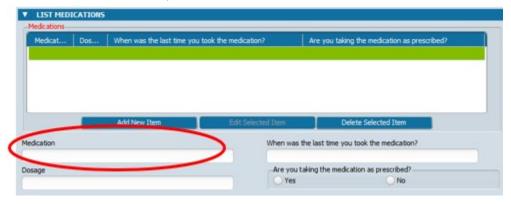
List Medications Tab



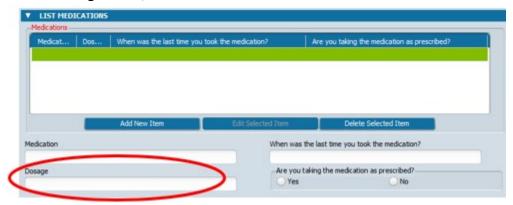
1. In the "Medications" table, click the Add New Item button.



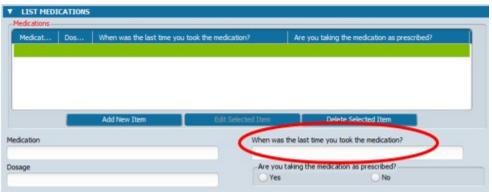
2. In the "Medication" field, enter text.



3. In the "Dosage" field, enter text.



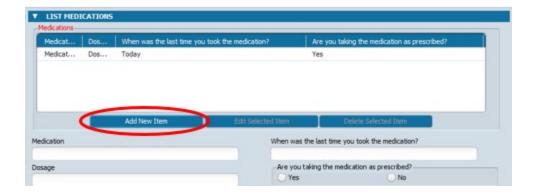
4. In the "When was the last time you took the medication, enter text.



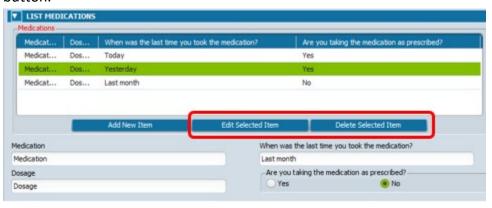
5. In the "Are you taking the medication as prescribed?" field, make the appropriate selection.



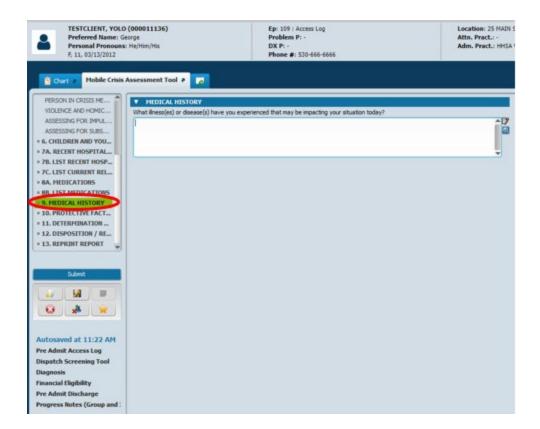
6. To enter additional medications, click the Add New Item button.



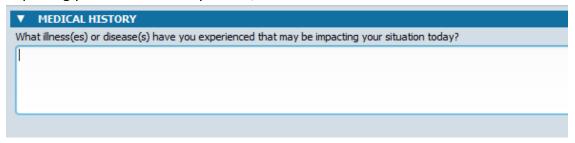
7. Line items can be edited and/or deleted by clicking on the line (making it green), the clicking the Edit Selected Item button or the Delete Selected Item button.



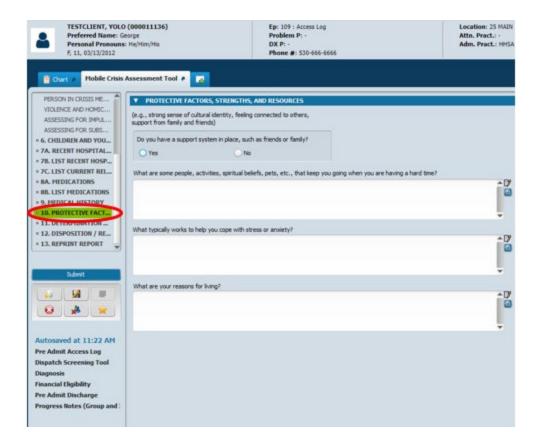
Medical History tab



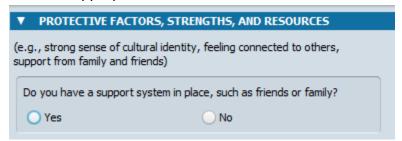
1. In the "What illness(es) or disease(s) have you experienced that may be impacting your situation today?" field, enter text.



