



COUNTY OF YOLO

Health and Human Services Agency

Community Services Action Board

Minutes

Date & Time: July 13, 2021 from 4:30 p.m. to 6:00 p.m.

Location: <https://yolocounty.zoom.us/j/92546545596>
Meeting ID: 925 4654 5596
Dial by your location
+1 669 900 6833 US (San Jose)

Organizer: Yolo County Health and Human Services Agency

Contact: Ian Evans: (530) 666-8297

Members Present: Isaac Blackstock, Fran Maguire, Maria Elena Alvillar, Andy Brothers, Irma Rodriguez, Bill Pride, Maria Chairez

Members Excused: Roz Stone, Greta Eoff, Vincent Olvera

HHSA Staff Present: Anisa Vallejo, Rachel Ladd, Ian Evans

Public Guests: None

The meeting was brought to order at 4:36 pm by Isaac Blackstock. A quorum was established with seven voting members present.

1. Pledge of Allegiance, Introductions and Community Updates

Isaac Blackstock led members in the pledge of allegiance.

2. Introductions and Community Updates

- Isaac Blackstock – District 1 Representative; CSAB chair – YCH is going to be doing National Night Out at public housing properties in Woodland and West Sacramento on August 3rd in the afternoon/evening. As many COVID precautions as possible will be taken.
- Fran Maguire – Low-Income Representative – No updates.
- Maria Elena Alvillar – Low-Income Representative – No updates.
- Andy Brothers – District 2 Representative – No updates.

- Irma Rodriguez – Community-Based Organization Representative – No updates.
- Bill Pride – Low-Income Representative – Paul’s Place project in Davis had groundbreaking on June 21st and construction has started. Program have moved from the 11 H Street site to the duplex next door for the time being. Creekside permanent supportive housing in Davis have moved in 40-44 homeless or at risk of homelessness individuals during the past year.
- Maria Chairez – District 3 Representative – No updates.
- Anisa Vallejo – HHSa Program Coordinator – Board Staff – No updates.
- Ian Evans – HHSa Branch Director- Board Staff. PRK continues in both Davis and West Sacramento housing just over 70 individuals. Woodland ended PRK effective June 30th and worked to house their PRK clients in other housing situations. Each jurisdiction and the County are getting funding from the American Rescue Plan. There are many requests for this funding that exceed the awarded amount of \$42M. There are public input sessions being held at various locations including one virtual session for the County to present on eligible use of funds and the County’s Strategic Plan and receive community input and feedback (<https://www.yolocounty.org/Home/Components/News/News/12639/3404>).
- Rachel Ladd- Administrative Services Analyst- Board Staff. No updates.

3. Public Comments – None.

4. Approval of 7/13/2021 Agenda.

The 7/13/2021 agenda was reviewed and approved.

Motion: Maria Chairez

Second: Bill Pride

Ayes: Unanimous

Nays: None

Abstentions: None

5. Approval of 6/8/21 Minutes.

The 6/8/21 minutes were reviewed and approved.

Motion: Andy Brothers

Second: Isaac Blackstock

Ayes: Unanimous

Nays: None

Abstentions: None

6. Approval of Change to Scope of Work for DCMH CSBG CARES agreement- Bill Pride.

Davis Community Meals and Housing is requesting to change the Scope of Work for their CSBG CARES and CSBG CARES Discretionary funds from the COVID Bridge Housing program to the DCMH Pathways to Employment Program. Information on the program and the requested change was presented to the CSAB Board members.

The requested change to the Scope of Work for the Davis Community Meals and Housing CSBG CARES agreement was approved.

Motion: Irma Rodriguez

Second: Fran Maguire

Ayes: Unanimous

Nays: None

Abstentions: Bill Pride

7. Community Action Plan Update- Anisa Vallejo. No action required.

- The Community Action Plan was taken to the Yolo County Board of Supervisors on June 29th and was approved. The CAP was submitted on time to the state on June 30th. The state has confirmed receipt and has not responded with any questions.
- Thank you to Anisa for the comprehensive repost that is very well done.

8. Request for Proposals (RFP) Update- Anisa Vallejo

- The Scope of Work for the 2022-23 Request for Proposals was reviewed and edited using track changes during the meeting.
- Suggestion to include more collaboration for interagency referrals. This is included in the preferred qualifications section, that if an agency applies in collaboration with another agency, they will be preferred and evaluated higher. A statement was added for the applicants to please describe their current collaborative efforts with other local agencies.
- Can we encourage or collect demographic data in addition to the required data points. This can be included in the subcontract phase as a required reporting element.
- Is there going to be any additional outreach to encourage educational entities to apply in a proactive way, since this is a new priority being added? The RFP will go out in the County's competitive bid system, BidSync, and will also be sent to the wider community providers such as HPAC and other community organizations. Questions regarding the RFP cannot be answered outside of BidSync in order to ensure equity in the competitive bid process.

The Scope of Work for the 2022-23 Request for Proposals was approved with edits as made in the meeting.

Motion: Bill Pride

Second: Andy Brothers

Ayes: Unanimous

Nays: None

Abstentions: None

9. Organizational Standards Update- Anisa Vallejo. No action required.

- A review of the 2021 Organizational Standards was presented. The process for submitting Organizational Standards is abbreviated this year due to COVID. The 2021 Organizational Standards were submitted earlier this month and were approved.

- Are the CSAB meetings going to transition back to being in person any time soon? The County is transitioning to returning to the office beginning in August. Confirmation that CSAB Board members would attend in person would be needed if there was a plan to meet in person. Most CSAB Board members prefer meeting via Zoom at this time. Guidance in place for meeting virtually versus in person going forward would also need to be considered.
- Decision to keep the meeting in August virtual via Zoom and discuss the possibility of transitioning to meeting in person further at the next meeting.

10. Adjourn

The meeting was adjourned at 5:27pm by Isaac Blackstock.