



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: October 10, 2023, 4:30 p.m. to 6:00 p.m.

Location: Yolo County HHSA
600 A Street, Davis, CA 95616

Organizer: Yolo County Health and Human Services Agency

Contact: Kerrie Covert (530) 908-3977

Members Attended		
Board Members Present:	Present	Absent
Isaac Blackstock – District 1 Representative		X
Andy Brothers – District 2 Representative	X	
Lisa Cruz – District 3 Representative—attendance did not meet the Brown Act Criteria and Lisa was participating as a member of the public and not a board member	x via Zoom	
Greta Eoff – District 5 Representative		X
Irma Rodriguez – Community Organization Representative		X
Roz Stone – Low-Income Representative	X	
Cecilia Zaragoza – Low Income Representative		X
Aiden Ledbetter – District 4 Representative	X	
Jocelyn Lopez – Potential Low-Income Representative	X	
Board Staff Present:		
Kerrie Covert – Yolo HHSA Manager I	X	
Serena Bhagirath – Yolo HHSA Analyst	X	
Amandeep Kaur – Yolo HHSA Associate Analyst	X	
Members of Public/Providers Present:		
Oliver Snow – Assistant Deputy Supervisor, District 4	X	

The meeting was brought to order at 4:37 p.m. by Andy Brothers

1. Pledge of Allegiance, Introductions and Community Updates: Andy Brothers

- Andy Brothers welcomed attendees, led members in the pledge of allegiance, and led introductions of board members and staff.

2. Introductions and Community Updates: Andy Brothers

- Isaac Blackstock – District 1 Representative: Absent
- Andy Brothers – District 2 Representative: No updates.

- Aiden Ledbetter – District 4 Representative: No updates.
- Lisa Cruz – District 3 Representative: No updates.
- Greta Eoff – District 5 Representative: No updates.
- Roz Stone – Low-Income Representative: No updates, came in late.
- Cecilia Zaragoza – Low-Income Representative: Absent.
- Irma Rodriguez – Community Organization Representative: Absent.
- Kerrie Covert – HHS Manager I – Board Staff: No updates.
- Amandeep Kaur – HHS Analyst – Board Staff: No updates.
- Serena Bhagirath – HHS Analyst – Board Staff: No updates.
- Oliver Snow – Assistant Deputy Supervisor, District 4: No updates.
- Jocelyn Lopez – Potential Low-Income Representative: No updates, came in late.

3. Public Comments: None.

4. Approval of the 10/10/23 Agenda was postponed due to no quorum.

5. Approval of the 9/12/23 Agenda was postponed due to no quorum.

6. Approval of the 9/12/23 minutes was postponed due to no quorum.

7. Approval of the 7/11/23 minutes was postponed due to no quorum.

8. Request for Proposals (RFP) Update – Kerrie Covert

- Kerrie Covert, Manager at Health and Human Services Agency reviewed timeline and went over the next items that are coming up. So far, they've had eight questions from providers that they've answered and posted on periscope source. The deadline for providers to submit their proposals is October 19th at 1pm and afterwards the county will complete evaluations and issue an intent to award letter(s) on November 9th

9. Board Vacancy & Compliance Update – Kerrie Covert

- Kerrie went over the board roster and requirements. She stated that every new board member needs to complete Form 700 – Conflict of Interest and mentioned the ways to get form. She also mentioned that there are a few board members whose term is going to be expiring on December 31st of this year and spoke on what is needed to extend their terms, if they request to do so. Lisa Cruz Andry Brother, and Roz Stone gave their requests to extend their terms.

10. CSBG Regular Additional Funding was postponed due to no quorum.

11. 2022 CSBG Discretionary Performance Measure Report – Kerrie Covert

- An overview of the 2022 CSBG Discretionary Performance Measure Report was presented for Fourth and Hope and Yolo County Children's Alliance (YCCA)

Highlights include YCCA exceeding their goal of 3 individuals by assisting 4 additional individuals who received financial assistance and who also received income-related referral or resources. They also met their goal of 10 participants in which they've helped in direct financial assistance that avoided eviction and obtained shelter. Fourth and Hope unfortunately didn't meet their goals for the year 2022.

12. Adjournment: Meeting was adjourned at 5:02pm by Andy Brothers

- Next Meeting: Tuesday – November 14th, 2023, from 4:30pm – 6:00pm in Yolo County HHSA – West Sacramento, CA.