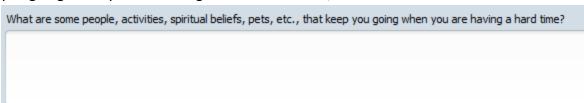
Protective Factors, Strengths, and Resources tab



1. In the "Do you have a support system in place, such as friends or family?" field, make the appropriate selection.



2. In the "What are some people, activities, spiritual beliefs, pets, etc., that keep you going when you are having a hard time?" field, enter text.



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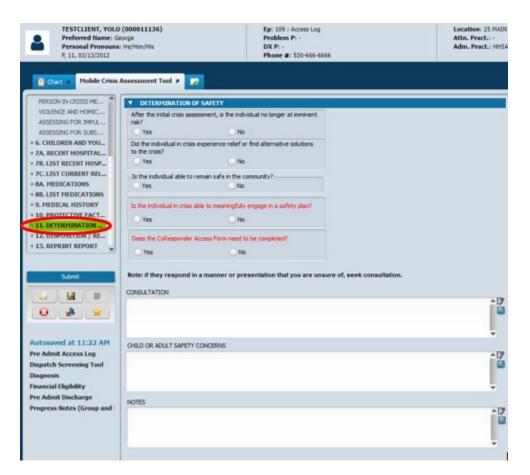
3. In the "What typically works to help you cope with stress or anxiety?" field, enter text.

What typically works to help you cope with stress or anxiety?

4. In the "What are your reasons for living?" field, enter text.



#### Determination of Safety tab



1. In the "After the initial crisis assessment, is the individual no longer at imminent risk?" field, make the appropriate selection.

After the initial crisis asses risk?	ssment, is the individual no longer at imminent
Yes	○ No

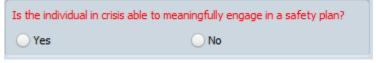
2. In the "Did the individual in crisis experience relief or find alternative solutions to the crisis?" field, make the appropriate selection.

Did the individual in crisis experience relief or find alternative solutions to the crisis?		
Yes	○ No	

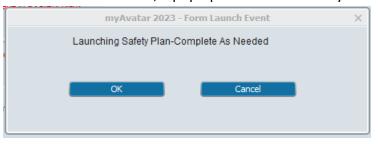
3. In the "Is the individual able to remain safe in the community?" field, make the appropriate selection.

Is the individual able to remain safe in the community?		
○ Yes	○ No	

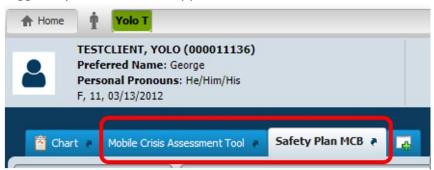
4. In the "Is the individual in crisis able to meaningfully engage in a safety plan?" field, make the appropriate selection. NOTE: this is a mandatory field.



NOTE: If Yes is selected, a pop up advises that Safety Plan MCB is launching.



The Mobile Crisis Assessment Tool form and the Safety Plan MCB form can be toggled by the tabs in the upper left.



5. In the "Does the CoResponder Access Form need to be completed?" field, make the appropriate selection. NOTE: this is a mandatory field.



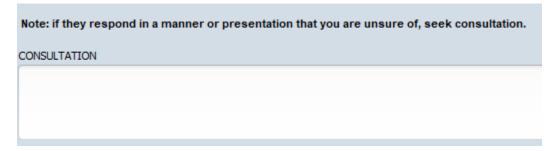
NOTE: If Yes is selected, a pop up advises that the CoResponder Access form is being launched.



The open forms can be toggled by the tabs in the upper left.



6. In the "Consultation" field, enter text if applicable.



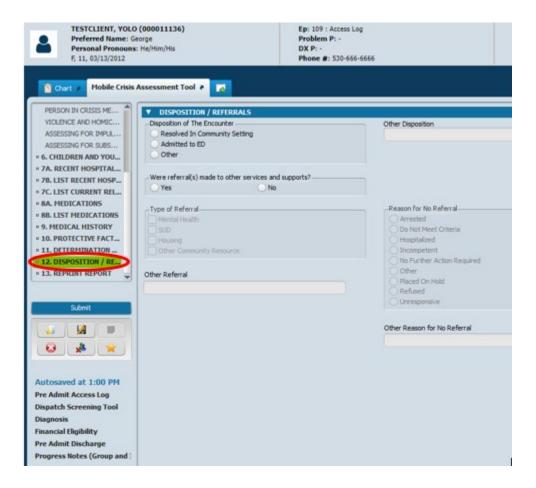
7. In the "Child or Adult Safety Concerns" field, enter text.



8. In the "Notes" field, enter text if applicable.



Disposition / Referrals tab



1. In the "Disposition of The Encounter" field, make the appropriate selection.



NOTE: If "Other" is selected, the "Other Disposition" field will become mandatory, enter text.



2. In the "Were referral(s) made to other service and supports?" field, make the appropriate selection.



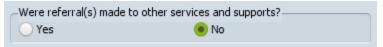
If "Yes" is selected, the "Type of Referral" field will become mandatory. NOTE: field allows more than one selection to be made.

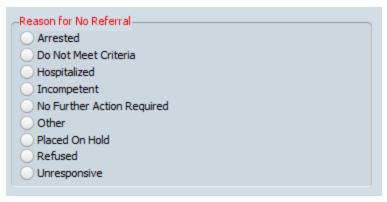
Type of Referral	
Mental Health	
SUD	
Housing	
Other Community Resource	

If "Other Community Resource" is selected, the "Other Referral" field will become mandatory, enter text.

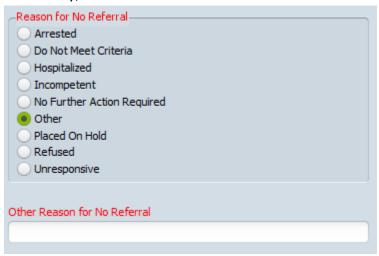


If "No" is selected in the "Were referral(s) made to other services and supports?" field, the "Reason for No Referral field will become mandatory, make appropriate selection (choose one only).

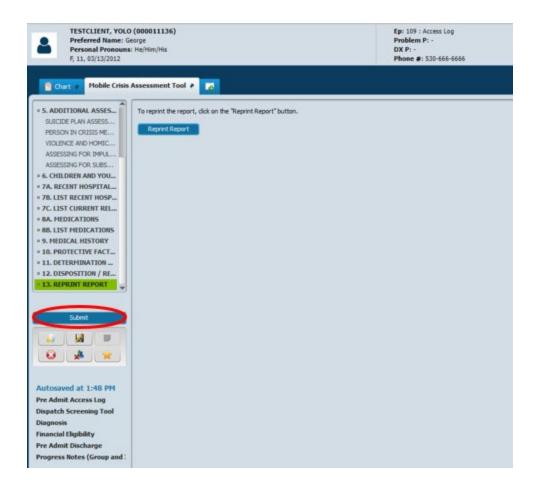




If "Other" is selected, the "Other Reason for No Referral" field becomes mandatory, enter text.



Click Submit



NOTE: clicking Submit will automatically print the report, see items 2 and 3 below on viewing and printing.

Reprint Report tab



 Reprint Report is intended for already completed assessments. If the assessment hasn't been **submitted** the reprint will not reflect changes. Click the "Reprint Report" button after the assessment has been completed and submitted.



2. The report will load and can be accessed by clicking report icon at bottom of screen.



3. To print the report, click the printer icon.

